

Richard Snyder, President  
Catharine Benediktsson, Vice President  
John Carapiet, Secretary

Michael Lasky, Director  
Tod Moody, Director

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, September 15, 2016**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER** by President Snyder at 5:03 P.M.

**ROLL CALL**

Directors present:	Richard Snyder, President John Carapiet, Secretary Michael Lasky, Director Tod Moody, Director
Directors absent:	Catharine Benediktsson, Vice President
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Admin / Finance Specialist
Consultants present:	Benjamin Stock, District Counsel

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

No Director's comments or agenda requests were made at this time.

**CONSENT CALENDAR:**

1. Approval of August 18<sup>th</sup>, 2016, Regular Board Meeting Minutes & August 31<sup>st</sup>, 2016, Special Board Meeting Minutes (Dohrmann)

2. Approval of all Electronic Fund Transfers (EFT) and Warrants for August 12<sup>th</sup> through September 13<sup>th</sup>, 2016; JP Morgan Chase Bank Check No. 5273 through Check No. 5324, all transactions totaling in the amount of \$757,172.64, and; August Payroll in the amount of \$93,058.81 (Dohrmann)
3. Receipt of Financial Reports for August, 2016 (Dohrmann)
4. Approval of Radio System Upgrades for Main Plant & Tiburon Pump Station #5

Discussion by the Board. Motion (Lasky/Moody) to accept and approve Items No. 1 through No. 4 of the Consent Calendar. Passed (4-0-0-1).

#### **MANAGEMENT REPORTS:**

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

#### **NEW BUSINESS:**

6. Proclamation for SD5 Retiree, Randy Armbruster – Action (Rubio)

Discussion by the Board. Motion (Lasky/Carapiet) to accept and approve the proposed Proclamation for SD5 Retiree, Randy Armbruster, as written. Passed (4-0-0-1).

7. Authorization to Prepare Bid Documents for Mar West Pump Station #5, Phase II Improvements Project –Action (Rubio)

Discussion by the Board. Motion (Carapiet/Lasky) to authorize District Manager Rubio to prepare bid documents for the Mar West Pump Station #5, Phase II, Improvements Project. Passed (4-0-0-1).

8. Discussion Regarding Language Used for Non-Residential Sewer Service Charges in Ordinance No. 2010-03 and Ordinance No. 2010-04 (Rubio)

Discussion by the Board. Group consensus made to keep current verbiage used for Non-Residential Sewer Service Charges in Ordinance No. 2010-03 and Ordinance No. 2010-04.

#### **UNFINISHED BUSINESS:**

#### **COMMITTEE REPORTS:**

9. Capital Improvement Program Committee (Carapiet/Moody) - Action Item Log and verbal report provided
10. Governance Committee (Benediktsson/Snyder)

11. Finance & Fiscal Oversight Committee (Moody/Carapiet) - Action Item Log and verbal report provided

12. Personnel Committee (Benediktsson/Lasky)

13. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Benediktsson)

**OTHER BUSINESS:** None.

**ENVIRONMENTAL:** None.

**CORRESPONDENCE:** None.

**INFORMATIONAL ITEMS:** None.

Closed Out of Open Session at 5:37 p.m.

**CONVENE TO CLOSED SESSION:**

**CALL TO ORDER** by President Snyder at 5:38 P.M.

**ROLL CALL**

Directors present:	Richard Snyder, President John Carapiet, Secretary Michael Lasky, Director Tod Moody, Director
Directors absent:	Catharine Benediktsson, Vice President
Staff present:	Tony Rubio, District Manager
Consultants present:	Benjamin Stock, District Counsel

- 1) Conference with Legal Counsel – Existing Litigation
  - i. Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case:  
Tiburon 21 Marinero LLC vs. Sanitary District No. 5 of Marin County,  
Marin County Superior Court Case No. CIV 1601046

Direction given, no action reported.

**REPORT OUT OF CLOSED SESSION:** 5:43 P.M.

**ADJOURNMENT**

The Board adjourned at 5:43 p.m. to a Regular Board Meeting on October 20<sup>th</sup>, 2016, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Richard Snyder  
President, Board of Directors



John Carapiet  
Secretary, Board of Directors