

**NOTICE AND AGENDA  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County  
Thursday, November 17<sup>th</sup>, 2022**

**5:00 P.M. REGULAR BOARD MEETING**

**COVID-19 ADVISORY NOTICE**

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-07 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

**How to Submit Public Comments:**

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

**Public Comments are to be submitted via email to [jmulloy@sani5.org](mailto:jmulloy@sani5.org).**

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Join Zoom Meeting by clicking on the following link:**

**<https://us02web.zoom.us/j/6230620778>**

**Meeting ID: 623 062 0778 or join by phone:**

**Call in number: (669) 900-9128 Participant Code: 623 062 0778**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**CONSENT CALENDAR:**

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 - Action
2. Approval of October 20<sup>th</sup>, 2022, Regular Board Meeting Minutes (Mulloy)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from October 18<sup>th</sup>, 2022, through November 14<sup>th</sup>, 2022 (JP Morgan Chase Bank, check no. 9281 through check no. 9343, all transactions totaling \$323,209.71) and receive October 2022, payroll, in the sum of \$138,949.81 (Dohrmann)
4. Receipt of Financial Reports for October 2022 (Dohrmann)

**MANAGEMENT REPORTS:**

5. District Manager Summary Report (Rubio)

**NEW BUSINESS:**

6. Review and discuss inflationary effects on the budget and the effects of recent retirements in regards to overtime. Consideration to approve a budget amendment to the below list of line items: (Rubio) - Action
  - Main Plant Maintenance Supplies (Acct #7021)
  - Main Plant Maintenance Parts & Service (Acct #7022)
  - Paradise Cove Parts & Service (Acct #7041)
  - SD5 Fuel (Acct #7071)
  - Overtime (Acct #8003)
7. Verbal discussion regarding Financial Audit services for FY22/23 and authorize the District Manager to solicit updated proposal from Perotti and Carrade for the monthly compliance checks and annual financial audit (Rubio) - Action
8. Review and accept reimbursement agreement with Arne Morkemo regarding the relocation of a sewer line into the public right away and approve the Hardiman Construction proposal for the line relocation between MH643 and MH360 on East View Avenue as it relates to this reimbursement agreement and the 2022 Sewer Rehabilitation Project (Rubio) - Action
9. Review and accept quotation from APG Neuros regarding the Core repair of Blower #1 and authorize the District Manager to place the order (Rubio) - Action
10. Review and accept quotation from Muni-Quip regarding the replacement of 2 Digester Recirculation Pumps and authorize District Manager to place the order (Rubio) - Action
11. Review and accept the Completion of Wet Weather Tank Floor Rehabilitation Project (Rubio) - Action

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

12. Capital Improvement Program Committee (Arias-Montez/Moody)
13. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez)
14. Governance Committee (Moody/Snyder)
15. Personnel Committee (Snyder/Carapiet)
16. Ad Hoc Committee – Paradise Drive (Carapiet/Benediktsson)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

**CONVENE TO CLOSED SESSION:**

17. Convene to Closed Session (The public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
  - a) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation  
Employee – District Manager

**RECONVENE TO OPEN SESSION:**

18. Report out of Closed Session

**ADJOURNMENT:**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 15<sup>th</sup>, 2022, at 5:00 P.M.

*At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting*