

Tod Moody, President
John Carapiet, Vice President
Michael Lasky, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, September 19, 2019**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by President Tod Moody at 5:00 P.M.

ROLL CALL

Directors present: Tod Moody, President
John Carapiet, Vice President
Michael Lasky, Secretary
Catharine Benediktsson, Director
(C. Benediktsson excused 5:15p.m. – 5:24p.m.)

Directors not present: Richard Snyder, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

Others present: Mr. Bill Smith, Chairman of the
Belvedere-Tiburon Library

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

Bill Smith, on behalf of the Belvedere-Tiburon Library, provided a copy of the Town of Tiburon's Minutes from December 3rd, 2014, reviewing the Mutual Waiver and Cooperation Agreement, Between the Town of Tiburon and Marin Sanitary District No.5 of Marin County.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

There were no Director's comments or Agenda requests at this time.

CONSENT CALENDAR:

1. Approval of September 15, 2019, Regular Board Meeting Minutes (Dohrmann)

(CONSENT CALENDAR Cont'd)

2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for August 9 through September 12, 2019; JP Morgan Chase Bank Check No. 7077 through Check No. 7128, all transactions totaling in the amount of \$1,294,041.62; and Review and Receive August 2019 Payroll, in the amount of \$95,155.25 (Dohrmann)
3. Receipt of Financial Reports for August 2019 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed 4-0-0-1.

President Moody moved Item No. 12 for consideration, as described on the agenda, to this time (5:02 p.m.).

12. Review & Further Consider Correspondence from Belvedere-Tiburon Library Requesting Waiver of Fees (Rubio) – Action

Discussion by the Board. Motion (Lasky/Moody) to not reconsider prior motion (passed at August 2019 Regular Board Meeting). Passed 3-0-0-2.

Additional discussion by the Board. Motion (Lasky/Carapiet) to rescind the current motion not reconsider the prior motion (passed at August 2019 Regular Board Meeting) and wait for Director Benediktsson to return to the meeting for a vote recount. Passed 2-0-1-2.

Discussion by the Board. Motion (Lasky/Carapiet) to wait for the full Board of Directors (at the October 2019 Regular Board Meeting) to take another vote for reconsideration of the Belvedere-Tiburon Library's Request for Waiver of SD5 Connection Fees. Passed 4-0-0-1.

President Moody returned to Item No. 4 for consideration, as described on the agenda, to this time (5:32 p.m.).

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. Review and Approve Resolution No. 2019-08: A Resolution Approving the Form and Authorizing the Execution of California Sanitation Risk Management Authority's (CSRMA) Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Approve Resolution No. 2019-08: A Resolution Approving the Form and Authorizing the Execution of California Sanitation Risk Management Authority's (CSRMA) Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program. Passed 4-0-0-1.

6. Review and Approve Resolution 2019-09: A Resolution Accepting SD5's Sewer Portion of the Town of Tiburon's Contract Award with Hillside Drilling, Inc., for the Vistazo West Washout Repair Project (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Approve Resolution 2019-09: A Resolution Accepting SD5's Sewer Portion of the Town of Tiburon's Contract Award with Hillside Drilling, Inc., for the Vistazo West Washout Repair Project. Passed 4-0-0-1.

7. Review and Approve 2019 Sewer Rehab Project – Tiburon & Belvedere, Change Orders #1 & #2 (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to Approve 2019 Sewer Rehab Project – Tiburon & Belvedere, Change Orders #1 & #2. Passed 4-0-0-1.

8. Review & Consider Combination Vacuum Truck Quotes and Authorize District Manager to Issue a Purchase Order for Purchase of 3.5-Yard Combination Vacuum Truck (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Benediktsson) to Authorize District Manager to Issue a Purchase Order for Purchase of an Owen 3.5-Yard Combination Vacuum Truck. Passed 4-0-0-1.

9. Review & Approve Main Plant Rehabilitation (MPR) Project Bond Payment, Not to Exceed Six-Hundred-Thirty-Seven, Six-Hundred Seventy-Five Dollars (\$637,675.00), to Bank of New York Mellon Trust Co. (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Benediktsson) to Approve Main Plant Rehabilitation (MPR) Project Bond Payment, Not to Exceed Six-Hundred-Thirty-Seven, Six-Hundred Seventy-Five Dollars (\$637,675.00), to Bank of New York Mellon Trust Co.. Passed 4-0-0-1.

10. Review & Approve Perotti & Carrade CPA's Engagement Letter for Audit & Other Professional Services re FY18-19 through FY19-20 (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Approve Perotti & Carrade CPA's Engagement Letter for Audit & Other Professional Services re FY18-19 through FY19-20. Passed 4-0-0-1.

11. Review CalPERS' Actuarial Valuation Reports, Measurement Date as of 6.30.18, and Approve Payments for Unfunded Accrued Liability: Not to Exceed One Hundred Twenty Thousand, Eight Hundred Eighty-Nine Dollars (\$120,889.00) for Classic Members; and Ten Thousand, Eight Hundred Eighty-Eight Dollars (\$10,888.00) for PEPRA Members (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Lasky) to Approve Payments for Unfunded Accrued Liability: Not to Exceed One Hundred Twenty Thousand, Eight Hundred Eighty-Nine Dollars (\$120,889.00) for Classic Members; and Ten Thousand, Eight Hundred Eighty-Eight Dollars (\$10,888.00) for PEPRA Members. Passed 3-1-0-1.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

13. Capital Improvement Program Committee (Lasky/Moody) – CIP Action Log & brief verbal report provided
14. Governance Committee (Snyder/Lasky) – None
15. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Brief verbal report provided
16. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT

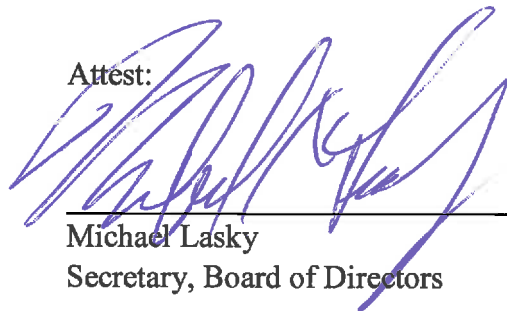
The Board adjourned at 6:12 p.m. to a Regular Board Meeting on October 17, 2019, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



Tod Moody
President, Board of Directors

Attest:



Michael Lasky
Secretary, Board of Directors