

Catharine Benediktsson, President
Richard Snyder, Vice President
Roy Fedotoff, Secretary

Maureen Johnson, Director
Michael Lasky, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Tuesday, June 18, 2013, 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

CLOSED SESSION

PUBLIC EMPLOYMENT

PURSUANT TO GOVERNMENT CODE SECTION 54956.7: PUBLIC EMPLOYMENT

Title: Wastewater Facilities Manager

Title: Executive Assistant

PURSUANT TO GOVERNMENT CODE SECTION 54957(b): PUBLIC EMPLOYMENT

Title: Interim District Manager

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of May 21, 2013, Regular Board Meeting Minutes (Henriksen)
2. Approval of All Warrants for May 2013 and Main Plant Rehabilitation Project Warrants for June 2013 (Dohrmann)
3. Receipt of Financial Reports for May 2013 (Dohrmann)
4. Approval of Change Orders No. 22, 23, and 24 for Main Plant Rehabilitation Project (Simmons)

MANAGEMENT REPORTS

5. Main Plant Rehabilitation Project Progress Report (Carollo)

6. District Management Summary Report and Operations/Maintenance Report
(Simmons/Rubio)

NEW BUSINESS

7. PUBLIC HEARING: Fiscal Year 2013-2014 Final Budget
 - a. Public Comment
 - b. Consideration of Adoption of FY 2013-2014 Final Budget by Resolution No. 2013-06: A Resolution Approving and Adopting the Fiscal Year 2013-2014 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2013-2014 (Dohrmann) – Action
8. Consideration of Adoption of Resolution No. 2013-07: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,928.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2013-2014 (Simmons) – Action
9. Consideration of Adoption of Resolution No. 2013-08: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$923.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2013-2014 (Simmons) – Action
10. Consideration of Adoption of Resolution No. 2013-09: Determination of Appropriations Limit for Fiscal Year 2013-2014 (Miller) – Action
11. Consideration to Authorize and Approve Board President to Change the Notice for Mar East Power Improvement Project for Pump Stations Nos. 1-4 Inviting Bids to Increase the Required Bid Holding Time from 60 days to 90 days (Simmons) – Action
12. Consideration of Adoption of Resolution No. 2013-10: Mar East Power Improvement Project for Pump Stations Nos. 1-4 are Categorically Exempt from CEQA (California Environmental Quality Act) as a Class 1 Exemption and Direct Staff to File the Notice with the county Clerk (Simmons) – Action
13. Consideration of Authorizing Board President to Negotiate and Execute Legal Service Contract with Meyers, Nave, Riback, Silver, & Wilson or the Law Office of Terry Roemer (Benediktsson) – Action
14. Consideration of Authorizing Board President to Negotiate and Execute Financial Services Agreement for Bartle Wells Associates (Benediktsson) – Action
15. Consideration of Approval of the Administration Office Floor Plan Modification and Entryway Addition at the Main Plant Located at 2001 Paradise, Tiburon, CA (Benediktsson) – Action

16. Consideration of Authorizing Board President to Extend Temporary Administrative Office Lease at 1120 Mar West Street (Henriksen) – Action
17. Consideration of Adopting Resolution No. 2013-11: Supporting Proposition That Any Bay Final Delta Conservation Plan Provide That There Shall Be No Diminution of Fresh Water Flow to the San Francisco Bay and Estuary (Snyder) – Action
18. Consideration of Adopting Resolution No. 2013-12: Concerning the Board's Evaluation of Employee Job Performance and the Extension of the Employment Contract Expiration Dates of the Executive Assistant and Wastewater Facilities Manager (Snyder) – Action

UNFINISHED BUSINESS: None

COMMITTEE REPORTS

19. Capital Improvement Program Committee (Fedotoff/Lasky)
20. Governance Committee (Benediktsson/Snyder)
21. Main Plant Rehabilitation Oversight Committee (Fedotoff/Lasky) (Attached)
22. Finance & Fiscal Oversight Committee (Benediktsson/Snyder) (Attached)
23. Communication Committee (Lasky/Snyder)
24. Personnel Committee (Snyder/Lasky)
25. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS

26. FY 2013-14 Budget for Marin Local Agency Formation Commission / Apportionment of Net Operating Expenses
27. Result of LAFCO Election by Ballot / Selection of Special District Member
28. Draft Policy on LAFCO Periodic Review of Spheres of Influence
29. IN THE FLOW: Spring 2013 Newsletter

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 16, 2013, at 6:30 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.