

**NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, February 20, 2020**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of January 16, 2020 Regular Board Meeting Minutes and February 6, 2020 Special Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for January 10 through February 13, 2020; JP Morgan Chase Bank Check No. 7348 through Check No. 7410, all transactions totaling in the amount of \$169,61.69; and Review and Receive January 2020 Payroll, in the amount of \$114,297.16 (Dohrmann)
3. Receipt of Financial Reports for January 2020 (Dohrmann)

NEW BUSINESS:

4. Review & Approve the Memorandum of Understanding with Lystek International Limited and Sanitary District No. 5 of Marin County, Spanning Five Years from the Date of Execution, for the Disposal of Biosolids as Presented by James Dunbar, General Manager of Lystek Int'l, Ltd. (Rubio) – Action
5. Review & Discuss CalPERS' Pension Prefunding Options, as presented by Matt Goss, Outreach & Support Program Manager of CalPERS' Prefunding Programs (Rubio)
6. Review & Approve Amendments to SD5 Ordinance No. 2014-02 re Sewer Lateral Inspection Program and Notification Requirements for Multiple Properties Sharing Same Lateral Sewer (Rubio) – Action

7. Review and Select Nominee for CSDA Board of Directors Call for Nominations, Seat C (Dohrmann) - Action

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

- 8. Capital Improvement Program Committee (Carapiet/Moody)
- 9. Finance & Fiscal Oversight Committee (Carapiet/Snyder)
- 10. Governance Committee (Snyder/Moody)
- 11. Personnel Committee (Moody/Lasky)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

12. County of Marin SB2557 Memo to All Marin County Taxing Agencies Email, from D Proctor, Sr. Accountant, County of Marin Department of Finance

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on March 19th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.

MANAGEMENT REPORTS:

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

President Moody moved to Item No. 5 for consideration, as described on the agenda, to this time (5:42 p.m.).

1. Elections for Officers of the Board – Action

Discussion by the Board. Motion (Snyder/Moody) to nominate Catharine Benediktsson for the President of the Board of Directors of Sanitary District No. 5 of Marin County for the 2020 term. Passed (3-0-1-1).

Discussion by the Board. Motion (Snyder/Benediktsson) to nominate Tod Moody as the Vice President of the Board of Directors of Sanitary District No. 5 of Marin County for the 2020 term. Passed unanimously. Passed (3-0-1-1).

Discussion by the Board. Motion (Moody/Benediktsson) to nominate Richard Snyder as the Secretary of the Board of Directors of Sanitary District No. 5 of Marin County for the 2020 term. Passed unanimously. Passed (3-0-1-1).

2. Appointment of Committee Members – Action

Discussion by the Board. President Catharine Benediktsson recommended the following appointments for the 2020 term of Sanitary District No. 5 of Marin County Committees:

Finance & Fiscal Oversight Committee: Chair: Director John Carapiet
Member: Secretary Richard Snyder
Alternate: Director Michael Lasky

Capital Improvement Program Committee: Chair: Director John Carapiet
Member: Vice President Tod Moody
Alternate: Director Catharine Benediktsson

Governance Committee: Chair: Secretary Richard Snyder
Member: Vice President Tod Moody
Alternate: Secretary Michael Lasky

Personnel Committee: Chair: President Tod Moody
Member: Director Michael Lasky
Alternate: Director Catharine Benediktsson

President Benediktsson moved to the next Item in order (Item No. 7) as described on the agenda.

NEW BUSINESS:

7. PUBLIC HEARING: First Reading of Amended Sewer Use Ordinance No. 2014-02 (Rubio)

Discussion by the Board. Item #7 tabled until February 20, 2020 Regular Board Meeting.

8. Review & Discuss Administrative Requirements and Timeline for Refinancing Main Plant Rehabilitation (MPR) Bond (Rubio)

Discussion by the Board only.

9. Review and Approval of Resolution No. 2020-01: A Resolution Approving and Ratifying Expenditures Used, in the Amount of \$24,250.00 (Twenty Four Thousand, Two Hundred Fifty Dollars only), for Emergency Repairs Made at SD5 Belvedere Pump Station #7, to Remove and Replace Concrete Slab and Install Bollards, completed on January 14th through January 15th, 2020 – Action, Rubio

Discussion by the Board. Motion (Carapiet/Snyder) to Approve Resolution No. 2020-01: A Resolution Approving and Ratifying Expenditures Used, in the Amount of \$24,250.00 (Twenty Four Thousand, Two Hundred Fifty Dollars only), for Emergency Repairs Made at SD5 Belvedere Pump Station #7, to Remove and Replace Concrete Slab and Install Bollards, completed on January 14th through January 15th, 2020. Passed unanimously.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

10. Capital Improvement Program Committee (Lasky/Moody) – Action Item Log provided

11. Governance Committee (Snyder/Lasky) – None

12. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – None

13. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

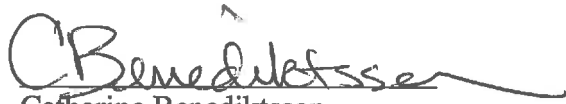
INFORMATIONAL ITEMS: None

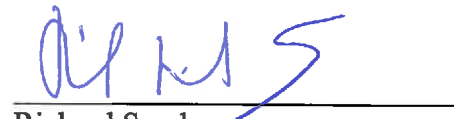
ADJOURNMENT

The Board adjourned at 5:47 p.m. to a Regular Board Meeting on March 19th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:


Catharine Benediktsson
President, Board of Directors


Richard Snyder
Secretary, Board of Directors

Catharine Benediktsson, President
Tod Moody, Vice President
Richard Snyder, Secretary

John Carapiet, Director
Michael Lasky, Director

**Minutes of a Special Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, February 6, 2020**

5:00 P.M. SPECIAL BOARD MEETING

CALL TO ORDER by President Catharine Benediktsson at 5:00 P.M.

ROLL CALL

Directors present: Catharine Benediktsson, Director
Tod Moody, Vice President
Richard Snyder, Secretary
John Carapiet, Director
Michael Lasky, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Robert Pankratz, Wulff, Hansen & Co.
Richard S. Han, D.A. Davidson

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

There were no Directors' comments or agenda requests at this time.

NEW BUSINESS:

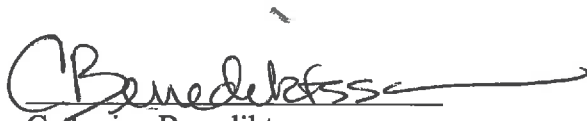
1. Review, Discuss & Move to select a lender to provide funds to refinance 2012 revenue bonds, subject to subsequent approving of refinancing documents by the Board, presented by Robert Pankratz, of Wulff, Hansen & Co. – Action (Rubio)

Robert Pankratz (Wulff, Hansen & Co.) & Rick Han (D.A. Davidson) reviewed submitted lender bids to refinance SD5's 2012 revenue bond, made recommendations and responded to questions from the Board. Discussion by the Board. Motion (Snyder/Moody) to select a lender, California Bank & Trust (CB&T) to refinance SD5's 2012 revenue (Main Plant Rehabilitation (MPR)) bond.

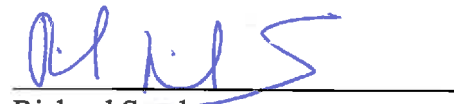
ADJOURNMENT

The Board adjourned at 5:30 p.m. to a Regular Board Meeting on February 20th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:


Catharine Benediktsson
President, Board of Directors

Attest:


Richard Snyder
Secretary, Board of Directors

Sanitary Distr. No.5 of Marin Co.

Warrant List Summary

January 10 through February 13, 2020

02/11/20

Date	Num	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
02/13/20	7362	Access Answering Service	Acct #4080C, Answering Service, February 2020	-60.00
02/13/20	7387	Airgas USA, LLC	Payer# 3624252, M.P. Supplies, Jan 2020	-206.10
02/13/20	7363	Alhambra	Acct #547945611762129, Water, Dec '19 - Jan 2020	-82.97
01/16/20	7348	AT&T	Acct #960732-76375559, Dec '19 - Jan 2020	-769.20
02/13/20	7388	AT&T	Acct #960732-76375559, Dec '19 - Jan 2020	-768.55
02/13/20	7364	BAAQMD	P.C. Plant Permit, Mar '18 (AJE FY20-21)	-696.00
02/13/20	7389	Banshee Networks, Inc.	Computer/IT Support, January 2020	-1,237.50
02/13/20	7365	Brandon Tire Supply, Inc.	Truck Maint, Jan 2020	-35.00
02/13/20	7390	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples, Nov '19 - Jan 2020	-3,800.00
02/13/20	7366	Burke, Williams & Sorensen, LLP	Legal Advice, Dec '19	-2,592.00
01/16/20	7360	California Association of Sanitation Agen	2020 Membership Dues (FY20-21 AJE)	-8,170.00
02/13/20	7391	California Motor Controls Corp.	BPS Control Panels, Jan '19	-2,531.10
02/13/20	7367	California State Disbursement Unit	CSE Case# 200000002184580; Court Case# SFL 81271, Jan-Feb 2020	-600.00
02/04/20	EFT	CalPERS	EFT Health Premium, Feb 2020, Cust #4163206459	-15,492.19
02/13/20	7392	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, Jan - Feb 2020	-6,801.70
02/13/20	7368	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, Jan 2020	-166.40
02/13/20	7393	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, 1.3.19 - 2.7.19	-175.00
02/13/20	7369	Code Publishing, Inc.	Project#:329170, Web Hosting, Jan - Sept 2020 (FY20-21 AJE)	-262.50
01/16/20	7349	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Dec '19 - Jan 20...	-570.33
02/13/20	7394	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Jan - Feb 2020	-570.21
01/16/20	7357	Cottrell, Rulon	Reimb for W.C. Claim, 1.13.2020	-41.99
02/13/20	7370	CWEA	#349761, #634361, #395321, #589121, Apr '2020 (AJE FY20-21)	-553.00
02/13/20	7395	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, February 2020	-350.00
01/16/20	7358	Driscoll, Stephen	Reimb. for Con't Ed, S/B Mileage, Sept + Dec '19	-456.00
02/13/20	7410	Driscoll, Stephen	EE Incentive, February 2020	-1,000.00
02/13/20	7371	eNPDES.com & Associates	M.P. & P.C. Palnt, NPDES Permit Software, Aug '20 - July '21 (AJE FY20-21)	-1,500.00
02/13/20	7396	FKC Co., Ltd.	M.P. Parts & Service, Jan 2020	-1,629.93
02/13/20	7372	G3 Engineering, Inc.	M.P. Maint + Parts & Srvc, Jan '2020	-1,885.52
02/13/20	7397	Goodman Building Supply Co.	Acct #20070, P&L, M.P. Maint, Jan '20	-868.40
02/13/20	7373	Grainger	Acct #810128785, Safety, Feb 2020	-141.98
02/13/20	7398	Hach Company	Acct #108400, Lab Supplies, Jan 2020	-372.78
02/13/20	7374	Home Depot Credit Services	Acct #6035 3220 0516 4334, BPS P&L, M.P. Maint., Jan 2020	-1,168.26
02/13/20	7386	Johnson, Nikki & Kevin	Credit for 6 fixture units @ Final Inspection @ 244 Golden Gate Ave., Febru...	-7,668.00
02/13/20	7399	Larry Walker Associates, Inc.	Tech Support for Dilution Credit Study w SASM (50/50), Dec '19	-3,717.50
02/13/20	7375	Linscott Engineering Contractors Inc.	Belv P&L, Jan 2020	-4,448.18
02/13/20	7400	Lystek Int'l, LTD	Biosolids Transport, Jan 2020	-675.75
02/13/20	7376	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L, Jan 2020	-6,237.02
02/13/20	7385	McCullough, Brian	Refund of 1EDU for 1897 Mar West St., Tiburon, February 2020	-1,034.00
02/13/20	7401	MidAmerica Administrative & Retirement So	HRA Retiree Health Reimb. Admin Fees, 1Q19, 4Q19, 2Q20	-675.00
01/16/20	7350	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Jan 2020	-234.60
02/13/20	7377	Mill Valley Refuse Service, Inc.	Garbage Service + 1 yd rental + Sludge Transport, Feb 2020	-3,834.60
02/13/20	7402	NSI Lab Solutions, Inc.	Cust#21528, Lab Chemicals, Jan 2020	-300.00
02/13/20	7378	Nute Engineering Corp.	Consulting & Engr. Srvc., Dec '19	-5,304.00
02/13/20	7403	O'Reilly Auto Parts	Cust # 2409838, Truck Maint., Jan 2020	-93.37
02/13/20	7379	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Dec '19 - Jan 2020	-17,911.66
02/13/20	7404	Perotti & Carrade	Client #1901 - Bond Srvc + 2019 SCO Reporting, Jan 2020	-1,995.00
02/04/20	EFT	PERS	EFT PERS Retirement, Jan 2020	-16,395.63
02/13/20	7380	Ray Morgan Company	Acct#: TS27, LaserFishe Annual Software Support, Apr 2020 (FY20-21 AJE)	-2,725.00
01/16/20	7351	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Nov '19	-1,050.00
01/16/20	7359	Rosser, John	Standby Mi. Reimb., thru Nov '19	-201.43
02/13/20	7405	Roy's Sewer Service, Inc.	M.P. Parts & Service + PC Sludge Removal, Jan 2020	-4,125.00
02/13/20	7381	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., February 2020	-1,485.86
01/16/20	7352	Staples, Inc.	Acct #60111000714, Office Supplies, Dec '19	-43.85
02/13/20	7406	Town of Tiburon	Fuel, Nov + Dec '19	-1,418.56
02/13/20	7382	U.S. Bank	Acct#:4246-0441-0158-3635, Dec '19 - Jan 2020	-1,668.41
01/16/20	7353	Univar	Cust ID #STDT001, Chemicals, Dec '19	-7,378.27
02/13/20	7407	Univar	Cust ID #STDT001, Chemicals, Jan - Feb 2020	-18,837.42
02/13/20	7383	USA BlueBook	Cust #933682, M.P. Chemicals, Jan '19	-751.55
01/16/20	7354	Verizon Wireless	Acct #0342125502-00001: iPhones, Dec '19 - Jan 2020	-312.69
02/13/20	7408	Verizon Wireless	Acct #0342125502-00001: iPhones, Jan - Feb 2020	-309.91
01/16/20	7356	Vincent Wu	Reimb. for 92 Bayview Ave., Belv - Jan 2020	-207.40
01/23/20	7361	Vincent Wu	Final Reimb. for 92 Bayview Ave., Belv - Jan 2020	-70.00
01/16/20	7355	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, Dec '19	-238.09
02/13/20	7384	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, Jan 2020	-1,583.58
02/13/20	7409	WorkSmart Automation, Inc.	SD5 Comm System Maintenance, Dec '19	-1,375.75
Total JP Morgan Chase - Primary 7399				-169,861.69
TOTAL				-169,861.69

Sanitary Distr. No.5 of Marin Co.
Warrant List Detail
 January 10 through February 13, 2020

02/11/20

Date	Num	Name	Memo	Account	Class	Paid Amount
02/13/20	7362	Access Answering Service	Acct #4080C, Answering Service, February 2020	JP Morgan Chase - Primary 7399		
			Inv #22019, Answering Service, February 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-21.58
			Inv #22019, Answering Service, February 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.45
			Inv #22019, Answering Service, February 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-36.97
		TOTAL				-60.00
02/13/20	7387	Airgas USA, LLC	Payer# 3624252, M.P. Supplies, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #9097465418, M.P. Maint, Welding Supplies, 1.23.2020	7021 · Plant Maintenance Supplies	Belvedere	-75.95
			Inv #9097465418, M.P. Maint, Welding Supplies, 1.23.2020	7021 · Plant Maintenance Supplies	Tiburon	-130.15
		TOTAL				-206.10
02/13/20	7363	Alhambra	Acct #547945611762129, Water, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #12012314 011020 Water, 12.12.19 - 1.8.2020	7023 · Janitorial Supplies & Service	Belvedere	-29.84
			Inv #12012314 011020 Water, 12.12.19 - 1.8.2020	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-2.01
			Inv #12012314 011020 Water, 12.12.19 - 1.8.2020	7023 · Janitorial Supplies & Service	Tiburon	-51.12
		TOTAL				-82.97
01/16/20	7348	AT&T	Acct #960732-76375559, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			PC Plant Telephones, 12.28.19 - 1.27.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-290.40
			PC Pumps & Lines Telephones, 12.28.19 - 1.27.2020	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-173.48
			Tib Pumps & Lines Telephones, 12.28.19 - 1.27.2020	8533 · Pumps & Lines Telephones	Tiburon	-305.32
		TOTAL				-769.20
02/13/20	7388	AT&T	Acct #960732-76375559, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			PC Plant Telephones, 12.28.19 - 1.27.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-289.75
			PC Pumps & Lines Telephones, 12.28.19 - 1.27.2020	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-173.48
			Tib Pumps & Lines Telephones, 12.28.19 - 1.27.2020	8533 · Pumps & Lines Telephones	Tiburon	-305.32
		TOTAL				-768.55
02/13/20	7364	BAAQMD	P.C. Plant Permit, Mar '18 (AJE FY20-21)	JP Morgan Chase - Primary 7399		
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Permit to Oper...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-188.00
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Renewal Proce...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-33.33
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Toxic Inventory...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-10.67
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Permit to Oper...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-376.00
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Renewal Proce...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-66.67
			Cust#:11MN7B3811, Inv #: 4GS58, Plant #:13811, PC Plant - Toxic Inventory...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-21.33
		TOTAL				-696.00

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

January 10 through February 13, 2020

02/11/20

Date	Num	Name	Memo	Account	Class	Paid Amount
02/13/20	7389	Banshee Networks, Inc.	Computer/IT Support, January 2020	JP Morgan Chase - Primary 7399		
			Inv #1190, Monthly System back-ups, Maint. & Troubleshooting, January 2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-445.01
			Inv #1190, Monthly System back-ups, Maint. & Troubleshooting, January 2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-29.95
			Inv #1190, Monthly System back-ups, Maint. & Troubleshooting, January 2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-762.54
		TOTAL				-1,237.50
02/13/20	7365	Brandon Tire Supply, Inc.	Truck Maint, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #1021534, Flat tire repair, 1.21.2020	7072 · Truck Maintenance	Belvedere	-12.59
			Inv #1021534, Flat tire repair, 1.21.2020	7072 · Truck Maintenance	Tiburon:Paradise Cove	-0.85
			Inv #1021534, Flat tire repair, 1.21.2020	7072 · Truck Maintenance	Tiburon	-21.56
		TOTAL				-35.00
02/13/20	7390	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples, Nov '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #124908, #124909, #125256, M.P. Samples for Nov '19, Dec '19, + Jan 2...	7051 · Main Plant Lab Monitoring	Belvedere	-1,225.26
			Inv #124908, #124909, #125256, P.C. Samples for Nov '19, Dec '19, + Jan 20...	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-475.00
			Inv #124908, #124909, #125256, M.P. Samples for Nov '19, Dec '19, + Jan 2...	7051 · Main Plant Lab Monitoring	Tiburon	-2,099.74
		TOTAL				-3,800.00
02/13/20	7366	Burke, Williams & Sorensen, LLP	Legal Advice, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #250286, SD5 DCS, Dec '19	6039 · Legal	Belvedere	-932.08
			Inv #250286, SD5 DCS, Dec '19	6039 · Legal	Tiburon:Paradise Cove	-62.73
			Inv #250286, SD5 DCS, Dec '19	6039 · Legal	Tiburon	-1,597.19
		TOTAL				-2,592.00
01/16/20	7360	California Association of Sanitati...	2020 Membership Dues (FY20-21 AJE)	JP Morgan Chase - Primary 7399		
			CASA 2020 Membership Dues, 2.1.2020 - 6.30.2020	6025 · Dues & Subscriptions	Belvedere	-1,224.14
			CASA 2020 Membership Dues, 2.1.2020 - 6.30.2020	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-82.38
			CASA 2020 Membership Dues, 2.1.2020 - 6.30.2020	6025 · Dues & Subscriptions	Tiburon	-2,097.65
			CASA 2020 Membership Dues, 7.1.2020 - 12.31.2020 (FY20-21 AJE)	6025 · Dues & Subscriptions	Belvedere	-1,713.79
			CASA 2020 Membership Dues, 7.1.2020 - 12.31.2020 (FY20-21 AJE)	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-115.33
			CASA 2020 Membership Dues, 7.1.2020 - 12.31.2020 (FY20-21 AJE)	6025 · Dues & Subscriptions	Tiburon	-2,936.71
		TOTAL				-8,170.00
02/13/20	7391	California Motor Controls Corp.	BPS Control Panels, Jan '19	JP Morgan Chase - Primary 7399		
			Inv #I20-9763, BPS#7 Panel Enclosure, 1.10.2020	9302 · PS Control Panel Upgrades	Belvedere	-2,531.10
		TOTAL				-2,531.10

Sanitary Distr. No.5 of Marin Co.
Warrant List Detail
 January 10 through February 13, 2020

02/11/20

Date	Num	Name	Memo	Account	Class	Paid Amount
02/13/20	7367	California State Disbursement Unit	CSE Case# 200000002184580; Court Case# SFL 81271, Jan-Feb 2020	JP Morgan Chase - Primary 7399		
			CSE Case# 200000002184580	8012 · Wage Garnishments	Tiburon	-600.00
TOTAL						-600.00
02/04/20	EFT	CalPERS	EFT Health Premium, Feb 2020, Cust #4163206459	JP Morgan Chase - Primary 7399		
			Active Employee Health Premium - Feb 2020	8020.05 · Employee Health	Belvedere	-5,250.62
			Active Employee Health Premium - Feb 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-353.36
			Active Employee Health Premium - Feb 2020	8020.05 · Employee Health	Tiburon	-8,997.31
			Retiree Health Premium - Feb 2020	8022.05 · Reitree Health	Belvedere	-299.91
			Retiree Health Premium - Feb 2020	8022.05 · Reitree Health	Tiburon:Paradise Cove	-20.18
			Retiree Health Premium - Feb 2020	8022.05 · Reitree Health	Tiburon	-513.91
			Active Employee Health Premium - Feb 2020 - Admin Fee	8020.05 · Employee Health	Belvedere	-14.18
			Active Employee Health Premium - Feb 2020 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.95
			Active Employee Health Premium - Feb 2020 - Admin Fee	8020.05 · Employee Health	Tiburon	-24.29
			Retiree Health Premium - Feb 2020 - Admin Fee	8022.05 · Reitree Health	Belvedere	-6.29
			Retiree Health Premium - Feb 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon:Paradise Cove	-0.42
			Retiree Health Premium - Feb 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon	-10.77
TOTAL						-15,492.19
02/13/20	7392	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, Jan - Feb 2020	JP Morgan Chase - Primary 7399		
			Inv #6527, #6695, ##6727, #6765, #6957, #7015, #7152, 7210, M.P. Testing, ...	7051 · Main Plant Lab Monitoring	Belvedere	-1,404.80
			Inv #6694, #6767, #7225, #7353, P.C. Testing, 1.20.2020, 1.22.2020, 2.4.202...	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-2,989.50
			Inv #6527, #6695, ##6727, #6765, #6957, #7015, #7152, 7210, M.P. Testing, ...	7051 · Main Plant Lab Monitoring	Tiburon	-2,407.40
TOTAL						-6,801.70
02/13/20	7368	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #2968767, Konica Multi-purpose copier contract, 1.2.2020 - 2.1.2020	6047 · Office Supplies	Belvedere	-59.84
			Inv #2968767, Konica Multi-purpose copier contract, 1.2.2020 - 2.1.2020	6047 · Office Supplies	Tiburon:Paradise Cove	-4.03
			Inv #2968767, Konica Multi-purpose copier contract, 1.2.2020 - 2.1.2020	6047 · Office Supplies	Tiburon	-102.53
TOTAL						-166.40
02/13/20	7393	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, 1.3.19 - 2.7.19	JP Morgan Chase - Primary 7399		
			Inv#2618, #7899, #9408, #5531, #8185, PPE/Safetywear, 1.3.2020, 2.17.202...	8520 · Personal Protection/Safety Wear	Belvedere	-62.93
			Inv#2618, #7899, #9408, #5531, #8185, PPE/Safetywear, 1.3.2020, 2.17.202...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-4.24
			Inv#2618, #7899, #9408, #5531, #8185, PPE/Safetywear, 1.3.2020, 2.17.202...	8520 · Personal Protection/Safety Wear	Tiburon	-107.83
TOTAL						-175.00

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02/13/20	7369	Code Publishing, Inc.	Project#:329170, Web Hosting, Jan - Sept 2020 (FY20-21 AJE)	JP Morgan Chase - Primary 7399		
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 1.1.2020...	6017 · Consulting Fees	Belvedere	-62.81
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 1.1.2020...	6017 · Consulting Fees	Tiburon:Paradise Cove	-4.23
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 1.1.2020...	6017 · Consulting Fees	Tiburon	-107.63
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 7.1.2020...	6017 · Consulting Fees	Belvedere	-31.58
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 7.1.2020...	6017 · Consulting Fees	Tiburon:Paradise Cove	-2.13
			Inv #65807, Web Hosting @ Resos & Ordinances at www.sani5.org, 7.1.2020...	6017 · Consulting Fees	Tiburon	-54.12
TOTAL						-262.50
01/16/20	7349	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Dec '19 - Jan 2...	JP Morgan Chase - Primary 7399		
			Bundle: Cable (\$89.55), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-32.20
			Bundle: Cable (\$89.55), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-2.17
			Bundle: Cable (\$89.55), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-55.18
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 11.12.19 - 12.11.19)	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-51.56
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 11.12.19 - 12.11.19)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-3.47
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 12.12.19 - 1.11.2020)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-88.34
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 12.12.19 - 1.11.2...	8531 · Main Plant Telephones	Belvedere	-117.28
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 12.12.19 - 1.11.2...	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.89
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 12.12.19 - 1.11.2...	8531 · Main Plant Telephones	Tiburon	-200.98
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-2.02
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.14
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-3.47
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8531 · Main Plant Telephones	Belvedere	-2.02
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.14
			Bundle: Taxes & Fees (< \$10 - varies/mo), 12.12.19 - 1.11.2020	8531 · Main Plant Telephones	Tiburon	-3.47
TOTAL						-570.33
02/13/20	7394	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Jan - Feb 2020	JP Morgan Chase - Primary 7399		
			Bundle: Cable (\$89.55), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-32.20
			Bundle: Cable (\$89.55), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-2.17
			Bundle: Cable (\$89.55), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-55.18
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-51.56
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-3.47
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-88.34
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 1.12.2020 - 2.11....	8531 · Main Plant Telephones	Belvedere	-117.28
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 1.12.2020 - 2.11....	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.89
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 1.12.2020 - 2.11....	8531 · Main Plant Telephones	Tiburon	-200.98
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-2.00
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.13
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-3.44
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8531 · Main Plant Telephones	Belvedere	-2.00
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.13
			Bundle: Taxes & Fees (< \$10 - varies/mo), 1.12.2020 - 2.11.2020	8531 · Main Plant Telephones	Tiburon	-3.44
TOTAL						-570.21

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/16/20	7357	Cottrell, Rulon	Reimb for W.C. Claim, 1.13.2020	JP Morgan Chase - Primary 7399		
			Eye Disinfectant re Digester Pipe, 1.13.19	8023 · Workers Comp Insurance	Belvedere	-15.10
			Eye Disinfectant re Digester Pipe, 1.13.19	8023 · Workers Comp Insurance	Tiburon	-1.02
			Eye Disinfectant re Digester Pipe, 1.13.19	8023 · Workers Comp Insurance	Belvedere	-25.87
TOTAL						-41.99
02/13/20	7370	CWEA	#34976I, #63436I, #39532I, #58912I, Apr '2020 (AJE FY20-21)	JP Morgan Chase - Primary 7399		
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-8.45
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.57
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-14.48
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 7.1.20 - 3.31....	6025 · Dues & Subscriptions	Belvedere	-25.35
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 7.1.20 - 3.31....	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.71
			S Driscoll, #34976I, Collxn Sys Maint, Grade II, Cert Renewals, 7.1.20 - 3.31....	6025 · Dues & Subscriptions	Tiburon	-43.44
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-8.00
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.54
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-13.71
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 7.1.20 - 3.31.21 ...	6025 · Dues & Subscriptions	Belvedere	-24.00
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 7.1.20 - 3.31.21 ...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.62
			J Triola, #63436I, Collxn Sys Maint, Grade I, Cert Renewals, 7.1.20 - 3.31.21 ...	6025 · Dues & Subscriptions	Tiburon	-41.13
			J Triola, #63436I, CWEA Redwood Empire Membership, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-17.26
			J Triola, #63436I, CWEA Redwood Empire Membership, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.16
			J Triola, #63436I, CWEA Redwood Empire Membership, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-29.58
			J Triola, #63436I, CWEA Redwood Empire Membership, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Belvedere	-51.78
			J Triola, #63436I, CWEA Redwood Empire Membership, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-3.48
			J Triola, #63436I, CWEA Redwood Empire Membership, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon	-88.74
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-8.00
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.54
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-13.71
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJE ...	6025 · Dues & Subscriptions	Belvedere	-24.00
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJE ...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.62
			T Rubio, #39532I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJE ...	6025 · Dues & Subscriptions	Tiburon	-41.13
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-8.00
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.54
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 4.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-13.71
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Belvedere	-24.00
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.62
			R Cottrell, #58912I, Lab Analyst, Grade I, Cert Renewal, 7.1.20 - 3.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon	-41.13
TOTAL						-553.00
02/13/20	7395	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, February 2020	JP Morgan Chase - Primary 7399		
			Inv #14948, My Safety Officer Monthly Subscription Fee, February 2020	8515 · Safety	Belvedere	-125.86
			Inv #14948, My Safety Officer Monthly Subscription Fee, February 2020	8515 · Safety	Tiburon:Paradise Cove	-8.47
			Inv #14948, My Safety Officer Monthly Subscription Fee, February 2020	8515 · Safety	Tiburon	-215.67
TOTAL						-350.00

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/16/20	7358	Driscoll, Stephen	Reimb. for Con't Ed, S/B Mileage, Sept + Dec '19	JP Morgan Chase - Primary 7399		
			Reimb. for M.P. S/B Mileage, 9.5.19 - 9.27.19 - Verified/RLD	6018.2 · Standby Mileage Expense Reimb	Belvedere	-74.81
			Reimb. for M.P. S/B Mileage, 9.5.19 - 9.27.19 - Verified/RLD	6018.2 · Standby Mileage Expense Reimb	Tiburon	-128.19
			Reimb. for M.P. S/B Mileage, 12.18.19 - 12.25.19 - Verified/RLD	6018.2 · Standby Mileage Expense Reimb	Belvedere	-74.81
			Reimb. for M.P. S/B Mileage, 12.18.19 - 12.25.19 - Verified/RLD	6018.2 · Standby Mileage Expense Reimb	Tiburon	-128.19
			Reimb. for Exam Enrollment @ CSU re Ops & Maint re WW Collxn Systems, ...	6020 · Continuing Education	Belvedere	-17.98
			Reimb. for Exam Enrollment @ CSU re Ops & Maint re WW Collxn Systems, ...	6020 · Continuing Education	Tiburon:Paradise Cove	-1.21
			Reimb. for Exam Enrollment @ CSU re Ops & Maint re WW Collxn Systems, ...	6020 · Continuing Education	Tiburon	-30.81
TOTAL						-456.00
02/13/20	7410	Driscoll, Stephen	EE Incentive, February 2020	JP Morgan Chase - Primary 7399		
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Ops & Maint ...	8005 · Employee Incentives	Belvedere	-359.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Ops & Maint ...	8005 · Employee Incentives	Tiburon:Paradise Cove	-24.20
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Ops & Maint ...	8005 · Employee Incentives	Tiburon	-616.20
TOTAL						-1,000.00
02/13/20	7371	eNPDES.com & Associates	M.P. & P.C. Palnt, NPDES Permit Software, Aug '20 - July '21 (AJE FY20-...	JP Morgan Chase - Primary 7399		
			M.P. NPDES Permit software, Flat Fee for Tech Support, 8.01.20 - 6.30.21	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-494.45
			M.P. NPDES Permit software, Flat Fee for Tech Support, 8.01.20 - 6.30.21	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-33.28
			M.P. NPDES Permit software, Flat Fee for Tech Support, 8.01.20 - 6.30.21	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-847.27
			M.P. NPDES Permit software, Flat Fee for Tech Support, 7.1.21 - 7.31.21 (AJ...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-44.95
			M.P. NPDES Permit software, Flat Fee for Tech Support, 7.1.21 - 7.31.21 (AJ...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-3.03
			M.P. NPDES Permit software, Flat Fee for Tech Support, 7.1.21 - 7.31.21 (AJ...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-77.02
TOTAL						-1,500.00
02/13/20	7396	FKC Co., Ltd.	M.P. Parts & Service, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #0012822, M.P. Parts & Service, Coupler Part (NF-403), Jan 2020	7022 · Plant Maint. Parts & Service	Belvedere	-600.63
			Inv #0012822, M.P. Parts & Service, Coupler Part (NF-403), Jan 2020	7022 · Plant Maint. Parts & Service	Tiburon	-1,029.30
TOTAL						-1,629.93
02/13/20	7372	G3 Engineering, Inc.	M.P. Maint + Parts & Srvc, Jan '2020	JP Morgan Chase - Primary 7399		
			Inv #2020-6535, M.P. Maint, Parts & Srvc - Equipment Repair, 1.13.2020	7022 · Plant Maint. Parts & Service	Belvedere	-165.87
			Inv #2020-6535, M.P. Maint, Parts & Srvc - Equipment Repair, 1.13.2020	7022 · Plant Maint. Parts & Service	Tiburon	-284.25
			Inv #2020-6562, M.P. Maint Supplies - Poly-blend Magnum Kit, 1.27.2020	7021 · Plant Maintenance Supplies	Belvedere	-528.94
			Inv #2020-6562, M.P. Maint Supplies - Poly-blend Magnum Kit, 1.27.2020	7021 · Plant Maintenance Supplies	Tiburon	-906.46
TOTAL						-1,885.52

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Date	Num	Name	Memo	Account	Class	Paid Amount
02/13/20	7397	Goodman Building Supply Co.	Acct #20070, P&L, M.P. Maint, Jan '20	JP Morgan Chase - Primary 7399		
			Inv #794075, #795023, P&L, Belv., 1.15.20, 1.29.20	7011 · Pumps & Lines Maintenance	Belvedere	-354.33
			Inv #794012, #793595, M.P. Maint. Supplies, 1.14.20, 1.8.20	7021 · Plant Maintenance Supplies	Belvedere	-169.11
			Inv #794012, #793595, M.P. Maint. Supplies, 1.14.20, 1.8.20	7021 · Plant Maintenance Supplies	Tiburon	-289.80
			Inv #794102, #795119, P.C. Supplies, 1.15.20, 1.30.20	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-55.16
TOTAL						-868.40
02/13/20	7373	Grainger	Acct #810128785, Safety, Feb 2020	JP Morgan Chase - Primary 7399		
			Inv #9434799228, Safety - Antifatigue Mat & Runner at M.P. Lab, 2.5.20	8515 · Safety	Belvedere	-52.32
			Inv #9434799228, Safety - Antifatigue Mat & Runner at M.P. Lab, 2.5.20	8515 · Safety	Tiburon	-89.66
TOTAL						-141.98
02/13/20	7398	Hach Company	Acct #108400, Lab Supplies, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #11797164, Lab Supplies, pH Buffer Solution 4,7,10, 1.15.2020	7025 · Lab Supplies & Chemicals	Belvedere	-137.37
			Inv #11797164, Lab Supplies, pH Buffer Solution 4,7,10, 1.15.2020	7025 · Lab Supplies & Chemicals	Tiburon	-235.41
TOTAL						-372.78
02/13/20	7374	Home Depot Credit Services	Acct #6035 3220 0516 4334, BPS P&L, M.P. Maint., Jan 2020	JP Morgan Chase - Primary 7399		
			BPS#9 & BPS#2 P&L, 1.22.2020	7011 · Pumps & Lines Maintenance	Belvedere	-293.32
			M.P. Maintenance Supplies Replenishment, 1.9.2020, 1.22.2020	7021 · Plant Maintenance Supplies	Belvedere	-256.67
			M.P. Maintenance Supplies Replenishment, 1.9.2020, 1.22.2020	7021 · Plant Maintenance Supplies	Tiburon	-439.87
			M.P. Lab Supplies, 30' Auto Electric Heat Cable (4), 1.23.2020	7025 · Lab Supplies & Chemicals	Belvedere	-32.87
			P.C. Lab Supplies, 30' Auto Electric Heat Cable (4), 1.23.2020	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-44.60
			M.P. Lab Supplies, 30' Auto Electric Heat Cable (4), 1.23.2020	7025 · Lab Supplies & Chemicals	Tiburon	-56.33
			SASM Lab Supplies, 30' Auto Electric Heat Cable (4), 1.23.2020	7025 · Lab Supplies & Chemicals	Belvedere	-16.44
			SASM Lab Supplies, 30' Auto Electric Heat Cable (4), 1.23.2020	7025 · Lab Supplies & Chemicals	Tiburon	-28.16
TOTAL						-1,168.26
02/13/20	7386	Johnson, Nikki & Kevin	Credit for 6 fixture units @ Final Inspection @ 244 Golden Gate Ave., Fe...	JP Morgan Chase - Primary 7399		
			Credit for 6 fixture units @ Final Inspection @ 244 Golden Gate Ave., Februar...	5900.31 · Collection	Belvedere	-4,458.00
			Credit for 6 fixture units @ Final Inspection @ 244 Golden Gate Ave., Februar...	5900.34 · Treatment	Belvedere	-3,210.00
TOTAL						-7,668.00
02/13/20	7399	Larry Walker Associates, Inc.	Tech Support for Dilution Credit Study w SASM (50/50), Dec '19	JP Morgan Chase - Primary 7399		
			Inv #00457.03-2, Project Mangement & Parameters Establishment re Dilution ...	7055 · MP Dilution Study	Belvedere	-1,369.90
			Inv #00457.03-2, Project Mangement & Parameters Establishment re Dilution ...	7055 · MP Dilution Study	Tiburon	-2,347.60
TOTAL						-3,717.50

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02/13/20	7375	Linscott Engineering Contractors...	Belv P&L, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #3440, 4' Clay Sewer Main Line Repair @ 26 Alcatraz Ave., 2.6.2020	7011 · Pumps & Lines Maintenance	Belvedere	-4,448.18
TOTAL						-4,448.18
02/13/20	7400	Lystek Int'l, LTD	Biosolids Transport, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #153-251, Biosolids Transport to Lystek Facility, Jan 2020	7029 · Main Plant Sludge Disposal	Belvedere	-243.00
			Inv #153-251, Biosolids Transport to Lystek Facility, Jan 2020	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-16.35
			Inv #153-251, Biosolids Transport to Lystek Facility, Jan 2020	7029 · Main Plant Sludge Disposal	Tiburon	-416.40
TOTAL						-675.75
02/13/20	7376	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #S1893718.001 - .004, BPS#2, Electrical Panel, Lights, Conduit, Strut, etc...	7011 · Pumps & Lines Maintenance	Belvedere	-2,331.19
			Inv #S1894643.001 - .003, Parts for BPSs + New poly blend unit, Jan 2020	7011 · Pumps & Lines Maintenance	Belvedere	-1,377.31
			Inv #S1893718.001 - .002, .004, Parts for BPS#7 Damage/Replacement, Jan...	7011 · Pumps & Lines Maintenance	Belvedere	-2,280.39
			Inv #S1895687.001 - .003, Parts for BPS#7 Damage/Replacement, January 2...	7011 · Pumps & Lines Maintenance	Belvedere	-248.13
TOTAL						-6,237.02
02/13/20	7385	McCullough, Brian	Refund of 1EDU for 1897 Mar West St., Tiburon, February 2020	JP Morgan Chase - Primary 7399		
			Refund of 1EDU for 1897 Mar West St., Tiburon, February 2020	5007.1 · Sewer Service - Tiburon Ops	Tiburon	-945.08
			Refund of 1EDU for 1897 Mar West St., Tiburon, February 2020	5007.5 · Sewer Service - Tiburon Cap	Tiburon	-88.92
TOTAL						-1,034.00
02/13/20	7401	MidAmerica Administrative & Reti...	HRA Retiree Health Reimb. Admin Fees, 1Q19, 4Q19, 2Q20	JP Morgan Chase - Primary 7399		
			HRA Retiree Health Reimburs. Administration Fees, 1Q19, 4Q19, 2Q20	8022.05 · Reitree Health	Belvedere	-242.73
			HRA Retiree Health Reimburs. Administration Fees, 1Q19, 4Q19, 2Q20	8022.05 · Reitree Health	Tiburon:Paradise Cove	-16.34
			HRA Retiree Health Reimburs. Administration Fees, 1Q19, 4Q19, 2Q20	8022.05 · Reitree Health	Tiburon	-415.93
TOTAL						-675.00
01/16/20	7350	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Jan 2020	JP Morgan Chase - Primary 7399		
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 1.1.2020 - 1.3...	7023 · Janitorial Supplies & Service	Belvedere	-86.45
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 1.1.2020 - 1.3...	7023 · Janitorial Supplies & Service	Tiburon	-148.15
TOTAL						-234.60

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02/13/20	7377	Mill Valley Refuse Service, Inc.	Garbage Service + 1 yd rental + Sludge Transport, Feb 2020	JP Morgan Chase - Primary 7399		
			Acct #032945, Garbage Service, Including 1 yd trash + 1 yd cardboard rental,...	7023 · Janitorial Supplies & Service	Belvedere	-86.45
			Acct #032945, Garbage Service, Including 1 yd trash + 1 yd cardboard rental,...	7023 · Janitorial Supplies & Service	Tiburon	-148.15
			Acct #63092, Sludge Transport to Lystek Facility, 9 loads, Dec '19 - Jan '20	7029 · Main Plant Sludge Disposal	Belvedere	-1,294.56
			Acct #63092, Sludge Transport to Lystek Facility, 9 loads, Dec '19 - Jan '20	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-87.12
			Acct #63092, Sludge Transport to Lystek Facility, 9 loads, Dec '19 - Jan '20	7029 · Main Plant Sludge Disposal	Tiburon	-2,218.32
TOTAL						-3,834.60
02/13/20	7402	NSI Lab Solutions, Inc.	Cust#21528, Lab Chemicals, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #374738, Lab Chemicals, 4 cases @ 24 Ampules Chlorine Conc, 1.00 mg...	7025 · Lab Supplies & Chemicals	Belvedere	-110.55
			Inv #374738, Lab Chemicals, 4 cases @ 24 Ampules Chlorine Conc, 1.00 mg...	7025 · Lab Supplies & Chemicals	Tiburon	-189.45
TOTAL						-300.00
02/13/20	7378	Nute Engineering Corp.	Consulting & Engr. Svcs., Dec '19	JP Morgan Chase - Primary 7399		
			Inv #8766, Cove Rd Force Main Implementation, Dec '19	6017 · Consulting Fees	Belvedere	-3,222.25
			Inv #8815, 2019 Sewer Rehab Project - Belvedere, (47.5%) Sept, Dec '19	6017 · Consulting Fees	Belvedere	-988.83
			Inv #8815, 2019 Sewer Rehab Project - Tiburon, (52.5%) Sept, Dec '19	6017 · Consulting Fees	Tiburon	-1,092.92
TOTAL						-5,304.00
02/13/20	7403	O'Reilly Auto Parts	Cust # 2409838, Truck Maint., Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #3552-310207, Truck Maintenance, 1.21.2020	7072 · Truck Maintenance	Belvedere	-33.58
			Inv #3552-310207, Truck Maintenance, 1.21.2020	7072 · Truck Maintenance	Tiburon:Paradise Cove	-2.26
			Inv #3552-310207, Truck Maintenance, 1.21.2020	7072 · Truck Maintenance	Tiburon	-57.53
TOTAL						-93.37
02/13/20	7379	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, Main Plant Utilities, 12.22.98 - 1.21.20	8542 · Main Plant Utilities	Belvedere	-4,792.87
			Acct #2908031411-4, P.C. Plant Utilities, 12.22.98 - 1.21.20	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-1,215.24
			Acct #2908031411-4, Main Plant Utilities, 12.22.98 - 1.21.20	8542 · Main Plant Utilities	Tiburon	-8,212.43
			Acct #2908031411-4, Belv Pump St Utilities, 12.22.98 - 1.21.20	8544 · Pump Station Utilities	Belvedere	-1,612.66
			Acct #2908031411-4, P.C. Pump St Utilities, 12.22.98 - 1.21.20	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-262.36
			Acct #2908031411-4, Tib Pump St Utilities, 12.22.98 - 1.21.20	8544 · Pump Station Utilities	Tiburon	-1,816.10
TOTAL						-17,911.66
02/13/20	7404	Perotti & Carrade	Client #1901 - Bond Svcs + 2019 SCO Reporting, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #91575, Bond Svcs + Inv #91757, 2019 SCO Reporting, Jan 2020	6008 · Audit & Accounting	Belvedere	-717.40
			Inv #91575, Bond Svcs + Inv #91757, 2019 SCO Reporting, Jan 2020	6008 · Audit & Accounting	Tiburon:Paradise Cove	-48.28
			Inv #91575, Bond Svcs + Inv #91757, 2019 SCO Reporting, Jan 2020	6008 · Audit & Accounting	Tiburon	-1,229.32
TOTAL						-1,995.00

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02/04/20	EFT	PERS	EFT PERS Retirement, Jan 2020	JP Morgan Chase - Primary 7399		
			Retirement Jan 2020 (Classic 1600 Rate): ER @ 13.182 %; EE @ 3.0%	8019.05 · PERS Retirement	Belvedere	-4,250.45
			Retirement Jan 2020 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-286.04
			Retirement Jan 2020 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-7,283.44
			Retirement Jan 2020 (PEPRA Rates: ER @ 6.985%; EE @ 6.75%	8019.05 · PERS Retirement	Belvedere	-1,470.01
			Retirement Jan 2020 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-98.93
			Retirement Jan 2020 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-2,518.96
			Holiday Spec. Comp (NY Day), R Cottrell, D LaTorre (Classic 1600 Rate)	8019.05 · PERS Retirement	Belvedere	-135.78
			Holiday Spec. Comp (NY Day), R Cottrell, D LaTorre (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-9.14
			Holiday Spec. Comp (NY Day), R Cottrell, D LaTorre (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-232.66
			Holiday Spec. Comp (NY Day), R Dohrmann (PEPRA 27151 Rate)	8019.05 · PERS Retirement	Belvedere	-39.64
			Holiday Spec. Comp (NY Day), R Dohrmann (PEPRA 27151 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-2.67
			Holiday Spec. Comp (NY Day), R Dohrmann (PEPRA 27151 Rate)	8019.05 · PERS Retirement	Tiburon	-67.91
TOTAL						-16,395.63
02/13/20	7380	Ray Morgan Company	Acct#: TS27, LaserFishe Annual Software Support, Apr 2020 (FY20-21 AJ...	JP Morgan Chase - Primary 7399		
			LF Annual Software Support, 4.21.2020 - 6.30.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-163.32
			LF Annual Software Support, 4.21.2020 - 6.30.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-10.99
			LF Annual Software Support, 4.21.2020 - 6.30.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-279.86
			LF Annual Software Support, 7.1.2020 - 4.20.2021 (FY20-21 AJE)	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-816.59
			LF Annual Software Support, 7.1.2020 - 4.20.2021 (FY20-21 AJE)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-54.95
			LF Annual Software Support, 7.1.2020 - 4.20.2021 (FY20-21 AJE)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-1,399.29
TOTAL						-2,725.00
01/16/20	7351	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Nov '19	JP Morgan Chase - Primary 7399		
			Inv #26536, 3 loads, 20Yd Debris Box/Sludge Disposal, 11.5.19, 11.19.19, 11...	7029 · Main Plant Sludge Disposal	Belvedere	-377.58
			Inv #26536, 3 loads, 20Yd Debris Box/Sludge Disposal, 11.5.19, 11.19.19, 11...	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-25.41
			Inv #26536, 3 loads, 20Yd Debris Box/Sludge Disposal, 11.5.19, 11.19.19, 11...	7029 · Main Plant Sludge Disposal	Tiburon	-647.01
TOTAL						-1,050.00
01/16/20	7359	Rosser, John	Standby Mi. Reimb., thru Nov '19	JP Morgan Chase - Primary 7399		
			Belv P&L, Standby Mi. Reimb., thru 11.14.20	6018.2 · Standby Mileage Expense Reimb	Belvedere	-201.43
TOTAL						-201.43
02/13/20	7405	Roy's Sewer Service, Inc.	M.P. Parts & Service + PC Sludge Removal, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #207305, #207798, Cleared storm drain + sm machine work at @ M.P. Di...	7022 · Plant Maint. Parts & Service	Belvedere	-1,158.93
			Inv #207305, #207798, Cleared storm drain + sm machine work at @ M.P. Di...	7022 · Plant Maint. Parts & Service	Tiburon	-1,986.07
			Inv #207792, Pumped from P.C., as directed, 1.24.2020	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-980.00
TOTAL						-4,125.00

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02/13/20	7381	Special District Risk Management...	Member #7665, Life, Vision, DDS & LTD Ins., February 2020	JP Morgan Chase - Primary 7399		
			Employee Life Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Belvedere	-56.14
			Employee Life Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.78
			Employee Life Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon	-96.19
			Employee DDS Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Belvedere	-319.59
			Employee DDS Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-21.51
			Employee DDS Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon	-547.63
			Employee Vision Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Belvedere	-100.67
			Employee Vision Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-6.77
			Employee Vision Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon	-172.50
			Employee LTD Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Belvedere	-57.92
			Employee LTD Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.90
			Employee LTD Insurance - Inv #31700, February 2020	8020.05 · Employee Health	Tiburon	-99.26
			TOTAL			-1,485.86
01/16/20	7352	Staples, Inc.	Acct #60111000714, Office Supplies, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #12402170001, Office Supplies, 12.06.19	6047 · Office Supplies	Belvedere	-15.77
			Inv #12402170001, Office Supplies, 12.06.19	6047 · Office Supplies	Tiburon:Paradise Cove	-1.06
			Inv #12402170001, Office Supplies, 12.06.19	6047 · Office Supplies	Tiburon	-27.02
			TOTAL			-43.85
02/13/20	7406	Town of Tiburon	Fuel, Nov + Dec '19	JP Morgan Chase - Primary 7399		
			Fuel, Nov '19	7071 · Fuel	Belvedere	-288.59
			Fuel, Nov '19	7071 · Fuel	Tiburon:Paradise Cove	-19.42
			Fuel, Nov '19	7071 · Fuel	Tiburon	-494.52
			Fuel, Dec '19	7071 · Fuel	Belvedere	-221.52
			Fuel, Dec '19	7071 · Fuel	Tiburon:Paradise Cove	-14.91
			Fuel, Dec '19	7071 · Fuel	Tiburon	-379.60
			TOTAL			-1,418.56
02/13/20	7382	U.S. Bank	Acct#:4246-0441-0158-3635, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			#9545: BMTg Supplies, 1.17.16	6018.1 · Meetings & Travel	Belvedere	-6.29
			#9545: BMTg Supplies, 1.17.16	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-0.42
			#9545: BMTg Supplies, 1.17.16	6018.1 · Meetings & Travel	Tiburon	-10.77
			#0822: AWL Pearson Ed, Con't Ed, 1.13.2020, Concepts & Applications, 1.2....	6020 · Continuing Education	Belvedere	-393.17
			#0822: AWL Pearson Ed, Con't Ed, 1.13.2020, Concepts & Applications, 1.2....	6020 · Continuing Education	Tiburon:Paradise Cove	-26.46
			#0822: AWL Pearson Ed, Con't Ed, 1.13.2020, Concepts & Applications, 1.2....	6020 · Continuing Education	Tiburon	-673.72
			#9545: Amazon, Lab calendars, APC UPS Adapters (3) 1.6.2020, 1.7.2020, 1...	6047 · Office Supplies	Belvedere	-61.64
			#9545: Amazon, Lab calendars, APC UPS Adapters (3) 1.6.2020, 1.7.2020, 1...	6047 · Office Supplies	Tiburon:Paradise Cove	-4.15
			#9545: Amazon, Lab calendars, APC UPS Adapters (3) 1.6.2020, 1.7.2020, 1...	6047 · Office Supplies	Tiburon	-105.63
			#9545: USPO, Stamps, 12.31.19, 1.17.2020	6056 · Postage	Belvedere	-16.04
			#9545: USPO, Stamps, 12.31.19, 1.17.2020	6056 · Postage	Tiburon:Paradise Cove	-1.08
			#9545: USPO, Stamps, 12.31.19, 1.17.2020	6056 · Postage	Tiburon	-27.48
			#9545: Novato Bldg Supply - BPS#9, Concrete, 12.31.19	7011 · Pumps & Lines Maintenance	Belvedere	-195.30
			#9545: Novato Bldg Supply - TPS#5, Concrete, 12.31.19	7011 · Pumps & Lines Maintenance	Tiburon	-195.30
			#9545: CVS, M.P. Janitorial, 12.31.19	7023 · Janitorial Supplies & Service	Belvedere	-4.76
			#9545: CVS, M.P. Janitorial, 12.31.19	7023 · Janitorial Supplies & Service	Tiburon	-8.17

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			#0822: Dick's/Nike - PPE/Workshorts (T Rubio), 12.20.19 - Refund recv'd, 12....	8520 · Personal Protection/Safety Wear	Belvedere	31.26
			#0822: Dick's/Nike - PPE/Workshorts (T Rubio), 12.20.19 - Refund recv'd, 12....	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	2.10
			#0822: Dick's/Nike - PPE/Workshorts (T Rubio), 12.20.19 - Refund recv'd, 12....	8520 · Personal Protection/Safety Wear	Tiburon	53.56
			#9545: R Cottrell, W.C. Claim, 1.13.2020, Rx, 1.17.19	8023 · Workers Comp Insurance	Belvedere	-8.97
			#9545: R Cottrell, W.C. Claim, 1.13.2020, Rx, 1.17.19	8023 · Workers Comp Insurance	Tiburon:Paradise Cove	-0.60
			#9545: R Cottrell, W.C. Claim, 1.13.2020, Rx, 1.17.19	8023 · Workers Comp Insurance	Tiburon	-15.38
			TOTAL			-1,668.41
01/16/20	7353	Univar	Cust ID #STDT001, Chemicals, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #SJ978157, Sodium Bisulfite 25% (\$1.163/Gal), 12.20.19	7024 · Main Plant Chemicals	Belvedere	-1,972.42
			Inv #SJ978157, Sodium Bisulfite 25% (\$1.163/Gal), 12.20.19	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-132.74
			Inv #SJ978157, Sodium Bisulfite 25% (\$1.163/Gal), 12.20.19	7024 · Main Plant Chemicals	Tiburon	-3,379.89
			Inv #SJ97032, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 12.30.19	7024 · Main Plant Chemicals	Belvedere	-680.80
			Inv #SJ97032, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 12.30.19	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-45.82
			Inv #SJ97032, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 12.30.19	7024 · Main Plant Chemicals	Tiburon	-1,166.60
			TOTAL			-7,378.27
02/13/20	7407	Univar	Cust ID #STDT001, Chemicals, Jan - Feb 2020	JP Morgan Chase - Primary 7399		
			Inv #48463391, #48463392, #48472348, Sodium Bisulfite 25% (\$1.163/Gal), ...	7024 · Main Plant Chemicals	Belvedere	-6,092.56
			Inv #48463391, #48463392, #48472348, Sodium Bisulfite 25% (\$1.163/Gal), ...	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-410.01
			Inv #48463391, #48463392, #48472348, Sodium Bisulfite 25% (\$1.163/Gal), ...	7024 · Main Plant Chemicals	Tiburon	-10,440.04
			Inv #48464106, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 2.29.2020	7024 · Main Plant Chemicals	Belvedere	-681.37
			Inv #48464106, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 2.29.2020	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-45.85
			Inv #48464106, Sodium Hypochlorite 12.5% (\$0.7001/Gal), 2.29.2020	7024 · Main Plant Chemicals	Tiburon	-1,167.59
			TOTAL			-18,837.42
02/13/20	7383	USA BlueBook	Cust #933682, M.P. Chemicals, Jan '19	JP Morgan Chase - Primary 7399		
			Inv #123941, #124415, #116738, Latex Gloves, 1.15.2020, 1.23.2020	8515 · Safety	Belvedere	-210.58
			Inv #123941, #124415, #116738, Latex Gloves, 1.15.2020, 1.23.2020	8515 · Safety	Tiburon:Paradise Cove	-14.17
			Inv #123941, #124415, #116738, Latex Gloves, 1.15.2020, 1.23.2020	8515 · Safety	Tiburon	-360.85
			Inv #109767, Lab Supplies, Pipets, nozzles, tubes, etc., 1.08.2020	7025 · Lab Supplies & Chemicals	Belvedere	-61.15
			Inv #109767, Lab Supplies, Pipets, nozzles, tubes, etc., 1.08.2020	7025 · Lab Supplies & Chemicals	Tiburon	-104.80
			TOTAL			-751.55
01/16/20	7354	Verizon Wireless	Acct #0342125502-00001: iPhones, Dec '19 - Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #9843760354: Monthly Charges (\$292.40) - 12.9.18 - 1.8.2020	8531 · Main Plant Telephones	Belvedere	-105.15
			Inv #9843760354: Monthly Charges (\$292.40) - 12.9.18 - 1.8.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.08
			Inv #9843760354: Monthly Charges (\$292.40) - 12.9.18 - 1.8.2020	8531 · Main Plant Telephones	Tiburon	-180.17
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Belvedere	-7.30
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.49
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Tiburon	-12.50
			TOTAL			-312.69

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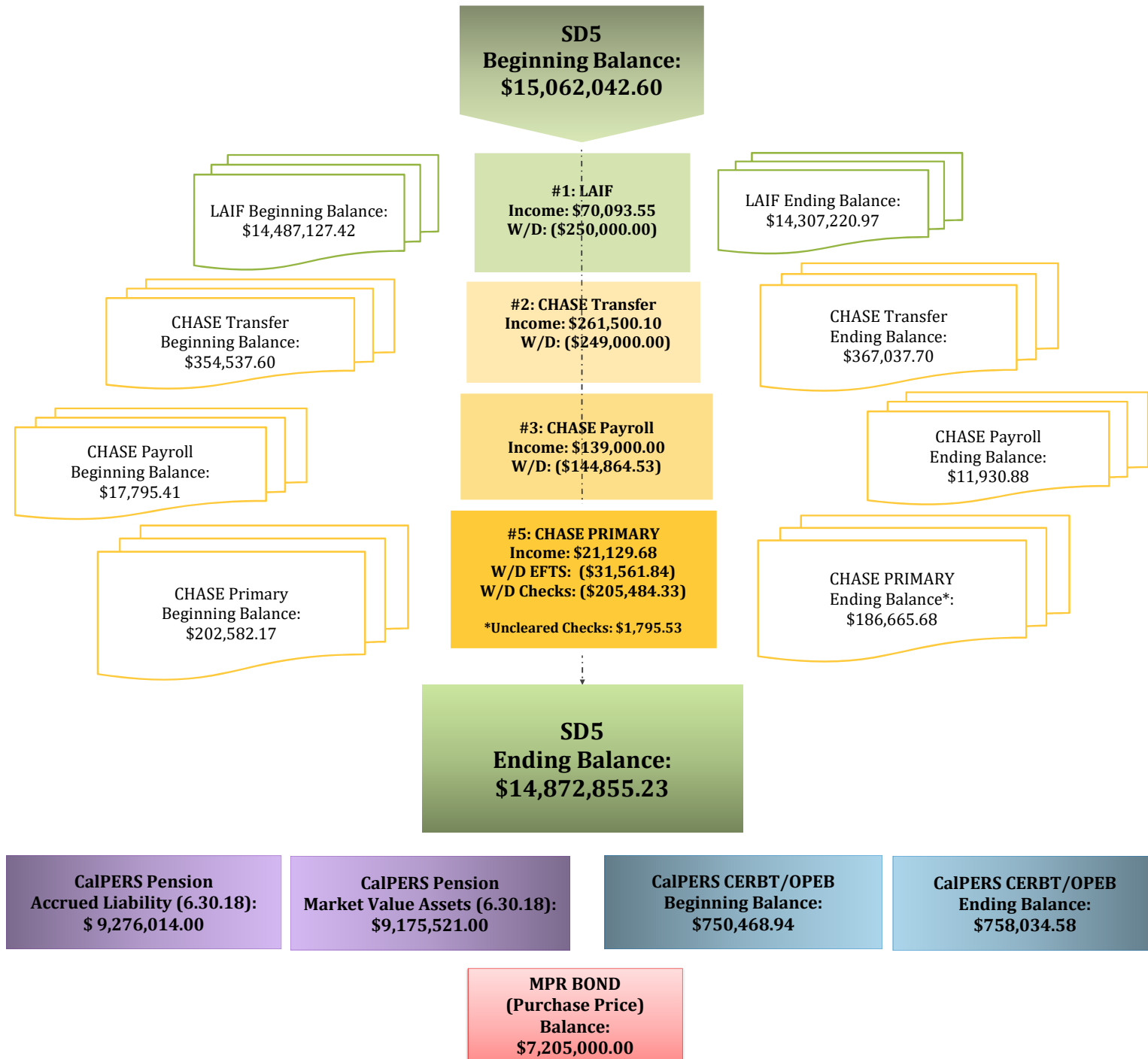
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02/13/20	7408	Verizon Wireless	Acct #0342125502-00001: iPhones, Jan - Feb 2020	JP Morgan Chase - Primary 7399		
			Inv #9843760354: Monthly Charges (\$292.40) - 1.9.2020 - 2.8.2020	8531 · Main Plant Telephones	Belvedere	-105.15
			Inv #9843760354: Monthly Charges (\$292.40) - 1.9.2020 - 2.8.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.08
			Inv #9843760354: Monthly Charges (\$292.40) - 1.9.2020 - 2.8.2020	8531 · Main Plant Telephones	Tiburon	-180.17
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Belvedere	-6.30
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.42
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Tiburon	-10.79
		TOTAL				-309.91
01/16/20	7356	Vincent Wu	Reimb. for 92 Bayview Ave., Belv - Jan 2020	JP Morgan Chase - Primary 7399		
			Reimb. for 92 Bayview Ave., Belv - Jan 2020	7011 · Pumps & Lines Maintenance	Belvedere	-207.40
		TOTAL				-207.40
01/23/20	7361	Vincent Wu	Final Reimb. for 92 Bayview Ave., Belv - Jan 2020	JP Morgan Chase - Primary 7399		
			Final Reimb. for 92 Bayview Ave., Belv - Jan 2020	7011 · Pumps & Lines Maintenance	Belvedere	-70.00
		TOTAL				-70.00
01/16/20	7355	Waste Management of Redwood ...	Acct #507-0000190-1507-2, Sludge Disposal, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #0099002-1507-1 Sludge Disposal - 4 pick-ups, 23.4 tons, Dec '19	7029 · Main Plant Sludge Disposal	Belvedere	-85.62
			Inv #0099002-1507-1 Sludge Disposal - 4 pick-ups, 23.4 tons, Dec '19	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-5.76
			Inv #0099002-1507-1 Sludge Disposal - 4 pick-ups, 23.4 tons, Dec '19	7029 · Main Plant Sludge Disposal	Tiburon	-146.71
		TOTAL				-238.09
02/13/20	7384	Waste Management of Redwood ...	Acct #507-0000190-1507-2, Sludge Disposal, Jan 2020	JP Morgan Chase - Primary 7399		
			Inv #0099213-1507-4 Sludge Disposal - 5 pick-ups, 40.73 tons, Jan 2020	7029 · Main Plant Sludge Disposal	Belvedere	-569.46
			Inv #0099213-1507-4 Sludge Disposal - 5 pick-ups, 40.73 tons, Jan 2020	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-38.32
			Inv #0099213-1507-4 Sludge Disposal - 5 pick-ups, 40.73 tons, Jan 2020	7029 · Main Plant Sludge Disposal	Tiburon	-975.80
		TOTAL				-1,583.58
02/13/20	7409	WorkSmart Automation, Inc.	SD5 Comm System Maintenance, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #4928, Unitrotnics Upgrades @ BPS#3 BPS, #8 & BPS#15, 12.6.19	9310 · BPS Communication Project	Belvedere	-1,375.75
		TOTAL				-1,375.75

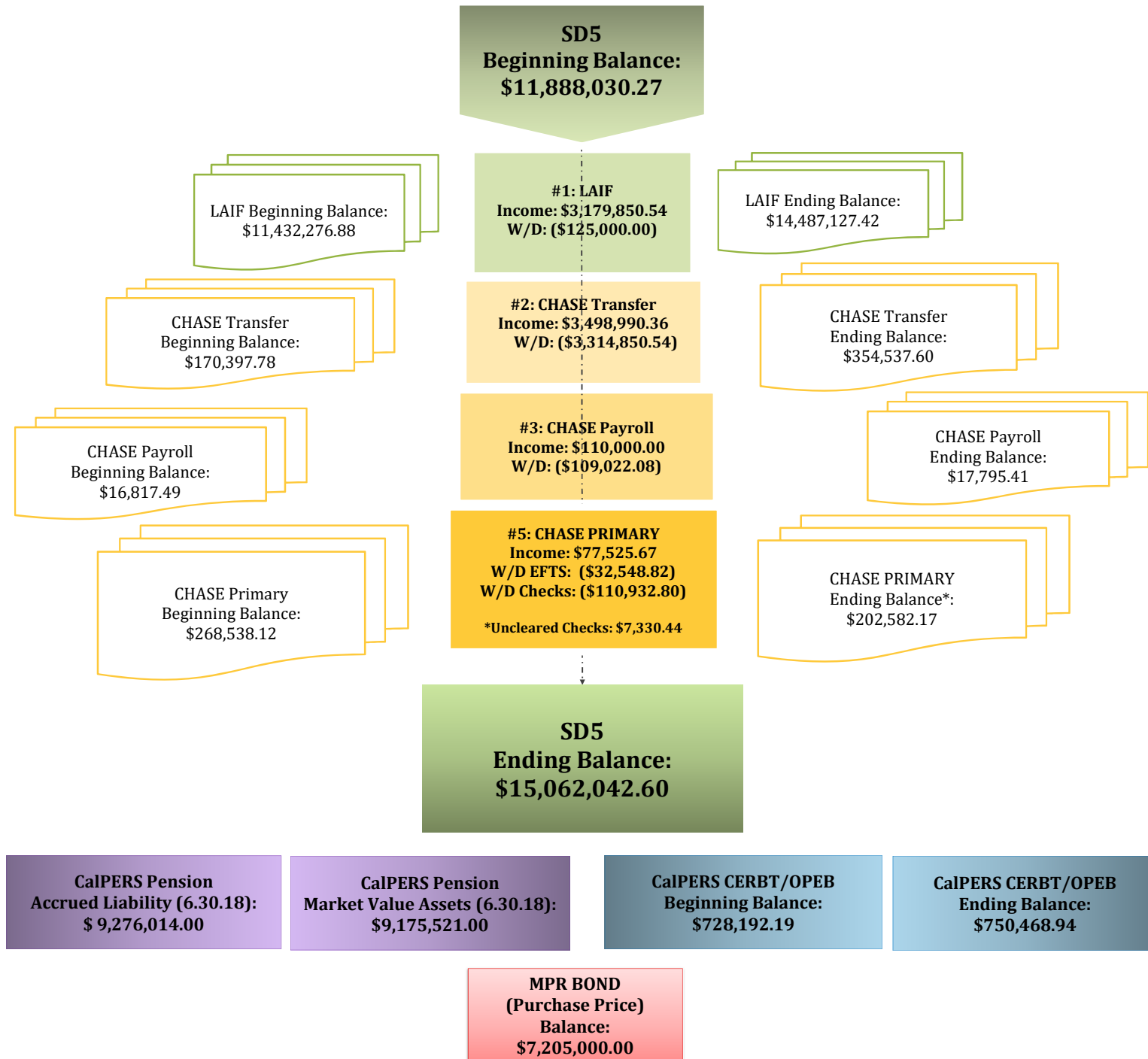
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: January, 2020



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: December, 2019



JAN 14, 2020

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**SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920**

CHECK DATE : 01/15/2020 WEEK 3
PERIOD BEGIN : 01/01/2020
PERIOD END : 01/15/2020

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 01/15/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	37007.98 ✓		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	15
TOTAL NET PAYROLL	37007.98		
 BILLING PAYMENT	 378.65 ✓	 Withdrawal made by PAYCHEX INC. on above check date.	
 AMOUNT DEBITED FROM TAX ACCOUNT	 27224.91 ✓		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	27224.91	NUMBER OF CHECKS PRINTED	15
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	64232.89		
TOTAL COST OF PAYROLL	64611.54 (P)	NUMBER OF MANUAL/VOID TRANSACTIONS	0

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	20673.56		01/23/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	3196.83		01/23/2020	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE : 01/27/2020 WEEK 5 **TRANSMIT DATE :** 01/23/2020
PERIOD BEGIN : 01/16/2020
PERIOD END : 01/31/2020

JAN 30, 2020

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 01/31/2020 WEEK 5
PERIOD BEGIN : 01/16/2020
PERIOD END : 01/31/2020

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Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 01/31/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	31669.09		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	16
TOTAL NET PAYROLL	31669.09		
BILLING PAYMENT	240.10 ✓	Withdrawal made by PAYCHEX INC. on above check date.	
AMOUNT DEBITED FROM TAX ACCOUNT	17776.43		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	17776.43 ✓	NUMBER OF CHECKS PRINTED	16
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	49445.52		
TOTAL COST OF PAYROLL	49685.62 (D)	NUMBER OF MANUAL/VOID TRANSACTIONS	0

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	14073.67		02/05/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2339.42		02/05/2020	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE :	02/14/2020	WEEK 7	TRANSMIT DATE :	02/12/2020
PERIOD BEGIN :	02/01/2020			
PERIOD END :	02/15/2020			

12:42 PM

02/11/20

Sanitary Distr. No.5 of Marin Co.
Balance Sheet
As of January 31, 2020

	Jan 31, 20	Dec 31, 19	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Local Agency Investment Fund			
Belvedere			
Belvedere Operating	3,707,548.81	3,804,338.49	-96,789.68
Belvedere Operating Reserve	400,923.05	400,923.05	0.00
Belvedere Capital & CIP Reserve	2,274,102.18	2,256,301.66	17,800.52
Belvedere PERS Retirement Trust	254,615.00	254,615.00	0.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
Total Belvedere	6,993,439.04	7,072,428.20	-78,989.16
Tiburon			
Tiburon Operating	1,931,015.10	2,097,931.91	-166,916.81
Tiburon Operating Reserve	548,730.00	548,730.00	0.00
Tiburon Capital & CIP Reserve	3,730,196.83	3,664,197.31	65,999.52
Tiburon PERS Retirement Trust	460,090.00	460,090.00	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Total Tiburon	7,313,781.93	7,414,699.22	-100,917.29
Total Local Agency Investment Fund	14,307,220.97	14,487,127.42	-179,906.45
JP Morgan Chase - Primary 7399	184,870.15	195,251.73	-10,381.58
JP Morgan Chase - Payroll 7506	11,690.78	17,795.41	-6,104.63
JP Morgan Chase - Transfer 7522	367,037.70	354,537.60	12,500.10
Total Checking/Savings	14,870,819.60	15,054,712.16	-183,892.56
Accounts Receivable			
Accounts Receivable	17,518.94	0.00	17,518.94
Total Accounts Receivable	17,518.94	0.00	17,518.94
Other Current Assets			
Petty Cash	881.92	881.92	0.00
1499 - Undeposited Funds	16,786.35	16,786.35	0.00
Total Other Current Assets	17,668.27	17,668.27	0.00
Total Current Assets	14,906,006.81	15,072,380.43	-166,373.62
Fixed Assets	19,150,305.31	19,150,305.31	0.00
TOTAL ASSETS	34,056,312.12	34,222,685.74	-166,373.62
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Compensated Absences Current	135,674.95	135,674.95	0.00
Retainage Payable	122,848.36	122,848.36	0.00
MPR Rev Bond Interest Payable	-83,837.50	-83,837.50	0.00
Total Other Current Liabilities	174,685.81	174,685.81	0.00
Total Current Liabilities	174,685.81	174,685.81	0.00
Long Term Liabilities			
2061 - OPEB Related Liability	853,649.00	853,649.00	0.00
Pension-related Liabilities	-475,963.00	-475,963.00	0.00
MPR Revenue Bonds Payable	7,205,000.00	7,205,000.00	0.00
MPR Rev Bond Premiums Payable	808,840.68	808,840.68	0.00
Total Long Term Liabilities	8,391,526.68	8,391,526.68	0.00
Total Liabilities	8,566,212.49	8,566,212.49	0.00
Equity			
3000 - Closing Entries	637,675.00	637,675.00	0.00
3900 - Net Assets	24,974,038.73	24,974,038.73	0.00
Net Income	-121,614.10	44,759.52	-166,373.62
Total Equity	25,490,099.63	25,656,473.25	-166,373.62
TOTAL LIABILITIES & EQUITY	34,056,312.12	34,222,685.74	-166,373.62

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July 2019 through January 2020

	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 · Property Taxes				
5001.2 · TEETER	458,683.81	700,000.00	-241,316.19	65.5%
5002 · UNSEC	15,490.09	13,000.00	2,490.09	119.2%
5003 · PUNS / PRIOR UNSECURED	623.98	0.00	623.98	100.0%
5004 · REDEMPTION / RDMPT	432.96	500.00	-67.04	86.6%
5006 · SPLU	696.75	100.00	596.75	696.8%
5041 · SUPSEC	6,579.63	15,000.00	-8,420.37	43.9%
5043 · SECU	351.60	0.00	351.60	100.0%
5046 · Excess ERAF	193,547.81	250,000.00	-56,452.19	77.4%
5280 · HOPTR	1,863.91	3,333.00	-1,469.09	55.9%
5483 · Other tax	3,429.71	0.00	3,429.71	100.0%
Total 5000 · Property Taxes	681,700.25	981,933.00	-300,232.75	69.4%
5007 · Sewer Service Charge				
5007.1 · Sewer Service - Tiburon Ops	1,370,173.21	2,454,797.00	-1,084,623.79	55.8%
5007.5 · Sewer Service - Tiburon Cap	124,968.30	230,977.00	-106,008.70	54.1%
5007.2 · Sewer Service-Belv Ops	766,427.63	1,396,621.00	-630,193.37	54.9%
5007.3 · Sewer Service-Belv Cap	506,707.97	923,348.00	-416,640.03	54.9%
5007.4 · Other User Fees	0.00	24,826.00	-24,826.00	0.0%
Total 5007 · Sewer Service Charge	2,768,277.11	5,030,569.00	-2,262,291.89	55.0%
5201 · Interest				
5201.1 · Interest County of Marin	-635.04			
5201.2 · Interest LAIF	157,036.82	25,000.00	132,036.82	628.1%
Total 5201 · Interest	156,401.78	25,000.00	131,401.78	625.6%
5900.3 · Connection Fees				
5900.30 · Connection Permit Fees	6,850.00	10,000.00	-3,150.00	68.5%
5900.31 · Collection	136,161.00	100,000.00	36,161.00	136.2%
5900.34 · Treatment	156,197.00	100,000.00	56,197.00	156.2%
Total 5900.3 · Connection Fees	299,208.00	210,000.00	89,208.00	142.5%
5900.4 · Inspection Permit Fees	10,150.00	10,000.00	150.00	101.5%
5900.5 · SASM Expense Reimb.	51,091.64	65,000.00	-13,908.36	78.6%
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
5900.10 · Paradise Sewer Line Ext. Fees	13,364.00	13,365.00	-1.00	100.0%
Total Income	3,980,192.78	6,335,967.00	-2,355,774.22	62.8%
Expense				
6000 · Administrative Expenses				
6001 · Advertising	0.00	1,000.00	-1,000.00	0.0%
6002 · Outreach & Newsletter	0.00	1,000.00	-1,000.00	0.0%
6008 · Audit & Accounting	25,326.69	33,700.00	-8,373.31	75.2%
6017 · Consulting Fees	61,165.65	100,000.00	-38,834.35	61.2%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	3,628.25	8,000.00	-4,371.75	45.4%
6018.2 · Standby Mileage Expense Reimb	5,213.04	7,000.00	-1,786.96	74.5%
Total 6018 · Travel & Meetings	8,841.29	15,000.00	-6,158.71	58.9%
6020 · Continuing Education	3,276.19	10,000.00	-6,723.81	32.8%
6021 · County Fees	10,964.86	16,500.00	-5,535.14	66.5%
6024 · Director Fees	3,000.00	9,000.00	-6,000.00	33.3%
6025 · Dues & Subscriptions	23,888.47	25,000.00	-1,111.53	95.6%
6033 · Insurance Property & Liability				
6033.1 · PLP Public Entity Phys Damage	16,214.00	17,377.00	-1,163.00	93.3%
6033.2 · General Liability	55,298.50	42,840.00	12,458.50	129.1%
6033.3 · Physical Property Damage - Auto	1,227.00	1,435.00	-208.00	85.5%
Total 6033 · Insurance Property & Liability	72,739.50	61,652.00	11,087.50	118.0%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July 2019 through January 2020

	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Bu...
6039 · Legal	13,477.50	70,000.00	-56,522.50	19.3%
6047 · Office Supplies	2,144.66	7,000.00	-4,855.34	30.6%
6056 · Postage	724.03	1,000.00	-275.97	72.4%
6059 · Pollution Prevention/Public Edu	1,717.99	4,000.00	-2,282.01	42.9%
6065 · Miscellaneous Expense	31.34			
Total 6000 · Administrative Expenses	227,298.17	354,852.00	-127,553.83	64.1%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	29,771.47	200,000.00	-170,228.53	14.9%
7013 · Emergency Line Repair	0.00	50,000.00	-50,000.00	0.0%
Total 7010 · Pumps & Lines Maintenance	29,771.47	250,000.00	-220,228.53	11.9%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	11,599.12	10,000.00	1,599.12	116.0%
7022 · Plant Maint. Parts & Service	83,031.78	50,000.00	33,031.78	166.1%
7023 · Janitorial Supplies & Service	2,830.90	6,000.00	-3,169.10	47.2%
7024 · Main Plant Chemicals	40,883.21	105,000.00	-64,116.79	38.9%
7025 · Lab Supplies & Chemicals	6,600.58	15,000.00	-8,399.42	44.0%
7027 · Electrical & Instrument	5,121.60	5,000.00	121.60	102.4%
7028 · Grounds Maintenance	8,169.56	8,000.00	169.56	102.1%
7029 · Main Plant Sludge Disposal	13,075.02	30,000.00	-16,924.98	43.6%
Total 7020 · Main Plant Maintenance	171,311.77	229,000.00	-57,688.23	74.8%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	5,140.20	10,000.00	-4,859.80	51.4%
7042 · Paradise Supplies & Chemicals	1,650.23	5,000.00	-3,349.77	33.0%
7043 · Paradise Sludge Disposal	2,253.88	8,000.00	-5,746.12	28.2%
Total 7040 · Paradise Cove Plant Maint	9,044.31	23,000.00	-13,955.69	39.3%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	18,069.65	45,000.00	-26,930.35	40.2%
7052 · Paradise Cove Monitoring	4,992.75	15,000.00	-10,007.25	33.3%
Total 7050 · Monitoring	23,062.40	60,000.00	-36,937.60	38.4%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	7,029.00			
7062 · Permits/Fees - General	40,022.67	40,000.00	22.67	100.1%
7063 · Paradise Cove Permits/Fees	6,051.29	8,000.00	-1,948.71	75.6%
Total 7060 · Permits/Fees	53,102.96	48,000.00	5,102.96	110.6%
7070 · Truck Maintenance				
7071 · Fuel	9,516.64	8,000.00	1,516.64	119.0%
7072 · Truck Maintenance	1,299.46	5,000.00	-3,700.54	26.0%
Total 7070 · Truck Maintenance	10,816.10	13,000.00	-2,183.90	83.2%
Total 7000 · Ops & Maintenance Expenses	297,109.01	623,000.00	-325,890.99	47.7%
8000 · Salaries and Benefits Expenses				
8001 · Salaries	614,647.45	1,153,504.00	-538,856.55	53.3%
8003 · Overtime	82,574.25	100,000.00	-17,425.75	82.6%
8004 · Standby Pay	42,116.38	69,428.00	-27,311.62	60.7%
8005 · Employee Incentives	7,000.00	40,000.00	-33,000.00	17.5%
8006 · Vacation Buyout	19,743.15	25,000.00	-5,256.85	79.0%
8013 · Payroll Taxes	55,431.36	94,891.00	-39,459.64	58.4%
8015 · Payroll/Bank Fees	3,518.23	5,500.00	-1,981.77	64.0%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	72,926.15	147,885.00	-74,958.85	49.3%
8019.08 · PERS Retirement - CalPERS UAL	132,419.00	20,000.00	112,419.00	662.1%
8019.10 · PERS Retirement Trust	0.00	286,555.00	-286,555.00	0.0%
8019 · PERS Retirement - Other	250.00			
Total 8019 · PERS Retirement	205,595.15	454,440.00	-248,844.85	45.2%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July 2019 through January 2020

	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Bu...
8020 · Employee Health				
8020.05 · Employee Health	108,827.94	217,176.00	-108,348.06	50.1%
8021 · Employee Health Deductions	-1,750.56			
Total 8020 · Employee Health	107,077.38	217,176.00	-110,098.62	49.3%
8022 · Retiree Health				
8022.05 · Retiree Health	71,687.80	79,551.00	-7,863.20	90.1%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	70,200.00	-70,200.00	0.0%
Total 8022 · Retiree Health	71,687.80	149,751.00	-78,063.20	47.9%
8023 · Workers Comp Insurance	33,517.99	29,365.00	4,152.99	114.1%
Total 8000 · Salaries and Benefits Expenses	1,248,909.14	2,345,055.00	-1,096,145.86	53.3%
8500 · Other Operating Expenses				
8510 · Data/Alarms/IT Supp & Licensing	29,674.92	80,000.00	-50,325.08	37.1%
8515 · Safety	7,233.75	20,000.00	-12,766.25	36.2%
8520 · Personal Protection/Safety Wear	5,038.35	15,000.00	-9,961.65	33.6%
8530 · Telephone				
8531 · Main Plant Telephones	4,964.24	11,000.00	-6,035.76	45.1%
8532 · Paradise Cove Telephones	1,846.75	4,000.00	-2,153.25	46.2%
8533 · Pumps & Lines Telephones	2,872.80	7,000.00	-4,127.20	41.0%
Total 8530 · Telephone	9,683.79	22,000.00	-12,316.21	44.0%
8540 · Utilities				
8541 · Water	3,495.68	4,000.00	-504.32	87.4%
8542 · Main Plant Utilities	94,626.60	180,000.00	-85,373.40	52.6%
8543 · Paradise Cove Utilities	7,241.70	13,500.00	-6,258.30	53.6%
8544 · Pump Station Utilities	16,648.88	35,000.00	-18,351.12	47.6%
Total 8540 · Utilities	122,012.86	232,500.00	-110,487.14	52.5%
Total 8500 · Other Operating Expenses	173,643.67	369,500.00	-195,856.33	47.0%
Total Expense	1,946,959.99	3,692,407.00	-1,745,447.01	52.7%
Net Ordinary Income	2,033,232.79	2,643,560.00	-610,327.21	76.9%
Other Income/Expense				
Other Expense				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9204 · M.P. Boiler Replacement	2,187.42			
9212 · Headworks Grinder Replacement	19,588.07	15,000.00	4,588.07	130.6%
Total 9200 · Main Plant Equipment Capital	21,775.49	15,000.00	6,775.49	145.2%
9300 · Pumps & Lines Capital				
9301 · Tiburon Sewer Line Rehab Prog	159,342.73	600,000.00	-440,657.27	26.6%
9302 · PS Control Panel Upgrades	34,647.01	40,000.00	-5,352.99	86.6%
9304 · Belvedere Sewer Line Rehab Prog	1,156,829.08	600,000.00	556,829.08	192.8%
9306 · PS Pump & Valve Replacements	52,247.95	50,000.00	2,247.95	104.5%
9307 · PS Generator Replacement	16,123.19	20,000.00	-3,876.81	80.6%
9310 · BPS Communication Project	5,839.37			
9314 · Portable Emergency Generators	997.14			
9315 · TPS Communication Project	1,239.97			
Total 9300 · Pumps & Lines Capital	1,427,266.44	1,310,000.00	117,266.44	109.0%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	0.00	25,000.00	-25,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	0.00	10,000.00	-10,000.00	0.0%
9540 · Undesignated Cap - Tiburon	-8,902.30	25,000.00	-33,902.30	-35.6%
9550 · Undesignated Cap - Belvedere	-23,577.67	25,000.00	-48,577.67	-94.3%
Total 9500 · Undesignated Capital	-32,479.97	85,000.00	-117,479.97	-38.2%
Total 9100 · Capital Expenditures	1,416,561.96	1,410,000.00	6,561.96	100.5%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July 2019 through January 2020

	<u>Jul '19 - Jan 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Bu...</u>
9700 · Debt Service				
9730 · Debt Service - MPR Project				
9731 · Debt Service MPR Bond Principal	470,000.00	470,000.00	0.00	100.0%
9732 · Debt Service MPR Bond Interest	167,675.00	330,650.00	-162,975.00	50.7%
Total 9730 · Debt Service - MPR Project	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
Total 9700 · Debt Service	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
Total Other Expense	2,054,236.96	2,210,650.00	-156,413.04	92.9%
Net Other Income	-2,054,236.96	-2,210,650.00	156,413.04	92.9%
Net Income	<u><u>-21,004.17</u></u>	<u><u>432,910.00</u></u>	<u><u>-453,914.17</u></u>	<u><u>-4.9%</u></u>

**Sanitary Distr. No.5 of Marin Co.
Zone Report
January 2020**

02/19/20

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 · Property Taxes					
5002 · UNSEC	34.26	872.17	906.43	0.00	906.43
5003 · PUNS / PRIOR UNSECURED	1.69	43.04	44.73	0.00	44.73
5004 · REDEMPTION / RDMPT	1.55	39.41	40.96	0.00	40.96
5006 · SPLU	26.34	670.41	696.75	0.00	696.75
5041 · SUPSEC	188.22	4,791.25	4,979.47	0.00	4,979.47
5043 · SECU	3.68	93.64	97.32	0.00	97.32
5280 · HOPTR	49.32	1,255.41	1,304.73	0.00	1,304.73
5483 · Other tax	129.64	3,300.07	3,429.71	0.00	3,429.71
Total 5000 · Property Taxes	434.70	11,065.40	11,500.10	0.00	11,500.10
5007 · Sewer Service Charge					
5007.1 · Sewer Service - Tiburon Ops	0.00	-945.08	-945.08	0.00	-945.08
5007.5 · Sewer Service - Tiburon Cap	0.00	-88.92	-88.92	0.00	-88.92
Total 5007 · Sewer Service Charge	0.00	-1,034.00	-1,034.00	0.00	-1,034.00
5201 · Interest					
5201.2 · Interest LAIF	0.00	32,644.21	32,644.21	37,449.34	70,093.55
Total 5201 · Interest	0.00	32,644.21	32,644.21	37,449.34	70,093.55
5900.3 · Connection Fees					
5900.30 · Connection Permit Fees	200.00	100.00	300.00	200.00	500.00
5900.31 · Collection	0.00	3,096.00	3,096.00	2,229.00	5,325.00
5900.34 · Treatment	25,172.00	4,280.00	29,452.00	1,605.00	31,057.00
Total 5900.3 · Connection Fees	25,372.00	7,476.00	32,848.00	4,034.00	36,882.00
5900.4 · Inspection Permit Fees					
5900.4 · Inspection Permit Fees	0.00	800.00	800.00	400.00	1,200.00
5900.5 · SASM Expense Reimb.					
5900.5 · SASM Expense Reimb.	0.00	11,063.21	11,063.21	6,455.73	17,518.94
5900.10 · Paradise Sewer Line Ext. Fees					
5900.10 · Paradise Sewer Line Ext. Fees	13,364.00	0.00	13,364.00	0.00	13,364.00
Total Income	39,170.70	62,014.82	101,185.52	48,339.07	149,524.59
Expense					
6000 · Administrative Expenses					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6008 · Audit & Accounting	249.91	6,363.30	6,613.21	3,713.48	10,326.69
6017 · Consulting Fees	0.00	6,384.71	6,384.71	14,327.22	20,711.93
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	12.18	310.20	322.38	181.03	503.41
6018.2 · Standby Mileage Expense Reimb	0.00	505.82	505.82	858.54	1,364.36
6018.3 · SASM Mileage Reimbursement	0.00	0.00	0.00	8.67	8.67
Total 6018 · Travel & Meetings	12.18	816.02	828.20	1,048.24	1,876.44
6020 · Continuing Education					
6020 · Continuing Education	26.80	697.94	724.74	1,021.46	1,746.20
6024 · Director Fees					
6024 · Director Fees	72.60	1,848.60	1,921.20	1,078.80	3,000.00
6025 · Dues & Subscriptions					
6025 · Dues & Subscriptions	206.79	5,265.43	5,472.22	3,072.78	8,545.00
6033 · Insurance Property & Liability					
6033.2 · General Liability	886.98	22,584.96	23,471.94	13,180.06	36,652.00
Total 6033 · Insurance Property & Liability	886.98	22,584.96	23,471.94	13,180.06	36,652.00
6039 · Legal					
6039 · Legal	22.87	1,847.73	1,870.60	455.90	2,326.50
6047 · Office Supplies					
6047 · Office Supplies	6.29	160.16	166.45	93.48	259.93
6056 · Postage					
6056 · Postage	0.17	288.10	288.27	168.11	456.38
Total 6000 · Administrative Expenses	1,484.59	46,256.95	47,741.54	38,159.53	85,901.07
7000 · Ops & Maintenance Expenses					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	0.00	-22,763.06	-22,763.06	1,684.96	-21,078.10
Total 7010 · Pumps & Lines Maintenance	0.00	-22,763.06	-22,763.06	1,684.96	-21,078.10
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	282.34	282.34	164.75	447.09
7022 · Plant Maint. Parts & Service	0.00	17,605.76	17,605.76	10,271.38	27,877.14

Sanitary Distr. No.5 of Marin Co.
Zone Report
January 2020

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
7023 · Janitorial Supplies & Service	-1.83	230.49	228.66	134.50	363.16
7024 · Main Plant Chemicals	-47.48	4,250.59	4,203.11	2,480.68	6,683.79
7025 · Lab Supplies & Chemicals	0.00	-8,051.43	-8,051.43	-4,695.10	-12,746.53
7026 · SASM Supplies & Chem	0.00	5,783.19	5,783.19	3,374.67	9,157.86
7027 · Electrical & Instrument	0.00	0.00	0.00	184.05	184.05
7029 · Main Plant Sludge Disposal	0.00	793.72	793.72	463.20	1,256.92
Total 7020 · Main Plant Maintenance	-49.31	20,894.66	20,845.35	12,378.13	33,223.48
7040 · Paradise Cove Plant Maint					
7041 · Paradise Parts & Service	3,300.77	0.00	3,300.77	0.00	3,300.77
7042 · Paradise Supplies & Chemicals	624.51	-1,209.04	-584.53	-705.57	-1,290.10
7043 · Paradise Sludge Disposal	1,011.17	0.00	1,011.17	0.00	1,011.17
Total 7040 · Paradise Cove Plant Maint	4,936.45	-1,209.04	3,727.41	-705.57	3,021.84
7050 · Monitoring					
7051 · Main Plant Lab Monitoring	0.00	2,092.38	2,092.38	1,220.97	3,313.35
7052 · Paradise Cove Monitoring	500.65	0.00	500.65	0.00	500.65
7055 · MP Dilution Study	0.00	2,305.61	2,305.61	1,345.39	3,651.00
Total 7050 · Monitoring	500.65	4,397.99	4,898.64	2,566.36	7,465.00
7060 · Permits/Fees					
7062 · Permits/Fees - General	0.00	824.85	824.85	481.36	1,306.21
7063 · Paradise Cove Permits/Fees	37.59	0.00	37.59	0.00	37.59
7060 · Permits/Fees - Other	0.00	132.34	132.34	77.23	209.57
Total 7060 · Permits/Fees	37.59	957.19	994.78	558.59	1,553.37
7070 · Truck Maintenance					
7072 · Truck Maintenance	1.20	30.62	31.82	17.87	49.69
Total 7070 · Truck Maintenance	1.20	30.62	31.82	17.87	49.69
Total 7000 · Ops & Maintenance Expenses	5,426.58	2,308.36	7,734.94	16,500.34	24,235.28
8000 · Salaries and Benefits Expenses					
8001 · Salaries	2,910.12	69,245.45	72,155.57	40,161.78	112,317.35
8030 · Salaries Reimbursed by SASM	0.00	5,280.02	5,280.02	3,081.06	8,361.08
8003 · Overtime	144.32	3,674.82	3,819.14	2,144.54	5,963.68
8004 · Standby Pay	120.87	3,077.68	3,198.55	1,796.06	4,994.61
8005 · Employee Incentives	24.20	616.20	640.40	359.60	1,000.00
8007 · Voluntary Deductions	0.00	0.00	0.00	0.00	0.00
8008 · Deferred Comp 457	0.00	2,945.07	2,945.07	0.00	2,945.07
8012 · Wage Garnishments	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	356.63	9,080.64	9,437.27	5,299.25	14,736.52
8015 · Payroll/Bank Fees	14.97	381.28	396.25	222.50	618.75
8019 · PERS Retirement					
8019.05 · PERS Retirement	302.77	7,709.39	8,012.16	4,499.03	12,511.19
Total 8019 · PERS Retirement	302.77	7,709.39	8,012.16	4,499.03	12,511.19
8020 · Employee Health					
8020.05 · Employee Health	390.27	9,937.18	10,327.45	5,799.12	16,126.57
8021 · Employee Health Deductions	-6.00	-152.92	-158.92	-89.24	-248.16
Total 8020 · Employee Health	384.27	9,784.26	10,168.53	5,709.88	15,878.41
8022 · Retiree Health					
8022.05 · Retiree Health	26.05	663.32	689.37	387.11	1,076.48
Total 8022 · Retiree Health	26.05	663.32	689.37	387.11	1,076.48
8023 · Workers Comp Insurance	0.00	1.02	1.02	40.97	41.99
8000 · Salaries and Benefits Expenses - Other	0.00	-425.81	-425.81	0.00	-425.81
Total 8000 · Salaries and Benefits Expenses	4,284.20	112,033.34	116,317.54	63,701.78	180,019.32
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensing	82.22	2,093.35	2,175.57	1,221.65	3,397.22
8515 · Safety	43.44	1,106.07	1,149.51	645.48	1,794.99
8520 · Personal Protection/Safety Wear	17.72	451.31	469.03	263.36	732.39

**Sanitary Distr. No.5 of Marin Co.
Zone Report
January 2020**

02/19/20

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
8530 · Telephone					
8531 · Main Plant Telephones	14.87	775.76	790.63	452.72	1,243.35
8532 · Paradise Cove Telephones	306.00	0.00	306.00	0.00	306.00
8533 · Pumps & Lines Telephones	173.48	305.32	478.80	0.00	478.80
Total 8530 · Telephone	494.35	1,081.08	1,575.43	452.72	2,028.15
8540 · Utilities					
8541 · Water	0.00	800.15	800.15	582.06	1,382.21
8542 · Main Plant Utilities	0.00	7,680.28	7,680.28	4,481.68	12,161.96
8543 · Paradise Cove Utilities	1,139.48	0.00	1,139.48	0.00	1,139.48
8544 · Pump Station Utilities	222.57	1,563.94	1,786.51	1,319.63	3,106.14
Total 8540 · Utilities	1,362.05	10,044.37	11,406.42	6,383.37	17,789.79
Total 8500 · Other Operating Expenses	1,999.78	14,776.18	16,775.96	8,966.58	25,742.54
Total Expense	13,195.15	175,374.83	188,569.98	127,328.23	315,898.21
Net Ordinary Income	25,975.55	-113,360.01	-87,384.46	-78,989.16	-166,373.62
Net Income	25,975.55	-113,360.01	-87,384.46	-78,989.16	-166,373.62

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Sanitary Distr. No.5 of Marin Co.

02/11/20

Monthly O.T. Report

Accrual Basis

January 2020

Type	Date	Num	Name	Memo	Amount	Balance
Cottrell, Rulon						
Check	01/15/20	0151-3425	Cottrell, Rulon	3.0 Hrs. O.T. @ 2.0x	305.57	305.57
Check	01/31/20	0311-3440	Cottrell, Rulon	8.75 Hrs. O.T. @ 1.5x	668.43	974.00
Check	01/31/20	0311-3440	Cottrell, Rulon	4.0 Hrs. O.T. @ 2.0x	407.42	1,381.42
Total Cottrell, Rulon					1,381.42	1,381.42
Dohrmann, Robin						
Check	01/15/20	0151-3426	Dohrmann, Robin	4.5 Hrs. O.T. @ 1.5x	360.95	360.95
Check	01/31/20	0311-3442	Dohrmann, Robin	19.5 Hrs. O.T. @ 1.5x	1,564.12	1,925.07
Total Dohrmann, Robin					1,925.07	1,925.07
Driscoll, Stephen						
Check	01/15/20	0151-3428	Driscoll, Stephen	8.0 Hrs. O.T. @ 1.5x	673.78	673.78
Check	01/15/20	0151-3428	Driscoll, Stephen	2.0 Hrs. O.T. @ 2.0x	224.59	898.37
Total Driscoll, Stephen					898.37	898.37
Rosser, John						
Check	01/31/20	0311-3448	Rosser, John	6.5 Hrs. O.T. @ 1.5x	472.90	472.90
Total Rosser, John					472.90	472.90
Triola, Joseph						
Check	01/15/20	0151-3436	Triola, Joseph	9.5 Hrs. O.T. @ 1.5x	725.72	725.72
Check	01/31/20	0311-3452	Triola, Joseph	2.5 Hrs. O.T. @ 2.0x	254.64	980.36
Check	01/31/20	0311-3452	Triola, Joseph	4.0 Hrs. O.T. @ 1.5x	305.57	1,285.93
Total Triola, Joseph					1,285.93	1,285.93
TOTAL					5,963.69	5,963.69

(Handout from Jim Dunbar, Lystek)



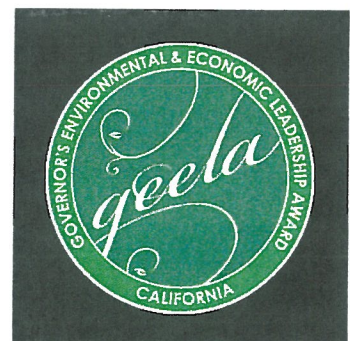
Lystek Organics Material Recovery Center
1010 Chadbourne Road
Fairfield, Ca 94534-9700
Phone: 707-419-0084

LYSTEK

"Superfund" liability
re mixed sources.

Lystek International Inc. is a leading provider of Thermal Hydrolysis solutions for the sustainable management of biosolids and organics. The multi-use, award-winning Lystek system reduces costs, volumes and GHG's by converting municipal and industrial wastewater treatment facilities into resource recovery centers. This is achieved through the LysteMize® process of optimizing digester performance and increasing biogas production for green energy. The same, proven system can also be utilized to transform organic waste streams into LysteGro®, a high-value, nutrient-rich biofertilizer and LysteCarb®, an alternative carbon source for BNR systems.

For more information please visit us at www.lystek.com or send an email to info@lystek.com



RECIPIENT of the 2017
GOVERNOR'S ENVIRONMENTAL
and ECONOMIC LEADERSHIP AWARD

Retrofit Creates Sustainable Biosolids Management Solution

Fairfield-Suisun Sewer District, California



Fairfield-Suisun Sewer District enters into a unique Public-Private Partnership (P3) with Lystek to bring first, comprehensive biosolids management solution to the San Francisco Bay Area.

ABOUT

Located north-east of San Francisco, the Fairfield-Suisun Sewer District (FSSD) serves over 135,000 and operates 70 miles of sewer with 13 pumping stations within 48 square miles in central Solano County. www.fssd.com

CHALLENGES

- Sensitive natural environment and tightening regulations
- Under-utilized assets/infrastructure
- Odors, pathogens, and potential run-off issues related to the historical use of Class B biosolids
- High and rising costs of historical biosolids management
- Lack of a comprehensive biosolids management solution for the Bay Area



SOLUTION

- Construction and retrofit of a new state-of-the-art, 150,000 (U.S. ton) Organic Material Recovery Center (OMRC) designed, built, owned and operated by Lystek
- Conversion of Class B biosolids material into a sale-able Class A EQ biofertilizer product
- Product that can help offset rising cost of fertilizers and be stored in any suitable location
- Comprehensive air handling and process for advanced odor and vector control
- Alignment with California's Healthy Soils Initiative, the Clean Water Act and organics diversion regulations
- Unique P3 solution converting a traditional WWTP into a Wastewater Resource Recovery Center (WRRC)

RESULTS

- Provides the FSSD with cost certainty in biosolids management for the next twenty (+) years
- Elimination of historical odors, pathogens, and potential run-off issues from Class B biosolids
- Opportunity to increase diversion rates for organic "waste" from Bay Area landfills
- Reduces Greenhouse Gas (GHGs) emissions and contributes to the "circular economy"
- Introduction of LysteGro®, a Class A EQ (Exceptional Quality) product, recognized by the California Department of Food and Agriculture as a licensed fertilizer

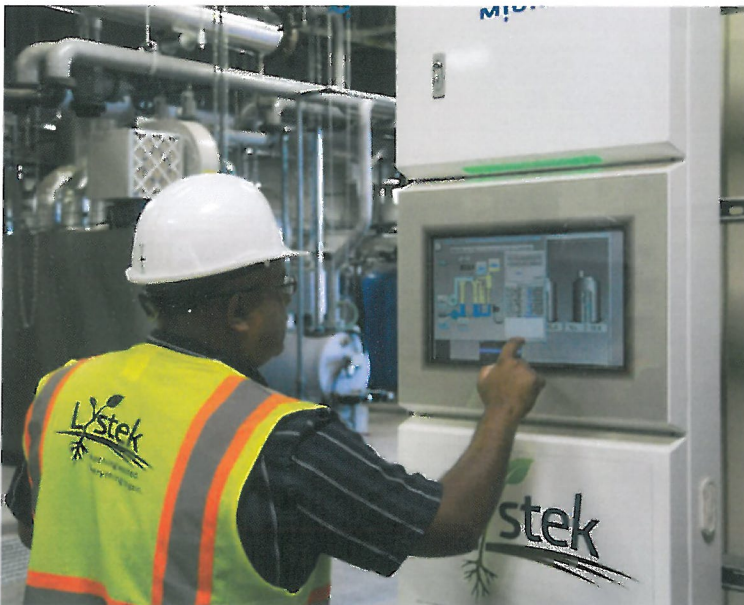
ALIGNMENT WITH PROGRAMS & POLICIES

The FSSD serves more than 135,000 residential, commercial and industrial customers, overseeing wastewater management and sanitary sewers in California's Solano County.

For thirty years, the District had been sending their biosolids to landfill, to be used as daily cover. This historical practice came with clear drawbacks; Class B biosolids that still contained pathogens, unpleasant odor, higher GHG emissions and the potential for "run-off" into local waterways.

The State of California is acutely aware of both the value and sensitivity of their natural environment and the inherent challenges associated with wasting valuable organic material in landfills. The State has

been passing down ever-tightening regulations such as the banning of organics from landfills, the Healthy Soils Initiative and the Clean Water Act. All of these state-wide measures are designed to preserve the natural environment and improve resource management practices. With a desire to continue in its own, award-winning tradition of being proactive and with the certainty of stricter regulations on the horizon, the District understood that innovation was going to be required to invoke change. FSSD staff was also fortunate to have the support of a visionary board and local, political leadership. "We live in an area that is very sensitive to the environment and we're very much concerned about the Clean Water Act and the treatment of our "waste" products. Lystek allows us to be the utility of the future," says Harry Price, Mayor of Fairfield.

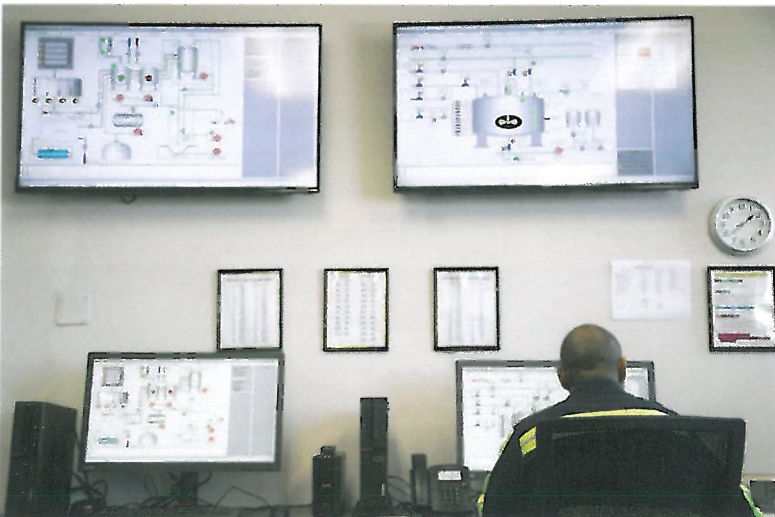


Nothing wasted. Everything to gain.

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A FULLY-INTEGRATED SOLUTION

Management at FSSD also knew they wanted to work with an organization that shared their philosophy of taking a long-term view by looking beyond just the immediate challenges. They wanted a true partner. They found this with Lystek International. The company was able to demonstrate that they had developed a patented and proven, sustainable solution for biosolids and organics management. The multi-purpose, Lystek Thermal Hydrolysis Process (Lystek THP) was already successfully diverting hundreds of thousands of these potentially valuable materials from landfills and producing LysteGro®, a Class A EQ (Exceptional Quality) product that is high in organic matter and nutrients and that has been recognized by the California Department of Food and Agriculture as a licensed fertilizer. In addition to offering long-term pricing stability and a source of additional revenue for FSSD, the new Organic Material Recovery Center (OMRC) could also be



retrofitted, to make better use of existing infrastructure and under-utilized assets. For example, it provides the District with enhanced operation of its digesters to increase biogas production for green energy and local growers with a nutrient-rich, organically-based biofertilizer product that is also affordable. "We're seeing more and more benefits of the project," shares Greg Baatrup, FSSD General Manager. The OMRC has the capability to recycle organics and produce alternative energy, thereby converting the traditional treatment plant into a Wastewater Resource Recovery Center (WRRC) and playing an important role in a more sustainable, circular economy.

"We gained a long-term solution, not only a management option, but a structure that makes pricing very certain over the next twenty years to help us manage our costs and deliver valuable services to our rate payers."

– Greg Baatrup, FSSD General Manager

SUCCESSFUL P3 PROJECT

After a decade of experimenting with a range of unreliable or incomplete solutions, this unique, Public-Private Partnership is already proving to be the perfect fit. Lystek's record of success and numerous operating facilities checked several boxes for FSSD. The ability to retrofit into under-utilized infrastructure, long term cost control and regulatory compliance, checked several more.

The twenty-year (+) partnership not only provides mutual peace of mind for FSSD and Lystek but, in fact, for all stakeholders, be it local or at the state level. "This is just (another) great example of what the power of creating partnerships is, partnerships between Suisun City and the City of Fairfield, the Sewer District, and Lystek. Let's talk about public-private partnerships. We all know how important these P3's are, because the government cannot do this stuff by itself. It never will be able to," states California State Assembly member, Bill Dodd.



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COMPELLING EXAMPLE

At this point (2017), the partnership is in its early stages and already, the FSSD has a compelling story to share. The stakeholders are excited because the many benefits of the project are already clear. Everyone can see how, over the long term, they will go far beyond the simple conversion of biosolids into a Class A quality fertilizer product. This ground-breaking initiative is being viewed as a major step forward in reliable and sustainable, year-round organics management for the larger, Bay Area community and a successful model that supports the Healthy Soils Initiative, the Clean Water Act, and the evolving landscape of organics diversion in the state of California. It's about taking action and doing something tangible to eliminate needless "waste" – and it is a story others are eager to hear about and watch, including other agencies, associations and the State itself.



"This project is fast becoming the beach head for the United States (and a model) for the development of other, similar projects,"
says Baatrup.

About Lystek International

Lystek is a leading provider of Thermal Hydrolysis solutions for the sustainable management of biosolids and organics. The multi-use, award-winning Lystek system reduces costs, volumes and GHG's by converting municipal and industrial wastewater treatment facilities into resource recovery centers. This is achieved by transforming organic waste streams into value-added products and services, such as the patented LysteMize® process for optimizing digester performance, reducing volumes and increasing biogas production; LysteGro®, a high-value, nutrient-rich biofertilizer and LysteCarb®, an alternative source of carbon for BNR systems.



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A LYSTEK PRESENTATION
to

Sanitary District ^{no}5

Tiburon & Belvedere, California



JAMES DUNBAR, P.E.
General Manager



**A PROGRESSIVE PARTNERSHIP FOR
BIOSOLIDS & ORGANICS MANAGEMENT**

February 20, 2020



LYSTEK INTERNATIONAL Overview

- Biosolids & organics processing technology through on & off-site solutions:
 - Producing Class A product with enhanced fertilizer value
 - Improving WWTP/WRRF processes utilizing Lystek's hydrolyzed product
- Developed at University of Waterloo, Canada in year 2000
- Opened California office in 2014; Fairfield OMRC operational in 2016
- Experienced management team in the organic waste management, wastewater industry, agriculture & marketing

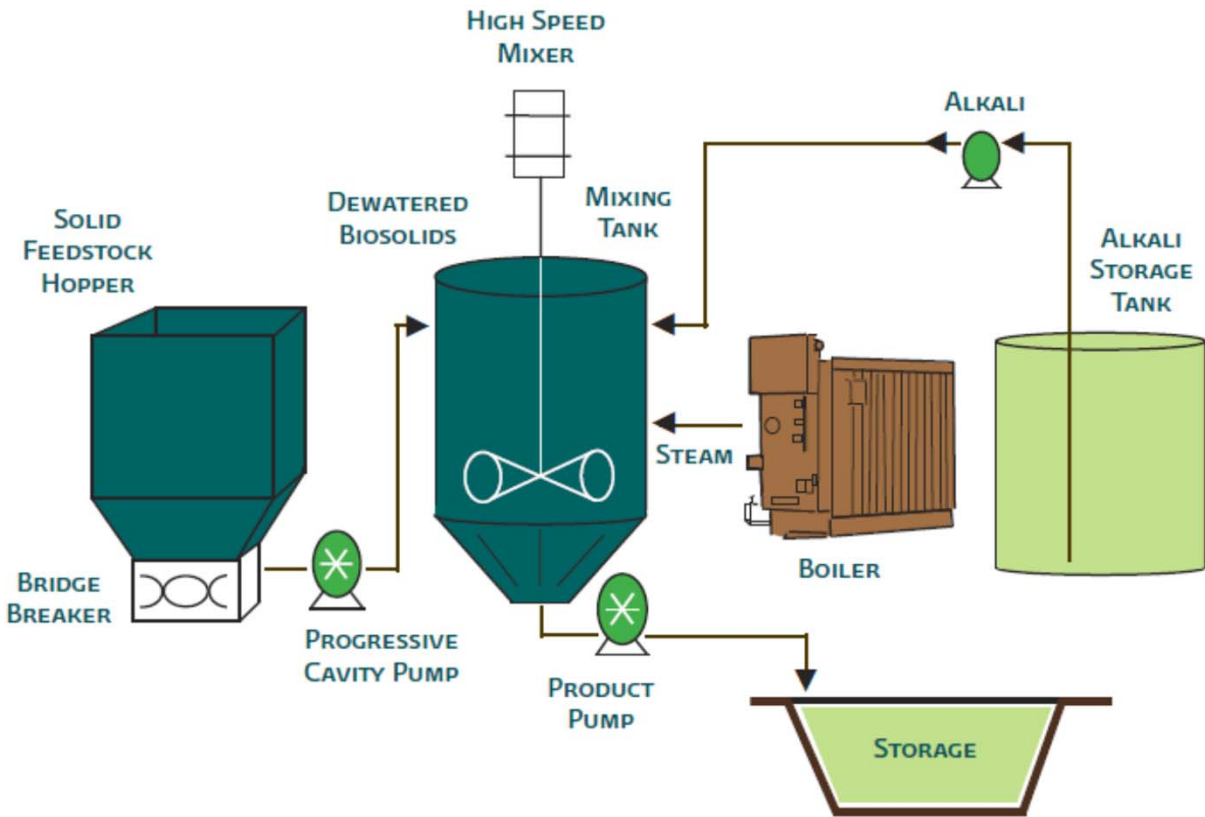


Technology overview

- Low Temperature Physical Chemical Hydrolysis Technology
 - A back-end solution, installed after dewatering
- Produces a multi-purpose, hydrolyzed product for:
 - Anaerobic Digester Enhancement
 - Improve biogas yields by >30%
 - Reduce biosolids volumes by >20%
 - BNR enhancement – a cost effective, alternative carbon source
 - Liquid biofertilizer – Class A (US EPA) / CDFA registered fertilizer with guaranteed nutrient value – high organic matter & NPK



The Process - simple PFD



Lystek system



Mixing blade & process reactors - **Small Footprint**



Product Delivery – In the field



Standard trucking & application equipment



Many Benefits...

- **System**

- **Low** capital cost - **Small** foot print - **Modular** system – **Easy** to expand
- Minimum operator attention – Fully automated / SCADA
- Simple to operate, easy to maintain – standard equipment, low pressure steam, no heat exchangers
- No side centrate or waste stream for further treatment
- Flexible, back-end solution (after dewatering) - no plant interferences
- Can be paired with (other), existing, pre-treatment processes
- Multi-use end product & system (“LysteGro” and “LysteMize”)

- **Strong R&D program**

- Academic & industrial collaboration for continuous process & product improvement; long-term support of direct and 3rd-party research



Sanitary District n°5
Tiburon & Belvedere, California



... more benefits...

- **Strict Odor Control**

- Totally enclosed facility – feedstock material handling & interim storage area, enclosed processing, air handling & odor abatement
- Product Storage: enclosed storage tanks and/or covered lagoons
- The Product: stable, homogeneous, reduced odor, no pathogen regrowth, limited exposure to air
- Transport: enclosed tanker vehicles
- Land application: sub-surface injection or soil amendment



Resource Recovery = Responsible Re-Use

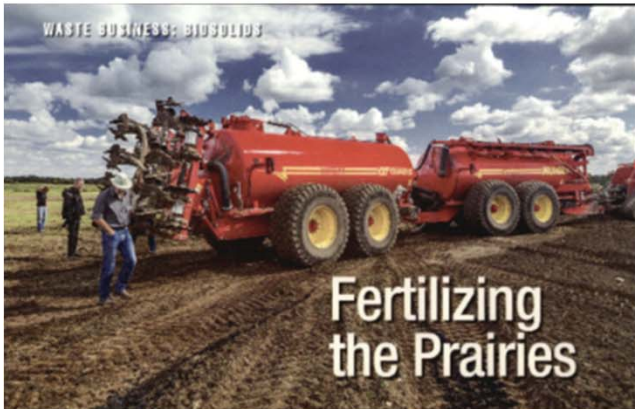


Sanitary District n°5

Tiburon & Belvedere, California



A great "green" story...



City sought alternative solution after experiencing odour issues from landfiling dewatered Class B biosolids

by Kevin Litviller

"The new biosolids management system allows the city to divert biosolids from its landfill and convert them into a nutrient-rich, Class A quality fertilizer."



A robust, award-winning biosolids management system developed by Lystek International Inc. has been selected as the preferred solution for the City of Waterloo in North Waterloo, Ont.

The new biosolids management system allows the city to divert biosolids from its landfill and convert them into a nutrient-rich, Class A quality fertilizer.

A covered lagoon will be used to store the liquid fertilizer product produced at Lystek's M2 dewater facility, which started production in November 2014. The Lystek dewatering process is set to be available for the 2015 farming application season.

The city began looking for a solution when biosolids management solutions for its large, existing odour issues to B's practice of land-filling dewatered Class B biosolids.

As one of the first municipalities in Western Canada to adopt a biosolids system, the City of Waterloo is the first in the province to do so. The biosolids management system allows the city to divert biosolids from its landfill and convert them into a nutrient-rich, Class A quality fertilizer.

Lystek's dewatering process is set to be available for the 2015 farming application season. The city began looking for a solution when biosolids management solutions for its large, existing odour issues to B's practice of land-filling dewatered Class B biosolids.

For more information, visit www.lystekinternational.com



A better way to land-apply biosolids



So what makes Lystek different from the other biosolids companies that are already out there? For starters, Lystek's recovery process is unique. The company is working with municipalities across Ontario to transform biosolids into a market-ready, Canadian Food Inspection Agency registered fertilizer.

The company's product is also higher in organic matter than traditional biosolids so farmers won't have to use as much to get good results. Litviller said this cuts back on over-application, which has been an issue on many farms in the past.

Lystek's facility in Dundalk is state-of-the-art and was built with the well-being of the rural community in mind.

Mike Dougherty, senior operator at Lystek, said odour was one of the biggest factors considered throughout the development and construction process.

"One-third of the \$10 million that was invested into this plant was spent on odour control and air handling," said Dougherty.

The investment seems to be worth it because Lystek has yet to receive an odour complaint from the surrounding community.

It's the facility's closed loop design that keeps odours from contaminating the surrounding airways. This means once material is pumped into the plant it never again sees the light of day in its original form.

The material is transferred from one processor to the next inside the plant and is pumped underground to a 35,000 cubic metre lagoon where it sits in its final state.

Dougherty said farmers would not be disappointed with Lystek's market-ready product. "For every 1,000 gallons of material there is 40 pounds of nitrogen, 50 pounds of phosphorus, and 25 pounds of potassium," he said.

Although the fertilizer can be spread in the spring (weather dependent) and at second cut hay, the fall will be the optimal time to land apply.

Lystek is encouraging farmers to inject the materials rather than surface apply to get the most out of the nutrients available.

Producers will be able to access Lystek's organic material through a sub-contract or directly from the company. Dougherty said Ontario farmers could expect the fertilizer to be on the market in January 2016 once the CFIA registration process is complete.



A promising future for treated biosolids on the farm

Application of municipal biosolids on farmland has traditionally presented some nuisance problems. But a new treatment process offers an array of nutrients for farm use without the risk

ER

ago, Grey County farmer Karl Chitka toured a demonstration plant in Dundalk, Ont., where the city's Class B biosolids were processed into a nutrient-rich, Class A quality fertilizer. Lystek International, a company that developed the process, described the fertilizer as a combination of high-shear mixing, the other end is a "gen-free, nutrient-rich, organic product," said applications of also known as and he'd liked the were the applications "were free), but he a difference to soil 'of getting organic 'o the ground," he says. odours, too. While the ent some processing, togens were destroyed, bout what other find their way into the pal sewers. duct, on the other red Chitka's interest. / for it - \$35 per acre. nal biosolids treat-



that municipal biosolids have value for farm fields, but come with some baggage. "There were some nuisance orders, there were some issues with application or poor handling." The introduction of standardized non-agricultural source provincial rules and regulations, which came into effect in 2011, was a step forward, he says.

Even with those controls in place, he predicts the use of biosolids like the ones

Lystek product would nutrients only without company was prepared gives.

will add Lystek's his 300 acres. In doing embracing a type of become a new slide.

Lystek's president and says been recognized

By Kevin Litviller for Better Farming.com

Better Farming April 2014



Overview of FSSD project & status

- Conversion of biosolids and organics into **LysteGro/LysteMize** product at a regional plant at Fairfield-Suisun Sewer District site
- Project CEQA (Mitigated Negative Declaration) accepted & approved by the FSSD Board of Directors - April 2015
- 20-year Site Agreement (FSSD & Lystek) executed - June 2015
- Operational in August 2016; capacity of 150,000 wet tons
- Multiple customers...over 100,000 wet tons processed; 30,000,000 gallons of fertilizer sold (10,000+ acres)



Sanitary District #5
Tiburon & Belvedere, California



Thank you & discussion



Sanitary District n°5

Tiburon & Belvedere, California



Nothing
wasted.

Everything to
gain.

t: 707-419-0084

e: JDunbar@lystek.com

w: www.lystek.com



**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANITARY DISTRICT NO. 5 (SD-5) of MARIN COUNTY
AND
LYSTEK INTERNATIONAL LIMITED**

This Memorandum of Understanding (“MOU”), dated _____ is made and entered into as of _____, 2020 by and between the Sanitary District No.5 of Marin County (District), and Lystek International Limited (Lystek or Company) based on the following facts, understandings, and intentions.

CONDITIONS OF DELIVERY AND ACCEPTANCE OF BIOSOLIDS

- A. The District owns and operates the Tiburon Main WWTP that produces on average of 350 wet tons of wastewater biosolids each year.
- B. Lystek International Limited (Lystek) operates a treatment facility, at the Fairfield-Suisun Sewer District (FSSD) facility in Fairfield, Solano County, CA, that has the capacity to process biosolids to create a sustainable product that meets Class A standards as defined under 40 C.F.R., Part 503.
- C. District is currently responsible for the generation and transportation of Class B generated biosolids.
- D. Lystek will provide the following performance responsibilities:
 - 1. Biosolids Processing: Lystek will receive biosolids from the District and process them to EPA 503 Class A standards.
 - 2. Biosolids Disposal: Lystek will be responsible for properly disposing of or beneficial reuse of the processed product or selling it as liquefied fertilizer for agricultural purposes.
 - 3. Permits: Lystek will maintain such applicable permits, approvals, and agreements in accordance with all applicable laws necessary to utilize the designed site for biosolids processing.
 - 4. Regulatory Compliance: Lystek will comply with all federal state, and local laws, rules, and regulations covering its activities in connection with processing biosolids.
 - 5. Monitoring: Lystek will be responsible, at its expense, for meeting all monitoring and reporting requirements imposed by all regulatory agencies having appropriate jurisdiction over Lystek’s operations.

6. Operating Expenses: Lystek will pay all operating expenses imposed by regulatory agencies processing Class A Biosolids.
7. Violations: Lystek will notify the District Manager, in writing and send by certified mail any permit violation attributable to the processing of the District's biosolids within five (5) business days of receipt of the written notice. This correspondence will contain a copy of the original notice and any responses from the facility.
_____, or designee, will receive copies of all subsequent correspondence regarding the violation. Lystek will be entirely responsible, and will indemnify and hold harmless the District, for any and all financial penalties and/or damages imposed on the District due to Lystek's obligations under this MOU.
8. Facilities to Handle Receipt of Biosolids from District: Lystek is required to provide adequate space to accommodate the ingress and egress of the trucks and trailers of the District or designated biosolids hauling contractor(s), which will not exceed eight (8) feet in width, twelve (12) feet in height, and sixty-two (62) feet in length. Lystek will also reasonably provide water for vehicle clean-up, suitable lighting for nighttime operation, and any additional facilities (portable toilets, hand washing facilities, or equivalent) that may be required.

Lystek is able to provide capacity to receive 50 wet tons of biosolids per month from District. This capacity equates to 600 wet tons on an annual basis, if this capacity is needed.

9. Biosolids Delivery Hours: The Lystek plant will be open to receive deliveries of biosolids from District at least twelve (12) hours per day, seven (7) days a week, excluding legal holidays, or other mutually agreed upon hours and days.
10. Invoices: Lystek will furnish a monthly invoice to District, or its designated transporter, with relevant delivery information (i.e., destination, date, time, and total tonnage). Upon request, District may inspect individual weigh tickets. The billing period will be from the first to the end of each month. Invoices must be provided to the District and/or its contract hauler(s) by the 15th of each succeeding month. Monthly electronic spreadsheets in Excel format detailing arrival date, weight tag number and net weight must be provided by the above date.
11. Provision of Annual Summaries to (Name): Lystek will provide an annual summary to the District of all monitoring and analytical data as required to complete the District's Annual Biosolids Generator's Report for the U.S. Environmental Protection Agency due February 19th of each year. This annual summary will be posted by January 31st each year and will be addressed to the District Manager, or designee. The report will include a statement that the facility has complied with all aspects of 40 CFR 503 in the past calendar year.
12. Safety Plan: Lystek will make available to the District the Lystek's Safety Record and Plan.

13. Emergency Response: Lystek will provide all necessary emergency and spill response training to operations personnel. Lystek will provide training records upon request. Lystek will provide the name of a 24-hour emergency contact person and phone number.
14. Inspections: District personnel will be permitted to inspect Lystek's site(s) at any time and with reasonable prior notification. Lystek will maintain and provide copies to the District of all records, documents, and papers documenting the disposition of biosolids handled by Lystek for inspection by authorized local, state, and federal representatives as required by law.

E. District will provide the following performance responsibilities:

1. Deliver Biosolids: District and/or its contract hauler(s) will deliver biosolids to Lystek's treatment facility consistently meeting or exceeding the following Acceptance Criteria.
 - a) Annual Quantity: minimum of one (1) truck load(s) each calendar month; additional amounts to be agreed upon in advance in writing
 - b) Solids Content between 18% and 22%; regular variances outside of this acceptance range will require a price adjustment to be agreed upon between the Parties
 - c) Biosolids will meet or exceed EPA 503 Class B quality and will be free of contaminants that may impair Lystek's ability to produce a Class A biofertilizer.

Materials that do not meet the Acceptance Criteria may be refused the right to discharge and District will promptly remove the non-compliant biosolids from the Lystek site.

With at least 24-hours advance notice to Lystek, District may request that additional deliveries of biosolids be allowed. Lystek and District (and/or its contract hauler(s)) will work cooperatively to meet the delivery schedule for any additional loads of acceptable biosolids.

2. Comply with regulations: The District and/or its contract hauler(s) will comply with all regulations and traffic laws in pursuit of the services intended by this MOU, including posted speed limits while on FSSD's site. The District will intervene with its agents or contractors as necessary if problems arise.
3. Payment. District, or its designated transporter, will pay Lystek on a per-wet-short ton basis as measured by Lystek's scale weight of transporter truck(s) and trailer(s) less tare weight. The payment will be based on the actual amount of wet short tons of biosolids processed at the specified contract unit price per wet short ton. Payment of the full invoice amount to Lystek will be made not later than 30 days after the Lystek invoice date. Disputes on any invoice amount will be made within 30 days of the Lystek invoice date. In the event of late or non-payment of a Lystek invoice, District will take all necessary steps to ensure payment within a reasonable time. In the event

that any invoice amount is not paid within 90 days after the Lystek invoice date, District will be liable to make any necessary payment(s) with interest as agreed upon in writing by both parties.

The rate for processing per wet short ton of biosolids delivered to the Lystek facility is as follows:

- For the period through June 30, 2020, the price is \$77.00
- For the period from July 1 through December 31, 2020, the price is \$81.00
- For the period from January 1 through June 30, 2021, the price is \$85.00, and
- Starting July 1, 2022, and each subsequent July 1, a rate adjustment will be calculated using the Consumer Price Index (CPI) as published by the US Bureau of Labor Statistics for the San Francisco area for the prior 12 months.

4. Adjustment of Compensation. In the event that the costs incurred by Lystek to process biosolids at its treatment plant increases as a result of a change in federal or state law, Lystek may make a written request to adjust the rate. In response, the District may (1) choose to negotiate an increase in the Payment with Lystek to be effective 30 days after the date of the written notice, or (2) terminate the service for convenience in accordance with this MOU.
5. Termination for Convenience. Either party may terminate this MOU for convenience and without cause at any time by giving the other party ninety (90) days written notice of such termination. In the event of termination, Lystek shall not be obligated to further perform any activities described in this MOU. In the event of termination, (1) District and/or its contract hauler(s) will pay Lystek for services performed pursuant to this MOU up to the date of termination; and Lystek will complete any work previously funded by District to the satisfaction of District. In no event will the District be liable for costs incurred by Lystek after receipt of a notice of termination.
6. Notices. Except as otherwise expressly provided herein, any notices given under this MOU shall be effective only if in writing and given by delivering the notice in person, by sending it first class mail or certified mail with a return receipt requested or overnight courier, return receipt requested, with postage prepaid, addressed as follows:

SD-5: Sanitary District No.5 of Marin County
PO Box 227
Tiburon, CA 94920
Attn: District Manager _____

FSSD: Fairfield-Suisun Sewer District
1010 Chadbourne Road
Fairfield, CA 94534
Attn: General Manager

Lystek Int'l: Lystek International Ltd.
1014 Chadbourne Road
Fairfield, CA 94534
Attn: General Manager

The foregoing addresses may be changed by written notice. Notices herein shall be deemed given two (2) days after the date when they shall have been mailed if sent by first class, certified or overnight courier, or upon the date personal delivery is made.

7. Term. The term of this MOU shall be five (5) years from the date of execution of this MOU. This term may be extended with the written consent of both Parties at least 90 days prior to the expiration date.

8. General Provisions.

- a. Invalidity of Any Term Not to Invalidate Entire Memorandum. In the event that any of the terms, covenants, or conditions of this MOU or the application of any such term, covenant, or condition shall be held invalid as to any party by any court of competent jurisdiction, all other terms, covenants, or conditions of this MOU and their application shall not be affected thereby, but shall remain in full force and effect unless any such court holds that those provisions are not separable from all other provisions of this MOU.
- b. Good Faith. Each party shall use its best efforts and work wholeheartedly and in good faith for the expedited completion of the objectives of this MOU and the satisfactory performance of its terms.
- c. Liability of District. The District's obligations under this MOU shall be limited to the payment of compensation provided for in this MOU. Notwithstanding any other provision of this MOU, in no event shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages, including, but not limited to lost profits, arising out of or in connection with this agreement or the services performed in connection with this agreement.
- d. Termination for Cause. The District may terminate this MOU for cause by giving the Company thirty (30) days written notice and justification for termination. The Company and/or its Contractor shall have 30-days to correct any deficiency and upon providing satisfactory proof of correction, the termination for cause shall be revoked. In the event of termination, the Company shall not be obligated to further perform any activities described in this MOU. In the event of termination, (1) the District (or its designated transporter) will pay the Company for services performed pursuant to this MOU up to the date of termination; and the Company will complete any work previously funded by the District to the satisfaction of the Parties. In no event will the District be liable for costs incurred by the Company after receipt of a notice of termination.

- e. Amendment. The parties may agree to modify the terms of this MOU by written agreement authorized by the governing boards of both Parties.
- f. Dispute Resolution. The Parties shall make good faith efforts to resolve disputes or disagreements arising from this MOU via meet and confer. If a dispute or disagreement arises, the Parties shall meet and confer within ten (10) calendar days of receiving written notification from the other Party describing the dispute and shall thereafter schedule and participate in further meetings if appropriate, in an effort to resolve the dispute or disagreement.
- g. Governing Law. This MOU is made under and shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding by their duly authorized representatives as of the day and year indicated on the first page of this MOU.

Sanitary District No.5 of Marin County

LYSTEK INTERNATIONAL LIMITED

By: _____
 Tony Rubio
 District Manager

By: _____
 James Dunbar
 General Manager

Dated: _____

Dated: _____

CalPERS Prefunding Programs

Sanitary District No. 5 of Marin County
February 13, 2020

CERBT Account Summary

OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by North Bay Pensions		
Valuation Date	07/01/2015	06/30/2017
Total Participants	14	14
Present Value of Benefits (PVB)	\$1,322,533	\$1,986,468
Total OPEB Liability (TOL)	\$1,159,835	\$1,518,289
Market Value of Assets	\$379,982	\$491,630
Net OPEB Liability (NOL)	\$800,174	\$1,026,659
Funded Status	33%	32%
Actuarially Determined Contribution (ADC)	\$93,476 (fye 2017)	N/A
Normal Cost	\$21,935 (fye 2017)	N/A
Amortization of Net OPEB Liability	\$71,541 (fye 2017)	N/A
Projected Retiree Premiums (Pay-Go Cost)	\$58,305 (fye 2017)	\$63,000 (fye 2020)
Implicit Rate Subsidy Credit	\$0	\$18,000 (fye 2020)
CERBT Asset Allocation Strategy	Strategy 1	Strategy 1
Discount Rate	7.28%	6.50%

CERBT Account Summary

Account Summary as of January 31, 2020

Initial contribution (6/30/2010)	\$67,646
Additional contributions	\$432,871
Disbursements	(\$0)
CERBT expenses	(\$3,215)
Investment earnings	\$250,914
Total assets	\$748,215
Money-weighted annualized net rate of return (6/30/2010 – 1/31/2020 = 9.59 Years)	7.86%
Strategy 1 time-weighted 10-year expected annualized rate of return (2018 CMAs)	5.85%

CERBT agreement effective date: 04/03/2008
In PEMHCA: Yes

CalPERS CEPPT Program

Why Prefund Employer Pension Contributions?

Why Prefund Employer Pension Contributions?

- Employer pension contributions are increasing
 - Employer budgets are not increasing at the same rate
- Asset-liability relationships can be volatile
 - Economic and investment volatility
- Employers seeking general fund investment alternatives
 - Looking for higher yields than County treasury and LAIF
- Increased investment income can reduce employer pension contributions from principal assets and save employers money

Pension Liabilities

Employer Pension Cost Considerations

- Normal cost
 - Ongoing
 - PEPRA is cheaper than classic but increases with payroll
- Unfunded accrued liabilities (UAL)
 - Currently exist for most agencies
 - Will reoccur if plan experience is negative
- Overall cost trends
 - Likely to increase for 10 years due to unfunded liabilities
 - Likely to decrease with PEPRA but increase with payroll

Employer Pension Contribution Projections*

Fiscal Year	Payroll	Normal Cost Contribution (% of Payroll)	Normal Cost Contribution	Unfunded Accrued Liability Payment	Total Contribution
2019-20	\$222,668,205	9.006%	\$20,053,499	\$46,684,999	\$66,738,498
2020-21	\$228,235,925	9.7%	\$22,138,885	\$51,444,000	\$73,582,885
2021-22	\$234,512,413	9.7%	\$22,747,704	\$57,309,000	\$80,056,704
2022-23	\$240,961,504	9.7%	\$23,373,266	\$62,184,000	\$85,557,266
2023-24	\$247,587,946	9.7%	\$24,016,031	\$64,775,000	\$88,791,031
2024-25	\$254,396,614	9.7%	\$24,676,472	\$68,051,000	\$92,727,472
2025-26	\$260,756,529	9.7%	\$25,293,383	\$61,959,349	\$87,252,732
2026-27	\$267,275,443	9.7%	\$25,925,718	\$64,506,907	\$90,432,625
2027-28	\$273,957,329	9.7%	\$26,573,861	\$66,362,182	\$92,936,043
2028-29	\$280,806,262	9.7%	\$27,238,207	\$68,270,370	\$95,508,577
2029-30	\$287,826,418	9.7%	\$27,919,163	\$70,232,574	\$98,151,737

*Data for 2019-2025 is from 6/30/2017 CalPERS actuarial valuation report. Data for 2025-2030 are not actuarial projections.

CalPERS Pension Fund Volatility

	<u>1 Year</u>	<u>5 Years</u>	<u>10 Years</u>	<u>20 Years</u>
One Standard Deviation	11.4%	3.1%	2.0%	1.3%
Upper Bound	18.4%	10.1%	9.0%	8.3%
Lower Bound	-4.4%	3.9%	5.0%	5.7%

Prefunding Pension Contributions

Pension Contribution Tools for Employers

- Full pre-payment of annual UAL payment
- Additional discretionary payments (ADP) of UAL
- Re-amortization of bases ("Fresh Start")
- Establish "Section 115" pension contribution prefunding trust

Pension Contribution Prefunding Trust Options

- Establish and grow a contingency reserve
 - For revenue and contribution volatility
- Prefund future normal cost payments
- Prefund future annual UAL payments
- Prefund future ADP's
 - Make smaller more frequent ADP's
 - Mitigate market timing risk

Pension Contribution Prefunding Trust Benefits

- Grow assets for future pension contributions
- Retain liquidity of trust assets via reimbursement
- Invest assets over different time horizons than pension fund
- Invest assets with less volatility than pension fund
- Earn more investment income than in shorter term options (e.g. LAIF and County Treasury)
- Irrevocably dedicate assets for future pension contributions

Investment Management

Investment Considerations

- What is my investment time horizon?
- What is the appropriate level of investment risk?
- What is the associated level of expected investment return?
- Which investment strategy best matches my needs?
- How do I establish realistic expectations?
- How do I measure performance?

CEPPT and CERBT Investment Policies

- CalPERS Board accepts investment fiduciary responsibility
 - GC 21710-21715 (CEPPT)
 - GC 53620-53622 (CERBT)
- CalPERS Board approves investment policy
- Policies managed compliantly by the same skilled investment professionals that manage the Public Employees Retirement Fund (PERF)
 - External asset class management by SSgA

CEPPT/CERBT Expected Rates of Return & Risk

Portfolios	CERBT Strategy 1	CERBT Strategy 2	CEPPT Strategy 1	CERBT Strategy 3	CEPPT Strategy 2
Expected Time-Weighted Net Return, Near Term	5.85%	5.22%	5.00%	4.41%	4.00%
Expected Time-Weighted Blended Net Return, Longer Term	7.59%	7.01%	N/A	6.22%	N/A
Standard Deviation of Expected Investment Returns	11.83%	9.24%	8.2%	7.28%	5.2%

Near term is 10 years. Longer term is 60 years. Expected returns are net of fees. CERBT total fees are 10 bps. CEPPT total fees are 25 bps. CERBT data use 2018 capital market assumptions. CEPPT data use 2019 capital market assumptions. Standard deviation is 10 years.

CEPPT Asset Class Target Allocations

Asset Classification	Benchmark	Strategy 1	Strategy 2
Global Equity	MSCI ACWI IMI (Net)	40% ±5%	14% ±5%
Fixed Income	Bloomberg Barclays U.S. Aggregate Bond Index	47% ±5%	73% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Liquid (Net)	8% ±5%	8% ±5%
Treasury Inflation Protected Securities (TIPS)	Bloomberg Barclays US TIPS Index (Series L)	5% ±3%	5% ±3%
Liquidity	91-Day Treasury Bill	0% +2%	0% +2%

CERBT Asset Class Target Allocations

Asset Classification	Benchmark	Strategy 1	Strategy 2	Strategy 3
Global Equity	MSCI All Country World Index	59% ±5%	40% ±5%	22% ±5%
Fixed Income	Barclays Capital Long Liability Index	25% ±5%	43% ±5%	49% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Liquid Index	8% ±5%	8% ±5%	8% ±5%
Treasury Inflation Protected Securities (TIPS)	Barclays Capital Global Real: US TIPS Index	5% ±3%	5% ±3%	16% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	4% ±3%	5% ±3%
Liquidity	91-Day Treasury Bill	0% +2%	0% +2%	0% +2%

CEPPT Investment Strategy Considerations

- Shorter to intermediate term investment horizon
 - Lower volatility investment strategy required
- We expect lower average account balances than OPEB
- We expect earlier and more frequent disbursements
- These cash flow factors require aligning investment strategy with investment horizon
 - If misaligned, there is greater risk of investment return underperformance and of higher investment volatility

CERBT Investment Returns – Time Weighted

Periods Ended December 31, 2019

Fund	Assets	1 Month	3 Months	FYTD	1 Year	3 Years	5 Years	10 Years	ITD
CERBT Strategy 1 (Inception June 1, 2007)	\$9,137,537,395	2.26%	5.64%	6.98%	21.71%	9.76%	6.84%	8.06%	5.28%
Benchmark		2.25%	5.58%	6.85%	21.55%	9.41%	6.45%	7.80%	4.85%
CERBT Strategy 2 (Inception October 1, 2011)	\$1,418,689,449	1.54%	3.87%	5.90%	19.12%	8.59%	6.05%	NA	7.73%
Benchmark		1.53%	3.82%	5.80%	19.01%	8.25%	5.69%	NA	7.43%
CERBT Strategy 3 (Inception January 1, 2012)	\$662,554,525	0.96%	2.36%	4.73%	16.19%	7.15%	5.08%	NA	5.97%
Benchmark		0.96%	2.32%	4.65%	16.07%	6.86%	4.77%	NA	5.64%

Time weighted return reports the performance of the investment vehicle, not of the employer assets. Returns are gross. Historical performance is not necessarily indicative of actual future investment performance or of future total program cost. Current and future performance may be lower or higher than the historical performance data reported here. Investment return and principal value may fluctuate so that your investment, when redeemed, may be worth more or less than the original cost. The value of an employer's CERBT fund shares will go up and down based on the performance of the underlying funds in which the assets are invested. The value of the underlying funds' assets will, in turn, fluctuate based on the performance and other factors generally affecting the securities market.

Funding Policies

CEPPT Funding Policy Considerations

- Will my liabilities increase or decrease over time?
- When will my contributions reach their peak?
- When will I reimburse my CEPPT assets?
- Which CEPPT investment strategy best matches my needs at this time?

Employer Controls the CEPPT Funding Policy

- Chooses appropriate CEPPT investment strategy
 - Based on investment time horizon
- Decides if, when, and how much to contribute
 - Voluntary and never required
- Decides if and when to seek reimbursement of CEPPT assets
 - Any pension contributions made this fiscal year are reimbursable

Disclaimer

The following information assumes a single investment outcome of a 5% annualized compounded rate of return and is used for simple illustration only. It does not consider the probabilistic range of investment outcomes that are likely to be the actual experience from one year to the next. Actual outcomes will almost certainly differ. Assets can be gained or lost.

Compounding Interest Model

Investment Duration (Years)	1	2	3	4	5	6	7	8	9	10	11
Nominal Expected Compounded Annualized Rate of Investment Return	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Cumulative Expected Compounded Rate of Investment Return	5%	10%	16%	22%	28%	34%	41%	48%	55%	63%	71%
Required Investment Principal Contribution Needed to Generate \$1	\$0.95	\$0.91	\$0.86	\$0.82	\$0.78	\$0.75	\$0.71	\$0.68	\$0.64	\$0.61	\$0.58

Employer Normal Cost Contribution Prefunding Scenario (\$ Millions)

Fiscal Year	Normal Cost Contribution	Investment Duration (Years)											
		1	2	3	4	5	6	7	8	9	10	11	
2019-20	\$20.1	\$19.1											
2020-21	\$22.1	\$21.1	\$20.1										
2021-22	\$22.7	\$21.7	\$20.6	\$19.7									
2022-23	\$23.4	\$22.3	\$21.2	\$20.2	\$19.2								
2023-24	\$24.0	\$22.9	\$21.8	\$20.7	\$19.8	\$18.8							
2024-25	\$24.7	\$23.5	\$22.4	\$21.3	\$20.3	\$19.3	\$18.4						
2025-26	\$25.3	\$24.1	\$22.9	\$21.8	\$20.8	\$19.8	\$18.9	\$18.0					
2026-27	\$25.9	\$24.7	\$23.5	\$22.4	\$21.3	\$20.3	\$19.3	\$18.4	\$17.5				
2027-28	\$26.6	\$25.3	\$24.1	\$23.0	\$21.9	\$20.8	\$19.8	\$18.9	\$18.0	\$17.1			
2028-29	\$27.2	\$25.9	\$24.7	\$23.5	\$22.4	\$21.3	\$20.3	\$19.4	\$18.4	\$17.6	\$16.7		
2029-30	\$27.9	\$26.6	\$25.3	\$24.1	\$23.0	\$21.9	\$20.8	\$19.8	\$18.9	\$18.0	\$17.1	\$16.3	

Employer UAL Contribution Prefunding Scenario (\$ Millions)

Fiscal Year	UAL Contribution	Investment Duration (Years)											
		1	2	3	4	5	6	7	8	9	10	11	
2019-20	\$46.7	\$44.5											
2020-21	\$51.4	\$49.0	\$46.7										
2021-22	\$57.3	\$54.6	\$52.0	\$49.5									
2022-23	\$62.2	\$59.2	\$56.4	\$53.7	\$51.2								
2023-24	\$64.8	\$61.7	\$58.8	\$56.0	\$53.3	\$50.8							
2024-25	\$68.1	\$64.8	\$61.7	\$58.8	\$56.0	\$53.3	\$50.8						
2025-26	\$62.0	\$59.0	\$56.2	\$53.5	\$51.0	\$48.5	\$46.2	\$44.0					
2026-27	\$64.5	\$61.4	\$58.5	\$55.7	\$53.1	\$50.5	\$48.1	\$45.8	\$43.7				
2027-28	\$66.4	\$63.2	\$60.2	\$57.3	\$54.6	\$52.0	\$49.5	\$47.2	\$44.9	\$42.8			
2028-29	\$68.3	\$65.0	\$61.9	\$59.0	\$56.2	\$53.5	\$50.9	\$48.5	\$46.2	\$44.0	\$41.9		
2029-30	\$70.2	\$66.9	\$63.7	\$60.7	\$57.8	\$55.0	\$52.4	\$49.9	\$47.5	\$45.3	\$43.1	\$41.1	

Participation Costs

CEPPT/CERBT Total Participation Cost Fee Rates

- Total all-inclusive cost of participation is expressed in basis points and applied to employer assets under management
 - CEPPT is currently 25 basis points
 - CERBT is currently 10 basis points
 - CEPPT and CERBT are separate, self-funded, trust funds
 - CEPPT and CERBT do not profit
 - Employer account charged daily
 - Rate can be changed without prior notice and may be higher or lower in the future

CERBT Fee Rate History

Fiscal Year	Total Participation Cost
2007-2008	2.00 basis points
2008-2009	6.00 basis points
2009-2010	9.00 basis points
2010-2011	12.00 basis points
2011-2012	12.00 basis points
2012-2013	15.00 basis points
2013-2014	14.00 basis points
2014-2015	10.00 basis points
2015-2016	10.00 basis points
2016-2017	10.00 basis points
2017-2018	10.00 basis points
2018-2019	10.00 basis points
2019-2020	10.00 basis points

Advantages of the CEPPT and CERBT

Advantages of the CEPPT and CERBT

- Investment management expertise and scale
- Lowest total participation cost
- Dedicated customer outreach and support team
- Streamlined administration
- GASB compliant financial reporting

Contacts and Communication

Questions? Where to Get Trust Fund Information?

Name	Title	E-mail	Desk	Mobile
Matt Goss	Outreach & Support Program Manager	Matthew.Goss@calpers.ca.gov	(916) 795-9071	(916) 382-6487
Karen Lookingbill	Outreach & Support Manager	Karen.Lookingbill@calpers.ca.gov	(916) 795-1387	(916) 501-2219
Jasper Jacobs	Outreach & Support Analyst	Jasper.Jacobs@calpers.ca.gov	(916) 795-0432	(916) 717-3886
Colleen Cain-Herrback	Administration & Reporting Program Manager	Colleen.Cain-Herrback@calpers.ca.gov	(916) 795-2474	(916) 505-2506
Robert Sharp	Assistant Division Chief	Robert.Sharp@calpers.ca.gov	(916) 795-3878	(916) 397-0756

Program E-mail Addresses	Prefunding Programs Webpages
CERBT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CERBT
CEPPT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CEPPT
CERBTACCOUNT@calpers.ca.gov – Online Record Keeping System	

Plan's Funded Status

		June 30, 2017		June 30, 2018
1. Present Value of Projected Benefits (PVB)	\$	505,776	\$	616,920
2. Entry Age Normal Accrued Liability (AL)		160,216		231,317
3. Plan's Market Value of Assets (MVA)		153,810		226,198
4. Unfunded Accrued Liability (UAL) [(2) - (3)]		6,406		5,119
5. Funded Ratio [(3) / (2)]		96.0%		97.8%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

Projected Employer Contributions

The table below shows projected employer contributions (before cost sharing) for the next six fiscal years. Projected results reflect the adopted changes to the discount rate described in Appendix A, "Statement of Actuarial Data, Methods and Assumptions" of the Section 2 report. The projections also assume that all actuarial assumptions will be realized and that no further changes to assumptions, contributions, benefits, or funding will occur during the projection period.

Fiscal Year	Projected Future Employer Contributions (Assumes 7.00% Return for Fiscal Year 2018-19)					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Normal Cost %	7.732%	7.7%	7.7%	7.7%	7.7%	7.7%
UAL Payment	\$2,569	\$2,600	\$2,700	\$2,800	\$2,900	\$0

Changes in the UAL due to actuarial gains or losses as well as changes in actuarial assumptions or methods are amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A of Section 2. This method phases in the impact of unanticipated changes in UAL over a 5-year period and attempts to minimize employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years where there is a large increase in UAL the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

For projected contributions under alternate investment return scenarios, please see the "Future Investment Return Scenarios" in the "Risk Analysis" section.

Plan's Funded Status

	June 30, 2017	June 30, 2018
1. Present Value of Projected Benefits (PVB) \$	9,778,990	\$ 10,306,051
2. Entry Age Normal Accrued Liability (AL)	8,609,000	9,044,697
3. Plan's Market Value of Assets (MVA)	8,033,469	8,949,323
4. Unfunded Accrued Liability (UAL) [(2) - (3)]	575,531	95,374
5. Funded Ratio [(3) / (2)]	93.3%	98.9%

This measure of funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. The UAL is the present value of future employer contributions for service that has already been earned and is in addition to future normal cost contributions for active members. For a measure of funded status that is appropriate for assessing the sufficiency of plan assets to cover estimated termination liabilities, please see "Hypothetical Termination Liability" in the "Risk Analysis" section.

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Fiscal Year	Required Contribution	Projected Future Employer Contributions (Assumes 7.00% Return for Fiscal Year 2018-19)				
		2020-21	2021-22	2022-23	2023-24	2024-25
Normal Cost %	14.194%	14.2%	14.2%	14.2%	14.2%	14.2%
UAL Payment	\$9,421	\$9,700	\$9,900	\$10,000	\$11,000	\$11,000

Changes in the UAL due to actuarial gains or losses as well as changes in actuarial assumptions or methods are amortized using a 5-year ramp up. For more information, please see "Amortization of the Unfunded Actuarial Accrued Liability" under "Actuarial Methods" in Appendix A of Section 2. This method phases in the impact of unanticipated changes in UAL over a 5-year period and attempts to minimize employer cost volatility from year to year. As a result of this methodology, dramatic changes in the required employer contributions in any one year are less likely. However, required contributions can change gradually and significantly over the next five years. In years where there is a large increase in UAL the relatively small amortization payments during the ramp up period could result in a funded ratio that is projected to decrease initially while the contribution impact of the increase in the UAL is phased in.

For projected contributions under alternate investment return scenarios, please see the "Future Investment Return Scenarios" in the "Risk Analysis" section.

ORDINANCE NO. 2014-02.

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

AN ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, THE INSTALLATION OF SEWER LATERALS AND PUBLIC SEWER MAIN EXTENSIONS, PROVIDING PERMITS AND FIXING FEES FOR THE INSTALLATION AND CONNECTION OF SANITARY SEWERS, REGULATING THE DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE PROVISIONS THEREOF.

The Sanitary Board of Sanitary District No. 5 of Marin County, California, does ordain as follows:

ARTICLE I. DEFINITIONS

- Sec. 100. District shall mean Sanitary District No. 5 of Marin County, California.
- Sec. 101. Town shall mean the Town of Tiburon
- Sec. 102. City shall mean the City of Belvedere.
- Sec. 103. County shall mean the County of Marin, California.
- Sec. 104. Board shall mean the Sanitary Board of said District.
- Sec. 105. District Engineer shall mean the Engineer appointed by and acting for the Board and shall be a Registered Civil Engineer.
- Sec. 106. District Inspector shall mean the Inspector acting for the Board and may be a contractor hired by the District, the District Inspector or any other individual appointed by the District Manager.
- Sec. 107. District Secretary shall mean the Secretary of the Board.
- Sec. 108. Person shall mean any human being, individual, firm, company, partnership, association, private or public or Municipal Corporation, the United States of America, the State of California, and any district, political subdivision, governmental agency and mandatory thereof.
- Sec. 109. Permit shall mean any written authorization required pursuant to this or any other regulation of District.
- Sec. 110. Building shall mean any structure or vessel used for human habitation or a place of business, recreation or other purpose containing sanitary facilities. For the purpose of

establishing the Basic Connection Charge, as herein provided, each Unit is deemed a separate Building.

Sec. 111. Applicant shall mean the Person making application for a Permit and shall be the owner of premises to be served by the Sewer for which a Permit is requested, or his authorized agent.

Sec. 112. Contractor shall mean an individual, firm, corporation, partnership or association duly licensed by the State of California to perform the type of work to be done under the Permit.

Sec. 113. Street shall mean any public highway, road, street, avenue, alley, way, public place, public easement or right of way.

Sec. 114. Sewage Works shall mean all facilities owned or controlled by District for collecting, pumping, treating and disposing of sewage.

Sec. 115. Sewage shall mean any and all waste substances, liquid or solid, associated with human habitation or which contains or may be contaminated with human or animal excreta or excrement, offal, or any feculent matter.

Sec. 116. Industrial Waste shall mean any and all liquid or solid waste substance, not Sewage, from any producing, manufacturing or processing operation of whatever nature.

Sec. 117. Sewer shall mean a pipe or conduit for carrying Sewage.

Sec. 118. Public Sewer shall mean a Sewer lying within a Street and which is controlled by or under the jurisdiction of the District.

Sec. 119. Combined Sewer shall mean a Sewer receiving both surface runoff and Sewage.

Sec. 120. Sanitary Sewer shall mean a Sewer which carries Sewage and to which storm, surface and ground waters are not intentionally admitted.

Sec. 121. Storm Sewer or Storm Drain shall mean a pipe or conduit which carries storm and surface or ground waters and drainage, but excludes Sewage and polluted Industrial Waste.

Sec. 122. Main Sewer shall mean a Public Sewer designed to accommodate more than one Lateral Sewer.

~~Sec. 123.~~ Lateral Sewer shall mean the portion of a Sewer lying within a Street connecting a Building Sewer to the Main Sewer.

~~Sec. 124.~~ Building Sewer shall mean that portion of a Sewer beginning at the plumbing or drainage outlet of any Building or industrial facility and running to the property line or to a Private Sewer.

~~Sec. 125.~~ Sec. 123. Side Lateral Sewer shall mean that portion of any Sewer beginning at the plumbing or drainage outlet of any Building or industrial facility and terminating at the Main Sewer, ~~and includes the Building Sewer and Lateral Sewer together.~~

~~Sec. 126.~~ Sec. 124. Private Sewer shall mean a Sewer serving one or more Buildings or industrial facilities that is not connected with a Public Sewer. Examples of Private Sewers include, but are not limited to: septic tanks, cesspools, anaerobic tanks, chemical processes, privies, privy vaults, seepage pits, and any other facility intended or used for the disposal of Sewage.

~~Sec. 127.~~ Sec. 125. Outside Sewer shall mean a Sanitary Sewer beyond the limits of the District not subject to the control or jurisdiction of District.

~~Sec. 128.~~ Sec. 126. Sewage Treatment Plant shall mean any arrangement of devices and structures used for treating Sewage.

~~Sec. 129.~~ Sec. 127. Garbage shall include any or all of the following: garbage, swill, refuse, cans, bottles, papers, vegetable matter, carcasses of dead animals, offal, trash, rubbish and radioactive waste material.

~~Sec. 130.~~ Sec. 128. Fixture Unit shall mean fixture unit load values for drainage piping and shall be computed from Chapter 4 of the 2013 California Uniform Plumbing Code adopted herein.

~~Sec. 131.~~ Sec. 129. Unit shall mean the place of residence for a single family. When property is improved for multi-family purposes, it shall include the number of Units that the facilities thereon provide in number facilities for single families. When such improvements are for other than residential purposes, the number of Units shall be determined by dividing the total number of persons regularly using or occupying said premises by three. When said property is unimproved and subdivided, each single lot shall be a Unit. When unimproved property is not

subdivided, it shall be deemed to have the number of lots that would be allowed for the zoning district in which the property is located as provided in the general plan and zoning regulations of the Town, City, or County, as applicable. When said property is a trailer court, trailer park or mobile home park, it shall be deemed to have the number of Units for which spaces are provided.

~~Sec. 132.~~ Sec. 130. Additional Definitions. For the purpose of this Ordinance additional terms not defined herein shall have the meaning indicated in Chapter 2 of the 2013 California Uniform Plumbing Code as adopted herein.

ARTICLE II. GENERAL PROVISIONS

Sec. 201. Rules and Regulations. The following rules and regulations respecting Sewer construction and disposal of Sewage and drainage of Buildings and connection to the Sewage Works of the District are hereby adopted, and all work in respect thereto shall be performed as herein required and not otherwise.

Sec. 202. Purpose. This Ordinance is intended to provide rules and regulations for the use and construction of Sewer facilities hereafter installed, altered or repaired within the District. This Ordinance shall not apply retroactively and, in the event of an alteration or repair hereafter made, it shall apply only to the new materials and methods used therein.

Sec. 203. Short Title. This Ordinance shall be known as the “SANITARY CODE OF SANITARY DISTRICT NO. 5 OF MARIN COUNTY”.

Sec. 204. Posting and Publication. The adoption of this ordinance shall be entered in the minutes of the Board, shall be published once in the Ark, a newspaper of general circulation, printed and published in the District, within one (1) week following its passage and adoption, and shall take effect and be in force and effect immediately upon the expiration of one week of publication.

Sec. 205. Violation Unlawful. Following the effective date of this Ordinance, it shall be unlawful for any Person to connect to, construct, install or provide, maintain and use any other means of Sewage disposal from any Building in the District except by connection to a Public Sewer in the manner provided in this Ordinance.

Sec. 206. Relief on Application. When any Person by reason of special circumstances, is of the opinion that any provision of this Ordinance is unjust or inequitable as

applied to his premises, he may make written application to the Board, stating the special circumstances, citing the provision complained of, and requesting suspension or modification of that provision as applied to his premises.

If such application be approved, the Board may, by resolution, suspend or modify the provision complained of, as applied to such premises, to be effective as of the date of the application and continuing during the period of the special circumstances.

Sec. 207. Relief on Own Motion. The Board may, on its own motion, find that by reason of special circumstances any provision of this Ordinance should be suspended or modified as applied to a particular premise and may, by resolution, order such suspension or modification for such premises during the period of such special circumstances, or any part thereof.

Sec. 208. District Inspector, Compensation. The Board shall employ some fit and qualified person or persons to perform the duties of inspecting the installation, connection, maintenance and use of all Side Sewers, Public Sewers, Private Sewer and facilities in connection therewith in the District, to be known as the District Inspector.

Sec. 209. Permits and Fees. No Public Sewer or other Sewage facility within a Street shall be installed, altered or repaired within the District until a Permit for the work has been obtained from the District and all fees paid in accordance with the requirements of Article IX of this Ordinance.

ARTICLE III. USE OF PUBLIC SEWERS REQUIRED

Sec. 301. Disposal of Wastes. It shall be unlawful for any Person to place, deposit, or permit to be deposited in any unsanitary manner upon public or private property within the District, or in any area under the jurisdiction of said District, any Sewage, Garbage, or other objectionable waste.

Sec. 302. Treatment of Wastes Required. It shall be unlawful to discharge to any stream or watercourse any Sewage, industrial wastes, or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this Ordinance.

Sec. 303. Unlawful Disposal. Except as herein provided, it shall be unlawful to construct or maintain any Private Sewer.

Sec. 304. Occupancy Prohibited. No Building, industrial facility or other structure shall be occupied until the owner of the premises has complied with all rules and regulations of District.

Sec. 305. Sewer Connection, When Mandatory. Following the effective date of this Ordinance, it shall be unlawful for any person to connect to, construct, install, provide, maintain and use any other means of sewage disposal in said District, except connection with the Sewage Works of the District in the manner provided in this Ordinance.

ARTICLE IV. PRIVATE SEWAGE DISPOSAL

Sec. 401. Sewer Not Available. Where a Public Sewer is not available to satisfy the provisions of Sec. 305, the Building Lateral Sewer shall be connected to a Private Sewer complying with the provisions of this Ordinance. A Public Sewer is available if a Main Sewer ~~or~~ Lateral Sewer stub out is located within 400 feet, as measured on a horizontal plane, from the closest edge of any Building on a property. However, a Public Sewer is not considered available if another parcel under separate ownership blocks access to the Main Sewer ~~or Lateral Sewer~~ stub out.

Sec. 402. Permit Required. Before commencement of construction of a Private Sewer the owner shall first obtain a written Permit signed by the District Secretary. The application for such Permit shall be made on a form furnished by the District, which the Applicant shall supplement by any plans, specifications, and other information as deemed necessary by the District Secretary. A Permit and inspection fee shall be paid to the District at the time the application is filed in accordance with the provisions of this Ordinance.

Sec. 403. Inspection Required. A permit for a Private Sewer shall not become effective until the installation is completed to the satisfaction of the District Inspector. He shall be allowed to inspect the work at any stage of construction and, in any event, the Applicant for the Permit shall notify the District Inspector when the work is ready for final inspection, and before any underground portions are covered. The final inspection shall be made within forty-eight (48) hours, Sundays and Holidays excluded, of the receipt of the notice by the District Inspector.

Sec. 404. Design Requirements. The type, capacities, location and layout of a Private Sewer shall comply with all recommendations of the Department of Public Health of the State of California, the Health Officer of County, and any other applicable regulatory authority including, but not limited to, the Building Department of City, Town, or County, as applicable. No Permit shall be issued for any Private Sewer employing subsurface soil absorption facilities where the characteristics of the property do not indicate sufficient soil absorption qualities. No Private Sewer shall be permitted to discharge to any Public Sewer or any stream or watercourse.

Sec. 405. Abandonment of Facilities. At such time as a Public Sewer becomes available to a property served by a Private Sewer, as defined in Section 401, a direct connection shall be made to the Public Sewer in compliance with the ordinances, rules and regulations of District, and any Private Sewer facilities shall be abandoned and filled with suitable material as determined by the District Inspector.

Sec. 406. Cost of Maintenance by Owner. The owner shall operate and maintain the Private Sewer in a sanitary manner at all times, at no expense to the District.

Sec. 407. Additional Requirements. No statement contained in this Article shall be construed to interfere with any additional requirements that may be imposed by any law, ordinance, rule or regulation or by the Health Officer of the County, the Building Inspector of City, Town, or County, or any other applicable regulatory authority..

Sec. 408 Additional Enforcement Measures. In addition to all other authority the District has to enforce this and other ordinances and regulations, the District may seek to compel connection to an available Public Sewer as required by Sections 303 and 405, (1) as a condition on the issuance of a building permit for the real property where the proposed addition or improvement (or cumulative additions or improvements through multiple projects over the prior 3 years) has a value of \$50,000 or greater and (2) when the real property is offered for sale. The District shall notify the City, Town, and County of the connection requirement of Sections 303 and 405 so that issuance of a building permit for non-compliant real property may be conditioned upon connection to the Public Sewer and abandonment of the Private Sewer. If non-compliant real property is sold without connection to the Public Sewer and abandonment of the existing Private Sewer, the District may require the new owner of the property to connect to the Public

Sewer and abandon the Private Sewer.

ARTICLE V. UNIFORM PLUMBING CODE

Sec. 501. Uniform Plumbing Code Adopted. All that certain plumbing code, entitled, “California Plumbing Code 2013”, based on the 2012 Uniform Plumbing Code, copies of which are on file in the office of the District for use and examination by the public, except such sections therein as are shown to be omitted, amended, or added thereto, in said copies, is hereby adopted as the UNIFORM PLUMBING CODE OF SANITARY DISTRICT NO. 5 OF MARIN COUNTY, to which reference is hereby made and is hereby adopted by reference as if set forth in full herein.

Sec. 502. Administrative Authority. Wherever the term “Administrative Authority” is used in the Uniform Plumbing Code of Sanitary District No. 5 of Marin County it shall be construed to mean only those persons duly authorized by the Board to administer the code as follows:

Administration of the code and enforcement of regulations thereof shall be under the direction of the Board.

Main Sewers and Lateral Sewers outside of the building plumbing and drainage system shall be inspected by the District Inspector.

The interpretation of technical provisions of this Ordinance, review of plans and specifications required thereby, determination of the suitability of alternate materials and types of construction and the development of rules and regulations covering unusual conditions not inconsistent with the requirements of this Ordinance, shall be made by the District Engineer.

ARTICLE VI. LATERAL SEWERS AND CONNECTIONS

Sec. 601. Permit Required. In accordance with Article IX of this Ordinance no person shall construct a Lateral Sewer or make a connection with any Public Sewer without first obtaining a written Permit from the District and paying all fees and connection charges as required therein. In addition all applicants shall provide proof that proposed Side Sewer has been reviewed by the appropriate City, Town, or County agency and that a valid permit for the construction and installation of such Side Sewer has been issued by such agency.

Sec. 602. Construction Requirements. Construction of Lateral Sewers, when subject to the jurisdiction of District, shall be in accordance with the requirements of the Uniform Plumbing Code of Sanitary District No. 5 of Marin County and all other requirements of the District. Construction plans shall include recommended backfilling, type of backfill material and compaction of backfill as recommended by a licensed soils engineer.

Sec. 603. Minimum Size and Slope. The minimum size of Sewers shall be in accordance with the Uniform Plumbing Code of Sanitary District No. 5 of Marin County and District Standard Specifications, as said code and specifications are heretofore or hereafter adopted by the District.

Sec. 604. Separate Sewers. No two adjacent lots fronting on the same street shall be permitted to join in the use of the same Side-Lateral Sewer. Every Building or industrial facility must be separately connected with a Public Sewer if such Public Sewer exists in the street upon which the property abuts or in an easement which will serve said property. However, one or more buildings located on property belonging to the same owner may be served with the same Side-Lateral Sewer during the period of said ownership. Upon the subsequent subdivision and sale of a portion of said lot the portion not directly connected with such Public Sewer shall be separately so connected with a Public Sewer, and it shall be unlawful for the owner thereof to continue to use or maintain such indirect connection.

Sec. 605. Cleanouts. Cleanouts in Sewers subject to the jurisdiction of the District shall be provided in accordance with the Uniform Plumbing Code of Sanitary District No. 5 of Marin County. Cleanouts shall be the same diameter as the Sewer. All cleanouts shall be maintained watertight and shall be constructed in accordance with the specifications established by the District.

Sec. 606. Sewer Too Low. Whenever a Building-Lateral Sewer is too low to permit gravity flow to the Public Sewer, Sewage carried by such Building-Lateral Sewer shall be lifted by artificial means, approved by the District Engineer, and discharged to the Public Sewer at the expense of the owner.

Sec. 607. Connection to Public Sewer. The connection of a Building-Lateral sewer into the Public Sewer shall be made in accordance with the specifications for such connections

established by the District. The connection to the Public Sewer shall be made in the presence of the District Inspector or the District Engineer, and under his supervision and direction. Any damage to the Public Sewer shall be repaired at the cost of the applicant to the satisfaction of the District Inspector or District Engineer.

Sec. 608. Protection of Excavation. All excavations for a ~~Side-Lateral~~ Sewer installation shall be adequately guarded with barricades or lights so as to protect the public from hazard. Streets sidewalks, parkways and other property disturbed in the course of the work shall be restored in a manner satisfactory to the District, the City and the County, or any other person having jurisdiction thereover.

Sec. 609. Maintenance of ~~Side-Lateral~~ Sewer. ~~Side-Laetral~~Lateral Sewers shall be maintained by the owner(s) of the property(s) served thereby.

Sec. 610 Lateral Sewer Inspection Upon Connection Permit Application. As part of any Application for a connection Permit for residential and commercial structures, the owner shall provide the District with a current report and video, not older than one year, and conducted by a Licensed Contractor, of the entire Lateral Sewer serving the structure. The report and video shall include a written and graphic description of the owner's Lateral Sewer, and a compact disc containing photographs of any notable features of the Lateral Sewer. Based on the information contained in the report, the District may require repairs or modifications of the Lateral Sewer. In the event that a Lateral Sewer is shared by multiple properties, the District will notify all of the effected properties of their shared responsibility of the Lateral Sewer, absent a maintenance agreement between the properties the property owners shall be jointly and severally liable for the repairs of the shared Lateral Sewer.

Sec. 611. Events Requiring a Lateral Sewer Inspection – All Properties. A property owner shall have the Lateral Sewer of his property inspected and provide the District with a report and video as described in Section 610, and have any necessary repairs to the Sewer Lateral made, upon the occurrence of any of the following events:

(a) Additions or Improvements. Prior to the issuance of a County, City, or Town building permit for an addition or new improvement on the real property where said addition or improvements (or cumulative additions or improvements through multiple

projects over three (3) years) have a value of \$50,000 or greater. The District shall notify the City, Town, and County of this requirement so that issuance of a building permit is conditioned upon the requirement of a Lateral Sewer inspection and any necessary repairs.

(b) Transfer of Property Title. Where the sale of any real property with Sewer improvements is proposed, the seller shall have the Lateral Sewer inspected prior to transfer of property title. The responsibility for any repair of a Lateral Sewer is an issue between the buyer and the seller. Should the seller fail to have the inspection conducted and any necessary repairs made prior to the sale of the property, the District shall require the new owner to conduct an inspection and/or make any necessary repairs to the Lateral Sewer.

(c) Repair of Main Sewer or Road Resurfacing On or Near Road Where Lateral Sewer Connects to Main Sewer. Whenever the District is replacing or conducting a repair of a Main Sewer, or whenever the City, Town, or County is carrying out road resurfacing, on or near the road where the Lateral Sewer connects to the Main Sewer. When the work is being carried out by the District, the District will notify owners of the work and the need for an inspection and any necessary repair so that any remedial work on the Lateral Sewer can be completed prior to the construction. Where an owner refuses to have the inspection conducted, the District may conduct an inspection and the owner shall be responsible for the costs of such inspection. The District shall require the owner to carry out any necessary repairs.

(d) Exceptions. The following are exceptions to the requirement for inspection described above:

(i) An owner otherwise required to perform an inspection under Section 611 shall not be required to perform such inspection if the owner (or the owner's predecessor-in-interest) has originally installed or has replaced his property's Lateral Sewer within the twenty (20) years prior to the date of application for a building permit, listing the property for sale, or the road work or sewer repair.

(ii) An owner otherwise required to perform an inspection under Section 611 shall not be required to perform such inspection if the owner has conducted such inspection and completed any necessary repairs within three (3) years prior to the date the inspection would otherwise be required.

(iii) The owner shall provide proof of any prior Lateral Sewer replacement, inspection, and repair in the form of a certificate, paid bill, or other sufficient documentation that ensures such prior replacement, repair, or inspection. The form and content of the document or proof must be deemed sufficient by the District or its authorized representative

Sec. 612 Installation of Backflow Check Valve Device. As part of any Application for a connection permit for residential and commercial structures, the owner shall install a backflow check valve device, approved by the District, on their Lateral Sewer within two (2) feet of the structure. Property owners shall own the backflow device and its maintenance and replacement shall be the sole obligation of the property owner and any successor in interest. Owners who choose not to install the device for any reason, including the owner's belief that the device is unnecessary or too difficult to install, must submit a letter to the District Manager for consideration. The letter will state the owner will hold the District harmless for any and all damages arising from the owner's sanitary sewer overflows/backflows.

Sec. 613 Sanitary Sewer Lateral Overflows and Stoppages. The District has the authority and responsibility to mitigate all private lateral Sanitary Sewer overflows. Therefore, if a Sanitary Sewer overflow occurs, the District will first attempt to contact the owner(s) of the private Lateral Sewer, residential or commercial, before the District or its contractor clears or repairs the stoppage. If the District cannot contact the owner(s), the District or its contractor will attempt to clear or repair the overflow and will invoice the owner(s) for the work performed by the District or its contractor. When the Lateral Sewer is used by multiple residents, the owners of the Lateral Sewer will negotiate among themselves with respect to apportioning the cost of the clearing or repair. The District will be held harmless for the condition of all private sewer laterals as a result of the clearing or repair.

ARTICLE VII. PUBLIC SEWER CONSTRUCTION

Sec. 701. Permit Required. In accordance with Article IX of this Ordinance, no Person shall construct, extend or connect to any Public Sewer without first obtaining a written Permit from the District and paying all fees and connection charges and furnishing bonds as required therein. The provisions of this section requiring Permits shall not be construed to apply

to contractors constructing Sewers and appurtenances under contracts awarded and entered into by District.

Sec. 702. Plans, Profiles and Specifications Required. The Application for a Permit for Public Sewer construction shall be accompanied by complete plans, profiles and specifications, complying with all applicable ordinances, rules and regulations of District, prepared by a Registered Civil Engineer showing all details of the proposed work based on an accurate survey of the ground. Plans shall include recommended backfilling, type of backfill material and compaction of backfill as recommended by a licensed soils engineer. The Application, together with the plans, profiles and specifications shall be examined by the District Engineer who shall within ten (10) days approve them as filed or , require them to be modified as he deems necessary for proper installation. After examination by the District Engineer, the Application, plans, profiles and specifications shall be submitted to the Board at its next regular meeting for its consideration. When the Board. is satisfied that the proposed work is proper and the plans, profiles and specifications are sufficient and correct, it shall order the issuance of a Permit predicated upon the payment of all connection charges, fees and furnishing bonds as required by the District. The Permit shall prescribe such terms and conditions as the Board finds necessary in the public interest.

Sec. 703. Subdivisions. The requirements of Sections 701 and 702 of this Ordinance shall be fully complied with before any final subdivision map of properties lying in unincorporated areas within the District shall be approved by the Board. The final subdivision map shall provide for the dedication for public use of all streets, easements or rights of way in which public Sewer lines are to be constructed. If a final subdivision map of a tract is recorded and the work of constructing Sewers to serve the tract is not completed within the time limit allowed in the permit, the Sanitary Board may extend the time limit or may complete the work and take appropriate steps to enforce the provisions of the bond furnished by the subdivider.

Sec. 704. Easements or Rights of Way. In the event that an easement is required for the extension of the public Sewer or the making of connections, the Applicant shall procure and have accepted by the Board a proper easement or grant of right of way sufficient in law to allow the laying and maintenance of such extension or connection.

Sec. 705. Persons Authorized to Perform Work. Only properly licensed contractors shall be authorized to perform the work of Public Sewer construction within the District. All terms and conditions of the Permit issued by the District to the Applicant shall be binding on the contractor. The requirements of this section shall apply to Side Sewers installed concurrently with Public Sewer construction.

Sec. 706. Grade Stakes. Grade and line stakes shall be set by a Registered Civil Engineer prior to the start of work on any Public Sewer construction. The contractor shall be responsible for accurately transferring grades to grade bars and sewer invert.

Sec. 707. Compliance with Local Regulations. Any person constructing a Sewer within a Street shall comply with all state, County, City, and Town laws, ordinances, rules and regulations pertaining to the cutting of pavement, opening, barricading, lighting and protecting of trenches, backfilling and repaving thereof, and shall obtain all permits and pay all fees required by the agency and/or department having jurisdiction prior to the issuance of a Permit by the District.

Sec. 708. Protection of Excavation. The Applicant shall maintain such barriers, lights and signals as are necessary to give warning to the public at all times that a sewer is under construction and of each dangerous condition to be encountered as a result thereof. He shall also likewise protect the public in the use of the sidewalk against any such conditions in connection with the construction of the Sewer. Streets, sidewalks, parkways and other property disturbed in the course of the work shall be reinstalled in a manner satisfactory to the District, the City, the Town, and the County or any other person or entity having jurisdiction there over.

Sec. 709. Design and Construction Standards. Minimum standards for the design and construction of Sewers within the District and subject to the jurisdiction of the District shall be in accordance with the STANDARD SPECIFICATIONS AND DRAWINGS FOR SEWER CONSTRUCTION of 2014 heretofore or hereafter adopted by the District, copies of which are on file in the District office. The District Engineer may permit modifications or may require higher standards where unusual conditions are encountered.

“As-built” drawings showing the actual location of all mains, structures, Ys, laterals and cleanouts shall be filed with the District before final acceptance of the work.

Sec. 710. Completion of Sewer Required. Before any acceptance of any Sewer line by the District and prior to the admission of any Sewage into the system, the Sewer line shall be tested and shall be complete in full compliance with all requirements of the STANDARD SPECIFICATIONS AND DRAWINGS FOR SEWER CONSTRUCTION of 2014 and to the satisfaction of the District Engineer.

ARTICLE VIII. USE OF PUBLIC SEWERS

Sec. 801. Drainage into Sanitary Sewers Prohibited. No leaders from roofs and no surface drains for rain water shall be connected to any Sanitary Sewer. No surface or subsurface drainage, rain water, storm water, seepage, cooling water or unpolluted industrial process waters shall be permitted to enter any Sanitary Sewer by any device or method whatsoever.

Sec. 802. Use of Storm Sewers Required. Storm water and all other unpolluted drainage shall be discharged to such Sewers as are specifically designated as Combined Sewers or Storm Sewers, or to a natural outlet approved by the Town or City.

Sec. 803. Types of Wastes Prohibited. Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described waters or wastes to any Public Sewer:

- (a) Any liquid or vapor having a temperature higher than 150° F.
- (b) Any water or waste which may contain more than 100 parts per million, by weight, of fat, oil or grease.
- (c) Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.
- (d) Any Garbage that has not been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in Public Sewers, with no particle greater than one-half inch in any dimension.
- (e) Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch manure, or any other solid or viscous substance capable of causing obstruction to the flow in Sewers or other interference with the proper operation of the Sewage Works.

(f) Any waters or wastes having a ph lower than 6.0 or higher than 8.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the Sewage Works.

(g) Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving waters of the Sewage Treatment Plant.

(h) Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the sewage treatment plant.

(i) Any noxious or malodorous gas or substance capable of creating a public nuisance.

(j) Any septic tank sludge.

Sec. 804. Interceptors Required. Grease, oil and sand interceptors shall be provided when the District determines that they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand and other harmful ingredients; except that such interceptors shall not be required for buildings used for residential purposes. All interceptors shall be of a type and capacity approved by the District Engineer, and shall be so located as to be readily and easily accessible for cleaning and inspection.

Sec. 805. Maintenance of Interceptors. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times.

Sec. 806. Preliminary Treatment of Wastes. The admission into the Public Sewers of any waters or wastes having (a) a 5 day Biochemical Oxygen Demand greater than 300 parts per million by weight, or (b) containing more than 350 parts per million by weight of suspended solids, or (c) containing any quantity of substance having the characteristics described in Section 803, or (d) having an average daily flow greater than two percent of the average daily Sewage flow of the District, shall be subject to the review and approval of the District Engineer. Where necessary in the opinion of the District Engineer, the owner shall provide, at his expense, such preliminary treatment as may be necessary to (a) reduce the Biochemical Oxygen Demand to 300 parts per million and the suspended solids to 350 parts per million by weight, or (b) reduce

objectionable characteristics or constituents to within the maximum limits provided for in Section 803, or (c) control the quantities and rates of discharge of such waters or wastes.

Plans, specifications, and any other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the District Engineer, the Water Resources Control Board of the State of California, and any other agency with regulatory jurisdiction and no construction of such facilities shall be commenced until said approvals are obtained in writing.

Sec. 807. Maintenance of Pretreatment Facilities. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at his expense.

Sec. 808. Control Manholes. When required by the District Engineer, the owner of any property served by a [Side-Lateral](#) Sewer carrying industrial wastes shall install a suitable control manhole in the [Side-Lateral](#) Sewer to facilitate observation, sampling and measurement of wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the District Engineer. The manhole shall be installed by the owner at his expense, and shall be maintained by him so as to be safe and accessible at all times.

Sec. 809. Measurements and Tests. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in Sections 803 and 806 shall be determined in accordance with standard methods and shall be determined at the control manhole provided for in Section 808, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the Public Sewer to the point at which the [Side-Lateral](#) Sewer is connected.

Sec. 810. Special Agreements - Private Facilities. No statement contained in this article shall be construed as preventing any special agreement or arrangement between the District and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the District for treatment, subject to payment therefor by the industrial concern and subject to such terms and conditions as might be required by District.

Sec. 811. Special Agreements - Public Facilities. No statement contained in this article shall be construed as preventing any special agreement or arrangement between the District and any other public corporation or entity, whereby the District undertakes to provide for the construction, acceptance, maintenance or operation of facilities for the collection, pumping or other means of transmission of sewage from the public agencies pursuant to any appropriate legal authorization or pursuant to cooperation, joint powers, or other similar agreement.

Sec. 812. Swimming Pools. It shall be unlawful for any person to discharge the contents of a swimming pool into a Sanitary Sewer except in the manner specified herein. The size of pipe carrying discharge water shall not be larger than two inches and shall not be under a head to exceed twenty (20) feet. If the water is discharged by pumping, the rate of flow shall not exceed one hundred (100) gallons per minute. Each swimming pool discharging to a Sanitary Sewer shall be equipped with an approved separator to preclude any possibility of a backflow of Sewage into the swimming pool or piping system.

ARTICLE IX. PERMITS AND FEES

Sec. 901. Permit Required. No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any Public Sewer or appurtenance or perform any work on any plumbing or drainage system under the jurisdiction of the District, including additions to or modifications of plumbing facilities within a building, without first obtaining a written Permit from the District.

Sec. 902. Application for Permit. Any Person, legally entitled to apply for and receive a Permit, shall make such application on forms provided by the District for that purpose. He shall give a description of the character of the work proposed to be done and the location, ownership, occupancy and use of the premises in connection therewith. The District Engineer may require plans, specifications or drawings and such other information as he may deem necessary. If the District Engineer determines that the plans, specifications, drawings, descriptions or information furnished by the Applicant is in compliance with the ordinances, rules and regulations of the District, the Secretary shall issue the permit applied for upon payment of the required fees as hereinafter fixed.

Sec. 903. Compliance with Permit. After approval of the application, evidenced by the issuance of a Permit, no change shall be made in the location of the Sewer, the grade, materials or other details from those described in the Permit or as shown on the plans and specifications for which the Permit was issued, except with written permission from the District, the District Engineer, or other authorized representatives.

Sec. 904. Agreement. The Applicant's signature on an application for any Permit as set forth in Section 905 hereof, shall constitute an agreement to comply with all of the provisions, terms and requirements of this and other ordinances, rules and regulations of the District, and with the plans and specifications he has filed with his application, if any, together with such corrections or modifications as may be made or permitted by the District, if any. Such agreement shall be binding upon the Applicant and may be altered only by the District upon the written request for the alteration from the Applicant.

Sec. 905. Classes of Permits. There shall be six (6) classes of Permits, as follows:

- (a) Single family residential sewer Permit;
- (b) Trailer court and multiple dwelling sewer Permit;
- (c) Commercial, industrial, church, school, public and other user sewer Permit;
- (d) Public sewer construction Permit;
- (e) Private sewage disposal Permit; and
- (f) Force main connection Permit.

Sec. 906. Fees - Annexation Charges. The owner or owners of lands within areas proposed to be annexed to the District shall deposit with the District Secretary a sum to be fixed by the District Secretary, prior to commencement of proceedings by the Board on the proposed annexation. The amount to be fixed by the District Secretary shall be in a sum estimated to equal the engineering, legal and publication costs and all other charges which may be incurred by the District in preparing and examining maps, legal descriptions, and other documents in relation thereto, and other expenses regularly incurred in connection therewith. Should the amount of the deposit exceed the costs incurred by the District the excess shall be refunded to the owner or owners following the conclusion of the final hearing on the proposed annexation. Should the

amounts of the deposit be insufficient to pay such costs incurred by the District the owner or owners shall advance such additional sums as shall be necessary to pay said costs prior to the final hearing on the proposed annexation.

Sec. 907. Basic Connection Charge. A basic connection charge is hereby established for the privileges of connecting to the Sanitary Sewer system of the District. Except as hereinafter provided, a separate basic charge shall be made for each Building. In the event of dispute as to whether a structure constitutes a new Building or an addition to an existing Building, the determination of the Sanitary Board shall be final.

Before any addition to or modification of plumbing facilities is undertaken which will result in a change in the number of plumbing fixtures by which the amount of the basic connection charge is calculated, as hereinafter set forth, a permit for such addition or modification shall first be obtained from the District upon payment to the District of an amount equal to the difference between the charge based upon the original number of units and that based upon the total number of original plus proposed units.

A Building which is accessory to a single family dwelling, such as a guest house or servants' quarters, is to be considered as a part of the single family dwelling rather than as a separate Building if such accessory Buildings are served by the same lateral as the single family dwelling.

The amount of charge shall be computed on the basis of the number of plumbing fixtures within or about each Building as said fixtures comprise fixture units. The number of fixture units shall be computed from Chapter 4 of the 2013 California Uniform Plumbing Code. The method of arriving at the charge per fixture unit and the application of a "diminishing use factor thereof is particularly set forth in Exhibit "A" attached hereto and incorporated by reference herein.

Sec. 908. Fees - Connection Charges. In addition to any other charges established by the ordinances, rules and regulations of the District, there shall be collected, prior to connection to the Sanitary Sewer system of the District, special connection charges, as follows:

(a) Assessment Connection Charge: For any parcel, Unit or lot, or part of said property, lying within the present boundaries of said District or hereafter annexed to said District, which abuts on or can be directly served by any existing Main Sewer or Sanitary Sewer

facilities of the District, constructed pursuant to special assessment proceedings, additional connection charges to be paid prior to the issuance of a Permit for connection in any such areas are hereby established as follows:

(i) Where said facilities constructed pursuant to special assessment proceedings consist of collection mains, together with major interceptor mains and/or any other Sanitary Sewer facilities, an additional connection charge shall be collected, in a sum to be computed by the District Engineer, as said property's share of the cost of the existing Sewer facilities of the District to be used by said property. Said sum shall be the equivalent of the cost to similar properties within the District which have paid for said facilities so to be used. Said sum shall include all costs incident to the installation of such facilities, together with interest charges thereon. Said sum shall not include any amounts for which bonds of the District are then outstanding and to which said property is or shall become subject.

(b) Special Connection Charge: For any parcel, Unit or lot, or part of said property which abuts on or can be directly served by any existing Main Sewer or Sanitary Sewer facilities of said District constructed pursuant to special agreement, wherein the District has agreed to reimburse to the party making the original installation a share of the cost of original construction attributable to parcels of property later connecting to said main or facilities, special connection charges in addition to any other charges established by the District, which must be paid prior to the issuance of a Permit for connection are hereby established as follows:

(i) Where said facilities constructed pursuant to special agreement consist of collection mains together with trunk mains and/or any other sanitary sewerage facility, an additional special connection charge shall be collected in a sum to be computed by the District Engineer as said property's share of the cost of the sewer mains and other Sanitary Sewer facility of the District, constructed pursuant to special agreement, to be used by said property. Said sum shall be equivalent to the pro rata share

of the cost of the installation made pursuant to the special agreement which would have been paid by said property for the facilities so to be used if said property had contributed its equitable share to the original cost of construction. Said sum shall include all costs incident to the installation of such mains and facilities.

Sec. 909. Special Connection Charges. In addition to any other charges established herein, the District may establish special connection charges for any Sewer connection when, in the opinion of the Board, the circumstances of such connection necessitate the establishment of unusual conditions or necessitate the payment of charges over and above those established herein.

Sec. 910. Sewer Permit and Inspection Charges. Permit and inspection charges are hereby established as follows:

(a) Single Family Residence: A fee of Fifty Dollars (\$50.00) shall be paid to the District for inspecting each single family residential building sewer installation.

(b) Commercial, Industrial, Church, Trailer Court, Multiple Dwelling, School, Public and Other Users: A fee of Fifty Dollars (\$50.00) per one hundred (100) lineal feet of Sewer for inspecting said Sewer installation shall be paid to the District for each Lateral Sewer installation serving commercial, industrial, church, trailer court, multiple dwelling, school, public and other users, with a minimum of One Hundred Dollars (\$100.00) for said inspection. Where such property is to be developed for commercial and industrial uses such as, in the opinion of the District Secretary, will necessitate the conduct of special analyses of the effect of the installation on the Sewage effluent, the Person seeking a Permit for such installation shall provide the District with any such analyses as the District may require at the sole cost and expense of the Person seeking such Permit.

(c) Public Sewer Construction Permit: A fee of Fifty Dollars (\$50.00) per one hundred (100) lineal feet of Sewer for inspecting said Sewer installation, with a One Hundred Dollar (\$100.00) minimum inspection fee, shall be paid to the District for the issuance of a Permit and inspecting the installation of Public Sewer mains consisting of extensions of the existing Public Sewer facilities of the District. Should the District Secretary deem that the fee

provided herein is, or may be, inadequate to pay all of the costs and expenses of the District, he may decline to issue a Permit until the Board has reviewed the application for the Permit. The Board may determine that the Permit be subject to payment of fees in an amount fixed by the District in the estimated cost of all engineering, legal, inspection and other costs which may be incurred by the District required to insure compliance with this Ordinance and all other applicable rules and regulations. If the fee so collected shall be in excess of the actual costs to the District, any surplus shall be refunded to the Applicant, upon completion and satisfactory compliance with the Permit and all applicable rules and regulations. If the fee so established is less than the actual costs to the District the Applicant shall pay the excess costs to the District prior to acceptance of the Sewer facilities by the District.

(d) Connection to Force Main: A fee shall be paid to the District for issuing a Permit and inspecting any work which includes connection of the Sewer to a force main under the jurisdiction of the District in the same manner as provided in Sec. 909(c) hereof.

(e) Additional Fees: The above fees are for initial inspection only. If the Applicant has called for inspection and is not ready for inspection an additional fee of Fifty Dollars (\$50.00) per inspection for additional calls shall be paid.

(f). Administrative Fee: An administrative fee of \$50 will be charged to each Applicant requesting a Permit. The administrative fee covers the District's cost to issue the permit, recording all information into the District's electronic database, review plans and specifications, and accounting and additional administrative duties required to issue a permit.

Sec. 911. Bond - Public Sewer Construction. Prior to the issuance of a Permit for Public Sewer construction the Applicant shall furnish to the District a faithful performance bond or cash in the amount of the total estimated cost of the work. Said bond shall be in the minimum amount of One Thousand Dollars (\$1000.00) and shall be secured by a surety or sureties satisfactory to the District. The cash deposit or faithful performance bond shall be conditioned upon the performance of the terms and conditions of the Permit and shall guarantee the correction of faulty workmanship and the replacement of defective materials for a period of one (1) year after the date of the District's acceptance of the work.

Sec. 912. Disposition of Fees. All fees collected on behalf of the District shall be deposited with the District Secretary who shall place said funds in the depository of the District.

Sec. 913. All Work to be Inspected. All Sewer construction work, Building-Lateral Sewers, plumbing and drainage systems shall be inspected by an Inspector of the District, the City, the Town, the County, as applicable, and any other agency or entity having jurisdiction there over, to insure compliance with any and all regulatory requirements. No Sewer shall be covered at any point until it has been inspected and passed for acceptance. No Sewer shall be connected either directly or indirectly to the District's Public Sewer system until the work covered by appropriate Permit has been completed, inspected and approved. All Sewers shall be tested for leakage in the presence of the appropriate Inspector and shall be cleaned of all debris accumulated from construction operations. If the test proves satisfactory, the Inspector shall issue a certificate of satisfactory completion.

Sec. 914. Notification. It shall be the duty of the Person doing the work authorized by Permit to notify the office of the District in writing that said work is ready for inspection. Such notification shall be given not less than forty eight (48) hours before the work is to be inspected. It shall be the duty of the Person doing the work to make sure that the work will stand the tests required by the District before giving the above notification.

Sec. 915. Condemned Work. When any work has been inspected and the work condemned and no certification of satisfactory completion given, a written notice to that effect shall be given instructing the owner of the premises, or the agent of such owner, to repair the Sewer or other work authorized by the Permit in accordance with the ordinances, rules and regulations of the District. An additional fee for re-inspection will be charged for each subsequent inspection. Said additional fee shall be in an amount sufficient to reimburse all District costs and expenses attributable to each re-inspection.

Sec. 916. All Costs Paid by Owner. All costs and expenses incident to the installation and connection of any Sewer or other work for which a Permit has been issued shall be borne by the owner. The owner shall indemnify the District from any loss or damage that may directly or indirectly be occasioned by the work.

Sec. 917. Outside Sewers. Permission shall not be granted to connect any lot or parcel of land outside the District to any Public Sewer in or under the jurisdiction of the District unless a Permit therefor is obtained. The Applicant shall first enter into a contract in writing whereby he shall bind himself, his heirs, successors and assigns to abide by all ordinances, rules and regulations in regard to the manner in which such Sewer shall be used, the manner of connecting therewith, and the plumbing and drainage in connection therewith and also shall agree to pay all fees required for securing the permit and a monthly fee in the amount set by the District for the privilege of using such Sewer.

Sec. 918. Permit Optional. The granting of such permission for an outside Sewer in any event shall be optional with the Board.

Sec. 919. Special Outside Agreements. Where special conditions exist relating to an outside Sewer, they shall be the subject of a special contract between the applicant and the District.

Sec. 920. Street Excavation Permit. A separate Permit must be secured from the City, Town, or County, as applicable, or any other person or entity having jurisdiction there over by owners or contractors intending to excavate in a public street for the purpose of installing Sewers or making Sewer connections.

Sec. 921. Liability. The District and its officers, agents and employees shall not be answerable for any liability or injury or death to any person or damage to any property arising during or growing out of the performance of any work by any such Applicant. The Applicant shall be answerable for, and shall save the District and its officers, agents and employees harmless from any liability imposed by law upon the District or its officers, agents or employees, including all costs, expenses, fees and interest incurred in defending same or in seeking to enforce this provision. Applicant shall be solely liable for any defects in the performance of his work or any failure which may develop therein.

Sec. 922. Time limit on Permits. If work under a Permit be not commenced within six (6) months from the date of issuance or if after partial completion the work be discontinued for a period of one (1) year, the Permit shall thereupon become void and no further work shall be

done until a new Permit shall have been secured. A new fee shall be paid upon the issuance of said new Permit.

ARTICLE X. ENFORCEMENT

Sec. 1001. Violation. Any Person found to be violating any provision of this or any other ordinance, rule or regulation of the District, except Sections 710 and 1101 hereof, shall be served by the District Secretary or other authorized person with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. Said time limit shall be not less than two (2) nor more than seven (7) working days. The offender shall, within the period of time stated in such notice, permanently cease all violations. All persons shall be held strictly responsible for any and all acts of agents or employees done under the provisions of this or any other ordinance, rule or regulation of the District. Upon being notified by the District Secretary of any defect arising in any Sewer or of any violation of this Ordinance, the Person(s) having charge of said work shall immediately correct the same.

Sec. 1002. Public Nuisance. Continued habitation of any Building or continued operation of any industrial facility in violation of the provisions of this or any other ordinance, rule or regulation of the District is hereby declared to be a public nuisance. The District may cause proceedings to be brought for the abatement of the occupancy of the Building or industrial facility during the period of such violation.

Sec. 1003. Disconnection. As an alternative method of enforcing the provisions of this or any other ordinance, rule or regulation of the District, the District Engineer shall have the power to disconnect the user or subdivision from the Sewer system of the District. Upon disconnection the District Engineer shall estimate the cost of disconnection from and reconnection to the system, and such user shall deposit the cost, as estimated, of disconnection and reconnection before such user is reconnected to the system. The District Engineer shall refund any part of the deposit remaining after payment of all costs of disconnection and reconnection.

Sec. 1004. Public Nuisance Abatement. During the period of such disconnection, habitation of such premises by human beings shall constitute a public nuisance, whereupon the District shall cause proceedings to be brought for the abatement of the occupancy of said

premises by human beings during the period of such disconnection. In such event, and as a condition of reconnection, there is to be paid to the District a reasonable attorney's fee and cost of suit arising in said action.

Sec. 1005. Means of Enforcement Only. The District hereby declares that the foregoing procedures are established as a means of enforcement of the terms and conditions of its ordinances, rules and regulations, and not as a penalty.

Sec. 1006. Punishment for Violation of Prohibited Discharges: Misdemeanor. Section 6523 of the Health and Safety Code of the State of California provides that the violation of an ordinance, rule or regulation of a sanitary district by any person is a misdemeanor punishable by fine not to exceed One Thousand Dollars (\$1000), imprisonment not to exceed 30 days, or both. Each and every connection or occupancy in violation of the ordinances, rules and regulations of the District shall be deemed a separate violation and each and every day or part of a day a violation of the ordinance, rule or regulation continues shall be deemed a separate offence hereunder and shall be punishable as such.

Sec. 1007. Liability for Violation. Any person violating any of the provisions of the ordinances, rules or regulations of the District shall become liable to the District for any expense, loss or damage occasioned by the District by reason of such violation.

ARTICLE XI. MISCELLANEOUS PROVISIONS

Sec. 1101. Protection from Damage. No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the District Sewage Works. Any person violating this provision shall be subject to the penalties provided by law.

Sec. 1102. Powers and Authorities of Inspectors. The officers, inspectors, engineer and any duly authorized employees of the District shall wear or carry an official badge of office or other evidence establishing his position as such, and upon exhibiting the proper credentials and identification shall be permitted to enter in and upon any and all Buildings, industrial facilities and properties for the purposes of inspection, re-inspection, observation, measurement, sampling, testing or otherwise performing such duties as may be necessary in the enforcement of the provisions of the ordinances, rules and regulations of the District.,

Sec. 1103. Separability. If any section, subsection, sentence, clause or phrase of this Ordinance or the application thereof to any person or circumstance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or the application of such provision to other persons or circumstances. The Board hereby declares that it would have passed this Ordinance or any section, subsection, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

Sec. 1104. Repeal of. Inconsistent Ordinances. Ordinance Nos. 1, 2, 4, 4A, 5, 6, 7, 8, 12, 14, 70-01, 70-02, 73-01, 93-02, 96-01, 2007-02, and 2010-01 and any other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of an ordinance passed and adopted at a regular meeting of the Sanitary Board of Sanitary District No. 5 of Marin County, California, duly held on the 18th day of December, 2014, by the following vote of the members thereof:

AYES, in favor thereof, Directors:

NOES, Directors:

ABSENT, Directors:

Approved

Attest:

Catharine Benediktsson
President, Board of Directors

John Carapiet
Secretary, Board of Directors



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

Sanborn District No. 5
of Marin County

DATE: January 27, 2020
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2021 - 2023 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event, however does comp registration for the two events)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

- Complete Annual Chief Executive Officer Evaluation.

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 26, 2020. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020. The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat C-Fred Ryness, Director, Burney Water District*
Sierra Network Seat C-Pete Kampa, GM, Saddle Creek Community Services District*
Bay Area Network Seat C-Stanley Caldwell, Director, Mt. View Sanitary District*
Central Network Seat C-Sandi Miller, GM, Selma Cemetery District*
Coastal Network Seat C-Vincent Ferrante, Director, Moss Landing Harbor District*
Southern Network Seat C-Arlene Schafer, Director, Costa Mesa Sanitary District*
(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 25, 2020. All votes must be received through the system no later than 5:00 p.m. July 10, 2020.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 26, 2020** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 25, 2020 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 10, 2020.

The successful candidates will be notified no later than July 14, 2020. All selected Board Members will be introduced at the Annual Conference in Palm Desert, CA in August 2020.



**California Special
Districts Association**
Districts Stronger Together

2021-2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE DIRECTLY)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail, or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax
amberp@csla.net

DEADLINE FOR RECEIVING NOMINATIONS – March 26, 2020



**California Special
Districts Association**
Districts Stronger Together

2021-2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 26, 2020 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS



DECISION/ACTION ITEM LOG
CIP Committee: February 11, 2019
 Sanitary District No. 5 of Marin County
ACTIVE ITEMS SHEET

Item #8

No.	Item	Submission Date	Responsible Party	DECISION ONLY		ACTION REQUIRED		Comment/Reference Document
				Due	Completed	Due	Completed	
28	2019 Sewer Rehab Project	3.12.19	Nute/TR/CIP					Recv'd Proposal for Project Eng. From Nute, 3.11.19; Currently Reviewing Plans, 5.14.19 - will bring to SD5 Board for approval, 5.16.19; Received Lowest Bid from Glossage Engineering, Inc., 6.7.19; Contract fully executed & NTP issued on 8.2.19 (work to begin within 10 days of notice); Project currently under way, 9.10.19, 10.8.19, 11.12.19, 12.10.19, 1.14.20, 2.11.20
29	Cove Rd. Force Main Replacement Project	3.12.19	Nute/TR/CIP					Nute Preparing Bid Docs, as of 3.12.19; Waiting for CalTrans response re horizontal drilling, as of 5.14.19; Still working w/ CalTrans, waiting for approval, as of 11.12.19; Design Review from Nute, 12.10.19, 1.14.19, 2.11.20
30	Belvedere Pump Station #7: Panel Replacement	1.14.2020	TEAM Ghilotti / TR/CIP					Damage incurred on 1.9.2020; Concrete pad & ballards need to be replaced (TEAM Ghilotti, Inc.); Newly installed panel needs replacing; Replaced panel; Forwarding damage costs to insurance, as of 2.11.20

Robin Dohrmann

From: Proctor, Dana <DProctor@marincounty.org>
Sent: Monday, February 10, 2020 2:54 PM
To: Eilerman, Dan; Davis, Qiana; Meneau, Felix; Tackabery, Craig; Dea, Edmond; Eric Dreikosen; 'mpomi@kentfieldfire.org'; 'nwhelan@marintransit.org'; 'mpurcell@ci.sausalito.ca.us'; 'msmotkina@baaqmd.gov' (msmotkina@baaqmd.gov); 'bmkcsd-dm@sbcglobal.net' (bmkcsd-dm@sbcglobal.net); rruiz@lgvsd.org; info@tamcsd.org; Hom, Dan; 'Satia Healey'; Leslie LaTorre; 'info@rvsd.org'; Daria Carrillo; 'Laura Creamer'; Bonner Bueler; Cindy Hernandez (Cindy.Hernandez@cityofsanrafael.org); 'cathy@smcsd.net'; 'BCPUD@BCPUD.ORG'; 'jblue@nmwd.com'; 'Nancy Holton'; 'janice@stinson-beach-cwd.dst.ca.us' (janice@stinson-beach-cwd.dst.ca.us); 'finance@cityofbelvedere.org' (finance@cityofbelvedere.org); 'Finance Dept'; 'finance@cityofmillvalley.org' (finance@cityofmillvalley.org); Brooke Kerrigan; 'Larcy Mcpeck'; 'llopez@townofross.org' (llopez@townofross.org); 'Heidi Bigall'; Van Bach; Nadine Hade; DeMartini, Sharon; 'hyu-scott@townofsananselmo.org'; 'Cathy Orme'; Robin Dohrmann; ADMIN@INVERNESSPUD.ORG; Thomas, Leelee; Hahn Kerr, Genevieve; propertytax@novatofire.org
Cc: Bakerink, Anya; Kacharos, Sandra; Brown, Amy
Subject: SB2557 Memo to All Marin County Taxing Agencies
Attachments: 2019-20_SB2557.xlsx

To: All Marin County Taxing Agencies

The Department of Finance has compiled the costs of property tax assessment, collection and distribution during fiscal year 2019/20 as prescribed in §95.3 of the Revenue & Taxation Code, (SB2557). SB2557 allows for the costs associated with processing the secured and unsecured tax rolls to be allocated to the taxing agencies.

The County is only reimbursed for a portion of the total allocable costs, because SB2557 specifically exempts schools and the ERAF fund from sharing in the costs of administering the secured and unsecured tax rolls. Thus of the total \$10,725,191 allocable cost, only \$2,713,213 is reimbursable to the County. (Please see the attached schedule).

Allocable costs include both the direct and indirect costs of the Assessor, Department of Finance, (Tax Collection and Property Tax), and Assessment Appeals Board, minus the direct revenues associated with tax collection costs of those departments. Some of the departments have functions other than the processing of tax rolls. Only those costs directly associated with administration of the property tax system are allocated among local agencies based upon AB8 tax allocation factors.

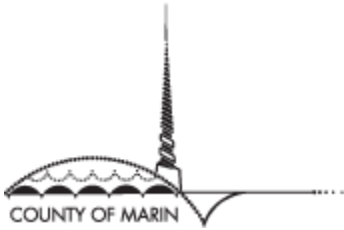
The overall decrease in total cost can be explained by the significant drop in the Marin County Assessor's overhead charge during fiscal year ending 6/30/2019. A system limitation precluded the Department of Finance from basing the SB2557 charge that was recently allocated among the local agencies mid-December on *actuals*. Since the *estimated* 2019/20 costs of property tax assessment, collection and distribution were over-estimated, approximately 55% of the SB2557 charge was allocated among the local agencies mid-December. Thus, only 45% of the SB2557 charge will be allocated among the local agencies mid-April.

Total SB 2557 Cost -- Fiscal Year 2018/19
 (for Use in Fiscal Year 2019/20)

Total Cost:

Assessor	\$8,348,157
Finance/Tax Collection & Property Tax	4,332,863
Assessment Appeals Board	553,236
Total	<u>\$13,234,256</u>
Less: Offsetting Revenue	<u>(2,509,065)</u>
Total Net Allocated SB2557 Cost	<u><u>\$10,725,191</u></u>

Best regards,



Dana Proctor, C.P.A.
Senior Accountant
County of Marin
Department of Finance
3501 Civic Center Drive, Suite 202
San Rafael, CA 94903
415 473 6180

Email Disclaimer: <https://www.marincounty.org/main/disclaimers>

**Estimated Property Tax Revenues
for State Report
2019/20**

TAPIS Fund	School District/ Local Educational Agency	Secured					Total Secured	SB2557 Allocation	Property Tax Admin. Fee	Allocated Prop. Tax Admin Fee	Prop. Tax Admin Fee 12/13/2019	Prop. Tax Admin Fee 4/15/2020	
		Non-Unitary 100%	Unitary										
			TRA-001	Qual-Electric	Railroad	100%							
101002	COUNTYGENERAL	137,138,455	1,551,303	79,304.91	788.61	1,631,397	138,769,852	0.1709611067	1,833,590.56	No Charge	-	-	
101125	COUNTYFIRE	5,479,396	35,294	1,499.17	18.64	36,812	5,516,208	0.0067958348	72,886.63	No Charge	-	-	
101158	COUNTYLIBRARY	9,489,171	57,645	2,448.57	33.86	60,127	9,549,298	0.0117645051	126,176.57		126,176.57	69,643.64	56,532.93
		152,107,022	1,644,242	83,252.65	841.11	1,728,336	153,835,358	0.1895214467	2,032,653.76		126,177	69,644	56,533
102048	MURRAYPARKS.M.	53,151	267	11.34	0.15	278	53,429	0.0000658238	705.97		705.97	388.31	317.66
102086	SANQUENTINS.M.	20,231	140	5.95	0.09	146	20,377	0.0000251040	269.25		269.25	152.23	117.02
102110	CSA#1LOMAVERD	43,495	363	15.42	0.18	379	43,874	0.0000540512	579.71		579.71	316.26	263.45
102160	CSA#6SANTAVEN	215,665	1,190	50.55	0.67	1,241	216,906	0.0002672232	2,866.02		2,866.02	1,598.60	1,267.42
102190	CSA#9NORTHBRID	13,764	87	3.69	0.05	91	13,855	0.0000170687	183.07		183.07	102.58	80.49
102240	CSA#13UPPERLUC	576,232	17,522	744.28	7.43	18,274	594,506	0.0007324167	7,855.31		7,855.31	4,343.81	3,511.50
102250	CSA#14HOMESTEAD	186,814	12,543	532.79	5.13	13,081	199,895	0.0002462657	2,641.25		2,641.25	1,459.87	1,181.38
102270	CSA#16GREENBRAE	91,352	503	21.37	0.31	525	91,877	0.0001131899	1,213.98		1,213.98	669.33	544.65
102280	CSA#17KENTFIELD	137,054	17,927	761.48	8.11	18,697	155,751	0.0001918810	2,057.96		2,057.96	1,144.15	913.81
102291	CSA#18GALLINAS	159,035	1,002	42.56	0.55	1,045	160,080	0.0001972148	2,115.17		2,115.17	1,160.30	954.87
102310	CSA#19FIREPROT-	2,641,309	24,901	1,057.71	12.28	25,971	2,667,280	0.0032860246	35,243.24		35,243.24	19,458.95	15,784.29
102320	CSA#20INDIANVA	12,471	86	3.65	0.05	90	12,561	0.0000154745	165.97		165.97	92.27	73.70
102490	MARINCOHWYLT	769,616	49,456	2,100.72	20.32	51,577	821,193	0.0010116900	10,850.57		10,850.57	5,982.35	4,868.22
102586	FCZ#1NOVATO	2,020,420	21,177	899.53	10.55	22,087	2,042,507	0.0025163194	26,988.01		26,988.01	14,994.27	11,993.74
102588	FCZ#3RICHARDSO	1,967,722	13,001	552.24	7.01	13,560	1,981,282	0.0024408919	26,179.03		26,179.03	14,432.64	11,746.39
102589	FCZ#4BELAIRE	743,528	3,686	156.57	2.20	3,845	747,373	0.0009207452	9,875.17		9,875.17	5,450.11	4,425.06
102590	FCZ#5STINSONB	89,513	504	21.41	0.27	526	90,039	0.0001109255	1,189.70		1,189.70	639.34	550.36
102591	FCZ#6SANRAFAE	36,174	684	29.06	0.30	713	36,887	0.0000454443	487.40		487.40	267.19	220.21
102592	FCZ#7SANTAVEN	237,807	11,687	496.42	5.16	12,189	249,996	0.0003079885	3,303.24		3,303.24	1,822.20	1,481.04
102594	FCZ#9ROSSVALL	225,732	1,969	83.64	1.10	2,054	227,786	0.0002806265	3,009.77		3,009.77	1,650.12	1,359.65
102601	BOLINASHIGHLANDS	12,469	47	2.00	0.03	49	12,518	0.0000154219	165.40		165.40	81.03	84.37
102602	MONTECRISTOPRD	5,699	28	1.19	0.02	29	5,728	0.0000070570	75.69		75.69	41.80	33.89
102604	INVERNESSSUB#2	3,669	23	0.98	0.01	24	3,693	0.0000045497	48.80		48.80	27.62	21.18
102605	MTVIEWAVELAGP	2,733	12	0.51	0.01	13	2,746	0.0000033824	36.28		36.28	19.73	16.55
102606	PARADISEESTATES	49,891	236	10.02	0.14	246	50,137	0.0000617678	662.47		662.47	357.87	304.60
105010	MARINCOOPENSPA	7,426,594	63,578	2,700.58	32.02	66,311	7,492,905	0.0092310776	99,005.07		99,005.07	54,447.71	44,557.36
105110	MSMOSQUITO#1	2,337,862	17,539	745.00	8.89	18,293	2,356,155	0.0029027259	31,132.29		31,132.29	17,127.62	14,004.67
105125	BAYAREAAIRQLTY	1,582,360	12,495	530.74	6.26	13,032	1,595,392	0.0019654844	21,080.20		21,080.20	11,592.40	9,487.80
105130	MARINCOTRANSIT	4,186,898	36,668	1,557.53	18.52	38,244	4,225,142	0.0052052730	55,827.55		55,827.55	30,702.80	25,124.75
105139	BELMARINKEYSCS	506,966	3,337	141.74	1.82	3,481	510,447	0.0006288578	6,744.62		6,744.62	3,688.09	3,056.53
105144	MARINCITYCSD	84,586	1,719	73.02	0.86	1,793	86,379	0.0001064167	1,141.34		1,141.34	636.79	504.55
105150	MARINWOODCSDFIR	1,702,895	11,283	479.27	6.19	11,768	1,714,663	0.0021124240	22,656.15		22,656.15	12,385.98	10,270.17
105166	MUIRBEACHCSD	115,424	953	40.48	0.58	994	116,418	0.0001434242	1,538.25		1,538.25	834.29	703.96
105176	TAMALPAISCS	595,909	4,160	176.70	2.48	4,339	600,248	0.0007394913	7,931.19		7,931.19	4,356.09	3,575.10
105220	BOLINASFIRE	502,080	3,801	161.45	1.96	3,964	506,044	0.0006234345	6,686.45		6,686.45	3,584.33	3,102.12
105230	SOUTHERNMARINF	13,507,321	58,231	2,473.46	35.93	60,740	13,568,061	0.0167155241	179,277.19		179,277.19	98,683.96	80,593.23
105240	KENTFIELDFIREPR	4,804,411	23,628	1,003.64	13.83	24,645	4,829,056	0.0059492810	63,807.18		63,807.18	35,265.10	28,542.08
105250	NOVATOFIREPROTE	18,534,335	180,685	7,674.89	89.48	188,449	18,722,784	0.0230660183	247,387.46		247,387.46	137,471.46	109,916.00
105260	SLEEPYHOLLOWFIR	1,485,624	7,704	327.24	4.45	8,036	1,493,660	0.0018401527	19,735.99		19,735.99	10,883.25	8,852.74
105270	STINSONBEACHFIR	865,567	4,968	211.03	2.71	5,182	870,749	0.0010727414	11,505.36		11,505.36	6,183.01	5,322.35
105290	TIBURONFIRE	5,789,778	28,680	1,218.23	16.92	29,915	5,819,693	0.0071697215	76,896.63		76,896.63	42,371.29	34,525.34
105401	ROSSVALLEYSANIT	6,281,493	39,609	-	22.52	39,632	6,321,125	0.0078747828	83,522.13		83,522.13	45,772.14	37,749.99
105410	SANITARY#2-COR	3,241,575	17,355	-	9.80	17,365	3,258,940	0.0040149352	43,060.95		43,060.95	23,727.00	19,333.95
105421	SANITARY#5-TIB	833,975	6,706	-	3.84	6,710	840,685	0.0010357034	11,108.12		11,108.12	6,122.62	4,985.50
105427	SANITARY#6-NOV	2,203,740	22,074	-	10.82	22,085	2,225,825	0.0027421624	29,410.22		29,410.22	16,349.50	13,060.72
105434	ALMONTESANITARY	102,764	905	-	0.50	906	103,670	0.0001277183	1,369.80		1,369.80	741.36	628.44
105440	ALTOSANITARY	57,219	427	-	0.24	427	57,646	0.0000710188	761.69		761.69	406.44	355.25
105446	HOMESTEADVALLEY	182,636	1,272	-	0.77	1,273	183,909	0.0002265712	2,430.02		2,430.02	1,339.86	1,090.16
105454	LASGALLVLYSANI	968,399	12,860	-	6.43	12,866	981,265	0.0012088953	12,965.63		12,965.63	7,096.91	5,868.72
105460	RICHARDSONBAYSA	1,467,190	9,473	-	5.80	9,479	1,476,669	0.0018192203	19,511.49		19,511.49	10,841.63	8,669.86
105468	SANRAFAELSANITA	1,194,655	22,348	-	10.44	22,358	1,217,013	0.0014993312	16,080.61		16,080.61	8,821.22	7,259.39
105475	SAUS-MARINCITYS	500,775	5,165	-	2.72	5,168	505,943	0.0006233092	6,685.11		6,685.11	3,656.21	3,028.90

**Estimated Property Tax Revenues
for State Report
2019/20**

105505	BOLINASCOMPUD	378,800	2,295	-	1.26	2,296	381,096	0.0004695014	5,035.49	5,035.49	2,690.79	2,344.70
105515	INVERNESSPUD	429,103	3,848	163.45	2.02	4,013	433,116	0.0005335890	5,722.84	5,722.84	3,139.08	2,583.76
105550	NORTHMARINWATER	106,952	975	2,069.40	0.48	3,045	109,997	0.0001355135	1,453.41	1,453.41	810.06	643.35
105580	STINSONBEACHWAT	953,379	6,842	2,069.41	3.76	8,915	962,294	0.0011855232	12,714.96	12,714.96	6,836.46	5,878.50
105620	STRAWBERRYRECREA	409,584	2,736	116.22	1.70	2,854	412,438	0.0005081136	5,449.62	5,449.62	3,069.59	2,380.03
	DISTRICT SUBTOTAL	93,656,395	793,360	31,538.56	408.12	825,307	94,481,702	0.1163991754	1,248,403.44	1,248,403	688,288	560,115
107051	BOL-STNSNSCHMEA	3,186,848	19,074	810.20	10.04	19,894	3,206,742	0.0039506290	42,371.25	No Charge		
107111	MILLERCRESKEDME	15,233,885	147,343	6,258.64	70.82	153,672	15,387,557	0.0189570993	203,318.51	No Charge		
107171	KENTFIELDSCHOOL	9,302,975	52,037	2,210.36	28.44	54,276	9,357,251	0.0115279071	123,639.01	No Charge		
107191	LAGUNAJOINTSCHO	12,782	3,182	135.16	1.26	3,318	16,100	0.0000198353	212.74	No Charge		
107211	LAGUNITASSCHMEA	2,179,193	22,487	955.17	10.69	23,453	2,202,646	0.0027136065	29,103.95	No Charge		
107231	LARKS-CMMEASURE	10,835,630	74,721	3,173.90	38.53	77,933	10,913,563	0.0134452467	144,202.84	No Charge		
107251	LINCOLNSCHOOL	56,323	742	31.52	0.34	774	57,097	0.0000703420	754.43	No Charge		
107291	MILLVALLEYSCHOO	22,736,838	133,883	5,686.90	72.14	139,642	22,876,480	0.0281832711	302,270.97	No Charge		
107311	NICASIOSCHOOL	673,737	6,885	292.45	3.33	7,181	680,918	0.0008388743	8,997.09	No Charge		
107351	REEDUSDMEASURE	16,531,034	76,783	3,261.48	44.25	80,089	16,611,123	0.0204645022	219,485.70	No Charge		
107371	ROSSESMEASURE	4,921,473	21,002	892.09	12.42	21,907	4,943,380	0.0060901242	65,317.75	No Charge		
107451	SRELEMSCHMEASU	25,514,247	286,797	12,182.18	134.03	299,113	25,813,360	0.0318014366	341,076.49	No Charge		
107471	SAUSALITO-MARINC	6,845,690	49,590	2,106.42	25.13	51,722	6,897,412	0.0084974445	91,136.72	No Charge		
107641	SHORELINESCHMEA	5,515,104	101,441	4,308.87	44.49	105,794	5,620,898	0.0069248111	74,269.92	No Charge		
107651	NOVATOUSDSCHME	40,039,592	351,915	14,948.17	173.06	367,036	40,406,628	0.0497799904	533,899.92	No Charge		
107741	SRHIGHSSCHMEAS	27,368,611	294,712	12,518.38	138.79	307,369	27,675,980	0.0340961394	365,687.61	No Charge		
107761	TAMALPAISUHSME	64,220,525	376,398	15,988.13	202.50	392,589	64,613,114	0.0796017960	853,744.48	No Charge		
107851	MARINCOMMUNITYC	56,779,124	433,624	18,418.90	218.68	452,262	57,231,386	0.0705076853	756,208.41	No Charge		
107861	SANTAROSAJC-LAG	73,702	7,348	312.12	2.95	7,663	81,365	0.0001002398	1,075.09	No Charge		
107891	ROSSVALLEYSCHOO	12,577,494	70,394	2,990.10	38.43	73,423	12,650,917	0.0155856237	167,158.79	No Charge		
107911	COSCHOOLSVCFUN	19,517,448	152,149	6,462.78	76.38	158,688	19,676,136	0.0242405247	259,984.26	No Charge		
107917	PETALUMAJTHIGH	342,992	27,884	1,184.42	11.27	29,080	372,072	0.0004583833	4,916.25	No Charge		
105006	EDUCATIONALREVEN	114,784,535	-	-	49.35	49	114,784,584	0.1414118367	1,516,668.99	No Charge		
	SCHOOLS SUBTOTAL	459,249,782	2,710,391	115,128.34	1,407.32	2,826,927	462,076,709	0.5692673491	6,105,501.17			
109001	BELVEDERECITYOF	4,938,444	21,642	-	13.15	21,655	4,960,099	0.0061107224	65,538.67	65,538.67	35,736.00	29,802.67
109002	CORTEMADERATOWN	4,943,272	33,559	-	18.31	33,577	4,976,849	0.0061313582	65,759.99	65,759.99	36,274.83	29,485.16
109003	FAIRFAXTOWNOF	2,869,402	22,073	-	11.85	22,085	2,891,487	0.0035622420	38,205.73	38,205.73	20,941.17	17,264.56
109004	LARKSPURCITYOF	9,150,007	81,709	-	41.47	81,750	9,231,757	0.0113733023	121,980.84	121,980.84	66,241.57	55,739.27
109005	MILLVALLEYCITY	15,700,947	122,951	-	64.07	123,015	15,823,962	0.0194947392	209,084.81	209,084.81	115,318.60	93,766.21
109006	NOVATOCITYOF	7,520,435	90,155	-	44.21	90,199	7,610,634	0.0093761176	100,560.65	100,560.65	55,939.82	44,620.83
109007	ROSSTOWNOF	3,999,168	19,563	-	11.64	19,575	4,018,743	0.0049509939	53,100.36	53,100.36	29,066.14	24,034.22
109008	SANANSELMOTOWN	7,474,369	50,155	-	27.61	50,183	7,524,552	0.0092700659	99,423.23	99,423.23	54,527.23	44,896.00
109010	SAUSALITOCITYOF	4,335,525	53,202	-	25.07	53,227	4,388,752	0.0054068366	57,989.36	57,989.36	31,650.47	26,338.89
109011	TIBURONTOWNOF	4,274,151	26,396	15,553.51	15.12	41,965	4,316,116	0.0053173503	57,029.60	57,029.60	31,464.86	25,564.74
109019	SANRAFAELCITYO	15,600,402	231,441	8,284.88	107.34	239,833	15,840,235	0.0195147874	209,299.83	209,299.83	114,660.40	94,639.43
109080	SANRAFAELRDA	6,056,298	28,899	-	17.35	28,916	6,085,214	0.0074968372	80,405.01	80,405.01	46,354.72	34,050.29
109088	N-VINTAGEOAKSRD	976,134	5,402	-	3.09	5,405	981,539	0.0012092325	12,969.25	12,969.25	7,491.00	5,478.25
109102	MARINCOREDEVELO	2,022,376	6,843	-	4.38	6,847	2,029,223	0.0024999542	26,812.49	26,812.49	14,711.58	12,100.91
109172	BELVEDERELIBRARY	598,346	2,364	-	1.60	2,366	600,712	0.0007400622	7,937.31	7,937.31	4,327.85	3,609.46
109173	TIBURONLIBRARY	1,344,304	6,730	-	4.26	6,734	1,351,038	0.0016644465	17,851.51	17,851.51	9,843.14	8,008.37
109208	HAMILTONAIRFIELD	5,475,526	15,420	-	10.87	15,431	5,490,957	0.0067647263	72,552.98	72,552.98	40,448.50	32,104.48
109214	NOVATO-DOWNTOWNI	3,181,012	7,563	-	5.50	7,569	3,188,581	0.0039282542	42,131.28	42,131.28	21,480	20,651.34
	CITY/RDA SUBTOTAL	100,460,118	826,067	23,838.39	426.89	850,332	101,310,450	0.1248120288	1,338,632.90	1,338,633	736,478	602,155
	TOTAL	805,473,317	5,974,060.00	253,757.94	3,083.44	6,230,901.38	811,704,218.38	1.0000000000	10,725,191.27	2,713,212.91	1,494,409.43	1,218,803.48

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