

Catharine Benediktsson, President
William Teiser, Vice President
Roy Fedotoff, Secretary

Michael Lasky, Director
Richard Snyder, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, March 20, 2012, 7:00 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

Consideration of Public Employee Appointment
Government Code 54957(b)(1)
Title: District Manager

OPEN SESSION

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of February 21, 2012, Regular Board Meeting Minutes (Henriksen)
2. Approval of March 5, 2012, Special Board Meeting Minutes (Henriksen)
3. Approval of March 7, 2012, Special Board Meeting Minutes (Henriksen)
4. Approval of March 9, 2012, Special Board Meeting Minutes (Henriksen)
5. Approval of Warrants for February 2012 (Miller)
6. Receipt of Financial Reports for February 2012 (Miller)

MANAGEMENT REPORTS

7. Main Plant Rehabilitation Project Progress Report (Carollo Engineers)

8. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report January 2012
9. District Manager's Summary Report of February 2012 (Lynch)

NEW BUSINESS

10. Acceptance of FY 2010-2011 District Audit and Management Letter – Presentation by Mr. Terry Krieg, CPA (Miller/Krieg)
11. Consideration of Authorization and Approval of Revised Written Procedures for Main Plant Rehabilitation Project Progress Payments and Fund Transfers (Miller) – Action
12. Consideration of Authorization and Approval to Engage Liebert Cassidy Whitmore for Legal Assistance with the Development of an Employer-Employee Relations Policy and Employee Handbook and with Updating the Memorandum of Understanding as Needed, for an Amount Not to Exceed \$15,000 (Miller) – Action

UNFINISHED BUSINESS: None

COMMITTEE REPORTS

13. Capital Improvement Program Committee (Fedotoff/Lasky)
14. Governance Committee (Benediktsson/Snyder)
15. Main Plant Rehabilitation Oversight Committee (Teiser/Fedotoff)
16. Finance & Fiscal Oversight Committee (Benediktsson/Teiser)
17. Communication Committee (Lasky/Snyder)
18. Personnel Committee (Snyder/Lasky)
19. Ad Hoc District Manager Search Committee (Benediktsson/Teiser)
20. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on April 17, 2012, at 7:00 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or smiller@sani5.org at least two days prior to the meeting.*