

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, June 21, 2018**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER** by President Carapiet at 5:09 P.M.

**ROLL CALL**

Directors present: John Carapiet, President  
Catharine Benediktsson, Secretary  
Michael Lasky, Director (5:09 p.m.)

Director's absent: Tod Moody, Vice President  
Richard Snyder, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

Others present: Jay Behmke & Kathleen Clancy, Tiburon  
Nancy Kemnitzer, Belvedere Council Member

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

Jay Behmke spoke in support of the District finalizing the easement agreement for his property and accepting his private sewer improvements.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

No Directors' comments or requests at this time.

**CONSENT CALENDAR:**

1. Approval of May 17, 2018, Regular Board Meeting Minutes, and May 22, 2018, Special Board Meeting Minutes (Dohrmann)

2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for May 11<sup>th</sup> through June 13<sup>th</sup>, 2018; JP Morgan Chase Bank Check No. 6319 through Check No. 6375, all transactions totaling in the amount of \$360,322.10; and Review and Receive May 2018 Payroll, in the amount of \$91,420.11 (Dohrmann)
3. Receipt of Financial Reports for May, 2018 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed (3-0-0-2).

#### **MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

#### **NEW BUSINESS:**

5. PUBLIC HEARING: Fiscal Year 2018-2019 Budget

- a. Public Comment

No public comments at this time.

- b. Consideration of Adoption of Resolution No. 2018-08: A Resolution Approving and Adopting Fiscal Year 2018-2019 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2018-2019 (Rubio/Dohrmann) – Action

Discussion by the Board. Motion (Lasky/Benediktsson) to adopt Resolution No. 2018-08: A Resolution Approving and Adopting Fiscal Year 2018-2019 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2018-2019. Passed (3-0-0-2).

6. Consideration of Adoption of Resolution No. 2018-09: A Resolution Approving and Adopting Fiscal Year 2018-2019 Financial Reserve/Fund Policies for the Belvedere and Tiburon/Paradise Cove Zones (Rubio/Dohrmann) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to adopt Resolution No. 2018-09: A Resolution Approving and Adopting Fiscal Year 2018-2019 Financial Reserve/Fund Policies for the Belvedere and Tiburon/Paradise Cove Zones. Passed (3-0-0-2).

7. Discussion re Caprice Restaurant Parking/Valet Options Under New Ownership (Rubio)

Discussion by the Board. Item #7 tabled until July 19<sup>th</sup> Regular Board Meeting.

**UNFINISHED BUSINESS: None**

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Lasky/Moody) - Action Item Log & verbal report provided
9. Governance Committee (Snyder/Lasky) – Verbal report provided
10. Finance & Fiscal Oversight Committee (Benediktsson/Moody) - None
11. Personnel Committee (Moody/Snyder) – None
12. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Snyder) - None
13. Romberg Center Ad Hoc Committee (Snyder/Carapiet) - None

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

**ADJOURNMENT** from Open Session: 5:42 P.M.

**CONVENE TO CLOSED SESSION:**

**CALL TO ORDER** by President Carapiet at 5:44 P.M.

**ROLL CALL**

Directors present:	John Carapiet, President Catharine Benediktsson, Secretary Michael Lasky, Director
Director's absent:	Tod Moody, Vice President Richard Snyder, Director
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager
Consultants present:	Benjamin Stock, Burke, Williams, Sorensen, LLP

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government  
Code §54956.8

Property:

059-181-09  
059-181-84  
059-181-88  
059-181-89

District Negotiator: Tony Rubio, District Manager

Negotiating Parties:

J. Bloom  
P. Kaiser  
Y. Ma  
J. Behmke

Under Negotiation: Price and Terms

Board approved (3-0-0-2) the Sewer System Transfer Agreement granting the District Easement to certain property and accepting sewer improvements.

2) Report out of Closed Session: 6:01 P.M.

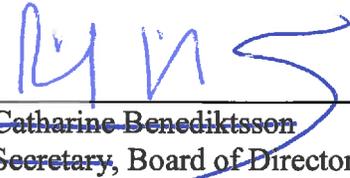
**ADJOURNMENT**

The Board adjourned at 5:44 p.m. to a Regular Board Meeting on July 19<sup>th</sup>, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

  
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John Carapiet  
President, Board of Directors

  
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~~Catharine Benediktsson~~  
Secretary, Board of Directors  
RICHARD SNYDER