

Omar Arias-Montez, President
John Carapiet, Vice President
Tod Moody, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, December 18th, 2025

5:00 P.M. REGULAR BOARD MEETING

Teleconference Location:

Director Richard Snyder	Director Catherine Benediktsson
10 Pomander Way	2352 Mar East Street
Belvedere CA 94920	Tiburon CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Way Belvedere CA 94920 & DIRECTOR BENEDIKTSSON FROM 2352 Mar East Street Tiburon CA 94920

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of November 20th, 2025 Regular Board Meeting Minutes
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from November 14th, 2025, through December 11th, 2025, (JP Morgan Chase Bank, check no.11597 through check no. 11659, all transactions totaling \$635,756.63 and receive November 2025 payroll, in the sum of \$142,723.68 (Rubio)
3. Receipt of Financial Reports through December 11th, 2025 (Rubio)
4. Approval of PCO#3 Digester Rehab Change Order of \$66,133 for the excavation and replacement of failed closed plug valve on Digester Drain Line (Rubio)

MANAGEMENT REPORTS:

5. District Manager Summary Report (Rubio)

NEW BUSINESS:

6. Presentation by Kat Harris of Perotti & Carrade of the Sanitary District No 5 of Marin County's FY24-25 Audited Financial Statements, prepared by Perotti & Carrade (Certified Public Accountants in Marin County) and acceptance of final report – Action (Rubio)

PUBLIC HEARING:

7. Consideration to accept and approve updating Board Policies and Procedures and setting Director Compensation @ \$150 per meeting per approval of Ordinance 2026-01.
 - a. 1st Reading of Ordinance 2026-01 *AN ORDINANCE OF THE MARIN COUNTY SANITARY DISTRICT NO. 5 AMENDING EXISTING SECTION 2.05.010(4) OF THE MARIN COUNTY SANITARY DISTRICT NO. 5 CODE TO INCREASE BOARD MEMBER COMPENSATION*
8. Review and discuss redline edits to the Districts sewer use ordinance as it pertains to lateral sewers. Action (Rubio)
 - a. 1st Reading of Ordinance 2026-02 *“AN AMENDED ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, THE INSTALLATION OF LATERAL SEWERS AND PUBLIC SEWER MAIN EXTENSIONS, PROVIDING PERMITS AND FIXING FEES FOR THE INSTALLATION AND CONNECTION OF SANITARY SEWERS, REGULATING THE DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE PROVISIONS THEREOF”- Action (Rubio)*

UNFINISHED BUSINESS:

9. Discussion and possible action regarding District Manager’s compensation under Employment Contract.

COMMITTEE REPORTS:

10. Capital Improvement Program Committee (Carapiet/Moody)
11. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
12. Governance Committee (Arias/Snyder)
13. Personnel Committee (Snyder/Carapiet)
14. Solar Ad-Hoc Meeting (Moody/Benediktsson)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

CLOSED SESSION:

RECONVENE TO OPEN SESSION:

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 15, 2026, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or hr@sani5.org at least two days prior to the meeting.