

Casey A. Kawamoto, Vice President
Catharine Benediktsson, Secretary

Claire McAuliffe, Director
Corinne Wiley, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, January 7, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

1. Election of Officers of the Board (Kawamoto)
2. Appointment of Committee Members (Kawamoto)

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

3. Approval of December 3, 2007 Regular Board Meeting Minutes
4. Declaration of Surplus Property
5. Approval of Warrants for December 2007
6. Receipt of Financial Reports for December 2007

MANAGEMENT REPORT

7. Operations Report (O'Day)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report December 2007
8. District Manager's Report (Lynch)
 - a. California Special Districts Association Draft Policy Handbook
 - b. Paul Garbarini Letters dated November 16, 2007, Regarding Financial Issues and Installation of Backflow Check Valve Device
 - c. Positions of Senior Operator and Collection System Maintenance Worker Update
 - d. 2007 Sewer Rehabilitation CIPP Projects
 - e. Web Site Update
 - f. January 2008 Storm Report (verbal)

NEW BUSINESS

9. Adopt Resolution 2008-01 "A Resolution Authorizing Investment of Monies in the Local Agency Investment Fund" and Approving the President, Secretary, and District Manager Signatures (Koch)
10. Call for Nominations-LAFCO Alternate Special District Member Term Ending May 2011 (Lynch)
11. Set Workshop for Board Orientation with Rauch Communications, Inc. (Lynch)
12. Consider Approval of Membership with North Bay Watershed Association for 2007-2008 (Lynch)

13. Award Contract for Paradise Cove Treatment Plant Replacement (Lynch)
14. 20 Main Street Vacancy Period and Building Demolition-Requesting a Sewer Fee Reimbursement and No Fee for Vacant Parcel (Koch)

UNFINISHED BUSINESS--None

COMMITTEE REPORTS--None

OTHER BUSINESS--None

CORRESPONDENCE

15. Letter from Paul Garbarini dated December 23, 2007, Subject: Sanitary Sewer Later Inspections

INFORMATIONAL ITEMS

16. California Association of Sanitation Agencies Letter dated December 20, 2007, Subject: Legislative Update Will They or Won't They?—"Borrow" Local Government Property Taxes
17. Legislative Alert dated December 21, 2007, Gov. Schwarzenegger Announces Special Session to Address Fiscal Emergency
18. California Sanitation Risk Management Authority Claims Status since 1997

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting February 4, 2008, at 6:30 p.m. at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Claire Mc Auliffe, President
Corinne Wiley, Vice President
Catharine Benediktsson, Secretary

Casey A. Kawamoto, Director
V. William Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, February 4, 2008 at 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of January 7, 2008 Regular Board Meeting Minutes
2. Approval of Warrants for January 2008
3. Receipt of Financial Reports for January 2008

MANAGEMENT REPORT

4. Operations Report (O'Day)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report January 2008
5. District Manager's Report (Lynch)
 - a. California Special District Association Draft Policy Handbook
 - b. 2007 Sewer Rehabilitation CIPP Projects
 - c. January 2008 Storm Flows
 - d. I.T. Technology Discussion (verbal)

NEW BUSINESS

6. Authorization to Advertise Invitation to Bid for Construction of the Paradise Cove Wastewater Improvement Project (Lynch)
7. Authorization to Proceed with Finalizing the Initial Study and Mitigated Negative Declaration of Environmental Impact Report for the Paradise Cove Improvement Project (Lynch)

UNFINISHED BUSINESS--None

COMMITTEE REPORTS

8. Finance Committee Minutes of January 31, 2008 (Wiley/Benediktsson)
 - a. Authorization to Release Accountant David B. Bennett from Accounting Services Provided to the District
 - b. Authorization and Approval to Send Requests for Proposals for a New Auditor
 - c. Authorization to Pay Warrants as Submitted and Ratify Warrants at the Regular Board Meeting

OTHER BUSINESS--None

CORRESPONDENCE

9. Letter from Paul Garbarini dated January 18, 2008, Subject: Financial Management
10. Letter from Marin Builders dated January 30, 2008, Subject: Paradise Sewer Extension Project

INFORMATIONAL ITEMS

11. Wall Street Journal dated November 30, 2007: Deteriorating Sewer Systems: A Dirty and Costly Secret

ADJOURNMENT The Board will be asked to adjourn the meeting to a Special Board Meeting Workshop February 27, 2008, at 8:00 a.m. at a location to be determined.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, April 7, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of March 3, 2008 Regular Board Meeting Minutes
2. Approval of Warrants for March 2008
3. Receipt of Financial Reports for March 2008

MANAGEMENT REPORT

4. Operations Report (O'Day/ Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report March 2008
5. District Manager's Report (Lynch)
 - a. Status Report- Paradise Cove WWTP Improvement Project
 - b. Sewer Easement 1655 Mar West St.
 - c. Administration of Town of Tiburon Affordable Housing Units Policy

NEW BUSINESS

6. Authorize and Approval for District Manager to advertize invitation to Bid, Digester No.1 cleaning and cover replacement (Lynch) – Action

UNFINISHED BUSINESS

7. Adoption of Policy Handbook (Lynch) – Action
8. Set Public Hearing for April 16, 2008 for Finalizing Initial Study and Mitigated Negative Declaration of Environmental Impact Report for the Paradise Cove WWTP Project- Action

COMMITTEE REPORTS –

Governance Committee- None
Paradise Cove Committee – Minutes Attached
Capital Improvement Committee – Minutes Attached
Finance Committee – None

OTHER BUSINESS--None

CORRESPONDENCE

9. None

INFORMATIONAL ITEMS

10. County Legal Counsel Hourly Rate Increase

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting May 5, 2008, at 6:30 p.m. at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, May 5, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of March 3, 2008 Regular Board Meeting Minutes
2. Approval of April 7, 2008 Regular Board Meeting Minutes
3. Approval of April 16, 2008 Public Hearing Minutes
4. Approval of Warrants for April 2008
5. Receipt of Financial Reports for April 2008
6. Quarterly Report of Zones

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report April 2008
6. District Manager's Report (Lynch)
 - a. Status Report- Paradise Cove WWTP Improvement Project - Verbal
 - b. Status Report on Request for Proposal for Professional Auditing Services – Verbal
 - c. Kennedy/Jenks Consultants Request for Additional Budget

NEW BUSINESS

7. **Presentation by Mr. Terry Krieg of year ending June 30, 2007 District Audit**
Approval and Adoption of year ending June 30, 2007 Audit of District Financial Records –
Action
8. 2008/2009 Budget Workshop – Set Date and Location - Action
9. Authorize and Approval for District Manager to Award Contract to NCCI Inc., for
Digester No.1 cleaning and cover replacement (Lynch) – Action
10. Adoption of New Title and Job Description – Action
11. Authorization and Approval for District Manager to Execute Contract with Koff &
Associates for Recruitment of Office/Finance Manager – Action

UNFINISHED BUSINESS –

12. Authorization and Approval for District Manager to Execute Contract with Rauch
Communication for Strategic Master Plan Workshop and Development – Action

COMMITTEE REPORTS –

Governance Committee- None
Paradise Cove Committee – None
Capital Improvement Committee – None
Finance Committee – Minutes Attached

OTHER BUSINESS--None

CORRESPONDENCE

9. None

INFORMATIONAL ITEMS

10. None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting June 2, 2008, at 6:30 p.m.at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, June 2, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of May 5, 2008 Regular Board Meeting Minutes
2. Approval of May 20, 2008 Special Board Meeting Minutes
3. Approval of May 27, 2008 Finance Committee Minutes
4. Approval of May 30, 2008 Capital Improvement Minutes
5. Approval of Warrants for May 2008
6. Receipt of Financial Report for May 2008

MANAGEMENT REPORT

7. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report May 2008
8. District Manager's Report (Lynch)
 - a. Status Report- Paradise Cove WWTP Improvement Project
 - b. Status Report of Recruitment for Office/Finance Manager.

NEW BUSINESS

9. 2008/2009 Budget Workshop – June 5, 2008 @ San Francisco Yacht Club
8:30a.m. to 2:00p.m. - Action
10. Authorize and Approval for District Manager to Reject all Bids for
Digester No.1 cleaning and cover replacement (Lynch) – Action

UNFINISHED BUSINESS –

COMMITTEE REPORTS –

Governance Committee- None
Paradise Cove Committee – None
Capital Improvement Committee – Minutes Attached
Finance Committee – Minutes Attached

OTHER BUSINESS--None

CORRESPONDENCE

11. Letter dated May 19, 2008 from Seafirth Estates Company

INFORMATIONAL ITEMS

12. None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting July 7, 2008, at 6:30 p.m. at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Claire McAuliffe, President
Catharine Benediktsson, Secretary
Corinne Wiley, Vice President

Casey A. Kawamoto, Director
Bill Brady, Director

CANCELLATION NOTICE OF MEETING

**Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, September 2, 2008 6:30 p.m.**

**The Board of Directors cancelled the September 2, 2008 Regular Board Meeting due to the
Labor Day Holiday**

**The September 2nd meeting is rescheduled to Monday, September 8, 2008 at 6:30 p.m.
to take place at 2001 Paradise Drive, Tiburon**

Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Special Board Meeting
At Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, September 8, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of August 4, 2008 Regular Board Meeting Minutes
2. Approval of Warrants for August 2008
3. Receipt of Financial Report for August 2008

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report August 2008

5. District Manager's Report (Lynch)
 - a. Status Report- Paradise Cove WWTP Improvement Project
 - b. Status Report of Digester Cleaning and Cover Replacement
 - c. District Manager will be attending the CALPERS OPED Trust Fund Workshop on September 16, 2008 in Walnut Creek, Ca.

NEW BUSINESS-

6. Authorization and Approval for District Manager to execute an Agreement with Team Ghilotti Inc. for the Paradise Cove WWTP outfall pipe, by Credit outfall/Close Contract- Action
7. Authorization and Approval for District Manager to Sign Offer to Participate in Expedited Payment Program Related to Violation of NPDES Permit – Main Treatment Facility (NPDES Permit No. R2-2002-0057, WDID No. 2 215021001) -- Action
8. Authorization and Approval for District Manager to Sign Offer to Participate in Expedited Payment Program Related to Violation of NPDES Permit of the Paradise Cove Treatment Facility (NPDES Permit No. R2-2006-0037, WDID No. 2 215021002 – Action
9. Set Date and Time for Public Hearing for Accepting the Paradise Drive Sewer Line Extension and Execute Repayment Agreement for the Paradise Drive Sewer Line Extension – - Action

UNFINISHED BUSINESS –

COMMITTEE REPORTS –

Governance Committee- Minutes
Paradise Cove Committee – Minutes
Capital Improvement Committee – Minutes
Finance Committee – Minutes

OTHER BUSINESS—

ENVIROMENTAL - None

CORRESPONDENCE- Allocation of Net LAFCO Operating Expense Per AB 2838

INFORMATIONAL ITEMS - None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting in October 6, 2008, at 6:30 p.m.at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, October 6, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of September 8, 2008 Regular Board Meeting Minutes
2. Approval of September 29, 2008 Special Board Meeting Minutes
3. Approval of Warrants for September 2008
4. Receipt of Financial Reports for September 2008

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report September 2008
6. District Manager's Report (Lynch)
 - a. Status Report of Paradise Cove WWTP Improvement Project – Verbal
 - b. Status Report of Digester Cleaning and Cover Replacement – Verbal
 - c. Lab Sampling Results for Effluent Discharged into Raccoon Straits July 2008 and August 2008 – Board Request
 - d. Status Report of GASB 45 – Verbal

NEW BUSINESS

7. Authorization and Approval for the District Manager to Amend Billing of 2008-2009 Annual Non-Residential Sewer Service Charges and Send Amendment to the County of Marin for Revised Property Tax Bills – Action
8. Authorization and Approval for the District Manager to Execute a Contract with David Perotti for an Internal Audit of Fund Allocation for the Zone Breakout Contingent on the Finance Committee Recommendation – Action
9. Authorization and Approval for the District Manager to Delay Execution of Contract with Pacific Liners Inc. for the 2008 Sewer Rehabilitation CIPP Project Until Mid-March 2009 for an Amount Not to Exceed \$104,767.00 – Action
10. Board of Directors Liability Insurance

UNFINISHED BUSINESS

COMMITTEE REPORTS

11. Governance Committee – Minutes
12. Paradise Cove Committee – Minutes
13. Capital Improvement Program Committee – Minutes
14. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

CLOSED SESSION – Anticipated Litigation

15. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Deciding to initiate litigation pursuant to California Government Code Section 54956.9(c):
Number of potential cases: One.

ENVIROMENTAL – None

CORRESPONDENCE – None

INFORMATIONAL ITEMS –

16. California Association of Sanitary Agencies [CASA] Legislative Update – Governor Signs Budget

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on November 3, 2008 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, November 3, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of October 6, 2008 Regular Board Meeting Minutes
2. Approval of Warrants for October 2008
3. Receipt of Financial Reports for October 2008

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report October 2008
5. District Manager's Report (Lynch)
 - a. Status Report of Paradise Cove WWTP Improvement Project
 - b. Status Report of Digester Cleaning and Cover Replacement
 - c. Committee Meeting Schedule
 - d. Consideration of Holiday Function for Board and Staff

6. Closed Session:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Deciding to initiate litigation pursuant to California Government Code
Section 54956.9(b) (1): Number of potential cases: one.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code
Section 54956.9(c): Number of potential cases: one.

NEW BUSINESS

- 7. Consideration of Reorganization of the Administrative Sector pursuant to the Board of Director's decision to restructure the District Financial accounting and auditing operations – Action Item.
Recommended Action: Approve Reorganization of the Administrative Sector.
- 8. Request by District Manager to Purchase New Generator for Pump Station No. 3 in the Tiburon Zone. Recommended Action: Authorize Purchase.

UNFINISHED BUSINESS

- 9. Authorization and Approval for District Manager to Amend the Commercial Sewer Service Charges and send Amendment to the County of Marin for an Amended Property Tax Bill – Action Item
- 10. The District Manager Executed a Contract with David Perotti of Perotti & Carrade CPA's for the Internal Audit of Fund Allocation for the Zone Breakout and the Calculations Being Used for the Different Zones.
- 11. California Sanitation Risk Management Authority (CSRMA) Pooled Liability Program Public Entity Errors and Omissions Coverage

COMMITTEE REPORTS

- 12. Capital Improvement Program Committee – October 23, 2008 Meeting Minutes
- 13. Governance Committee – October 23, 2008 Meeting Minutes
- 14. Paradise Cove Committee – October 23, 2008 Meeting Minutes
- 15. Finance & Fiscal Oversight Committee – October 28, 2008 Meeting Minutes

OTHER BUSINESS

ENVIROMENTAL

16. Lab Results for the Months of July & August 2008 for Sanitary District No. 5 and for Sewer Agency of Southern Marin (SASM), as Requested by Board of Directors

CORRESPONDENCE

17. Letter Dated September 19, 2008 from Mr. Paul Garbarini.

INFORMATIONAL ITEMS

18. California Association of Sanitary Agencies (CASA) – State Water Board Adopts Waste Discharge Permit Fee Increase

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 1, 2008 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

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Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Special Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, November 17, 2008 9:30 a.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

1. Presentation from Seth Cole of California Sanitation Management Authority [CSRMA] on the District's Current Insurance Policy.

Board of Directors Q&A time.

2. Presentation from Nick Franceschine of North Bay Pensions on the Report of GASB 45 Valuation of Retiree Health Benefits.

Board of Directors Q&A time.

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting December 1, 2008, at 6:30 p.m. at the Sanitary No. 5 District Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Claire McAuliffe, President
Catharine Benediktsson, Secretary
Corinne Wiley, Vice President

Casey A. Kawamoto, Director
Bill Brady, Director

CANCELLATION NOTICE OF MEETING

**Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, December 1, 2008 6:30 p.m.**

**The Board of Directors cancelled the December 1, 2008 Regular Board Meeting due to the
Thanksgiving Holiday**

**The December 1st meeting is rescheduled to Monday, December 8, 2008 at 6:30 p.m.
to take place at 2001 Paradise Drive, Tiburon**

Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, December 8, 2008 6:30 p.m.
CLOSED SESSION 5:30 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(b)(1):
Number of potential cases - one.

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of November 3, 2008 Regular Board Meeting Minutes
2. Approval of November 17, 2008 Special Board Meeting Minutes
3. Approval of Warrants for November 2008
4. Receipt of Financial Reports for November 2008

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report October 2008
6. District Manager's Summary Report of November 2008 (Lynch)

NEW BUSINESS

7. Election to Nominate One Board Member to the Marin County Local Agency Formation Commission – Action Item
8. Adoption of Resolution No. 2008-11: A Resolution by the Board of Directors of Sanitary District No. 5 of Marin County, California for CalPERS Employer Pick-Up. Staff Recommendation: Adopt.
9. Adoption of Resolution No. 2008-12: Amending Resolution No. 2007-06 Authorizing the District Manager and the Office/Finance Manager to Manage and Receive Information Regarding Bank of America Checking Account Numbers 10719-80210, 10719-40450, and 10712-80100. Staff Recommendation: Adopt.

UNFINISHED BUSINESS

10. Authorization and Approval for District Manager to Amend the Commercial Sewer Service Charges and send Amendment to the County of Marin for an Amended Property Tax Bill
11. Team Ghilotti Request for Compensation Due to Permit Delay – Action Item

COMMITTEE REPORTS

12. Capital Improvement Program Committee
13. Governance Committee
14. Paradise Cove Committee
15. Finance & Fiscal Oversight Committee

OTHER BUSINESS

ENVIROMENTAL

16. Lab Sampling Results for October 25, 2008 for Sewerage Agency of Southern Marin (SASM), as Requested by Board of Directors
17. District Staff – Ongoing Investigation of Reclaimed Water Use

CORRESPONDENCE

18. Letter Dated November 24, 2008 from Dennis and Suzy Doyle, Barbara and Jim Kautz, and Becky Pringle

19. Letter Dated November 25, 2008 – December 2, 2008 from Seafirth Estates Company

INFORMATIONAL ITEMS

20. Ethics Training – December 17, 2008 from 9:30 a.m. – 11:30 a.m. Presented by Liebert Cassidy Whitmore at 153 Townsend Street, Suite 520, San Francisco, CA (Map Enclosed)

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 12, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: *Upon request the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*