

Tod Moody, President
John Carapiet, Vice President
Michael Lasky, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, November 21, 2019**

CALL TO ORDER by President Tod Moody at 5:00 P.M.

ROLL CALL

Directors present: Tod Moody, President
John Carapiet, Vice President
Michael Lasky, Secretary
Catharine Benediktsson, Director
Richard Snyder, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

Others present: Jane Jacobs, Tiburon Resident

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Director Benediktsson inquired into the consequences of the PG&E PSPS (5-day) Power Outage at SD5

CONSENT CALENDAR:

1. Approval of October 17, 2019, Regular Board Meeting Minutes and November 12, 2019 Special Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for October 11 through November 14, 2019; JP Morgan Chase Bank Check No. 7179 through Check No. 7237, all transactions totaling in the amount of \$688,743.64; and Review and Receive October 2019 Payroll, in the amount of \$109,186.32 (Dohrmann)
3. Receipt of Financial Reports for October 2019 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. Review & Approve 2019 Sewer Rehab Project – Tiburon & Belvedere, Change Order #3 (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to Approve 2019 Sewer Rehab Project – Tiburon & Belvedere, Change Order #3

6. Review & Accept Bio-Solids Hauling Proposal, and Authorize District Manager to Negotiate Contract with Mill Valley Refuse (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to Accept Bio-Solids Hauling Proposal, and Authorize District Manager to Negotiate Contract with Mill Valley Refuse

7. Review & Approve Resolution No. 2019-12: A Resolution Expressing Official Intent Regarding Potential Refinancing Certain 2012 Revenue Bonds and Retaining a Municipal Advisor and Bond Counsel (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to Approve Resolution No. 2019-12: A Resolution Expressing Official Intent Regarding Potential Refinancing Certain 2012 Revenue Bonds and Retaining a Municipal Advisor and Bond Counsel

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

8. Capital Improvement Program Committee (Lasky/Carapiet) – CIP Action Item Log & brief verbal report provided

9. Governance Committee (Snyder/Benediktsson) – None

10. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Brief verbal report provided

11. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION (5:53 p.m.):

CONVENE TO CLOSED SESSION:

12. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

a) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation

i. Employee – District Manager

b) Conference with Legal Counsel-Anticipated Litigation

Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9: (One potential case)

13. Report out of Closed Session at 6:28 p.m.

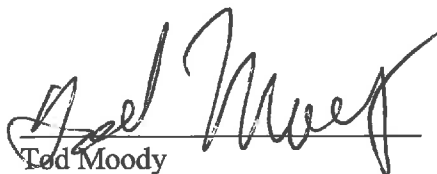
No action, Direction given to Counsel.

RECONVENE TO OPEN SESSION (6:30 p.m.):


ADJOURNMENT

The Board adjourned at 6:32 p.m. to a Regular Board Meeting on January 16th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:


Ted Moody
President, Board of Directors

Attest:


Michael Lasky
Secretary, Board of Directors