

**Sanitary District No. 5 of Marin County
Minutes of a Special Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Friday, January 11, 2013, 10:00 a.m.**

CALL TO ORDER by Pres. Benediktsson at 10:07 a.m.

ROLL CALL:

Directors present:	Catharine Benediktsson, President Richard Snyder, Vice President Roy Fedotoff, Secretary Maureen Johnson Michael Lasky
Staff present:	Samantha Miller, District Manager Lynn Henriksen, Administrative Assistant
Consultants present:	Brent Ives, BHI Consulting, Inc.

PUBLIC OPEN TIME: No public comments were made.

BOARD WORKSHOP

1. Strategic Planning Workshop with Brent Ives of BHI Consulting, Inc. Regarding Five-Year Strategic Plan

Mr. Brent Ives of BHI Consulting, Inc. provided an introduction and numerous slides pertaining to what the members of the Board may expect to accomplish during the Five-Year Strategic Plan workshop. Core values were examined and strategic elements, including infrastructure, fiscal planning, organizational values, personnel, and administrative management were discussed in order for the Board to consider a vision of the District that would be balanced throughout the areas deemed as critical by the Board.

In the development of the Five-Year Strategic Plan, the biggest deliverable from the Board is setting the vector, the goal oriented direction for the District, so that staff can then develop the means to accomplish the Board's vision. The Board discussed why the District exists and began to clarify where they want to see the District go over the next five years. In so doing, they designed a draft of the mission statement, an accomplishment Mr. Ives calls the first step in laying out a strong Five-Year Strategic Plan.

Pres. Benediktsson asked each Board member if he or she wanted anything specific to happen today that did not. Each member was satisfied with the way this first meeting worked.

ADJOURNMENT

The Board adjourned at 1:56 p.m. to a Regular Board Meeting on January 15, 2013, at 6:30 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

Approved:

Attest:

Catharine Benediktsson
President, Board of Directors

Roy Fedotoff
Secretary, Board of Directors