

**NOTICE AND AGENDA  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, December 19, 2019**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR:**

1. Approval of November 17, 2019 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 15 through December 12, 2019; JP Morgan Chase Bank Check No. 7239 through Check No. 7284, all transactions totaling in the amount of \$141,648.00; and Review and Receive November 2019 Payroll, in the amount of \$131,120.14 (Dohrmann)
3. Receipt of Financial Reports for November 2019 (Dohrmann)
4. Receive & Accept 2019 Sewer Rehabilitation Project – Tiburon & Belvedere, Change Orders #4 - #10 (Rubio)

**MANAGEMENT REPORTS:**

5. District Management Summary Report (Rubio)

**NEW BUSINESS:**

6. Review & Approve SD5 FY2018-2019 Audit, presented by Kathryn Harris of Perotti & Carrade – Action (Rubio)
7. Review & Consider Refinancing MPR Bond and Provide Recommendation to District Manager with Action (Rubio) – Action

8. Review & Discuss Ordinance No. 2014-02 re Lateral Inspections (Rubio) – Action
9. Review & Discuss CSDA December 12, 2019 Marin Chapter Formation Committee Meeting (Rubio) - Action
10. Review & Accept Final GASB 75 OPEB Valuation Report, Measurement Date as of June 30, 2018, Updated on 7.18.19 (Rubio) – Action

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

11. Capital Improvement Program Committee (Lasky/Carapiet)
12. Governance Committee (Snyder/Benediktsson)
13. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
14. Personnel Committee (Moody/Snyder)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

**CONVENE TO CLOSED SESSION:**

- 15.) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
  - a) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
    - i. Employee – District Manager
- 16.) Report out of Closed Session

**RECONVENE TO OPEN SESSION:**

17. Consider increase to District Manager's compensation under Employment Contract and award of a one-time payment to District Manager

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 16<sup>th</sup>, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*