

**SANITARY DISTRICT NO. 5 OF MARIN COUNTY**

**2001 Paradise Drive  
Tiburon, California 94920**

**AGENDA**

**Special Finance & Fiscal Oversight Committee Special Meeting  
Thursday, January 11<sup>th</sup> 2024, 4:30 p.m.**

Teleconference Location:  
Director Richard Snyder  
10 Pomander Walk  
Belvedere CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE  
BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM  
10 POMANDER WAY, BELVEDERE CA 94920

**I. Roll Call**

**II. Public Comments**

**III. New Business**

- 1. Warrants for December 8<sup>th</sup> through January 11<sup>th</sup> 2024**
- 2. Financial reports for December 2023**
- 3. Update regarding US Treasury Investment proposal from Wulf Hansen.**
- 4. Verbal update regarding Fiscal Year 2022-2023 Financial Audit**
- 5. Upcoming District obligations for January 2024 through February 2024**

**IV. Adjournment**

*This Committee may be attended by Board Members who do not serve on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.*

*Accessible public meetings: Any member of the public who needs accommodation should email the Office Manager, at rdohrmann@sani5.org, who will use her best efforts to provide as much accessibility as possible while also maintaining public safety.*

Sanitary Distr. No.5 of Marin Co.  
**Warrant List Summary**  
 December 18, 2023 through January 11, 2024

Item #1

01/09/24

Num	Date	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
	01/04/24		Deposit	1,778.00
EFT	12/18/23	CalPERS (457 Def Comp)	SD5 EE + ER 457 Contributions - 12.18.2023	-5,813.96
EFT	12/18/23	CalPERS (Health Premium)	EFT Health Premium, Cust #4163206459 - January 2024	-25,100.92
EFT	12/29/23	CalPERS (457 Def Comp)	SD5 EE + ER 457 Contributions - 12.29.2023	-4,953.16
EFT	12/29/23	State Water Resources Control Board	EFT re SWRCB, Operator II Renewal (C Bilsborough) - December 2023	-150.00
10260	01/02/24	Void	VOID: misprinted check	0.00
10261	01/11/24	JM Integration, LLC	Site Visits: #23316, #23329, #23351 - December 2023 - January 2024	-15,735.73
10262	01/11/24	HF&H Consultants, LLC	Sewer Rate Study - December 2023	-577.50
10263	01/11/24	Herc Rentals, Inc.	Cust #1580740, M.P Supplies - December 2023	-223.05
10264	01/11/24	Access Answering Service	Data/Alarms/IT Supp & Licensing - February 2024	-251.70
10265	01/11/24	Abigail V. Balf (v)	VOID: FY23-24 EE Incentive Program	0.00
10266	01/11/24	APG Neuros, Inc.	Filters re Blowers - December 2023	-322.27
10267	01/11/24	BAAQMD	BAAQMD Acct#: B147534F22207, Facility ID: 22207 - December 2023	-489.00
10268	01/11/24	Banshee Networks, Inc.	Data/IT Supp & Licensing - December 2023	-2,366.57
10269	01/11/24	Bay Alarm	Acct #: 274428: Data/Alarms/IT Supp & Licensing - December 2023	-258.00
10270	01/11/24	Bay City Boiler	M.P. Boiler Repair - December 2023	-1,695.00
10271	01/11/24	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples - December 2023 - January 2024	-3,388.00
10272	01/11/24	Burke, Williams & Sorensen, LLP	6000 · Administrative Expenses:6039 · Legal	-2,278.00
10273	01/11/24	Caltest Analytical Laboratory	Main Plant + P.C. Plant Lab Monitoring - December 2023	-1,127.00
10274	01/11/24	Caltronics Business Systems, Inc.	Acct #SD15 / ID:128746: December 2023	-200.90
10275	01/11/24	Catharine Benediktsson	6000 · Administrative Expenses:6024 · Director Fees	-900.00
10276	01/11/24	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear - December 2023	-1,478.16
10277	01/11/24	CSRMA California Sanitation Risk Mgmt. Au	Property Insurance Coverage re FY23-24 - January 2024	-47,685.00
10278	01/11/24	DC Frost Associates, Inc.	CIP - December 2023	-5,756.36
10279	01/11/24	DKF Solutions Group, LLC	My Safety Officer Subscription + CalOSHA Training - December 2023 - Januar...	-3,785.00
10280	01/11/24	Goodman Building Supply Co.	PC Supplies - Nov & Dec 2023	-506.94
10281	01/11/24	Grainger	Acct #810128785, M.P. Supplies - January 2024	-644.49
10282	01/11/24	HDR Engineering, Inc.	Digester Cleaning - November - December 2023	-24,416.72
10283	01/11/24	Jackson's Hardware, Inc.	Acct #7601, Supplies - December 2023	-745.98
10284	01/11/24	Jill Kalehua, Daily Money Mgmt Services	Acctg Services (Training) - December 2023	-375.00
10285	01/11/24	JM Integration, LLC	Site Visits: #23345, #23347 - December 2023	-8,907.81
10286	01/11/24	John Carapiet	12 SD5 Board Mtgs, July - December 2023	-1,200.00
10287	01/11/24	Lystek Int'l, LTD	Biosolids Transport - December 2023	-2,013.41
10288	01/11/24	Marin Water	Water: August - December 2023	-2,349.19
10289	01/11/24	McMaster-Carr Supply Company	Acct#356345800, M.P. Supplies - December 2023	-475.26
10290	01/11/24	Medical Center of Marin, ES A/R	Employee Health - November 2023	-242.00
10291	01/11/24	MidAmerica	2024 Annual FSA Enrollments	-6,399.92
10292	01/11/24	Mill Valley Refuse Service, Inc.	January 2023: Acct #063092: SLUDGE (\$3,240) + Acct #032945: Garbage (\$51...	-3,754.27
10293	01/11/24	MISCOwater	CIP/SBS: ReNu Pumphead + tubing re SBS - December 2023	-830.00
10294	01/11/24	Nute Engineering Corp.	FY23-24 Sewer Projecy + Cove Rd. Stations - December 2023	-15,567.00
10295	01/11/24	Omar Arias-Montez	14 SD5 Board Mtgs, July - December 2023	-1,400.00
10296	01/11/24	Owen Equipment Sales	Truck Maintenance (ignition) - December 2023	-282.69

01/09/24

Sanitary Distr. No.5 of Marin Co.  
**Warrant List Summary**  
 December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Amount
10297	01/11/24	PACE Supply Corp.	MP Digester project - December 2023	-5,363.79
10298	01/11/24	Pacific Gas & Electric	Acct #2908031411-4, SD5 Utilities - December 2023	-26,150.74
10299	01/11/24	PAN-PACIFIC SUPPLY COMPANY	Digester Rehabilitation - December 2023	-6,201.34
10300	01/11/24	Perotti & Carrade	P&C Acct #19017: FY22-23 Audit - December 2023	-23,000.00
10301	01/11/24	Peterson CAT	5656305	-7,359.62
10302	01/11/24	PLATT Electric Supply	M.P. + Electrical @ Maint Shop - November 2023	-124.70
10303	01/11/24	Richard Snyder	12 SD5 Board Mtgs, July - December 2023	-1,200.00
10304	01/11/24	Roy's Sewer Service, Inc.	Sewer Improvement Project - December 2023	-30,400.00
10305	01/11/24	Secure-It Safe LLC	Scanning docs, indexing of files, Laserfische + USB - December 2023	-27,109.84
10306	01/11/24	Solenis, LLC	M.P. Chemicals #875491 (PO#849135) Praestol K - December 2023	-4,631.86
10307	01/11/24	TechAir	M.P. Equipment - December 2023	-33,878.00
10308	01/11/24	Telstar Instrument, Inc.	Parts + Service: 1422A Series Chlor Vac - December 2023	-13,060.25
10309	01/11/24	Tod Moody	11 SD5 Board Mtgs, July - December 2023	-1,100.00
10310	01/11/24	ULINE	Deluxe Pallet Truck -- October 2023	-726.88
10311	01/11/24	Univar	Cust ID #STDT001, Chemicals - November - December 2023	-11,898.96
10312	01/11/24	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - December 2023 - January ...	-1,156.04
10313	01/08/24	Waste Management of Redwood Landfill	Cust #3-78482-75002, MP Sludge Disposal - December 2023	-1,512.06
10314	01/08/24	Water Components & Building Supply	M.P.: Valve Viton Seal - January 2024	-463.46
10315	01/08/24	Abigail V. Balf (v)	Reimbursement re PPE/Safety - December 2023	-145.65
10316	01/09/24	Abigail V. Balf (v)	EE Incentive: WW Ops + Trx/Tertiary - December 2023	-1,040.00
10317	01/09/24	Salazar, Ignacio	EE Incentive	-1,075.00
10318	01/08/24	Alhambra	Acct#: 547945612012314, Water - December 2023 - January 2024	-380.79
10319	01/08/24	AT&T	AT&T #960 732-7637 555 9 - December 2023	-507.39
10320	01/08/24	California Association of Sanitation Agen	Inv #7840, SD5 CASA 203, Membership Dues, 7.1.2023 - 6.30.2024	-678.00
10321	01/08/24	Casey Cottrell (v)	EE Incentive: SRJC WW Trx Ops Degree (AS) / Bus. Mngmnt Course - Decem...	-5,098.50
10322	01/08/24	Comcast Business (VOIP)	Acct#: 963425517, VOIP Telephones - December 2023	-382.34
10323	01/08/24	Ignacio Salazar (v)	VOID: EE Incentive: WW Cllxn Systems (Cert #: )- December 2023	0.00
10324	01/08/24	Pierce L. Lablue (v)	EE Incentives: WW Ops (Cert #635477) + Reimb. re SCU OWTP1-C Book - Dec...	-1,315.14
10325	01/08/24	Robert L Talavera, LLC	Data/Alarms/IT Supp & Licensing - December 2023	-450.00
10326	01/08/24	Tony Rubio (v)	Reimb re: Office Supplies + Reimb. re uniforms + Xmas Lunch - December 20...	-160.37
10327	01/08/24	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - November - December 2023	-578.02
Total JP Morgan Chase - Primary 7399				-400,016.70
<b>TOTAL</b>				<b>-400,016.70</b>

01/09/24

Sanitary Distr. No.5 of Marin Co.

Item #2

## Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
EFT	12/18/23	CalPERS (457 Def Comp)	SD5 EE + ER 457 Contributions - 12.18.2023 457 Deferred Compensation - 12.18.2023	JP Morgan Chase - Primary 7399 8008 · Deferred Comp 457	SD5	-5,813.96
TOTAL						-5,813.96
EFT	12/18/23	CalPERS (Health Premium)	EFT Health Premium, Cust #4163206459 - January 2024 Inv #1000 000 17391219, Active Employee Health - January 2024 Inv #1000 000 17391219, Retiree Health - January 2024	JP Morgan Chase - Primary 7399 8020.05 · Employee Health 8022.05 · Retiree Health	SD5 SD5	-23,977.23 -1,123.69
TOTAL						-25,100.92
EFT	12/29/23	CalPERS (457 Def Comp)	SD5 EE + ER 457 Contributions - 12.29.2023 457 Deferred Compensation - 12.29.2023	JP Morgan Chase - Primary 7399 8008 · Deferred Comp 457	SD5	-4,953.16
TOTAL						-4,953.16
EFT	12/29/23	State Water Resources Contr...	EFT re SWRCB, Operator II Renewal (C Bilsborough) - December 2023 SWRCB, Operator II Renewal (C Bilsborough) - December 2023	JP Morgan Chase - Primary 7399 6025 · Dues & Subscriptions		-150.00
TOTAL						-150.00
10260	01/02/24	Void	VOID: misprinted check	JP Morgan Chase - Primary 7399		
TOTAL						0.00
10261	01/11/24	JM Integration, LLC	Site Visits: #23316, #23329, #23351 - December 2023 - January 2024	JP Morgan Chase - Primary 7399		
23329	11/25/23		Hypo Pump, SCADA - November 2023	7021 · Plant Maintenance Supplies		-5,041.50
23316	01/01/24		Programming: navigation + control screens @ chemical pumps - January 2023	8510 · Data/Alarms/IT Supp & Licensi...		-7,822.99
23351	01/08/24		Consulting - Programing / navigation - December 2023	7021 · Plant Maintenance Supplies		-2,871.24
TOTAL						-15,735.73
10262	01/11/24	HF&H Consultants, LLC	Sewer Rate Study - December 2023	JP Morgan Chase - Primary 7399		
W3829	12/21/23		Inv #9720748, Project #W3829, SD5 Sewer Rate Study - December 2023	7022 · Plant Maint. Parts & Service		-577.50
TOTAL						-577.50
10263	01/11/24	Herc Rentals, Inc.	Cust #1580740, M.P Supplies - December 2023	JP Morgan Chase - Primary 7399		
34234...	12/07/23		Inv #34234951-001 (PO#848610), Liquid Propane - December 2023	7021 · Plant Maintenance Supplies		-223.05
TOTAL						-223.05

01/09/24

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## Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
10264	01/11/24	Access Answering Service	Data/Alarms/IT Supp & Licensing - February 2024	JP Morgan Chase - Primary 7399		
31252	12/29/23		Inv #31252, Answering Service re SSO & Alarm Notifications - February 2024	8510 · Data/Alarms/IT Supp & Licensi...		-251.70
TOTAL						-251.70
10265	01/11/24	Abigail V. Balf (v)	VOID: FY23-24 EE Incentive Program	JP Morgan Chase - Primary 7399		
TOTAL						0.00
10266	01/11/24	APG Neuros, Inc.	Filters re Blowers - December 2023	JP Morgan Chase - Primary 7399		
18833	11/30/23		Filters re Blowers - December 2023	7021 · Plant Maintenance Supplies		-322.27
TOTAL						-322.27
10267	01/11/24	BAAQMD	BAAQMD Acct#: B147534F22207, Facility ID: 22207 - December 2023	JP Morgan Chase - Primary 7399		
T1624...	12/11/23		Cust#:B147534F22207, Inv#: T162468, Renewal #: 689365, Facility ID#: 22207, TPS#2: Cust#:B147534F22207, Inv#: T162468, Renewal #: 689365, Facility ID#: 22207, TPS#2:	7061 · Main Plant NPDES Renewal 7061 · Main Plant NPDES Renewal		-163.00 -326.00
TOTAL						-489.00
10268	01/11/24	Banshee Networks, Inc.	Data/IT Supp & Licensing - December 2023	JP Morgan Chase - Primary 7399		
16106	12/15/23		Server Maint., on-site service, renewals of electronic software - December 2023	8510 · Data/Alarms/IT Supp & Licensi...		-2,366.57
TOTAL						-2,366.57
10269	01/11/24	Bay Alarm	Acct #: 274428: Data/Alarms/IT Supp & Licensing - December 2023	JP Morgan Chase - Primary 7399		
21033...	12/01/23		Data/Alarms/IT Supp & Licensing - December 2023	8510 · Data/Alarms/IT Supp & Licensi...		-258.00
TOTAL						-258.00
10270	01/11/24	Bay City Boiler	M.P. Boiler Repair - December 2023	JP Morgan Chase - Primary 7399		
W20869	09/29/23		Inv #W20869 (PO#654008), Boiler Repair - Septemern 2023	7022 · Plant Maint. Parts & Service		-1,695.00
TOTAL						-1,695.00
10271	01/11/24	Brelje and Race Laboratorie...	M.P./P.C. Plant Samples - December 2023 - January 2024	JP Morgan Chase - Primary 7399		
152608	11/30/23		MP chemicals, Oct 2023	7024 · Main Plant Chemicals	SD5	-1,688.00
153011	12/13/23		PC chemicals, Oct 2023	7042 · Paradise Supplies & Chemicals		-156.00
			Inv #153011, Main Plant Lab Monitoring - December 2023	7025 · Lab Supplies & Chemicals		-1,544.00
TOTAL						-3,388.00

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Warrant List Detail

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01/09/24

Num	Date	Name	Memo	Account	Class	Paid Amount
10272	01/11/24	Burke, Williams & Sorensen,...	6000 · Administrative Expenses:6039 · Legal	JP Morgan Chase - Primary 7399		
313528	12/05/23		Legal Advice - December 2023	6039 · Legal		-2,278.00
TOTAL						-2,278.00
10273	01/11/24	Caltest Analytical Laboratory	Main Plant + P.C. Plant Lab Monitoring - December 2023	JP Morgan Chase - Primary 7399		
714717	12/11/23		Main Plant + P.C. Plant Lab Monitoring - December 2023	7051 · Main Plant Lab Monitoring		-1,127.00
TOTAL						-1,127.00
10274	01/11/24	Caltronics Business System...	Acct #SD15 / ID:128746: December 2023	JP Morgan Chase - Primary 7399		
3945828	12/08/23		Inv #3945828, Konica Multi-purpose copier (C308) contract - December 2023	6047 · Office Supplies		-185.90
3935299	01/02/24		Office supplies - November 2023	6047 · Office Supplies		-15.00
TOTAL						-200.90
10275	01/11/24	Catharine Benediktsson	6000 · Administrative Expenses:6024 · Director Fees	JP Morgan Chase - Primary 7399		
	01/22/24		9 SD5 Board Mtgs - July - December 2023	6024 · Director Fees		-900.00
TOTAL						-900.00
10276	01/11/24	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear - December 2023	JP Morgan Chase - Primary 7399		
19044...	12/08/23		Inv #1904486957, Uniforms/PPE - December 2023	8520 · Personal Protection/Safety Wear		-249.60
41764...	12/08/23		Inv #4176428361, Uniforms/PPE - December 2023	8520 · Personal Protection/Safety Wear		-35.00
19044...	12/11/23		Acct #13378613: Inv #1904486077, Uniforms/PPE - December 2023	8520 · Personal Protection/Safety Wear		-200.84
19044...	12/11/23		Inv #1904471826, Uniforms/PPE - December 2023	8520 · Personal Protection/Safety Wear		-560.91
41771...	12/15/23		Uniforms/Personal Protection - December 2023	8520 · Personal Protection/Safety Wear		-35.00
19045...	12/18/23		Personal Protection/Safety Wear - December 2023	8520 · Personal Protection/Safety Wear		-326.81
41778...	12/22/23		Inv #4177892308, Uniforms / Personal Protection - December 2023	8520 · Personal Protection/Safety Wear		-35.00
41785...	12/29/23		Inv#: 4178546471 - Uniforms/personal protection	8520 · Personal Protection/Safety Wear		-35.00
TOTAL						-1,478.16
10277	01/11/24	CSRMA California Sanitation...	Property Insurance Coverage re FY23-24 - January 2024	JP Morgan Chase - Primary 7399		
7280	12/22/23		PLP Deposit & Fees, JPA Chgs & Retro Adjmt - FY23-24 (AJE FY23/24) - January 2024	6033.1 · Insurance - SD5 Property		-47,685.00
TOTAL						-47,685.00
10278	01/11/24	DC Frost Associates, Inc.	CIP - December 2023	JP Morgan Chase - Primary 7399		
43877	12/13/23		PO#387950, M.P. Parts & Service (Plant Processing) - December 2023	9213.1 · Digester Rehab		-5,756.36
TOTAL						-5,756.36

01/09/24

**Sanitary Distr. No.5 of Marin Co.  
Warrant List Detail**

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
<b>10279</b>	<b>01/11/24</b>	<b>DKF Solutions Group, LLC</b>	<b>My Safety Officer Subscription + CalOSHA Training - December 2023 - January 2024</b>	<b>JP Morgan Chase - Primary 7399</b>		
21860	12/01/23		Inv 21860 - December 2023	8515 · Safety		-350.00
21885	12/13/23		Inv 21885 - December 2023	8515 · Safety		-1,600.00
21908	12/31/23			8515 · Safety		-1,485.00
21932	01/01/24		21932 - January 2024	8515 · Safety		-350.00
TOTAL						-3,785.00
<b>10280</b>	<b>01/11/24</b>	<b>Goodman Building Supply Co.</b>	<b>PC Supplies - Nov &amp; Dec 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
Clos D...	12/25/23		PCPO#PC952185, concrete mix - November 2023	7041 · Paradise Parts & Service		-32.77
			PO#CB1331, PC supplies - December 2023	7041 · Paradise Parts & Service		-79.15
			PO #1331 Supplies PC - December 2023	7042 · Paradise Supplies & Chemicals		-42.68
			PO#: PC952186, HWH Drill - December 2023	7021 · Plant Maintenance Supplies		-16.55
			PO#: JT848611, resupply tools re trucks - December 2023	7021 · Plant Maintenance Supplies		-175.93
			PO#CB1331, Parts for PC - December 2023	7041 · Paradise Parts & Service		-159.86
TOTAL						-506.94
<b>10281</b>	<b>01/11/24</b>	<b>Grainger</b>	<b>Acct #810128785, M.P. Supplies - January 2024</b>	<b>JP Morgan Chase - Primary 7399</b>		
99387...	12/18/23		PC: PO#CB195166, Fittings & Coverings - December 2023	7042 · Paradise Supplies & Chemicals		-19.61
99398...	12/18/23		Various lab equipment - December 2023	7041 · Paradise Parts & Service		-148.15
99449...	12/26/23		SD5 Heating tape (PO#: CB195171) - December 2023	7025 · Lab Supplies & Chemicals		-238.37
			SASM Heating tape (PO#: CB195171) - December 2023	7025 · Lab Supplies & Chemicals		-238.36
TOTAL						-644.49
<b>10282</b>	<b>01/11/24</b>	<b>HDR Engineering, Inc.</b>	<b>Digester Cleaning - November - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
12005...	12/22/23		Consulting, Digester cleaning+ rehab project: November - December 2023	9213 · M.P. Digester		-24,416.72
TOTAL						-24,416.72
<b>10283</b>	<b>01/11/24</b>	<b>Jackson's Hardware, Inc.</b>	<b>Acct #7601, Supplies - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
144504	12/12/23		Channel Locks - December 2023	8515 · Safety		-134.29
144502	12/12/23		FY23-24 Boot Allowance	8515.01 · Boot Allowance		-194.99
			Uniforms - December 2023	8520 · Personal Protection/Safety Wear		-149.11
144770	12/21/23		Inv #144770, Personal Protection - December 2023	8520 · Personal Protection/Safety Wear		-212.98
145545	01/02/24		Lab supplies - January 2023	7022 · Plant Maint. Parts & Service		-54.61
TOTAL						-745.98
<b>10284</b>	<b>01/11/24</b>	<b>Jill Kalehua, Daily Money Mg...</b>	<b>Acctg Services (Training) - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
	01/01/24		Acctg Services (Training) - December 2023	6017 · Consulting Fees		-375.00
TOTAL						-375.00

01/09/24

## Sanitary Distr. No.5 of Marin Co.

## Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
<b>10285</b>	<b>01/11/24</b>	<b>JM Integration, LLC</b>	<b>Site Visits: #23345, #23347 - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
23345	12/18/23		IT Support: Orion Weather Station - December 2023	7022 · Plant Maint. Parts & Service		-2,185.81
23347	12/21/23		Inv #23347 (PO#954192), Site Vsit: Instrumentation / SCADA work - December 2023	8510 · Data/Alarms/IT Supp & Licensi...		-6,722.00
TOTAL						-8,907.81
<b>10286</b>	<b>01/11/24</b>	<b>John Carapiet</b>	<b>12 SD5 Board Mtgs, July - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
	01/22/24		12 SD5 Board Mtgs, July - December 2023	6024 · Director Fees		-1,200.00
TOTAL						-1,200.00
<b>10287</b>	<b>01/11/24</b>	<b>Lystek Int'l, LTD</b>	<b>Biosolids Transport - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
153-780	12/11/23		Inv #153-780, Biosolids Transport to Lystek Facility (5.24WT) - November 2023	7029 · Main Plant Sludge Disposal		-490.25
153-799	12/31/23		Biosolids delivered to Fairfield OMRC - December 2023	7029 · Main Plant Sludge Disposal		-1,523.16
TOTAL						-2,013.41
<b>10288</b>	<b>01/11/24</b>	<b>Marin Water</b>	<b>Water: August - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
100098	12/11/23		Cust #:100098 @ 2001 Paradise Drive	8541 · Water		-2,018.17
36898	12/11/23		Water Utility @ Mar West St. - December 2023	8541 · Water		-88.57
558095	12/11/23		Service No.: 27862 @ Golden Gate Ave. - December 2023	8541 · Water		-79.54
424793	12/11/23		Customer #:424793 @ Golden Gate Avenue - December 2023	8541 · Water		-79.54
424793	12/11/23		Service No.: 558095 @ San Rafael Ave. - December 2023	8541 · Water		-83.37
TOTAL						-2,349.19
<b>10289</b>	<b>01/11/24</b>	<b>McMaster-Carr Supply Comp...</b>	<b>Acct#356345800, M.P. Supplies - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
18632...	12/06/23		M.P. Parts + service - December 2023	7022 · Plant Maint. Parts & Service		-271.86
19222...	12/18/23		Inv #19222646 (PO#CB195167), Lab supplies & Chemicals - December 2023	7025 · Lab Supplies & Chemicals		-203.40
TOTAL						-475.26
<b>10290</b>	<b>01/11/24</b>	<b>Medical Center of Marin, ES ...</b>	<b>Employee Health - November 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
#0017...	11/03/23		Employee Health - November 2023	8020 · Employee Health		-242.00
TOTAL						-242.00
<b>10291</b>	<b>01/11/24</b>	<b>MidAmerica</b>	<b>2024 Annual FSA Enrollments</b>	<b>JP Morgan Chase - Primary 7399</b>		
100	12/13/23		Annual FSA Enrollments - December 2023	8021.15 · EE Medical FSA (PreTax)		-6,399.92
TOTAL						-6,399.92



01/09/24

## Sanitary Distr. No.5 of Marin Co.

## Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
10292	01/11/24	Mill Valley Refuse Service, Inc.	January 2023: Acct #063092: SLUDGE (\$3,240) + Acct #032945: Garbage (\$514.27)	JP Morgan Chase - Primary 7399		
032945	12/01/23		Garbage Service, Including 1 yd trash + 1 yd cardboard rental - December 2023	7023 · Janitorial Supplies & Service		-270.52
63092	01/02/24		Special pick-ups & recycling - December 2023	7023 · Janitorial Supplies & Service		-243.75
			Sludge exchange - December 2023	7029 · Main Plant Sludge Disposal		-3,240.00
TOTAL						-3,754.27
10293	01/11/24	MISCOwater	CIP/SBS: ReNu Pumphead + tubing re SBS - December 2023	JP Morgan Chase - Primary 7399		
AM23...	12/13/23		CIP/SBS: ReNu Pumphead + tubing re SBS - December 2023	7022 · Plant Maint. Parts & Service		-830.00
TOTAL						-830.00
10294	01/11/24	Nute Engineering Corp.	FY23-24 Sewer Projecy + Cove Rd. Stations - December 2023	JP Morgan Chase - Primary 7399		
26952	12/11/23		2022 Sewer Rehab Project - November 2023	6017 · Consulting Fees		-31.00
26951	12/11/23		Inv #26951, Cove Rd Pump Station Improvement - November 2023	6017 · Consulting Fees		-15,536.00
TOTAL						-15,567.00
10295	01/11/24	Omar Arias-Montez	14 SD5 Board Mtgs, July - December 2023	JP Morgan Chase - Primary 7399		
	01/22/24		14 SD5 Board Mtgs, July - December 2023	6024 · Director Fees		-1,400.00
TOTAL						-1,400.00
10296	01/11/24	Owen Equipment Sales	Truck Maintenance (ignition) - December 2023	JP Morgan Chase - Primary 7399		
00060...	07/21/23		PO#: 00060643, Truck Maintenance (ignition) - December 2023	7072 · Maintenance		-282.69
TOTAL						-282.69
10297	01/11/24	PACE Supply Corp.	MP Digester project - December 2023	JP Morgan Chase - Primary 7399		
04905...	01/03/24		MP Digester project - December 2023	9213.1 · Digester Rehab		-5,363.79
TOTAL						-5,363.79
10298	01/11/24	Pacific Gas & Electric	Acct #2908031411-4, SD5 Utilities - December 2023	JP Morgan Chase - Primary 7399		
29080...	12/28/23		Acct #2908031411-4, SD5 Utilities - December 2023	8544 · Pump Station Utilities		-16,556.85
			Acct #2908031411-4, SD5 Utilities - December 2023	8542 · Main Plant Utilities		-4,491.21
			Acct #2908031411-4, SD5 Utilities - December 2023	8543 · Paradise Cove Utilities		-5,102.68
TOTAL						-26,150.74

01/09/24

Sanitary Distr. No.5 of Marin Co.  
Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
<b>10299</b>	<b>01/11/24</b>	<b>PAN-PACIFIC SUPPLY COM...</b>	<b>Digester Rehabilitation - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
29614...	12/20/23		Inv #29614904 (PO#RC954189), Digester Rehabilitation - December 2023	9213.1 · Digester Rehab		-6,201.34
TOTAL						-6,201.34
<b>10300</b>	<b>01/11/24</b>	<b>Perotti &amp; Carrade</b>	<b>P&amp;C Acct #19017: FY22-23 Audit - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
104580	12/02/23		Inv # 04579, FY22-23 Annual Audit - November 2023 Inv # 04580, FY22-23 Annual Audit - December 2023	6008 · Audit & Accounting 6008 · Audit & Accounting		-11,000.00 -12,000.00
TOTAL						-23,000.00
<b>10301</b>	<b>01/11/24</b>	<b>Peterson CAT</b>	<b>5656305</b>	<b>JP Morgan Chase - Primary 7399</b>		
SW27...	11/30/23		TPS #6, PO#DL794454	7011 · Pumps & Lines Maintenance		-958.00
SW27...	11/30/23		Seafirth, PO#DL794454,	7011 · Pumps & Lines Maintenance		-981.57
SW27...	11/30/23		PO#DL794454, Maintenance Service, 11.21.2023	7011 · Pumps & Lines Maintenance		-1,075.40
SW27...	11/30/23		Tiburon #7, DL94454, Maintenance, 11.17.2023	7011 · Pumps & Lines Maintenance		-958.38
SW27...	11/30/23		Inv #SW270058316 (PO#DL794454), M.P. Generator fuel sample - November 2023	7021 · Plant Maintenance Supplies		-147.89
SW27...	12/11/23		Annual Maint + Service at TPS#5 - November 2023	7011 · Pumps & Lines Maintenance		-1,353.26
SW27...	12/11/23		Repair wiring harness at TPS#5 - December 2023	7011 · Pumps & Lines Maintenance		-1,885.12
TOTAL						-7,359.62
<b>10302</b>	<b>01/11/24</b>	<b>PLATT Electric Supply</b>	<b>M.P. + Electrical @ Maint Shop - November 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
4N795...	12/11/23		M.P. + Electrical @ Maint Shop - November 2023	7027 · Electrical & Instrument		-124.70
TOTAL						-124.70
<b>10303</b>	<b>01/11/24</b>	<b>Richard Snyder</b>	<b>12 SD5 Board Mtgs, July - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
	01/22/24		12 SD5 Board Mtgs, July - December 2023	6024 · Director Fees		-1,200.00
TOTAL						-1,200.00
<b>10304</b>	<b>01/11/24</b>	<b>Roy's Sewer Service, Inc.</b>	<b>Sewer Improvement Project - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
223982	12/08/23		Spring Cleaning/Small machine cleaning - November 2023	7011 · Pumps & Lines Maintenance		-29,500.00
226116	12/20/23		P+L service call @ M.P. - December 2023	7011 · Pumps & Lines Maintenance		-900.00
TOTAL						-30,400.00
<b>10305</b>	<b>01/11/24</b>	<b>Secure-It Safe LLC</b>	<b>Scanning docs, indexing of files, Laserfische + USB - December 2023</b>	<b>JP Morgan Chase - Primary 7399</b>		
50109...	12/05/23		Scanning docs, indexing of files, Laserfische + USB - December 2023	6000 · Administrative Expenses		-27,109.84
TOTAL						-27,109.84

01/09/24

## Sanitary Distr. No.5 of Marin Co.

## Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
10306	01/11/24	Solenis, LLC	M.P. Chemicals #875491 (PO#849135) Praestol K - December 2023	JP Morgan Chase - Primary 7399		
13250...	12/12/23		M.P. Chemicals #875491 (PO#849135) Praestol K - December 2023	7024 · Main Plant Chemicals		-4,631.86
TOTAL						-4,631.86
10307	01/11/24	TechAir	M.P. Equipment - December 2023	JP Morgan Chase - Primary 7399		
864	12/18/23		M.P. Equipment - December 2023	7022 · Plant Maint. Parts & Service		-33,878.00
TOTAL						-33,878.00
10308	01/11/24	Telstar Instrument, Inc.	Parts + Service: 1422A Series Chlor Vac - December 2023	JP Morgan Chase - Primary 7399		
119532	12/21/23		Parts + Service: 1422A Series Chlor Vac - December 2023	7022 · Plant Maint. Parts & Service		-13,060.25
TOTAL						-13,060.25
10309	01/11/24	Tod Moody	11 SD5 Board Mtgs, July - December 2023	JP Morgan Chase - Primary 7399		
	01/22/24		11 SD5 Board Mtgs, July - December 2023	6024 · Director Fees		-1,100.00
TOTAL						-1,100.00
10310	01/11/24	ULINE	Deluxe Pallet Truck -- October 2023	JP Morgan Chase - Primary 7399		
7773451	10/19/23		Deluxe Pallet Truck -- October 2023	7022 · Plant Maint. Parts & Service		-726.88
TOTAL						-726.88
10311	01/11/24	Univar	Cust ID #STDT001, Chemicals - November - December 2023	JP Morgan Chase - Primary 7399		
51641...	11/15/23		Sodium Bisulfite - November 2023	7024 · Main Plant Chemicals		-9,547.23
51701...	12/11/23		Sodium Bisulfite Bags - November 2023	7024 · Main Plant Chemicals		-2,351.73
TOTAL						-11,898.96
10312	01/11/24	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - December 2023 - January 2024	JP Morgan Chase - Primary 7399		
99512...	12/08/23		#9951200605: Monthly Charges for MP Telephone lines - December 2023	8531 · Main Plant Telephones		-901.71
			#9951200605: Monthly Charges for BPS + P.C. Telephone lines - December 2023	8532 · Paradise Cove Telephones		-254.33
TOTAL						-1,156.04
10313	01/08/24	Waste Management of Redw...	Cust #3-78482-75002, MP Sludge Disposal - December 2023	JP Morgan Chase - Primary 7399		
01094...	12/01/23		Inv #0109480-1507-7, MP Sludge Disposal - December 2023	7029 · Main Plant Sludge Disposal		-1,512.06
TOTAL						-1,512.06

01/09/24

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
10314	01/08/24	Water Components & Buildin...	M.P.: Valve Viton Seal - January 2024	JP Morgan Chase - Primary 7399		
30627...	01/04/24		MP: Inv #30627459, Valve Viton Seal - January 2024	7011 · Pumps & Lines Maintenance		-463.46
TOTAL						-463.46
10315	01/08/24	Abigail V. Balf (v)	Reimbursement re PPE/Safety - December 2023	JP Morgan Chase - Primary 7399		
	01/08/24		Reimbursement re PPE/Safety - December 2023	8515 · Safety		-145.65
TOTAL						-145.65
10316	01/09/24	Abigail V. Balf (v)	EE Incentive: WW Ops + Trx/Tertiary - December 2023	JP Morgan Chase - Primary 7399		
10316	01/09/24		Completion of WW Ops+ Trx, Cert #624815 - December 2023 Inv #896712 - Reimb. re Trx + Tertiary School Supplies - December 2023	8005 · Employee Incentives 6000 · Administrative Expenses		-1,000.00 -40.00
TOTAL						-1,040.00
10317	01/09/24	Salazar, Ignacio	EE Incentive	JP Morgan Chase - Primary 7399		
			Certificate Incentive (Cert #630580) - Clxn Sytms: Eval - November 2023 Inv#: #896712 - reimbursement re Trmnt & Trty Treatment, V2 - November2023	8009 · Employee Bonus 6020 · Continuing Education		-1,000.00 -75.00
TOTAL						-1,075.00
10318	01/08/24	Alhambra	Acct#: 547945612012314, Water - December 2023 - January 2024	JP Morgan Chase - Primary 7399		
12012...	12/08/23		Inv #12012314 120823, Inv #12012314: Water - December 2023 - January 2024	7023 · Janitorial Supplies & Service		-380.79
TOTAL						-380.79
10319	01/08/24	AT&T	AT&T #960 732-7637 555 9 - December 2023	JP Morgan Chase - Primary 7399		
Bill Da...	11/28/23		AT&T #960 732-7637 555 9 - December 2023	8532 · Paradise Cove Telephones		-507.39
TOTAL						-507.39
10320	01/08/24	California Association of Sa...	Inv #7840, SD5 CASA 203, Membership Dues, 7.1.2023 - 6.30.2024	JP Morgan Chase - Primary 7399		
7840	01/11/24		Inv. #7840 re 2024 Winter Conference @ Palm Springs: Jan 24-26, 2024 - January 2024	6025 · Dues & Subscriptions		-678.00
TOTAL						-678.00

01/09/24

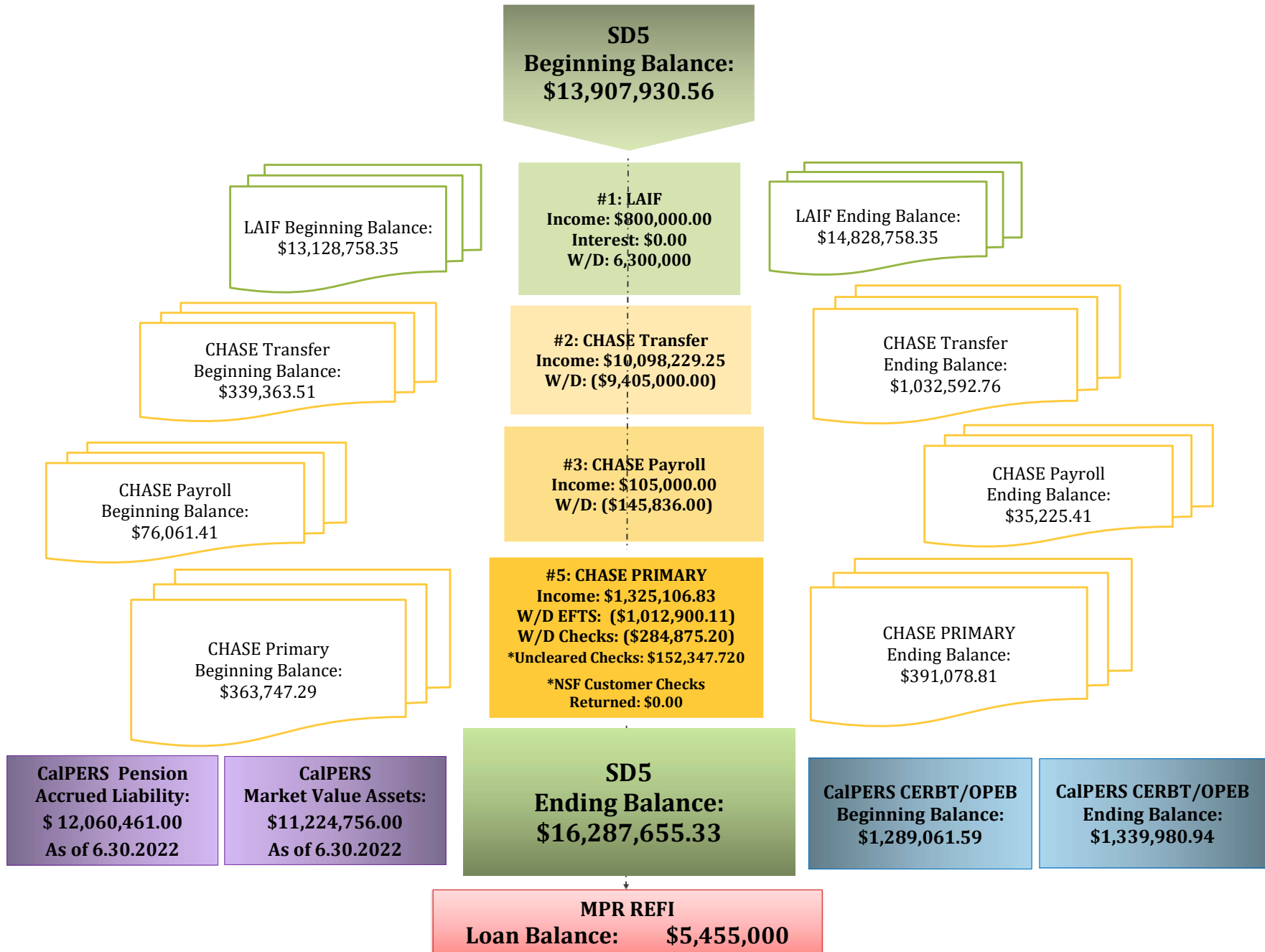
Sanitary Distr. No.5 of Marin Co.  
**Warrant List Detail**

December 18, 2023 through January 11, 2024

Num	Date	Name	Memo	Account	Class	Paid Amount
10321	01/08/24	Casey Cottrell (v)	EE Incentive: SRJC WW Trx Ops Degree (AS) / Bus. Mngmnt Course - December 2023	JP Morgan Chase - Primary 7399		
	01/08/24		SRJC Business management - December 2023	6020 · Continuing Education		-98.50
	01/08/24		SD5 Incentive: Completion of WWT Ops (AS) - December 2023	6020 · Continuing Education		-5,000.00
TOTAL						-5,098.50
10322	01/08/24	Comcast Business (VOIP)	Acct#: 963425517, VOIP Telephones - December 2023	JP Morgan Chase - Primary 7399		
19158...	01/08/24		Memo	8531 · Main Plant Telephones		-382.34
TOTAL						-382.34
10323	01/08/24	Ignacio Salazar (v)	VOID: EE Incentive: WW Cllxn Systems (Cert #: )- December 2023	JP Morgan Chase - Primary 7399		
TOTAL						0.00
10324	01/08/24	Pierce L. Lablue (v)	EE Incentives: WW Ops (Cert #635477) + Reimb. re SCU OWTP1-C Book - December 2023	JP Morgan Chase - Primary 7399		
	12/11/23		Eye Protection Allowance/2 yrs.- December 2023	8515.02 · Eye Protection Allowance		-285.14
	01/11/24		Employee Incentive/Stipend: Ops re WWTP Operations, Certificate, Cert #635477 - January 2023	8005 · Employee Incentives		-1,000.00
			WWTP Ops class material: OWTP1-C: Disinfection, Labratory Procedures, etc. - November 2023	6020 · Continuing Education		-30.00
TOTAL						-1,315.14
10325	01/08/24	Robert L Talavera, LLC	Data/Alarms/IT Supp & Licensing - December 2023	JP Morgan Chase - Primary 7399		
RLT11...	01/08/24		Application, upload pipe history; Install/test; Support - December 2023	8510 · Data/Alarms/IT Supp & Licensi...		-450.00
TOTAL						-450.00
10326	01/08/24	Tony Rubio (v)	Reimb re: Office Supplies + Reimb. re uniforms + Xmas Lunch - December 2023	JP Morgan Chase - Primary 7399		
	12/05/23		CVS, 11/16/23, cleaning supplies	6047 · Office Supplies	SD5	-32.48
	01/08/24		Janitorial products - December 2023	7023 · Janitorial Supplies & Service		-32.48
			3 Work Pants - December 2023	8515 · Safety		-40.48
			Food re Xmas Safety lunch - December 2023	6018.1 · Meetings & Travel		-54.93
TOTAL						-160.37
10327	01/08/24	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - November - December 2023	JP Morgan Chase - Primary 7399		
7842	01/11/24		TBD	8531 · Main Plant Telephones		-563.57
			TBD	8532 · Paradise Cove Telephones		-14.45
TOTAL						-578.02

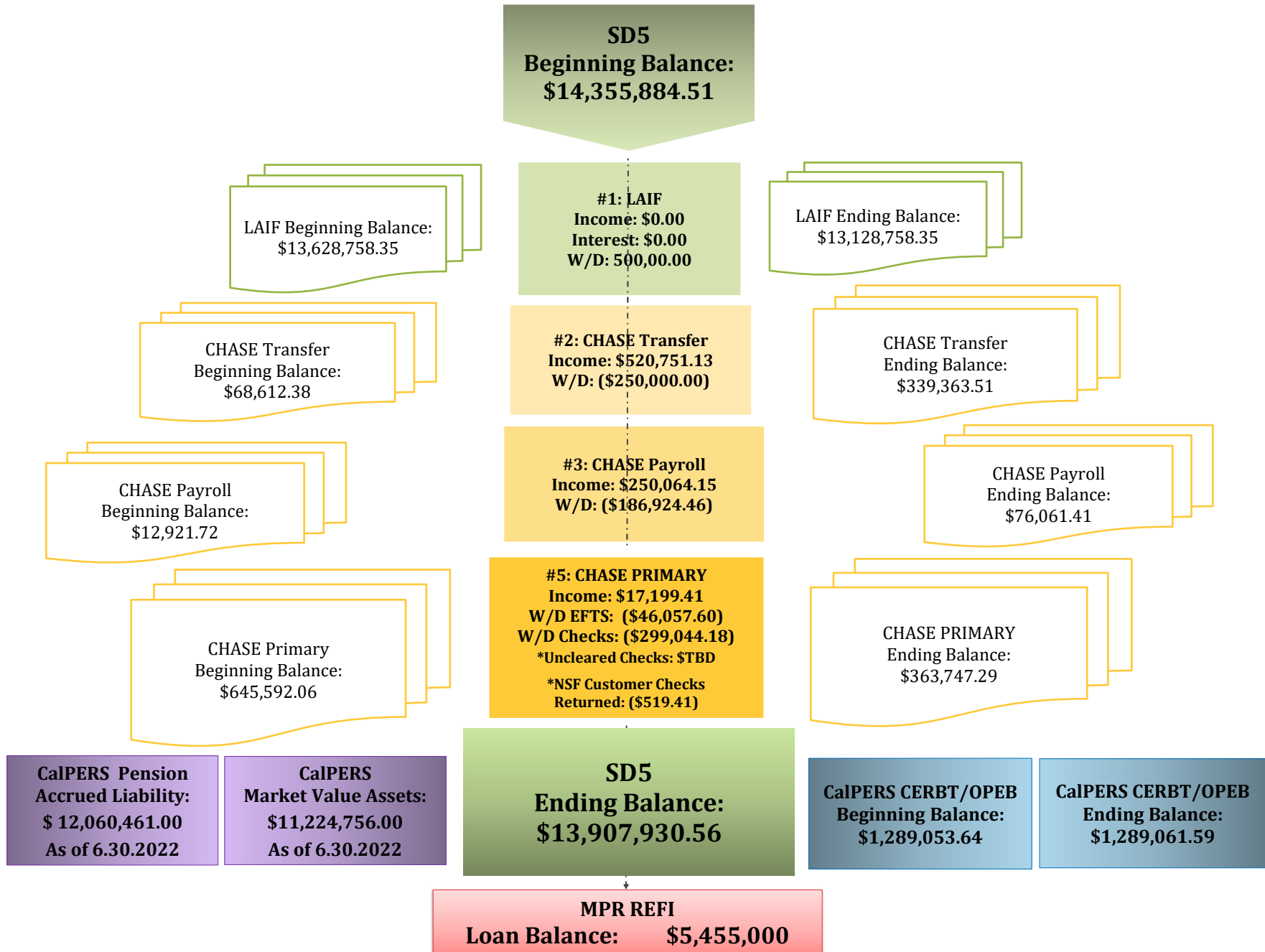
# CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: December 2023



# CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: November 2023





# NOTICE OF AUTOMATIC PAYMENT

Paychex of New York LLC  
1535 Scenic Avenue Suite 100  
Costa Mesa CA 92626

Client # 0082 Y400-2116  
Invoice # 2023121301

## AUTOMATIC PAYMENT \$353.45

This amount will be deducted from the following bank account at or after 12:01 A.M on 12/15/23.

XXXXXXXXXXXXXXXX506

### ADDRESS SERVICE REQUESTED

0082 Y400-2116  
SANITARY DISTRICT NO 5  
2001 Paradise Dr  
Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2023112901 Due 11/30/23				413.45
Payment Received - Thank You				-413.45
Balance Forward				0.00
Total New Charges				353.45
<b>Account Balance</b> (Includes Balance Forward, New Charges, and Pending Automatic Payments)				<b>353.45</b>

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
12/15/23	Paychex Productivity	12/13/23	13	352.70
	Delivery		1	16.54
	Client Discount			-15.79
	Total New Charges			353.45
<b>Automatic Payment</b> (Includes New Charges and applicable credits from Balance Forward above)				<b>353.45</b>

Thank you for choosing Paychex.



# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/15/23: \$73,827.13**

**IMPORTANT COVID-19 INFORMATION:** If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

**TRANSACTION SUMMARY**

<b>SUMMARY BY TRANSACTION TYPE -</b>	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	73,827.13
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	73,827.13
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	8,210.11
	CASH REQUIRED FOR CHECK DATE 12/15/23	82,037.24

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER** - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<b>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</b>
12/14/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	48,159.32	48,159.32
12/14/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings		
				Social Security	3,056.20	
				Medicare	1,283.61	
				Fed Income Tax	12,214.59	
				CA Income Tax	4,900.68	
				<b>Total Withholdings</b>	<b>21,455.08</b>	
				Employer Liabilities		
				Social Security	3,056.21	
				Medicare	1,122.93	
				Fed Unemploy	4.69	
				CA Unemploy	28.12	
				CA Emp Train	0.78	
				<b>Total Liabilities</b>	<b>4,212.73</b>	<b>25,667.81</b>
				<b>EFT FOR 12/14/23</b>		<b>73,827.13</b>
				<b>TOTAL EFT</b>		<b>73,827.13</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES** - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
12/15/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				401A Member Contribu	4,620.79	
				Calpers 457B Roth	700.00	
				Calpers 457B TRDL	2,506.98	
				Med 125	255.34	

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/15/23: \$73,827.13**

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES (cont.)** - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
12/15/23	Refer to your records for account	Information	Payroll	Employee Deductions (cont.)	
				Med FSA EE Pretax	127.00
				<b>Total Deductions</b>	<b>8,210.11</b>
<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES</b>					<b>8,210.11</b>

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
12/20/23	Taxpay@	FED IT PMT Group	20,733.54
12/20/23	Taxpay@	CA IT PMT Group	4,900.68

# NOTICE OF AUTOMATIC PAYMENT

**PAYCHEX**

Paychex of New York LLC  
1535 Scenic Avenue Suite 100  
Costa Mesa CA 92626

Client # 0082 Y400-2116  
Invoice # 2023122701

## AUTOMATIC PAYMENT \$353.45

This amount will be deducted from the following bank account at or after 12:01 A.M on 12/29/23.

XXXXXXXXXXXXXXXXX506

### ADDRESS SERVICE REQUESTED

0082 Y400-2116  
SANITARY DISTRICT NO 5  
2001 Paradise Dr  
Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2023121301 Due 12/15/23				353.45
Payment Received - Thank You				-353.45
Balance Forward				0.00
Total New Charges				353.45
<b>Account Balance</b> (Includes Balance Forward, New Charges, and Pending Automatic Payments)				<b>353.45</b>

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
12/29/23	Paychex Productivity	12/27/23	13	352.70
	Client Discount			-15.79
	Delivery		1	16.54
	Total New Charges			353.45
<b>Automatic Payment</b> (Includes New Charges and applicable credits from Balance Forward above)				<b>353.45</b>

Thank you for choosing Paychex.

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/29/23: \$70,888.52**

**IMPORTANT COVID-19 INFORMATION:** If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

**TRANSACTION SUMMARY**

<b>SUMMARY BY TRANSACTION TYPE -</b>	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	70,888.52
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	70,888.52
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	8,210.11
	CASH REQUIRED FOR CHECK DATE 12/29/23	79,098.63

**TRANSACTION DETAIL**

**ELECTRONIC FUNDS TRANSFER -** Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<b>BANK DRAFT AMOUNTS &amp; OTHER TOTALS</b>
12/28/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	47,232.89	47,232.89
12/28/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay@	Employee Withholdings		
				Social Security	2,562.67	
				Medicare	1,258.09	
				Fed Income Tax	11,559.40	
				CA Income Tax	4,624.33	
				<b>Total Withholdings</b>	<b>20,004.49</b>	
				Employer Liabilities		
				Social Security	2,562.67	
				Medicare	1,088.47	
				<b>Total Liabilities</b>	<b>3,651.14</b>	23,655.63
				<b>EFT FOR 12/28/23</b>		<b>70,888.52</b>
				<b>TOTAL EFT</b>		<b>70,888.52</b>

**REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES -** Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
12/29/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				401A Member Contribu	4,620.79	
				Calpers 457B Roth	700.00	
				Calpers 457B TRDL	2,506.98	
				Med 125	255.34	
				Med FSA EE Pretax	127.00	
				<b>Total Deductions</b>	<b>8,210.11</b>	
				<b>TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES</b>		<b>8,210.11</b>

# CASH REQUIREMENTS

**CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 12/29/23: \$70,888.52**

**PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF** - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	
01/04/24	Taxpay@	FED IT PMT Group	19,031.30
01/04/24	Taxpay@	CA IT PMT Group	4,624.33

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## Balance Sheet

As of May 31, 2023

	<u>May 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
JP Morgan Chase - Primary 7399	359,915.46
JP Morgan Chase - Payroll 7506	20,470.04
JP Morgan Chase - Transfer 7522	191,973.47
<b>Local Agency Investment Fund</b>	
<b>Belvedere</b>	
Belvedere Capital & CIP Reserve	4,558,501.71
Belvedere Disaster Recovery Fund	356,250.00
Belvedere Operating	1,303,594.83
Belvedere Operating Reserve	516,923.05
Belvedere PERS Retirement Trust	356,250.00
<b>Total Belvedere</b>	<u>7,091,519.59</u>
<b>Tiburon</b>	
Tiburon Capital & CIP Reserve	5,111,338.16
Tiburon Disaster Recovery Fund	643,750.00
Tiburon Operating	2,120,038.62
Tiburon Operating Reserve	683,930.00
Tiburon PERS Retirement Trust	643,750.00
<b>Total Tiburon</b>	<u>9,202,806.78</u>
<b>Total Local Agency Investment Fund</b>	<u>16,294,326.37</u>
<b>Total Checking/Savings</b>	16,866,685.34
<b>Other Current Assets</b>	
Petty Cash	881.92
<b>Total Other Current Assets</b>	<u>881.92</u>
<b>Total Current Assets</b>	<u>16,867,567.26</u>
<b>Fixed Assets</b>	
Land	49,295.00
<b>Main Plant</b>	
<b>Chlorination</b>	
A/D - Chlorination	-10,888.00
Cost - Chlorination	10,888.00
<b>Total Chlorination</b>	<u>0.00</u>
<b>Collection &amp; Treatment</b>	
A/D - Collection & Treatment	-1,473,263.40
Cost - Collection & Treatment	1,484,374.72
<b>Total Collection &amp; Treatment</b>	<u>11,111.32</u>
<b>Electrical</b>	
A/D - Electrical	-964,978.83
Cost - Electrical	2,025,892.00
<b>Total Electrical</b>	<u>1,060,913.17</u>
<b>Main Plant General</b>	
A/D Main Plant General	-15,044,092.58
Cost Main Plant General	20,353,877.67
<b>Total Main Plant General</b>	<u>5,309,785.09</u>
<b>Mechanical</b>	
A/D - Mechanical	-2,147,033.44
Cost - Mechanical	2,838,343.00
<b>Total Mechanical</b>	<u>691,309.56</u>
<b>Miscellaneous</b>	
A/D - Miscellaneous	-114,856.76
Cost - Miscellaneous	190,088.48
<b>Total Miscellaneous</b>	<u>75,231.72</u>

## Balance Sheet

As of May 31, 2023

01/09/24

Accrual Basis

	<u>May 31, 23</u>
Odor Control	
A/D - Odor Control	-571,487.67
Cost - Odor Control	579,819.95
Total Odor Control	<u>8,332.28</u>
Total Main Plant	7,156,683.14
Misc Equipment	
A/D - Misc Equipment	-23,619.00
Cost - Misc Equipment	23,619.00
Total Misc Equipment	0.00
Office Equipment	
A/D - Office Equipment	-44,909.21
Cost - Office Equipment	57,113.90
Total Office Equipment	<u>12,204.69</u>
Paradise Cove Plant	
A/D - P.C. Plant	-726,494.42
Cost - P.C. Plant	2,064,811.80
Total Paradise Cove Plant	<u>1,338,317.38</u>
Pump Stations - Belvedere	
A/D - Pump Stations Belv	-952,684.59
Cost - Pump Stations Belv	1,239,961.63
Total Pump Stations - Belvedere	<u>287,277.04</u>
Pump Stations - Tiburon	
A/D - Pump Stations Tib	-1,640,616.27
Cost - Pump Stations Tib	3,357,916.76
Total Pump Stations - Tiburon	<u>1,717,300.49</u>
Sewer Lines - Belvedere	
A/D - Sewer Lines Belv	-2,011,189.52
Cost - Sewer Lines Belv	6,759,768.16
Total Sewer Lines - Belvedere	<u>4,748,578.64</u>
Sewer Lines - Tiburon	
A/D - Sewer Lines Tib	-3,673,817.15
Cost - Sewer Lines Tib	7,191,490.50
Total Sewer Lines - Tiburon	<u>3,517,673.35</u>
Vehicles	
A/D - Vehicles	-340,537.79
Cost - Vehicles	631,408.36
Total Vehicles	<u>290,870.57</u>
Total Fixed Assets	<u>19,118,200.30</u>
<b>TOTAL ASSETS</b>	<b><u>35,985,767.56</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	7,214.95
Total Accounts Payable	<u>7,214.95</u>
Other Current Liabilities	
Compensated Absences Current	186,051.95
MPR Zion Loan Current Payable	595,000.00
MPR Zion Loan Interest Payable	41,292.00
Retainage Payable	72,711.88
Total Other Current Liabilities	<u>895,055.83</u>
Total Current Liabilities	<u>902,270.78</u>

**Balance Sheet**

As of May 31, 2023

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	<u>May 31, 23</u>
<b>Long Term Liabilities</b>	
MPR Zion Loan Payable	6,065,000.00
Pension-related Liabilities	-3,071,948.00
2061 · OPEB Related Liability	309,325.00
2960 · Deferred Debt Refinancing Costs	107,411.20
	<hr/>
<b>Total Long Term Liabilities</b>	3,409,788.20
	<hr/>
<b>Total Liabilities</b>	4,312,058.98
	<hr/>
<b>Equity</b>	
3900 · Net Assets	31,125,661.66
Net Income	548,046.92
	<hr/>
<b>Total Equity</b>	31,673,708.58
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>35,985,767.56</u></b>



**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
 July through September 2023

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5000 · Property Taxes / AD VALOREM</b>				
5001.2 · TEETER	0.00	905,000.00	-905,000.00	0.0%
5002 · UNSEC	0.00	15,000.00	-15,000.00	0.0%
5003 · PUNS / PRIOR UNSECURED	0.00	1,500.00	-1,500.00	0.0%
5004 · REDEMPTION / RDMP	459.57	0.00	459.57	100.0%
5006 · SPLU	0.00	0.00	0.00	0.0%
5041 · SUPSEC	1,428.58	20,000.00	-18,571.42	7.1%
5043 · SECU	0.00	0.00	0.00	0.0%
5046 · Excess ERAF	0.00	255,314.00	-255,314.00	0.0%
5280 · HOPTR	0.00	3,000.00	-3,000.00	0.0%
5483 · Other tax	0.00	7,000.00	-7,000.00	0.0%
<b>Total 5000 · Property Taxes / AD VALOREM</b>	1,888.15	1,206,814.00	-1,204,925.85	0.2%
<b>5007 · Sewer Service Charge</b>				
5007.1 · Sewer Service - Tiburon Ops	0.00	4,861,118.00	-4,861,118.00	0.0%
5007.2 · Sewer Service-Belv Ops	0.00	0.00	0.00	0.0%
5007.3 · Sewer Service-Belv Cap	0.00	0.00	0.00	0.0%
5007.4 · Other User Fees	0.00	38,700.00	-38,700.00	0.0%
5007.5 · Sewer Service - Tiburon Cap	0.00	246,296.00	-246,296.00	0.0%
<b>Total 5007 · Sewer Service Charge</b>	0.00	5,146,114.00	-5,146,114.00	0.0%
<b>5201 · INTEREST</b>				
5201.1 · Interest County of Marin	565.07	0.00	565.07	100.0%
5201.2 · Interest LAIF	0.00	100,000.00	-100,000.00	0.0%
<b>Total 5201 · INTEREST</b>	565.07	100,000.00	-99,434.93	0.6%
<b>5900.10 · Paradise Sewer Line Ext. Fees</b>	0.00	15,479.10	-15,479.10	0.0%
<b>5900.3 · Connection Fees</b>				
5900.30 · Connection Permit Fees	6,600.00	16,250.00	-9,650.00	40.6%
5900.31 · Collection	75,200.00	200,000.00	-124,800.00	37.6%
5900.34 · Treatment	119,078.00	200,000.00	-80,922.00	59.5%
<b>Total 5900.3 · Connection Fees</b>	200,878.00	416,250.00	-215,372.00	48.3%
<b>5900.4 · Inspection Permit Fees</b>	2,100.00	16,250.00	-14,150.00	12.9%
<b>5900.5 · SASM Expense Reimb.</b>	0.00	75,000.00	-75,000.00	0.0%
<b>5900.9 · Other Income</b>	0.00	100.00	-100.00	0.0%
<b>Total Income</b>	205,431.22	6,976,007.10	-6,770,575.88	2.9%
<b>Gross Profit</b>	205,431.22	6,976,007.10	-6,770,575.88	2.9%
<b>Expense</b>				
<b>6000 · Administrative Expenses</b>				
6001 · Advertising	0.00	2,000.00	-2,000.00	0.0%
6002 · Outreach & Newsletter	0.00	0.00	0.00	0.0%
6008 · Audit & Accounting	4,674.46	40,000.00	-35,325.54	11.7%
6017 · Consulting Fees	25,859.30	100,000.00	-74,140.70	25.9%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	9,252.01	15,000.00	-5,747.99	61.7%
6018.2 · Standby Mileage Expense Reimb	368.86	8,000.00	-7,631.14	4.6%
<b>Total 6018 · Travel &amp; Meetings</b>	9,620.87	23,000.00	-13,379.13	41.8%
6020 · Continuing Education	2,761.18	10,000.00	-7,238.82	27.6%
6021 · County Fees	3,356.05	16,590.00	-13,233.95	20.2%
6024 · Director Fees	489.32	9,000.00	-8,510.68	5.4%
6025 · Dues & Subscriptions	12,593.91	33,000.00	-20,406.09	38.2%
6026 · Elections	0.00	0.00	0.00	0.0%
6033 · Insurance				
6033.1 · Insurance - SD5 Property	63,641.62	100,000.00	-36,358.38	63.6%
6033.2 · Insurance - SD5 Liability	19,585.50	60,000.00	-40,414.50	32.6%
6033.3 · Insurance - SD5 Auto	6,334.87	10,000.00	-3,665.13	63.3%
<b>Total 6033 · Insurance</b>	89,561.99	170,000.00	-80,438.01	52.7%

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
**July through September 2023**

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
6039 · Legal	4,338.50	50,000.00	-45,661.50	8.7%
6047 · Office Supplies	1,653.47	11,000.00	-9,346.53	15.0%
6056 · Postage	194.00	1,300.00	-1,106.00	14.9%
6059 · Pollution Prevention/Public Edu	161.44	5,500.00	-5,338.56	2.9%
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
<b>Total 6000 · Administrative Expenses</b>	<b>155,264.49</b>	<b>471,390.00</b>	<b>-316,125.51</b>	<b>32.9%</b>
<b>7000 · Ops &amp; Maintenance Expenses</b>				
<b>7010 · Pumps &amp; Lines Maintenance</b>				
7011 · Pumps & Lines Maintenance	8,490.23	200,000.00	-191,509.77	4.2%
7013 · Emergency Line Repair	20,550.00	100,000.00	-79,450.00	20.6%
<b>Total 7010 · Pumps &amp; Lines Maintenance</b>	<b>29,040.23</b>	<b>300,000.00</b>	<b>-270,959.77</b>	<b>9.7%</b>
<b>7020 · Main Plant Maintenance</b>				
7021 · Plant Maintenance Supplies	4,974.16	80,000.00	-75,025.84	6.2%
7022 · Plant Maint. Parts & Service	21,779.87	300,000.00	-278,220.13	7.3%
7023 · Janitorial Supplies & Service	1,249.81	10,000.00	-8,750.19	12.5%
7024 · Main Plant Chemicals	14,548.28	165,000.00	-150,451.72	8.8%
7025 · Lab Supplies & Chemicals	8,771.80	25,000.00	-16,228.20	35.1%
7027 · Electrical & Instrument	-2,846.10	30,000.00	-32,846.10	-9.5%
7028 · Grounds Maintenance	1,967.01	8,000.00	-6,032.99	24.6%
7029 · Main Plant Sludge Disposal	15,938.12	55,000.00	-39,061.88	29.0%
<b>Total 7020 · Main Plant Maintenance</b>	<b>66,382.95</b>	<b>673,000.00</b>	<b>-606,617.05</b>	<b>9.9%</b>
<b>7040 · Paradise Cove Plant Maint</b>				
7041 · Paradise Parts & Service	8,199.41	20,000.00	-11,800.59	41.0%
7042 · Paradise Supplies & Chemicals	3,956.42	6,500.00	-2,543.58	60.9%
7043 · Paradise Sludge Disposal	0.00	3,000.00	-3,000.00	0.0%
<b>Total 7040 · Paradise Cove Plant Maint</b>	<b>12,155.83</b>	<b>29,500.00</b>	<b>-17,344.17</b>	<b>41.2%</b>
<b>7050 · Monitoring</b>				
7051 · Main Plant Lab Monitoring	7,854.75	50,000.00	-42,145.25	15.7%
7052 · Paradise Cove Monitoring	640.00	10,000.00	-9,360.00	6.4%
7053 · Chronic Toxicity	1,112.50	15,000.00	-13,887.50	7.4%
<b>Total 7050 · Monitoring</b>	<b>9,607.25</b>	<b>75,000.00</b>	<b>-65,392.75</b>	<b>12.8%</b>
<b>7060 · Permits/Fees</b>				
7061 · Main Plant NPDES Renewal	13,675.25	0.00	13,675.25	100.0%
7062 · Permits/Fees - General	32,011.73	50,000.00	-17,988.27	64.0%
7063 · Paradise Cove Permits/Fees	514.75	9,000.00	-8,485.25	5.7%
7064 · Paradise Cove NPDES Renewal	0.00	0.00	0.00	0.0%
<b>Total 7060 · Permits/Fees</b>	<b>46,201.73</b>	<b>59,000.00</b>	<b>-12,798.27</b>	<b>78.3%</b>
<b>7070 · Truck Maintenance</b>				
7071 · Fuel	3,775.80	20,000.00	-16,224.20	18.9%
7072 · Maintenance	4,130.83	30,000.00	-25,869.17	13.8%
<b>Total 7070 · Truck Maintenance</b>	<b>7,906.63</b>	<b>50,000.00</b>	<b>-42,093.37</b>	<b>15.8%</b>
<b>Total 7000 · Ops &amp; Maintenance Expenses</b>	<b>171,294.62</b>	<b>1,186,500.00</b>	<b>-1,015,205.38</b>	<b>14.4%</b>
<b>8000 · Salaries and Benefits Expenses</b>				
8001 · Salaries	387,858.58	1,598,548.00	-1,210,689.42	24.3%
8003 · Overtime	27,484.41	100,000.00	-72,515.59	27.5%
8004 · Standby Pay	18,546.23	80,000.00	-61,453.77	23.2%
8005 · Employee Incentives	8,000.00	60,000.00	-52,000.00	13.3%
8006 · Vacation Buyout	28,100.08	80,000.00	-51,899.92	35.1%
8013 · Payroll Taxes	33,413.29	110,000.00	-76,586.71	30.4%
8015 · Payroll/Bank Fees	2,474.23	7,000.00	-4,525.77	35.3%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	-2,456.31	272,332.00	-274,788.31	-0.9%
8019.08 · PERS Retirement - CalPERS UAL	0.00	0.00	0.00	0.0%
<b>Total 8019 · PERS Retirement</b>	<b>-2,456.31</b>	<b>272,332.00</b>	<b>-274,788.31</b>	<b>-0.9%</b>

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
**July through September 2023**

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
<b>8020 · Employee Health</b>				
8020.05 · Employee Health	70,790.79	290,000.00	-219,209.21	24.4%
8021 · Employee Health Deductions	-1,175.96	0.00	-1,175.96	100.0%
<b>Total 8020 · Employee Health</b>	69,614.83	290,000.00	-220,385.17	24.0%
<b>8022 · Retiree Health</b>				
8022.05 · Retiree Health	13,511.37	80,144.00	-66,632.63	16.9%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	140,000.00	-140,000.00	0.0%
8022 · Retiree Health - Other	15,017.94			
<b>Total 8022 · Retiree Health</b>	28,529.31	220,144.00	-191,614.69	13.0%
<b>8023 · Workers Comp Insurance</b>	48,373.00	58,000.00	-9,627.00	83.4%
<b>Total 8000 · Salaries and Benefits Expenses</b>	655,937.65	2,882,024.00	-2,226,086.35	22.8%
<b>8500 · Other Operating Expenses</b>				
8510 · Data/Alarms/IT Supp & Licensing	42,577.93	100,000.00	-57,422.07	42.6%
8515 · Safety	33,595.08	60,000.00	-26,404.92	56.0%
8520 · Personal Protection/Safety Wear	984.81	15,000.00	-14,015.19	6.6%
8530 · Telephone				
8531 · Main Plant Telephones	3,235.13	11,000.00	-7,764.87	29.4%
8532 · Paradise Cove Telephones	595.86	500.00	95.86	119.2%
8533 · Pumps & Lines Telephones	1,081.13	7,000.00	-5,918.87	15.4%
<b>Total 8530 · Telephone</b>	4,912.12	18,500.00	-13,587.88	26.6%
8540 · Utilities				
8541 · Water	702.67	9,000.00	-8,297.33	7.8%
8542 · Main Plant Utilities	44,334.68	230,000.00	-185,665.32	19.3%
8543 · Paradise Cove Utilities	4,448.33	22,000.00	-17,551.67	20.2%
8544 · Pump Station Utilities	8,469.92	48,000.00	-39,530.08	17.6%
<b>Total 8540 · Utilities</b>	57,955.60	309,000.00	-251,044.40	18.8%
<b>Total 8500 · Other Operating Expenses</b>	140,025.54	502,500.00	-362,474.46	27.9%
<b>Total Expense</b>	1,122,522.30	5,042,414.00	-3,919,891.70	22.3%
<b>Net Ordinary Income</b>	-917,091.08	1,933,593.10	-2,850,684.18	-47.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>9100 · Capital Expenditures</b>				
<b>9200 · Main Plant Equipment Capital</b>				
9201.1 · M.P. Roll-Up Doors	59,081.00	75,000.00	-15,919.00	78.8%
9201.2 · M.P. Corrosion Protection	0.00	150,000.00	-150,000.00	0.0%
9208 · M.P. Chem Feed Trx Pump Rplcmnt	0.00	0.00	0.00	0.0%
9213 · M.P. Digester				
9213.1 · Digester Rehab	11,807.57	600,000.00	-588,192.43	2.0%
<b>Total 9213 · M.P. Digester</b>	11,807.57	600,000.00	-588,192.43	2.0%
9216 · M.P. Secondary Clarifier				
9216.1 · Scum Removal Project FY22-23	0.00	300,000.00	-300,000.00	0.0%
<b>Total 9216 · M.P. Secondary Clarifier</b>	0.00	300,000.00	-300,000.00	0.0%
9217 · SD5 Shop Rplcmnt /Ops Control				
9217.1 · FY23-24 Shop Rehab	42,512.21	100,000.00	-57,487.79	42.5%
<b>Total 9217 · SD5 Shop Rplcmnt /Ops Control</b>	42,512.21	100,000.00	-57,487.79	42.5%
9229.8 · Vehicle Replacement	58,971.50			
<b>Total 9200 · Main Plant Equipment Capital</b>	172,372.28	1,225,000.00	-1,052,627.72	14.1%
<b>9300 · Pumps &amp; Lines Capital</b>				
9301 · Tiburon Sewer Line Rehab Prog	136,628.57			
9303 · CCTV Sewer Project	0.00	250,000.00	-250,000.00	0.0%
9304 · Belvedere Sewer Line Rehab Prog	91,085.72			
9305 · Valve/Wet Well Replacements				
9305.2 · Tiburon Wet Well Rehab	0.00	50,000.00	-50,000.00	0.0%
<b>Total 9305 · Valve/Wet Well Replacements</b>	0.00	50,000.00	-50,000.00	0.0%

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
**July through September 2023**

	Jul - Sep 23	Budget	\$ Over Budget	% of Budget
9306 · PS Pump & Valve Replacements	0.00	100,000.00	-100,000.00	0.0%
9309 · BPS #1 Generator Replcmnt	0.00	600,000.00	-600,000.00	0.0%
9313 · Manholes/Rodholes	0.00	75,000.00	-75,000.00	0.0%
<b>Total 9300 · Pumps &amp; Lines Capital</b>	<b>227,714.29</b>	<b>1,075,000.00</b>	<b>-847,285.71</b>	<b>21.2%</b>
9400 · Paradise Cove Capital				
9407 · P.C. Pump Replacement	0.00	25,000.00	-25,000.00	0.0%
9408 · P.C. Access Rd Imprvmnts	0.00	100,000.00	-100,000.00	0.0%
<b>Total 9400 · Paradise Cove Capital</b>	<b>0.00</b>	<b>125,000.00</b>	<b>-125,000.00</b>	<b>0.0%</b>
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	14,112.53	50,000.00	-35,887.47	28.2%
9520 · Undesignated Cap - P.C. Plant	0.00	25,000.00	-25,000.00	0.0%
9530 · Undesignated Cap - P & L	0.00	50,000.00	-50,000.00	0.0%
<b>Total 9500 · Undesignated Capital</b>	<b>14,112.53</b>	<b>125,000.00</b>	<b>-110,887.47</b>	<b>11.3%</b>
<b>Total 9100 · Capital Expenditures</b>	<b>414,199.10</b>	<b>2,550,000.00</b>	<b>-2,135,800.90</b>	<b>16.2%</b>
9700 · Debt Service				
9730 · Debt Service - MPR Project				
9730.01 · Zion Loan - Principal	610,000.00	610,000.00	0.00	100.0%
9730.02 · Zion Loan - Interest	75,205.99	142,848.00	-67,642.01	52.6%
<b>Total 9730 · Debt Service - MPR Project</b>	<b>685,205.99</b>	<b>752,848.00</b>	<b>-67,642.01</b>	<b>91.0%</b>
<b>Total 9700 · Debt Service</b>	<b>685,205.99</b>	<b>752,848.00</b>	<b>-67,642.01</b>	<b>91.0%</b>
<b>Total Other Expense</b>	<b>1,099,405.09</b>	<b>3,302,848.00</b>	<b>-2,203,442.91</b>	<b>33.3%</b>
<b>Net Other Income</b>	<b>-1,099,405.09</b>	<b>-3,302,848.00</b>	<b>2,203,442.91</b>	<b>33.3%</b>
<b>Net Income</b>	<b>-2,016,496.17</b>	<b>-1,369,254.90</b>	<b>-647,241.27</b>	<b>147.3%</b>

**Sanitary Distr. No.5 of Marin Co.**  
**Monthly O.T. Report**  
**December 2023**

01/09/24

Accrual Basis

Item #2C

Type	Date	Num	Name	Memo	Amount	Balance
<b>Alvarez, Joel</b>						
Check	12/29/23	665	Alvarez, Joel	02.00 Hrs. O.T. @ 1.5x	147.57	147.57
Total Alvarez, Joel					147.57	147.57
<b>Balf, Abigail</b>						
Check	12/15/23	653	Balf, Abigail	02.00 Hrs. O.T. @ 1.5x	133.86	133.86
Check	12/15/23	653	Balf, Abigail	01.00 Hrs. O.T. @ 2.0x	89.24	223.10
Total Balf, Abigail					223.10	223.10
<b>Bilsborough, Chad</b>						
Check	12/15/23	654	Bilsborough, Chad	32.00 Hrs O.T. @ 1.5x	2,603.04	2,603.04
Check	12/15/23	654	Bilsborough, Chad	20.00 Hrs. O.T. @ 2.0x	2,169.20	4,772.24
Check	12/29/23	667	Bilsborough, Chad	18.00 Hrs O.T. @ 1.5x	1,504.88	6,277.12
Check	12/29/23	667	Bilsborough, Chad	06.00 Hrs. O.T. @ 2.0x	650.76	6,927.88
Total Bilsborough, Chad					6,927.88	6,927.88
<b>Collodi, Peter</b>						
Check	12/29/23	668	Collodi, Peter	09.00 Hrs. O.T. @ 1.5x	573.62	573.62
Check	12/29/23	668	Collodi, Peter	00.00 Hrs. O.T. @ 2.0x	169.96	743.58
Total Collodi, Peter					743.58	743.58
<b>Cottrell, Rulon</b>						
Check	12/15/23	656	Cottrell, Rulon	09.00 Hrs. O.T. @ 1.5x	1,030.19	1,030.19
Check	12/29/23	669	Cottrell, Rulon	15.00 Hrs. O.T. @ 1.5x	1,716.98	2,747.17
Total Cottrell, Rulon					2,747.17	2,747.17
<b>Dohrmann, Robin</b>						
Check	12/15/23	657	Dohrmann, Robin	05.75 Hrs. O.T. @ 1.5x	568.56	568.56
Check	12/29/23	670	Dohrmann, Robin	00.75 Hrs. O.T. @ 1.5x	74.16	642.72
Total Dohrmann, Robin					642.72	642.72
<b>La Torre, Daniel P.</b>						
Check	12/29/23	672	La Torre, Daniel P.	02.00 Hrs. O.T. @ 1.5x	207.66	207.66
Check	12/29/23	672	La Torre, Daniel P.	02.00 Hrs. O.T. @ 2.0x	276.88	484.54
Total La Torre, Daniel P.					484.54	484.54
<b>Salazar, Ignacio</b>						
Check	12/15/23	662	Salazar, Ignacio	01.00 Hrs. O.T. @ 1.5x	63.74	63.74
Total Salazar, Ignacio					63.74	63.74
<b>Triola, Joseph</b>						
Check	12/15/23	664	Triola, Joseph	02.00 Hrs. O.T. @ 1.5x	179.37	179.37
Check	12/15/23	664	Triola, Joseph	00.00 Hrs. O.T. @ 2.0x	239.16	418.53
Total Triola, Joseph					418.53	418.53
<b>TOTAL</b>					<b>12,398.83</b>	<b>12,398.83</b>

## 12-Month Laddered Portfolio of U.S. Treasury Securities with Quarterly Principal Maturities

Investment Date	Investment Amount	Investment Term	Maturity Date	Annual Yield (12-27-2023)	Year 1 Earnings <sup>4</sup>
1/2/2024	1,250,000	3 months	3/31/2024	5.35%	16,000
1/2/2024	1,250,000	6 months	6/30/2024	5.15%	32,000
1/2/2024	1,250,000	9 months	9/30/2024	4.90%	46,000
1/2/2024	1,250,000	12 months	12/31/2024	4.75%	59,000
	<b>5,000,000</b>				<b>153,000</b>

Reinvestment Date <sup>1</sup>	Reinvestment Amount	Reinvestment Term	Maturity Date <sup>2</sup>	Annual Yield (12-27-2023) <sup>3</sup>	Year 1 Earnings <sup>4</sup>
3/31/2024	1,266,000	12 months	3/31/2025	4.75%	45,000
6/30/2024	1,282,000	12 months	6/30/2025	4.75%	31,000
9/30/2024	1,296,000	12 months	9/30/2025	4.75%	16,000
	<b>3,844,000</b>				<b>92,000</b>

<b>Year 1 Gross Interest Earnings</b>	<b>4.90%</b>	<b>245,000</b>
<b>One-Time Up-Front Expenses</b>	<b>-0.41%</b>	<b>(20,250)</b>
<b>On-Going Annual Expenses</b>	<b>-0.25%</b>	<b>(12,250)</b>
<b>Year 1 Net Interest Earnings</b>	<b>4.25%</b>	<b>212,500</b>

<sup>1</sup> Re-investment of the proceeds from each maturing Treasury security.

<sup>2</sup> Denotes securities that will also generate interest earnings during year 2.

<sup>3</sup> Re-investment rate as of 12/27/2023; actual re-investment rate will be higher or lower.

<sup>4</sup> Earnings are rounded to the nearest thousand dollars.

# January 2024

January 2024							February 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 31	Jan 1, 24	2	3	4	5	6
		RLD: Update All PR Deductions (Hlth & Vision)				
		Board of Directors \$				
				DL Maint + Collxn	SASM BILL: OCT-DEC	
				JA Permits Review	Jayne Mulloy!!! + PERS Retirement DUE	
				JR Inspector Review		
				RC Ops Superintendent		
7	8	9	10	11	12	13
		RLD: Update All PR Deductions (Hlth & Vision)				
	Board of Directors \$		4:30PM CIP Mtg: 2nd	4:00pm Ark Deadline @ High Noon today!		
	SASM BILL: OCT-DEC			4:30pm Finance Committee Meeting (Microsoft Teams)		
	Timesheets: Part I, Act II 8:00am PG&E Power Interruption					
14	15	16	17	18	19	20
		1099s				
		W2s				
	CalPERS 457			5PM SD5 Reg Board Mtg: 3rd Thursday ea/mo.		
21	22	23	24	25	26	27
		1099s				
		W2s				
	Timesheets				Tony's Birthday	
28	29	30	31	Feb 1	2	3
		1099s				
		W2s				
Robin's BDay		CalPERS 457	1099's to be mailed out to recipients (Board Members, atty's, various vendors -			

# February 2024

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3					1	2	
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 28	29	30	31	Feb 1	2	3
4 Tony Rubio's Hire Date: 2.4.2008	5 Jayne Mulloy!!! + PERS Retirement DUE	6	7	8 4:00pm Ark Deadline @ High Noon today! 4:30pm Finance Committee Meeting (Microsoft Teams Meeting) - Tony	9	10
11	12	13	14	15	16	17
TR SWRCB (Drinking) Water Distribution (Cert #53462, GD2), expires 6.1.2024 (send in early)						
TR SWRCB (Drinking) Water Treatment (Cert #44430, GT2), expires 6.1.2024 (send in early)						
Chad Bilsborough's Hire Date: 2.11.2019	Steve D's Bday Timesheets: Part I, Act II		4:30PM CIP Mtg: 2nd Wednesday ea/mo:	5PM SD5 Reg Board Mtg: 3rd Thursday CalPERS 457 Chad B's BDay		
18	19	20	21	22	23	24
Confirm 1099-MISC Info and Report to IRS						
				9:00am Hearing Test (2001 Paradise Dr; In front of chemical doors.) - Rulon (Casey) Cottrell		Abby's Balf's BDay
25	26	27	28	29	Mar 1	2
Confirm 1099-MISC Info and Report to IRS						
	Timesheets	Robin Dohrmann's Hire Date: 2.27.13		CalPERS 457		