

**Minutes of a Regular Board Meeting
Sanitary District No. 5 of Marin County
Thursday, April 16, 2020**

5:00 P.M. REGULAR BOARD MEETING

CORONAVIRUS (COVID-19) ADVISORY NOTICE

On March 16, 2020, the Marin County Public Health Officer issued a legal order directing residents to shelter at home for three weeks beginning March 17, and that order was superseded on March 31, 2020, by an updated order that further directed residents to shelter at home until May 3, 2020. The newly issued order continues to limit activity, travel and business functions to only the most essential needs.

Additional information is available at <https://coronavirus.marinhhs.org>

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Board Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the District's Regular Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Board Meeting:

Call in number: (425) 436-6355

Participant Code: 707489

CALL TO ORDER by President Catharine Benediktsson at 5:01P.M.

ROLL CALL

Directors present:	Catharine Benediktsson, President Tod Moody, Vice President Richard Snyder, Secretary John Carapiet, Director Michael Lasky, Director
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

- Director Carapiet inquired into the status of standardized letter(s) re non-compliant homes within the District, in need of private lateral repair/replacement, based on prior notification from SD5 to said residents

CONSENT CALENDAR:

1. Approval of March 19, 2020 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for March 13, 2020 through April 9, 2020; JP Morgan Chase Bank Check No. 7464 through Check No. 7502, all transactions totaling in the amount of \$214,227.13; and Review and Receive March 2020 Payroll, in the amount of \$101,096.61 (Dohrmann)
3. Receipt of Financial Reports for March 2020 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. PUBLIC HEARING: Second Reading: Amendments to SD5 Ordinance No. 2014-02 re Sewer Lateral Inspection Program and Notification Requirements for Multiple Properties Sharing Same Lateral Sewer (Rubio) – Action

Discussion by the Board. Motion (Snyder/Moody) to accept the Second Reading of Amendments to SD5 Ordinance No. 2014-02 re Sewer Lateral Inspection Program and Notification Requirements for Multiple Properties Sharing Same Lateral Sewer. Passed unanimously.

6. Possible Testing for COVID-19 in Wastewater Systems and ability to assess its presence at SD5 (The University of Arizona, Water & Energy Sustainable Technology Center *Sewage Surveillance: West Tests Wastewater To Determine Coronavirus Presence in Communities* <https://west.arizona.edu/news/2020/03/sewage-surveillance-west-tests-wastewater-determine-coronavirus-presence-communities> (Rubio) - Action

Discussion by the Board. No action taken, direction given.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

7. Capital Improvement Program Committee (Carapiet/Moody) –Action Item Log provided
8. Finance & Fiscal Oversight Committee (Carapiet/Snyder)
9. Governance Committee (Snyder/Moody)
10. Personnel Committee (Moody/Lasky)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS:

13. *Nature Magazine article*, How Sewage Could Reveal True Scale Of Coronavirus Outbreak, Smriti Mallapaty - <https://www.nature.com/articles/d41586-020-00973-x>
14. *Bloomberg Magazine article*, Corona Virus in Sewage Portended COVID19 Outbreak in Dutch City, Jason Gayle - <https://www.bloomberg.com/news/articles/2020-03-31/coronavirus-in-sewage-portended-covid-19-outbreak-in-dutch-city>

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on May 21st, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Catharine Benediktsson
President, Board of Directors



Richard Snyder
Secretary, Board of Directors