

**NOTICE AND AGENDA  
Regular Board Meeting  
Sanitary District No. 5 of Marin County  
Thursday, July 16, 2020**

**5:00 P.M. REGULAR BOARD MEETING**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

On March 16, 2020, the Marin County Public Health Officer issued a legal order directing residents to shelter at home for three weeks beginning March 17, and that order was superseded on March 31, 2020, by an updated order that further directed residents to shelter at home until May 3, 2020, superseded by another updated order that directs residents to shelter at home until May 31, 2020.

**The newly issued order continues to limit activity, travel and business functions to only the most essential needs. Additional information is available at <https://coronavirus.marinhhs.org>**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

**How to Submit Public Comments:**

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

**Public Comments are to be submitted via email to [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org).**

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Join Zoom Meeting by clicking on the following link:**

**<https://us02web.zoom.us/j/6230620778>**

**Meeting ID: 623 062 0778**

**or join by phone:**

**Call in number: (669) 900-9128    Participant Code: 623 062 0778**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**CONSENT CALENDAR:**

1. Approval of June 18, 2020 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for June 12, 2020 through July 9, 2020; JP Morgan Chase Bank Check No. 7612 through Check No. 7666, all transactions totaling in the amount of \$588,235.09; and Receive June 2020 Payroll, in the amount of \$103,586.35 (Dohrmann)
3. Receipt of Financial Reports for June 2020 (Dohrmann)

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

**NEW BUSINESS:**

5. Final Review of SD5 FY2020-2021 Budget Zone Comparison Chart: 5-year history-based 10-year Projection re Income vs. Expense Intersection (Rubio) – Action
6. Review & accept Collection System Master Plan Proposal from HDR, Inc., and authorize District Manager to begin working with HDR, Inc., to complete a district-wide Collection System Master Plan (Rubio) – Action

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

7. Capital Improvement Program Committee (Carapiet/Moody)
8. Finance & Fiscal Oversight Committee (Carapiet/Snyder)
9. Governance Committee (Snyder/Moody)
10. Personnel Committee (Moody/Lasky)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on August 20, 2020, at 5:00 p.m.

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*  
*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*

**Minutes of a Regular Board Meeting  
Sanitary District No. 5 of Marin County  
Thursday, June 18, 2020**

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In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Call in number: (425) 436-6355    Participant Code: 707489**

**CALL TO ORDER** by President Catharine Benediktsson at 5:10 PM

**ROLL CALL**

Directors present: Catharine Benediktsson, President  
Tod Moody, Vice President  
Richard Snyder, Secretary  
John Carapiet, Director  
Michael Lasky, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Others present: Benjamin Stock, Burke, Williams, & Sorensen, LLC

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

- Deirdre McCrohan objected to the quality of call-in number provided to the public for attendance.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- Board Members requested changing from WebEx videoconferencing platform to Zoom videoconferencing platform.
- Director John Carapiet reiterated his concern by the number of residents in non-compliance with SD5's Sewer Use Regulations (Ord. No. 2014-02(A)).
- Director Snyder asked to revisit SD5's financial delta information. The Finance Committee is to review the subject and provide annual mapping (historical and projected) and charts.
- Vice President Moody offered to watch the upcoming changes in County of Marin ERAF distribution; money may be lost to other districts. The Finance Committee is to review the subject.
- Director John Carapiet inquired into solar panel site possibilities again, concerned about already costly usage via PG&E.

**ADJOURNMENT TO CLOSED SESSION (5:22p.m.):**

**CLOSED SESSION:**

1. Conference with Legal Counsel– Anticipated Litigation
  - i. Initiation of litigation pursuant to Government Code section 54956.9(d)(4): (75 potential cases)

2. Report out of Closed Session at 5:40 p.m.

No action taken. Direction given to Staff & Counsel.

**RECONVENE TO OPEN SESSION (5:40 p.m.):**

<b>ROLL CALL</b>	Directors present:	Catharine Benediktsson, President Tod Moody, Vice President Richard Snyder, Secretary John Carapiet, Director Michael Lasky, Director
	Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager

**CONSENT CALENDAR:**

3. Approval of May 21, 2020 Regular Board Meeting Minutes (Dohrmann)
4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for May 15, 2020 through June 11, 2020; JP Morgan Chase Bank Check No. 7565 through Check No. 7611, all transactions totaling in the amount of \$166,473.20; and Review and Receive May 2020 Payroll, in the amount of \$112,187.75 (Dohrmann)
5. Receipt of Financial Reports for May 2020 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 3 through No. 5 on the Consent Calendar. Passed unanimously.

**MANAGEMENT REPORTS:**

6. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

7. PUBLIC HEARING: Fiscal Year 2020-2021 Final Budget

- a. Public Comment

No public comments at this time.

- b. Consideration of adoption of Resolution No. 2020-06: A Resolution Approving and Adopting Fiscal Year 2020-2021 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2020-2021 (Rubio/Dohrmann) – Action

- Discussion by the Board. Motion (Snyder/Carapiet) to adopt Resolution No. 2020-06: A Resolution Approving and Adopting Fiscal Year 2020-2021 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2020-2021. For COVID19 tracking purposes, Board direction to Staff to provide annual financial map indicating SD5's delta.- Passed unanimously.

8. Consideration of adoption of Resolution No. 2020-07: A Resolution Approving and Adopting Fiscal Year 2020-2021 Financial Reserve/Fund Policies for the Belvedere and Tiburon/Paradise Cove Zones (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to adopt Resolution No. 2020-07: A Resolution Approving and Adopting Fiscal Year 2020-2021 Financial Reserve/Fund Policies for the Belvedere and Tiburon/Paradise Cove Zones. Passed unanimously.

9. Review and approval of new Job Descriptions consistent with the District's Management Succession Plan (Rubio) – Action

Discussion by the Board. Motion (Snyder/Lasky) to approve the new Job Descriptions consistent with the District's Management Succession Plan. Passed unanimously.

10. Review and approval of amendment to Employees' Memorandum of Understanding (MOU) updating section 7.4 of the MOU (Titles and Step Ranges) to indicate new positions of Wastewater Treatment Plant (WWTP) Operations Supervisor, WWTP Maintenance Supervisor, and WWTP Permits Administrative Technician Position (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to approve amendment to Employees' Memorandum of Understanding (MOU) updating section 7.4 of the MOU (Titles and Step Ranges) to indicate new positions of Wastewater Treatment Plant (WWTP) Operations Supervisor, WWTP Maintenance Supervisor, and WWTP Permits Administrative Technician Position. Passed unanimously.

11. Review and Approval of SD5 Organization Chart and Publicly Available Pay Scale for Fiscal Year 2020-2021 and Resolution No. 2020-08: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.3%) for All Sanitary District No. 5 of Marin County Employees – Represented and Unrepresented, both Effective July 1, 2020 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Moody) to approve Organization Chart and Publicly Available Pay Scale for Fiscal Year 2020-2021 and Resolution No. 2020-08: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.3%) for All Sanitary District No. 5 of Marin County Employees – Represented and Unrepresented, both Effective July 1, 2020. Passed unanimously.

12. Review and approval of annual updates to the District's Strategic Plan. (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to approve annual updates to the District's Strategic Plan. Passed unanimously.

13. Review and discuss Collection System Master Plan proposals (Rubio) – Action

Discussion by the Board. Direction given to Staff, no action taken.

#### **UNFINISHED BUSINESS:**

14. Review, discuss and provide direction to staff for possible future action regarding *Reuters Science News article*, How Sewer Science Could Ease Testing Pressure and Track COVID-19, Kate Kelland - <https://www.reuters.com/article/us-health-coronavirus-sewage/how-sewer-science-could-ease-testing-pressure-and-track-covid-19-idUSKBN22Q2I8> (Rubio) – Action

Discussion by the Board. Direction given, no action taken. Item to be continued to the next meeting.

#### **COMMITTEE REPORTS:**

15. Capital Improvement Program Committee (Carapiet/Moody) – Verbal report from Director

16. Finance & Fiscal Oversight Committee (Carapiet/Snyder) – Verbal report from Director

17. Governance Committee (Snyder/Moody)

18. Personnel Committee (Moody/Lasky)

**OTHER BUSINESS:** None.

**ENVIRONMENTAL:** None.

**CORRESPONDENCE:** None.

**INFORMATIONAL ITEMS:**

19. *CSDA Article*, Garamendi Introduces “Special Districts Provide Essential Services Act” for Districts’ Access to Federal COVID-19 Relief,” Vanessa Gonzales: <https://www.csdanet/blogs/vanessa-gonzales/2020/06/08/garamendi-introduces-special-districts-provide-ess>

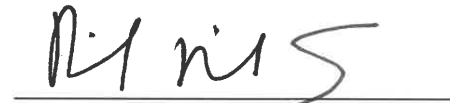
**ADJOURNMENT**

The Board adjourned at 6:58 p.m. adjourned to a Regular Board Meeting on July 16<sup>th</sup>, 2020, at 5:00 p.m..

Approved:

  
Catharine Benediktsson  
President, Board of Directors

Attest:

  
Richard Snyder  
Secretary, Board of Directors

**Sanitary Distr. No.5 of Marin Co.**  
**Warrant List Summary**  
 June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Amount
<b>JP Morgan Chase - Primary 7399</b>				
07/06/20	EFT	CalPERS	EFT Health Premium, July 2020, Cust #4163206459	-15,487.56
07/06/20	EFT	PERS	EFT PERS Retirement, June 2020 (AJE FY19-20)	-16,870.51
06/18/20	7612	Banshee Networks, Inc.	Computer/IT Support, May - Jun 2020 (AJE FY20-21)	-2,037.94
06/18/20	7613	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, June - Jul, 2020	-568.13
06/18/20	7614	Mill Valley Refuse Service, Inc.	Garbage Service + 1 yd rental + Sludge Transport, May - Jun 2020	-1,314.60
06/18/20	7615	CalPERS	#4163206459, GASB 75: CERBT Contribution for OPEB Costs FY19-20, Jun '...	-70,200.00
06/18/20	7616	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., Jul 2020 (FYAJE)	-1,615.33
06/18/20	7617	Staples, Inc.	Acct #60111000714, Office Supplies, May 2020	-210.17
06/18/20	7618	Verizon Wireless	Acct #0342125502-00001: iPhones, June 2020	-340.28
06/18/20	7619	Bilsborough, Chad	Reimb. for Con't Ed Fees + EE Incentive, Jun 2020	-1,062.99
07/09/20	7620	Access Answering Service	Acct #4080C, Answering Service, July 2020	-60.00
07/09/20	7621	Alhambra	Acct #547945611762129, Water, June 2020 (FY19-20 AJE)	-20.00
07/09/20	7622	Alliant Insurance Services	Acct #SANIDIS-03, Auto Ins. Policy Renewal FY20-21, July 2020	-3,766.00
07/09/20	7623	AT&T	Acct #960732-76375559, June 2020 (AJE FY19-20)	-805.76
07/09/20	7624	Catharine Benediktsson	Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	-900.00
07/09/20	7625	John Carapiet	Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	-900.00
07/09/20	7626	Michael Lasky	Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	-800.00
07/09/20	7627	Tod Moody	Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	-800.00
07/09/20	7628	Richard Snyder	Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	-900.00
07/09/20	7629	Burke, Williams & Sorensen, LLP	Legal Advice, May 2020 (FY19-20 AJE)	-1,022.00
07/09/20	7630	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, June 2020 (FY19-20 AJE)	-1,261.55
07/09/20	7631	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, June 2020 (AJE FY19-20)	-208.82
07/09/20	7632	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, June 2020 (AJE FY19-20)	-1,010.86
07/09/20	7633	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, July 2020	-350.01
07/09/20	7634	Goodman Building Supply Co.	Acct #20070, P&L, M.P. Supplies + P.C. Painting, June 2020 (AJE FY19-20)	-652.37
07/09/20	7635	Grainger	Acct #810128785, Safety, June 2020 (AJE 19-20)	-1,096.66
07/09/20	7636	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. & P.C. Maint. Supplies, June 2020 (AJE 1...	-1,648.64
07/09/20	7637	Jackson's Hardware, Inc.	Acct #7601, M.P. Supplies, June 2020 (AJE 19-20)	-250.06
07/09/20	7638	JM Integration, LLC	Flowmeter Calibrations, SD5-wide, June 2020 (AJE FY19-20)	-13,386.88
07/09/20	7639	Ken Grady Company, Inc.	Lab Supplies, June 2020 (AJE FY19-20)	-1,322.67
07/09/20	7640	Harrington Industrial Plastics LLC	Cust #:044227, SASM Supplies, May 2020 (AJE FY19-20)	-8,108.87
07/09/20	7641	Larry Walker Associates, Inc.	Tech Support for M.P. NPDES Reg. Assistance, May 2020 (AJE FY19-20)	-133.00
07/09/20	7642	Leak Detection Pros Inc.	Locate force main + laterals, Belv, June 2020 (AJE FY19-20)	-450.00
07/09/20	7643	Lystek Int'l, LTD	Biosolids Transport, June 2020 (AJE FY19-20)	-616.50
07/09/20	7644	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L, May 2020 (AJE FY19-20)	-2,570.51
07/09/20	7645	Marin Resource Recovery Center	Cust #02-1527 0, M.P. Disposal, June 2020 (AJE FY19-20)	-40.00
07/09/20	7646	McMaster-Carr Supply Company	Acct#356345800, M.P. Janitorial Supplies, Apr 2020 (AJE FY19-20)	-228.98
07/09/20	7647	Marin Municipal Water District	Water, Apr-June 2020 (AJE FY19-20)	-1,431.29
07/09/20	7648	Nute Engineering Corp.	Consulting & Engr. Svcs., May 2020 (AJE FY19-20)	-12,479.98
07/09/20	7649	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck, Jun 2020 (AJE FY19-20)	-310,144.91
07/09/20	7651	Pacific Gas & Electric	Acct #2908031411-4, Utilities, May-Jun 2020 (AJE FY19-20)	-23,283.33
07/09/20	7652	Roy's Sewer Service, Inc.	P&L + Sm. Machine Cleaning, May - June, 2020 (AJE FY19-20)	-56,795.00
07/09/20	7653	SASM	Bioassay Testing, Apr - Jun, 2020	-1,800.00
07/09/20	7654	Shape Incorporated	Acct #400M14, P.C. Hatch Replacement, Jun 2020 (AJE FY19-20)	-8,141.48
07/09/20	7655	The Ark Publishing Co. Inc.	Legal Notice, May - Jun 2020 (AJE FY19-20)	-260.00
07/09/20	7656	Tiburon Mail Services	Account1, Postage, Jun, 2020 (AJE FY19-20)	-243.28
07/09/20	7657	Town of Tiburon	Fuel, May 2020 (AJE FY19-20)	-626.67
07/09/20	7658	U.S. Bank	Acct#:4246-0441-0158-3635, May - Jun 2020 (AJE FY19-20)	-1,334.49
07/09/20	7659	Univar	Cust ID #STDT001, Chemicals, June 2020 (AJE FY19-20)	-7,638.66
07/09/20	7660	USA BlueBook	Cust #933682, Lab Supplies & PPE, May-Jun, 2020 (AJE FY19-20)	-2,328.84
07/09/20	7661	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, June 2020 (AJE FY19-20)	-678.44
07/09/20	7662	Water Components & Building Supply	Acct #454, P.C. Maint. Parts & Service, June 2020 (AJE FY19-20)	-1,292.57
07/09/20	7663	Cottrell, Rulon	Employee Incentive, July 2020	-5,000.00
07/09/20	7664	La Torre, Daniel P.	Employee Incentive, June 2020 (AJE FY19-20)	-1,000.00
07/09/20	7665	La Torre, Daniel P.	Standby Mileage Reimb. thru 5.24.2020 (AJE FY19-2020)	-448.50
07/09/20	7666	Rubio, Antonio	Travel Expense, Safety Boots + Glasses Reimb., June 2020 (AJE FY19-20)	-290.00
Total JP Morgan Chase - Primary 7399				-588,235.09
<b>TOTAL</b>				<b>-588,235.09</b>



Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Account	Class	Paid Amount
07/06/20	EFT	CalPERS	<b>EFT Health Premium, July 2020, Cust #4163206459</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Active Employee Health Premium - July 2020	8020.05 - Employee Health	Belvedere	-5,249.16
			Active Employee Health Premium - July 2020	8020.05 - Employee Health	Tiburon:Paradise Cove	-378.17
			Active Employee Health Premium - July 2020	8020.05 - Employee Health	Tiburon	-8,973.95
			Retiree Health Premium - July 2020	8022.05 - Reitree Health	Belvedere	-299.82
			Retiree Health Premium - July 2020	8022.05 - Reitree Health	Tiburon:Paradise Cove	-21.60
			Retiree Health Premium - July 2020	8022.05 - Reitree Health	Tiburon	-512.58
			Active Employee Health Premium - July 2020 - Admin Fee	8020.05 - Employee Health	Belvedere	-14.17
			Active Employee Health Premium - July 2020 - Admin Fee	8020.05 - Employee Health	Tiburon:Paradise Cove	-1.02
			Active Employee Health Premium - July 2020 - Admin Fee	8020.05 - Employee Health	Tiburon	-24.24
			Retiree Health Premium - July 2020 - Admin Fee	8022.05 - Reitree Health	Belvedere	-4.62
			Retiree Health Premium - July 2020 - Admin Fee	8022.05 - Reitree Health	Tiburon:Paradise Cove	-0.33
			Retiree Health Premium - July 2020 - Admin Fee	8022.05 - Reitree Health	Tiburon	-7.90
TOTAL						-15,487.56
07/06/20	EFT	PERS	<b>EFT PERS Retirement, June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Retirement June 2020 (Classic 1600 Rate): ER @ 13.182 %; EE @ 3.0% (AJE F...	8019.05 - PERS Retirement	Belvedere	-4,286.76
			Retirement June 2020 (Classic 1600 Rate) (AJE FY19-20)	8019.05 - PERS Retirement	Tiburon:Paradise Cove	-288.49
			Retirement June 2020 (Classic 1600 Rate) (AJE FY19-20)	8019.05 - PERS Retirement	Tiburon	-7,345.66
			Retirement June 2020 (PEPRA Rates: ER @ 6.985%; EE @ 6.75% (AJE FY19-20)	8019.05 - PERS Retirement	Belvedere	-1,779.88
			Retirement June 2020 (PEPRA Rate) (AJE FY19-20)	8019.05 - PERS Retirement	Tiburon:Paradise Cove	-119.78
			Retirement June 2020 (PEPRA Rate) (AJE FY19-20)	8019.05 - PERS Retirement	Tiburon	-3,049.94
TOTAL						-16,870.51
06/18/20	7612	Banshee Networks, Inc.	<b>Computer/IT Support, May - Jun 2020 (AJE FY20-21)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #14388, Monthly System back-ups, Maint. & Troubleshooting, May 2020	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-571.02
			Inv #14388, Monthly System back-ups, Maint. & Troubleshooting, May 2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-38.43
			Inv #14388, Monthly System back-ups, Maint. & Troubleshooting, May 2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-978.49
			Inv #14370, Microsoft 365 Business (Outlook) FY20-21 Annual Renewal (AJE F...	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-161.78
			Inv #14370, Microsoft 365 Business (Outlook) FY20-21 Annual Renewal (AJE F...	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-11.66
			Inv #14370, Microsoft 365 Business (Outlook) FY20-21 Annual Renewal (AJE F...	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-276.56
TOTAL						-2,037.94
06/18/20	7613	Comcast Business	<b>Acct# 8155 30 011 0149465, Bus. Voice, Internet &amp; Cable, June - Jul, 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Bundle: Cable (\$89.55), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-20.58
			Bundle: Cable (\$89.55), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.39
			Bundle: Cable (\$89.55), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-35.27
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-32.96
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-2.22
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-56.48
			Bundle: Land Line Phones (Varies: \$362.95 (w/ \$45 credit)), 6.12.2020 - 6.30.2020	8531 - Main Plant Telephones	Belvedere	-73.09
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 6.12.2020 - 6.30.2020	8532 - Paradise Cove Telephones	Tiburon:Paradise Cove	-4.92
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 6.12.2020 - 6.30.2020	8531 - Main Plant Telephones	Tiburon	-125.25
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-1.98
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.13
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-3.40
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8531 - Main Plant Telephones	Belvedere	-1.98
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8532 - Paradise Cove Telephones	Tiburon:Paradise Cove	-0.13
			Bundle: Taxes & Fees (< \$10 - varies/mo), 6.12.2020 - 6.30.2020	8531 - Main Plant Telephones	Tiburon	-3.40
			Bundle: Cable (\$89.55), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-11.62
			Bundle: Cable (\$89.55), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.84
			Bundle: Cable (\$89.55), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-19.85
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-18.59
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.34
			Bundle: Internet (\$203.37 (w/ \$60 credit)), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Tiburon	-31.79
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 7.1.2020 - 7.11.2020...	8531 - Main Plant Telephones	Belvedere	-41.23
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 7.1.2020 - 7.11.2020...	8532 - Paradise Cove Telephones	Tiburon:Paradise Cove	-2.97
			Bundle: Land Line Phones (Varies: \$363.45 (w/ \$45 credit)), 7.1.2020 - 7.11.2020...	8531 - Main Plant Telephones	Tiburon	-70.50
			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Belvedere	-1.12
			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 - Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.08

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			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-1.91
			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8531 · Main Plant Telephones	Belvedere	-1.12
			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.08
			Bundle: Taxes & Fees (< \$10 - varies/mo), 7.1.2020 - 7.11.2020 (FYAJE FY20-21)	8531 · Main Plant Telephones	Tiburon	-1.91
TOTAL						-568.13
06/18/20	7614	Mill Valley Refuse Service, Inc.	Garbage Service + 1 yd rental + Sludge Transport, May - Jun 2020	JP Morgan Chase - Primary 7399		
			Acct #032945, Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 6.1...	7023 · Janitorial Supplies & Service	Belvedere	-86.45
			Acct #032945, Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 5.1...	7023 · Janitorial Supplies & Service	Tiburon	-148.15
			Acct #63092, Sludge Transport to Lystek Facility, 2 loads, May 2020	7029 · Main Plant Sludge Disposal	Belvedere	-388.36
			Acct #63092, Sludge Transport to Lystek Facility, 2 loads, May 2020	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-26.14
			Acct #63092, Sludge Transport to Lystek Facility, 2 loads, May 2020	7029 · Main Plant Sludge Disposal	Tiburon	-665.50
TOTAL						-1,314.60
06/18/20	7615	CalPERS	#1463206459, GASB 75: CERBT Contribution for OPEB Costs FY19-20, Jun '...	JP Morgan Chase - Primary 7399		
			CERBT Contribution: GASB 75: CERBT Contribution (Retiree Health Benefits) fo...	8022.10 · CERBT/OPEB Annual Arc Cont...	Belvedere	-25,243.92
			CERBT Contribution: GASB 75: CERBT Contribution (Retiree Health Benefits) fo...	8022.10 · CERBT/OPEB Annual Arc Cont...	Tiburon:Paradise Cove	-1,698.84
			CERBT Contribution: GASB 75: CERBT Contribution (Retiree Health Benefits) fo...	8022.10 · CERBT/OPEB Annual Arc Cont...	Tiburon	-43,257.24
TOTAL						-70,200.00
06/18/20	7616	Special District Risk Management ...	Member #7665, Life, Vision, DDS & LTD Ins., Jul 2020 (FYAJE)	JP Morgan Chase - Primary 7399		
			Employee Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Belvedere	-48.89
			Employee Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.52
			Employee Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon	-83.59
			Employee Supplemental Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Belvedere	-6.07
			Employee Supplemental Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.44
			Employee Supplemental Life Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon	-10.38
			Employee LTD Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Belvedere	-127.22
			Employee LTD Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon:Paradise Cove	-9.17
			Employee LTD Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon	-217.48
			Employee DDS Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Belvedere	-337.76
			Employee DDS Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon:Paradise Cove	-24.33
			Employee DDS Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon	-577.44
			Employee Vision Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Belvedere	-60.77
			Employee Vision Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon:Paradise Cove	-4.38
			Employee Vision Insurance - July (Inv #32982), 2020 (FYAJE)	8020.05 · Employee Health	Tiburon	-103.89
TOTAL						-1,615.33
06/18/20	7617	Staples, Inc.	Acct #60111000714, Office Supplies, May 2020	JP Morgan Chase - Primary 7399		
			Inv #2527103241, Office Supplies, 5.13.2020	6047 · Office Supplies	Belvedere	-75.58
			Inv #2527103241, Office Supplies, 5.13.2020	6047 · Office Supplies	Tiburon:Paradise Cove	-5.09
			Inv #2527103241, Office Supplies, 5.13.2020	6047 · Office Supplies	Tiburon	-129.50
TOTAL						-210.17
06/18/20	7618	Verizon Wireless	Acct #0342125502-00001: iPhones, June 2020	JP Morgan Chase - Primary 7399		
			Inv #9856187090: Monthly Charges (\$320.79) - June, 2020	8531 · Main Plant Telephones	Belvedere	-115.36
			Inv #9856187090: Monthly Charges (\$320.79) - June, 2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.76
			Inv #9856187090: Monthly Charges (\$320.79) - June, 2020	8531 · Main Plant Telephones	Tiburon	-197.67
			Inv #9856187090: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Belvedere	-7.01
			Inv #9856187090: Taxes, Gov't Surcharges & Fees	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.47
			Inv #9856187090: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Tiburon	-12.01
TOTAL						-340.28

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06/18/20	7619	Bilsborough, Chad	<b>Reimb. for Con't Ed Fees + EE Incentive, Jun 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Employee Incentive/Con't Ed Stipend: Ops & Maint of WW Distribution, 7th Ed. ...	8005 · Employee Incentives	Belvedere	-359.60
			Employee Incentive/Con't Ed Stipend: Ops & Maint of WW Distribution, 7th Ed. ...	8005 · Employee Incentives	Tiburon:Paradise Cove	-24.20
			Employee Incentive/Con't Ed Stipend: Ops & Maint of WW Distribution, 7th Ed. ...	8005 · Employee Incentives	Tiburon	-616.20
			Reimb. re Enrollment Fee for CSU - Sac; Ops & Maint of WW Distribution, 7th Ed...	6020 · Continuing Education	Belvedere	-22.65
			Reimb. re Enrollment Fee for CSU - Sac; Ops & Maint of WW Distribution, 7th Ed...	6020 · Continuing Education	Tiburon:Paradise Cove	-1.52
			Reimb. re Enrollment Fee for CSU - Sac; Ops & Maint of WW Distribution, 7th Ed...	6020 · Continuing Education	Tiburon	-38.82
TOTAL						-1,062.99
07/09/20	7620	Access Answering Service	<b>Acct #4080C, Answering Service, July 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #23088, Answering Service, July 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-21.57
			Inv #23088, Answering Service, July 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.55
			Inv #23088, Answering Service, July 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-36.88
TOTAL						-60.00
07/09/20	7621	Alhambra	<b>Acct #547945611762129, Water, June 2020 (FY19-20 AJE)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #12012314 062620 Water, 6.11.2020 - 6.17.2020 (FY19-20 AJE)	7023 · Janitorial Supplies & Service	Belvedere	-7.19
			Inv #12012314 062620 Water, 6.11.2020 - 6.17.2020 (FY19-20 AJE)	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-0.48
			Inv #12012314 062620 Water, 6.11.2020 - 6.17.2020 (FY19-20 AJE)	7023 · Janitorial Supplies & Service	Tiburon	-12.33
TOTAL						-20.00
07/09/20	7622	Alliant Insurance Services	<b>Acct #SANIDIS-03, Auto Ins. Policy Renewal FY20-21, July 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			FY 20-21 Auto/Public Entity Physical Damage Policy Renewal	6033.3 · Physical Property Damage - Auto	Belvedere	-676.94
			FY 20-21 Auto/Public Entity Physical Damage Policy Renewal	6033.3 · Physical Property Damage - Auto	Tiburon:Paradise Cove	-48.77
			FY 20-21 Auto/Public Entity Physical Damage Policy Renewal	6033.3 · Physical Property Damage - Auto	Tiburon	-1,157.29
			Vactor Truck addition - FY 20-21 Auto/Public Entity Physical Damage Policy Ren...	6033.3 · Physical Property Damage - Auto	Belvedere	-676.94
			Vactor Truck addition - FY 20-21 Auto/Public Entity Physical Damage Policy Ren...	6033.3 · Physical Property Damage - Auto	Tiburon:Paradise Cove	-48.77
			Vactor Truck addition - FY 20-21 Auto/Public Entity Physical Damage Policy Ren...	6033.3 · Physical Property Damage - Auto	Tiburon	-1,157.29
TOTAL						-3,766.00
07/09/20	7623	AT&T	<b>Acct #960732-76375559, June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			PC Plant Telephones, June 2020 (AJE FY19-20)	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-289.67
			PC Pumps & Lines Telephones, June 2020 (AJE FY19-20)	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-20.87
			Tib Pumps & Lines Telephones, June 2020 (AJE FY19-20)	8533 · Pumps & Lines Telephones	Tiburon	-495.22
TOTAL						-805.76
07/09/20	7624	Catharine Benediktsson	<b>Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Belvedere	-323.64
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon:Paradise Cove	-21.78
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon	-554.58
TOTAL						-900.00
07/09/20	7625	John Carapiet	<b>Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Belvedere	-323.64
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon:Paradise Cove	-21.78
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon	-554.58
TOTAL						-900.00

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07/09/20	7626	Michael Lasky	<b>Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Belvedere	-287.68
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon:Paradise Cove	-19.36
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon	-492.96
		TOTAL				-800.00
07/09/20	7627	Tod Moody	<b>Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Belvedere	-287.68
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon:Paradise Cove	-19.36
			Brd Mtg Attendance (8), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon	-492.96
		TOTAL				-800.00
07/09/20	7628	Richard Snyder	<b>Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Belvedere	-323.64
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon:Paradise Cove	-21.78
			Brd Mtg Attendance (9), Brd Mtg Attendance, Jan - Jun, 2020 (AJE FY19-20)	6024 · Director Fees	Tiburon	-554.58
		TOTAL				-900.00
07/09/20	7629	Burke, Williams & Sorensen, LLP	<b>Legal Advice, May 2020 (FY19-20 AJE)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #255306, SD5 DCS, May 2020 (FY19-20 AJE)	6039 · Legal	Belvedere	-277.52
			Inv #255306, SD5 DCS, May 2020 (FY19-20 AJE)	6039 · Legal	Tiburon:Paradise Cove	-18.68
			Inv #255306, SD5 DCS, May 2020 (FY19-20 AJE)	6039 · Legal	Tiburon	-475.55
			Inv #255306, BPS#7, May 2020 (FY19-20 AJE)	6039 · Legal	Belvedere	-250.25
		TOTAL				-1,022.00
07/09/20	7630	Caltest Analytical Laboratory	<b>M.P./P.C. Lab Sampling, June 2020 (FY19-20 AJE)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			#1380, #1382, #1585, #1734, M.P. Testing, 6.2.2020, 6.9.2020, 6.16.2020, 6.23....	7051 · Main Plant Lab Monitoring	Belvedere	-349.72
			Inv #1235 P.C. Testing, 6.2.2020 (FY19-20 AJE)	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-312.50
			#1380, #1382, #1585, #1734, M.P. Testing, 6.2.2020, 6.9.2020, 6.16.2020, 6.23....	7051 · Main Plant Lab Monitoring	Tiburon	-599.33
		TOTAL				-1,261.55
07/09/20	7631	Caltronics Business Systems, Inc.	<b>Acct #SD15, Multi-purpose Copier Contract, June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #3060431, Konica Multi-purpose copier contract, June 2020 (AJE FY19-20)	6047 · Office Supplies	Belvedere	-75.09
			Inv #3060431, Konica Multi-purpose copier contract, June 2020 (AJE FY19-20)	6047 · Office Supplies	Tiburon:Paradise Cove	-5.05
			Inv #3060431, Konica Multi-purpose copier contract, June 2020 (AJE FY19-20)	6047 · Office Supplies	Tiburon	-128.68
		TOTAL				-208.82
07/09/20	7632	Cintas Corporation #626	<b>Acct #626-00821, PPE/Safetywear + Service, June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			#7308, #3650, #3500, #3027, #3489, #9721, PPE/Safetywear, 5.29.2020, 6.5.20...	8520 · Personal Protection/Safety Wear	Belvedere	-363.51
			#7308, #3650, #3500, #3027, #3489, #9721, PPE/Safetywear, 5.29.2020, 6.5.20...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-24.46
			#7308, #3650, #3500, #3027, #3489, #9721, PPE/Safetywear, 5.29.2020, 6.5.20...	8520 · Personal Protection/Safety Wear	Tiburon	-622.89
		TOTAL				-1,010.86
07/09/20	7633	DKF Solutions Group, LLC	<b>My Safety Officer Monthly Subscription, July 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #15209, My Safety Officer Monthly Subscription Fee, July 2020	8515 · Safety	Belvedere	-125.83
			Inv #15209, My Safety Officer Monthly Subscription Fee, July 2020	8515 · Safety	Tiburon:Paradise Cove	-9.07
			Inv #15209, My Safety Officer Monthly Subscription Fee, July 2020	8515 · Safety	Tiburon	-215.11
		TOTAL				-350.01

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07/09/20	7634	Goodman Building Supply Co.	<b>Acct #20070, P&amp;L, M.P. Supplies + P.C. Painting, June 2020 (AJE FY19-20)</b> Inv #803150, #802131, #802528, BPS#2, 6.3.2020, 6.9.2020, 6.19.2020 (AJE F... Inv #802966, M.P. Maint. Misc. Supplies, 6.16.20 (AJE FY19-20) Inv #802966, M.P. Maint. Misc. Supplies, 6.16.20 (AJE FY19-20) Inv #803076, P.C. Painting, 6.18.2020 (AJE FY19-20)	<b>JP Morgan Chase - Primary 7399</b> 7011 · Pumps & Lines Maintenance 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 9415 · P.C. Paint @ Treatment Plant	Belvedere Belvedere Tiburon Tiburon:Paradise Cove	-543.03 -21.08 -36.12 -52.14
TOTAL						-652.37
07/09/20	7635	Grainger	<b>Acct #810128785, Safety, June 2020 (AJE 19-20)</b> Inv #9470533143, M.P. Supplies - Scrubber belts, 3.10.2020 (AJE 19-20) Inv #9470533143, M.P. Supplies - Scrubber belts, 3.10.2020 (AJE 19-20) Inv #9567152278, Safety cones + tape, 6.19.2020 (AJE 19-20) Inv #9567152278, Safety cones + tape, 6.19.2020 (AJE 19-20) Inv #9567152278, Safety cones + tape, 6.19.2020 (AJE 19-20) Inv #9569519938 + #9570773409, Utility Cart + Workbench, 6.23.2020, 6.24.202... Inv #9569519938 + #9570773409, Utility Cart + Workbench, 6.23.2020, 6.24.202...	<b>JP Morgan Chase - Primary 7399</b> 7025 · Lab Supplies & Chemicals 7025 · Lab Supplies & Chemicals 8515 · Safety 8515 · Safety 8515 · Safety 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies	Belvedere Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon	-26.62 -45.63 -110.14 -7.41 -188.73 -264.63 -453.50
TOTAL						-1,096.66
07/09/20	7636	Home Depot Credit Services	<b>Acct #6035 3220 0516 4334, M.P. &amp; P.C. Maint. Supplies, June 2020 (AJE 19-20)</b> M.P. Maint. supplies, 6.10.2020, 6.16.2020 (AJE FY19-20) M.P. Maint. supplies, 6.10.2020, 6.16.2020 (AJE FY19-20) P.C. Maint supplies, 6.11.2020 (AJE FY19-20)	<b>JP Morgan Chase - Primary 7399</b> 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7041 · Paradise Parts & Service	Belvedere Tiburon Tiburon:Paradise Cove	-585.89 -1,004.05 -58.70
TOTAL						-1,648.64
07/09/20	7637	Jackson's Hardware, Inc.	<b>Acct #7601, M.P. Supplies, June 2020 (AJE 19-20)</b> Inv #57594, M.P. Supplies, 6.25.2020 (AJE 19-20) Inv #57594, M.P. Supplies, 6.25.2020 (AJE 19-20) Inv #57594, M.P. Supplies, 6.25.2020 (AJE 19-20)	<b>JP Morgan Chase - Primary 7399</b> 7072 · Truck Maintenance 7072 · Truck Maintenance 7072 · Truck Maintenance	Belvedere Tiburon:Paradise Cove Tiburon	-89.92 -6.05 -154.09
TOTAL						-250.06
07/09/20	7638	JM Integration, LLC	<b>Flowmeter Calibrations, SD5-wide, June 2020 (AJE FY19-20)</b> Inv #20026, M.P. Digester Gas Boiler & Flare Flow Meter Service, 6.12.2020 (AJ... Inv #20026, M.P. Digester Gas Boiler & Flare Flow Meter Service, 6.12.2020 (AJ...	<b>JP Morgan Chase - Primary 7399</b> 7022 · Plant Maint. Parts & Service 7022 · Plant Maint. Parts & Service	Belvedere Tiburon	-4,933.07 -8,453.81
TOTAL						-13,386.88
07/09/20	7639	Ken Grady Company, Inc.	<b>Lab Supplies, June 2020 (AJE FY19-20)</b> Inv #4229, M.P. Lab Supplies, 6.16.2020 (AJE FY19-20) Inv #4229, M.P. Lab Supplies, 6.16.2020 (AJE FY19-20)	<b>JP Morgan Chase - Primary 7399</b> 7025 · Lab Supplies & Chemicals 7025 · Lab Supplies & Chemicals	Belvedere Tiburon	-487.40 -835.27
TOTAL						-1,322.67
07/09/20	7640	Harrington Industrial Plastics LLC	<b>Cust #:044227, SASM Supplies, May 2020 (AJE FY19-20)</b> Inv #006L8642, #006L7907, Pump Heads, Kit Motor Mate + 5HP Motor (SASM), ... Inv #006L8642, #006L7907, Pump Heads, Kit Motor Mate + 5HP Motor (SASM), ...	<b>JP Morgan Chase - Primary 7399</b> 7025 · Lab Supplies & Chemicals 7025 · Lab Supplies & Chemicals	Belvedere Tiburon	-2,988.12 -5,120.75
TOTAL						-8,108.87
07/09/20	7641	Larry Walker Associates, Inc.	<b>Tech Support for M.P. NPDES Reg. Assistance, May 2020 (AJE FY19-20)</b> Inv #00113.10-12 Regulatory Assistance, thru 5.31.2020 (AJE FY19-20) Inv #00113.10-12 Regulatory Assistance, thru 5.31.2020 (AJE FY19-20)	<b>JP Morgan Chase - Primary 7399</b> 7061 · Main Plant NPDES Renewal 7061 · Main Plant NPDES Renewal	Belvedere Tiburon	-49.01 -83.99
TOTAL						-133.00

**Sanitary Distr. No.5 of Marin Co.**

**Warrant List Detail**

June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Account	Class	Paid Amount
07/09/20	7642	Leak Detection Pros Inc.	Locate force main + laterals, Belv, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #9933, Locate intersection SR Ave @ Beahc Rd, Belv	7011 · Pumps & Lines Maintenance	Belvedere	-450.00
TOTAL						-450.00
07/09/20	7643	Lystek Int'l, LTD	Biosolids Transport, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #153-299, Biosolids Transport to Lystek Facility, June 2020 (AJE FY19-20)	7029 · Main Plant Sludge Disposal	Belvedere	-221.69
			Inv #153-299, Biosolids Transport to Lystek Facility, June 2020 (AJE FY19-20)	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-14.92
			Inv #153-299, Biosolids Transport to Lystek Facility, June 2020 (AJE FY19-20)	7029 · Main Plant Sludge Disposal	Tiburon	-379.89
TOTAL						-616.50
07/09/20	7644	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L, May 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			M.P. Electrical, Inv #S1906034-.001-.003, #S1907510.001, #S1908182.001, Jun...	7027 · Electrical & Instrument	Belvedere	-796.02
			M.P. Electrical, Inv #S1906034-.001-.003, #S1907510.001, #S1908182.001, Jun...	7027 · Electrical & Instrument	Tiburon	-1,364.15
			BPS#2 Electrical, Inv. #S1908182.001 & #S1907510.001, June 2020 (AJE FY19-...	7027 · Electrical & Instrument	Belvedere	-205.17
			BPS#2 Electrical, Inv. #S1908182.001 & #S1907510.001, June 2020 (AJE FY19-...	7011 · Pumps & Lines Maintenance	Belvedere	-205.17
TOTAL						-2,570.51
07/09/20	7645	Marin Resource Recovery Center	Cust #02-1527 0, M.P. Disposal, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #1313178, Tx#: 1618429, M.P. Disposal, 6.12.2020 (AJE FY19-20)	7023 · Janitorial Supplies & Service	Belvedere	-14.74
			Inv #1313178, Tx#: 1618429, M.P. Disposal, 6.12.2020 (AJE FY19-20)	7023 · Janitorial Supplies & Service	Tiburon	-25.26
TOTAL						-40.00
07/09/20	7646	McMaster-Carr Supply Company	Acct#356345800, M.P. Janitorial Supplies, Apr 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #38657712, T.P., 4.27.2020 (AJE FY19-20)	7023 · Janitorial Supplies & Service	Tiburon	-84.38
			Inv #38657712, T.P., 4.27.2020 (AJE FY19-20)	7023 · Janitorial Supplies & Service	Belvedere	-144.60
TOTAL						-228.98
07/09/20	7647	Marin Municipal Water District	Water, Apr-June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Cust #.424791, Cove Rd. BPS - Water, 4.7.19 - 6.5.2020 (AJE FY19-20)	8541 · Water	Belvedere	-77.20
			Cust #.424793, Golden Gate BPS - Water, 4.7.19 - 6.5.2020 (AJE FY19-20)	8541 · Water	Belvedere	-77.20
			Cust #138856, Mar West TPS - Water, 4.7.19 - 6.5.2020 (AJE FY19-20)	8541 · Water	Tiburon	-81.29
			Cust #100098, M.P. - Water, 4.7.19 - 6.5.2020 (AJE FY19-20)	8541 · Water	Belvedere	-440.58
			Cust #100098, M.P. - Water, 4.7.19 - 6.5.2020 (AJE FY19-20)	8541 · Water	Tiburon	-755.02
TOTAL						-1,431.29
07/09/20	7648	Nute Engineering Corp.	Consulting & Engr. Svcs., May 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #20998, Cove Rd Force Main Implementation, May 2020 (AJE FY19-20)	6017 · Consulting Fees	Belvedere	-6,879.75
			Inv #20998, Cove Rd Force Main Print Costs, May 2020 (AJE FY19-20)	6017 · Consulting Fees	Belvedere	-995.98
			Inv #20998, Cove Rd Force Main Implementation, May 2020 (47.5%) (AJE FY19-...	6017 · Consulting Fees	Belvedere	-2,187.02
			Inv #20998, Cove Rd Force Main Implementation, May 2020 (52.5%) (AJE FY19-...	6017 · Consulting Fees	Tiburon	-2,417.23
TOTAL						-12,479.98
07/09/20	7649	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck, Jun 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #43068, 2020 Vactor Truck 2103 PD (VIN#1FVAHCFE6LMG3509), 5.28.202...	9227.8 · Rodder/Vactor Truck	Belvedere	-111,528.11
			Inv #43068, 2020 Vactor Truck 2103 PD (VIN#1FVAHCFE6LMG3509), 5.28.202...	9227.8 · Rodder/Vactor Truck	Tiburon:Paradise Cove	-7,505.51
			Inv #43068, 2020 Vactor Truck 2103 PD (VIN#1FVAHCFE6LMG3509), 5.28.202...	9227.8 · Rodder/Vactor Truck	Tiburon	-191,111.29
TOTAL						-310,144.91

**Sanitary Distr. No.5 of Marin Co.**

**Warrant List Detail**

June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Account	Class	Paid Amount
07/09/20	7651	Pacific Gas & Electric	<b>Acct #2908031411-4, Utilities, May-Jun 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Acct #2908031411-4, Main Plant Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8542 · Main Plant Utilities	Belvedere	-6,700.04
			Acct #2908031411-4, P.C. Plant Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-1,585.53
			Acct #2908031411-4, Main Plant Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8542 · Main Plant Utilities	Tiburon	-11,481.88
			Acct #2908031411-4, Belv Pump St Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8544 · Pump Station Utilities	Belvedere	-1,470.21
			Acct #2908031411-4, P.C. Pump St Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-305.69
			Acct #2908031411-4, Tib Pump St Utilities, 5.22.20 - 6.21.20 (AJE FY19-20)	8544 · Pump Station Utilities	Tiburon	-1,739.98
TOTAL						-23,283.33
07/09/20	7652	Roy's Sewer Service, Inc.	<b>P&amp;L + Sm. Machine Cleaning, May - June, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #208824, Removed loads from PC Tanks, as directed, 6.8.2020 (AJE FY19-...	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-1,370.00
			Inv #???, Cleared line at 559 SR Ave. to CYC,as directed 6.25.2020 (AJE FY19-...	7011 · Pumps & Lines Maintenance	Belvedere	-555.00
			Inv #208452, Annual Small Machine Cleaning (60 hrs.), through 6.15.2020 - Tibu...	7011 · Pumps & Lines Maintenance	Tiburon	-54,870.00
TOTAL						-56,795.00
07/09/20	7653	SASM	<b>Bioassay Testing, Apr - Jun, 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #3149, Bioassay testing service, Apr - Jun 2020 (AJE FY19-20)	7051 · Main Plant Lab Monitoring	Belvedere	-663.30
			Inv #3149, Bioassay testing service, Apr - Jun 2020 (AJE FY19-20)	7051 · Main Plant Lab Monitoring	Tiburon	-1,136.70
TOTAL						-1,800.00
07/09/20	7654	Shape Incorporated	<b>Acct #400M14, P.C. Hatch Replacement, Jun 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #24708, P.C. Influent WW Access Replacement Hatch, 6.30.2020 (AJE FY19-...	9404 · P.C. Infl WWI Access Replcmnt	Tiburon:Paradise Cove	-8,141.48
TOTAL						-8,141.48
07/09/20	7655	The Ark Publishing Co. Inc.	<b>Legal Notice, May - Jun 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #6001, Legal/Public Notice of FY20-21 Budget (ran May-June), 6.17.2020 (AJ...	6001 · Advertising	Belvedere	-93.50
			Inv #6001, Legal/Public Notice of FY20-21 Budget (ran May-June), 6.17.2020 (AJ...	6001 · Advertising	Tiburon:Paradise Cove	-6.29
			Inv #6001, Legal/Public Notice of FY20-21 Budget (ran May-June), 6.17.2020 (AJ...	6001 · Advertising	Tiburon	-160.21
TOTAL						-260.00
07/09/20	7656	Tiburon Mail Services	<b>Account1, Postage, Jun, 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Returned M.P. Parts & Service/C Bilsborough, 6.23.2020 (AJE FY19-20)	6056 · Postage	Belvedere	-89.65
			Returned M.P. Parts & Service/C Bilsborough, 6.23.2020 (AJE FY19-20)	6056 · Postage	Tiburon	-153.63
TOTAL						-243.28
07/09/20	7657	Town of Tiburon	<b>Fuel, May 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Fuel, May 2020 (AJE FY19-20)	7071 · Fuel	Belvedere	-225.35
			Fuel, May 2020 (AJE FY19-20)	7071 · Fuel	Tiburon:Paradise Cove	-15.17
			Fuel, May 2020 (AJE FY19-20)	7071 · Fuel	Tiburon	-386.15
TOTAL						-626.67

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Account	Class	Paid Amount
07/09/20	7658	U.S. Bank	Acct#:4246-0441-0158-3635, May - Jun 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			#0822:/9545: CWEA Training/Seminar Parking, 6.16.2020 (AJE FY19-20)	6018.1 · Meetings & Travel	Belvedere	-8.63
			#0822:/9545: CWEA Training/Seminar Parking, 6.16.2020 (AJE FY19-20)	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-0.58
			#0822:/9545: CWEA Training/Seminar Parking, 6.16.2020 (AJE FY19-20)	6018.1 · Meetings & Travel	Tiburon	-14.79
			#0822:/9545: Amazon: Office + Lab Supplies, 5.19.2020; Target: Off supplies, 5.2...	6047 · Office Supplies	Belvedere	-71.66
			#0822:/9545: Amazon: Office + Lab Supplies, 5.19.2020; Target: Off supplies, 5.2...	6047 · Office Supplies	Tiburon:Paradise Cove	-4.82
			#0822:/9545: Amazon: Office + Lab Supplies, 5.19.2020; Target: Off supplies, 5.2...	6047 · Office Supplies	Tiburon	-122.80
			#0822:/9545: SD5 Response to CoM Civil Grand Jury re Web Transparency Foll...	6056 · Postage	Belvedere	-6.33
			#0822:/9545: SD5 Response to CoM Civil Grand Jury re Web Transparency Foll...	6056 · Postage	Tiburon:Paradise Cove	-0.43
			#0822:/9545: SD5 Response to CoM Civil Grand Jury re Web Transparency Foll...	6056 · Postage	Tiburon	-10.84
			#0822:/9545: Target: Laundry, dishes, windows, bathrooms, etc.; CVS Pharm; pa...	7023 · Janitorial Supplies & Service	Belvedere	-82.89
			#0822:/9545: Target: Laundry, dishes, windows, bathrooms, etc.; CVS Pharm; pa...	7023 · Janitorial Supplies & Service	Tiburon	-142.04
			#0822:/9545: Amazon: pipe cleaners, 5.25.2020 (AJE FY19-20)	7025 · Lab Supplies & Chemicals	Belvedere	-19.94
			#0822:/9545: Amazon: pipe cleaners, 5.25.2020 (AJE FY19-20)	7025 · Lab Supplies & Chemicals	Tiburon	-34.17
			#0822:/9545: R&S Service, 6.11.2020; D+K Auto Svcs, 6.16.2020 (AJE FY19-20)	7072 · Truck Maintenance	Belvedere	-203.49
			#0822:/9545: R&S Service, 6.11.2020; D+K Auto Svcs, 6.16.2020 (AJE FY19-20)	7072 · Truck Maintenance	Tiburon:Paradise Cove	-13.69
			#0822:/9545: R&S Service, 6.11.2020; D+K Auto Svcs, 6.16.2020 (AJE FY19-20)	7072 · Truck Maintenance	Tiburon	-348.71
			#0822:/9545: Target: Flashlights, 5.28.2020; Goodman's: replacement keys (2) (...)	8515 · Safety	Belvedere	-22.41
			#0822:/9545: Target: Flashlights, 5.28.2020; Goodman's: replacement keys (2) (...)	8515 · Safety	Tiburon:Paradise Cove	-1.51
			#0822:/9545: Target: Flashlights, 5.28.2020; Goodman's: replacement keys (2) (...)	8515 · Safety	Tiburon	-38.39
			#0822:/9545: PPE: West Marine: Sun Hat, 6.4.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Belvedere	-15.56
			#0822:/9545: PPE: West Marine: Sun Hat, 6.4.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-1.05
			#0822:/9545: PPE: West Marine: Sun Hat, 6.4.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Tiburon	-26.67
			#0822:/9545: Ferguson:plumbing supplies, 6.4.2020 (AJE FY19-20)	9415 · P.C. Paint @ Treatment Plant	Tiburon:Paradise Cove	-143.09
TOTAL						-1,334.49
07/09/20	7659	Univar	Cust ID #STDT001, Chemicals, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #48620412 Sodium Bisulfite 25% (\$1.163/Gal), 6.15.2020 (AJE FY19-20)	7024 · Main Plant Chemicals	Belvedere	-2,065.30
			Inv #48620412 Sodium Bisulfite 25% (\$1.163/Gal), 6.15.2020 (AJE FY19-20)	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-138.99
			Inv #48620412 Sodium Bisulfite 25% (\$1.163/Gal), 6.15.2020 (AJE FY19-20)	7024 · Main Plant Chemicals	Tiburon	-3,539.03
			Inv #48613810 Sodium HypoChlor 12.5% (\$0.7001/Gal), 6.9.2020 (AJE FY19-20)	7024 · Main Plant Chemicals	Belvedere	-681.56
			Inv #48613810 Sodium HypoChlor 12.5% (\$0.7001/Gal), 6.9.2020 (AJE FY19-20)	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-45.87
			Inv #48613810 Sodium HypoChlor 12.5% (\$0.7001/Gal), 6.9.2020 (AJE FY19-20)	7024 · Main Plant Chemicals	Tiburon	-1,167.91
TOTAL						-7,638.66
07/09/20	7660	USA BlueBook	Cust #933682, Lab Supplies & PPE, May-Jun, 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #231965, Lab supplies, 5.11.2020 (AJE FY19-20)	7025 · Lab Supplies & Chemicals	Belvedere	-753.46
			Inv #231965, Lab supplies, 5.11.2020 (AJE FY19-20)	7025 · Lab Supplies & Chemicals	Tiburon	-1,291.22
			Inv #255512, 1/2 Mask w respirators (200), 6.3.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Belvedere	-102.18
			Inv #255512, 1/2 Mask w respirators (200), 6.3.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-6.88
			Inv #255512, 1/2 Mask w respirators (200), 6.3.2020 (AJE FY19-20)	8520 · Personal Protection/Safety Wear	Tiburon	-175.10
TOTAL						-2,328.84
07/09/20	7661	Waste Management of Redwood La...	Acct #507-0000190-1507-2, Sludge Disposal, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #0100344.1507.4 Sludge Disposal - 2 pick-ups, 16.94 tons, June 2020 (AJE ...)	7029 · Main Plant Sludge Disposal	Belvedere	-243.97
			Inv #0100344.1507.4 Sludge Disposal - 2 pick-ups, 16.94 tons, June 2020 (AJE ...)	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-16.42
			Inv #0100344.1507.4 Sludge Disposal - 2 pick-ups, 16.94 tons, June 2020 (AJE ...)	7029 · Main Plant Sludge Disposal	Tiburon	-418.05
TOTAL						-678.44
07/09/20	7662	Water Components & Building Sup...	Acct #454, P.C. Maint. Parts & Service, June 2020 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			Inv #30529584, #30529716, #30529479, #30529037, Plumbing, fitting, & pipe su...	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-1,292.57
TOTAL						-1,292.57



Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

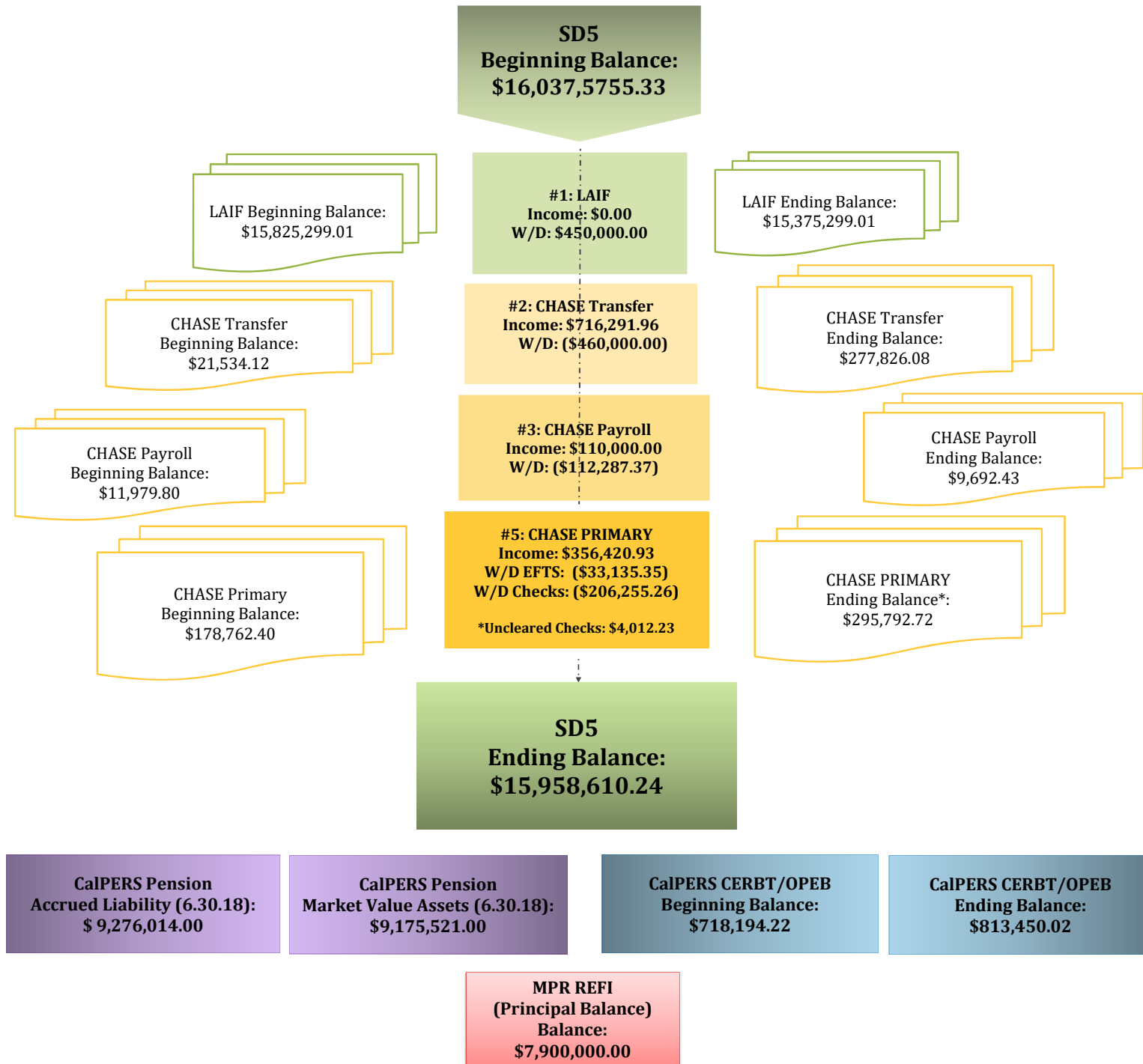
June 12 through July 9, 2020

07/07/20

Date	Num	Name	Memo	Account	Class	Paid Amount
07/09/20	7663	Cottrell, Rulon	<b>Employee Incentive, July 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			FY20-21 Employee Certification Incentive, Obtained add'l WW Distribution Certifi...	8005 · Employee Incentives	Belvedere	-1,797.50
			FY20-21 Employee Certification Incentive, Obtained add'l WW Distribution Certifi...	8005 · Employee Incentives	Tiburon:Paradise Cove	-129.50
			FY20-21 Employee Certification Incentive, Obtained add'l WW Distribution Certifi...	8005 · Employee Incentives	Tiburon	-3,073.00
TOTAL						-5,000.00
07/09/20	7664	La Torre, Daniel P.	<b>Employee Incentive, June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			FY19-20 Employee Certification Incentive, Obtained add'l WWTP Ops, Vol 1, Sa...	8005 · Employee Incentives	Tiburon	-359.60
			FY19-20 Employee Certification Incentive, Obtained add'l WWTP Ops, Vol 1, Sa...	8005 · Employee Incentives	Belvedere	-24.20
			FY19-20 Employee Certification Incentive, Obtained add'l WWTP Ops, Vol 1, Sa...	8005 · Employee Incentives	Tiburon	-616.20
TOTAL						-1,000.00
07/09/20	7665	La Torre, Daniel P.	<b>Standby Mileage Reimb, thru 5.24.2020 (AJE FY19-2020)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Tib P&L Standby Mileage thru 5.24.2020 (AJE FY19-2020)	6018.2 · Standby Mileage Expense Reimb	Tiburon	-172.50
			Belv P&L Standby Mileage thru 5.24.2020 (AJE FY19-2020)	6018.2 · Standby Mileage Expense Reimb	Belvedere	-207.00
			M.P. Standby Call Out thru 5.24.2020 (AJE FY19-2020)	6018.2 · Standby Mileage Expense Reimb	Tiburon	-25.43
			M.P. Standby Call Out thru 5.24.2020 (AJE FY19-2020)	6018.2 · Standby Mileage Expense Reimb	Belvedere	-43.57
TOTAL						-448.50
07/09/20	7666	Rubio, Antonio	<b>Travel Expense, Safety Boots + Glasses Reimb., June 2020 (AJE FY19-20)</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Travel Expense Reimb., 6.16.2020 + 6.23.2020 - Meals/Diem, CWEA Collxns (IV...	6018.1 · Meetings & Travel	Belvedere	-32.36
			Travel Expense Reimb., 6.16.2020 + 6.23.2020 - Meals/Diem, CWEA Collxns (IV...	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-2.18
			Travel Expense Reimb., 6.16.2020 + 6.23.2020 - Meals/Diem, CWEA Collxns (IV...	6018.1 · Meetings & Travel	Tiburon	-55.46
			Reimb. for Safety Boots & glasses, 5.24.2020 (Nike)	8520 · Personal Protection/Safety Wear	Belvedere	-71.92
			Reimb. for Safety Boots & glasses, 5.24.2020 (Nike)	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-4.84
			Reimb. for Safety Boots & glasses, 5.24.2020 (Nike)	8520 · Personal Protection/Safety Wear	Tiburon	-123.24
TOTAL						-290.00

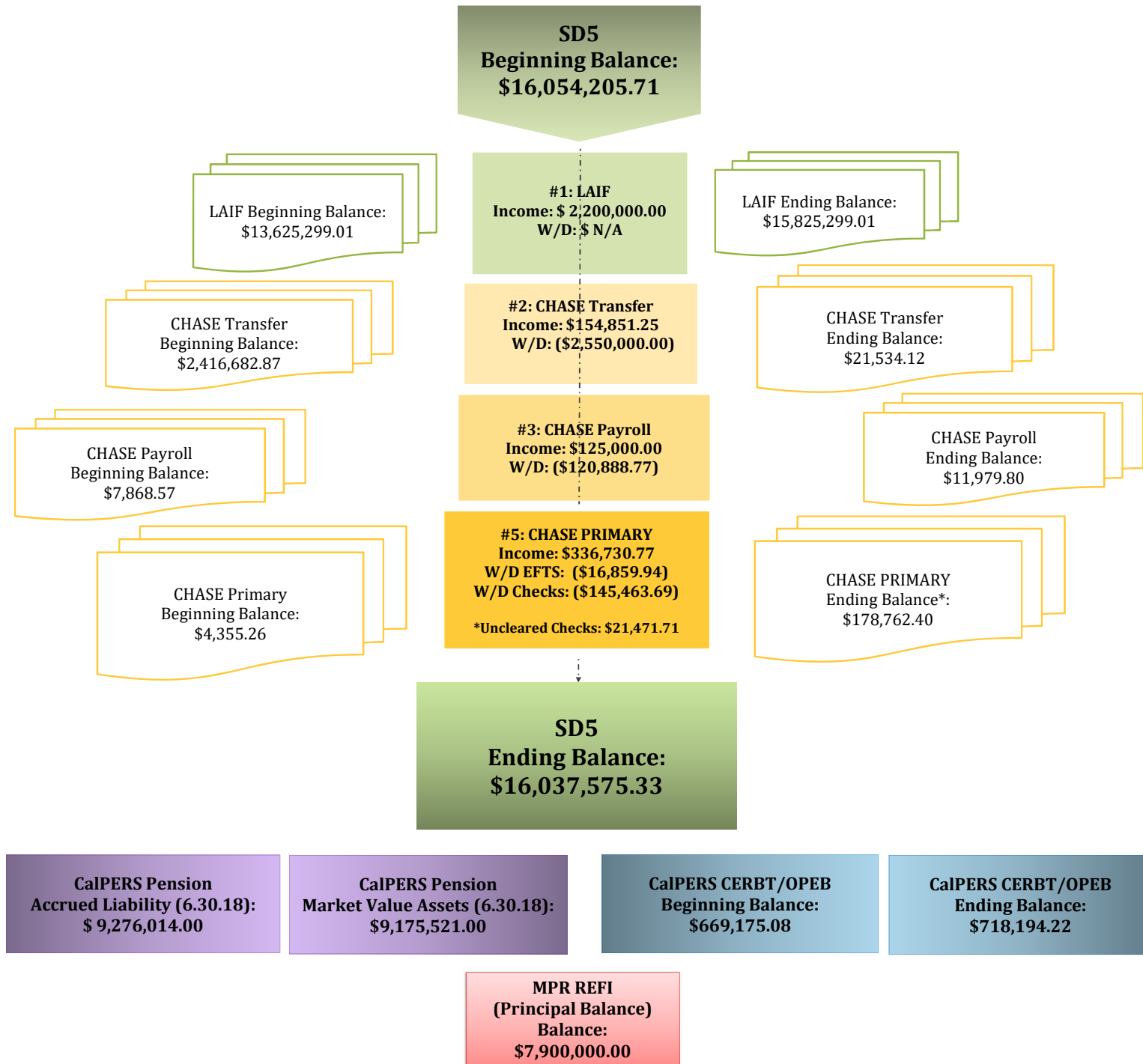
# CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: June 2020



# CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: May 2020



JUN 11, 2020

SANITARY DISTRICT NO 5 - 0400-2116  
PO BOX 227  
BELVEDERE TIBURON, CA 94920

CHECK DATE : 06/15/2020 WEEK 25  
PERIOD BEGIN : 06/01/2020  
PERIOD END : 06/15/2020

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 06/15/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

**PAYROLL TOTALS**

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	33296.72		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	17
<b>TOTAL NET PAYROLL</b>	<b>33296.72</b>		

BILLING PAYMENT 244.80 ✓ Withdrawal made by PAYCHEX INC. on above check date.

AMOUNT DEBITED FROM TAX ACCOUNT	17732.10		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
<b>TOTAL TAX LIABILITY</b>	<b>17732.10</b> ✓	<b>NUMBER OF CHECKS PRINTED</b>	<b>17</b>

**ADJUSTMENTS TO TAX LIABILITY**

<b>TOTAL ADJUSTMENTS</b>	-0.00		
<b>TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES</b>	<b>51028.82</b>		
<b>TOTAL COST OF PAYROLL</b>	<b>51273.62</b> (P)	<b>NUMBER OF MANUAL/VOID TRANSACTIONS</b>	<b>0</b>

*dlr jr*

Important: If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.

**TAX DEPOSITS DUE**

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	15122.82		06/19/2020 Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2609.28		06/19/2020 Deposit made by PAYCHEX INC. on your behalf.

JUN 26, 2020

SANITARY DISTRICT NO 5 - 0400-2116  
PO BOX 227  
BELVEDERE TIBURON, CA 94920

CHECK DATE : 06/30/2020 WEEK 27  
PERIOD BEGIN : 06/16/2020  
PERIOD END : 06/30/2020

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 06/30/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

**PAYROLL TOTALS**

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	34220.61		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	14
<b>TOTAL NET PAYROLL</b>	<b>34220.61</b>		

BILLING PAYMENT	230.70	Withdrawal made by PAYCHEX INC. on above check date.
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AMOUNT DEBITED FROM TAX ACCOUNT	17861.42		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00	NUMBER OF CHECKS PRINTED	14
<b>TOTAL TAX LIABILITY</b>	<b>17861.42</b>		

**ADJUSTMENTS TO TAX LIABILITY**

**TOTAL ADJUSTMENTS** -0.00

**TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES** 52082.03

<b>TOTAL COST OF PAYROLL</b>	52312.73	NUMBER OF MANUAL/VOID TRANSACTIONS	0
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**Important:** If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.

**TAX DEPOSITS DUE**

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	15108.17		07/06/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2753.25		07/06/2020	Deposit made by PAYCHEX INC. on your behalf.

**Sanitary Distr. No.5 of Marin Co.**  
**Comparative Balance Sheet - Abbreviated**  
As of June 30, 2020

	<u>Jun 30, 20</u>	<u>May 31, 20</u>	<u>\$ Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>Local Agency Investment Fund</b>			
<b>Belvedere</b>			
Belvedere Operating	3,822,206.49	3,878,565.33	-56,358.84
Belvedere Operating Reserve	400,923.05	400,923.05	0.00
Belvedere Capital & CIP Reserve	3,035,595.10	2,933,697.30	101,897.80
Belvedere PERS Retirement Trust	254,615.00	254,615.00	0.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
<b>Total Belvedere</b>	<u>7,869,589.64</u>	<u>7,824,050.68</u>	<u>45,538.96</u>
<b>Tiburon</b>			
Tiburon Operating	1,987,251.90	2,535,893.81	-548,641.91
Tiburon Operating Reserve	548,730.00	548,730.00	0.00
Tiburon Capital & CIP Reserve	3,865,887.47	3,812,784.52	53,102.95
Tiburon PERS Retirement Trust	460,090.00	460,090.00	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
<b>Total Tiburon</b>	<u>7,505,709.37</u>	<u>8,001,248.33</u>	<u>-495,538.96</u>
<b>Total Local Agency Investment Fund</b>	<u>15,375,299.01</u>	<u>15,825,299.01</u>	<u>-450,000.00</u>
<b>JP Morgan Chase - Primary 7399</b>	335,250.14	139,820.18	195,429.96
<b>JP Morgan Chase - Payroll 7506</b>	8,003.92	11,979.80	-3,975.88
<b>JP Morgan Chase - Transfer 7522</b>	277,826.08	21,534.12	256,291.96
<b>Total Checking/Savings</b>	<u>15,996,379.15</u>	<u>15,998,633.11</u>	<u>-2,253.96</u>
<b>Accounts Receivable</b>			
Accounts Receivable	34,053.71	34,053.71	0.00
<b>Total Accounts Receivable</b>	<u>34,053.71</u>	<u>34,053.71</u>	<u>0.00</u>
<b>Other Current Assets</b>			
Prepaid Expense	31,112.73	0.00	31,112.73
Petty Cash	881.92	881.92	0.00
1499 · Undeposited Funds	16,786.35	16,786.35	0.00
<b>Total Other Current Assets</b>	<u>48,781.00</u>	<u>17,668.27</u>	<u>31,112.73</u>
<b>Total Current Assets</b>	<u>16,079,213.86</u>	<u>16,050,355.09</u>	<u>28,858.77</u>
<b>Fixed Assets</b>	<u>19,139,903.31</u>	<u>19,139,903.31</u>	<u>0.00</u>
<b>TOTAL ASSETS</b>	<u><b>35,219,117.17</b></u>	<u><b>35,190,258.40</b></u>	<u><b>28,858.77</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>	8,443,364.13	8,443,364.13	0.00
<b>Equity</b>			
3000 · Closing Entries	637,675.00	637,675.00	0.00
3900 · Net Assets	24,974,038.73	24,974,038.73	0.00
Net Income	1,164,039.31	1,135,180.54	28,858.77
<b>Total Equity</b>	<u>26,775,753.04</u>	<u>26,746,894.27</u>	<u>28,858.77</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>35,219,117.17</b></u>	<u><b>35,190,258.40</b></u>	<u><b>28,858.77</b></u>

## Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Bu...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5000 · Property Taxes</b>				
5001.2 · TEETER	821,451.05	700,000.00	121,451.05	117.4%
5002 · UNSEC	15,490.09	13,000.00	2,490.09	119.2%
5003 · PUNS / PRIOR UNSECURED	623.98	0.00	623.98	100.0%
5004 · REDEMPTION / RDMPT	628.21	500.00	128.21	125.6%
5006 · SPLU	696.75	100.00	596.75	696.8%
5041 · SUPSEC	16,867.04	15,000.00	1,867.04	112.4%
5043 · SECU	351.60	0.00	351.60	100.0%
5046 · Excess ERAF	347,087.15	250,000.00	97,087.15	138.8%
5280 · HOPTR	3,727.82	3,333.00	394.82	111.8%
5483 · Other tax	6,709.84	0.00	6,709.84	100.0%
<b>Total 5000 · Property Taxes</b>	<b>1,213,633.53</b>	<b>981,933.00</b>	<b>231,700.53</b>	<b>123.6%</b>
<b>5007 · Sewer Service Charge</b>				
5007.1 · Sewer Service - Tiburon Ops	2,445,572.31	2,454,797.00	-9,224.69	99.6%
5007.5 · Sewer Service - Tiburon Cap	226,154.65	230,977.00	-4,822.35	97.9%
5007.2 · Sewer Service-Belv Ops	1,386,921.76	1,396,621.00	-9,699.24	99.3%
5007.3 · Sewer Service-Belv Cap	916,934.99	923,348.00	-6,413.01	99.3%
5007.4 · Other User Fees	0.00	24,826.00	-24,826.00	0.0%
<b>Total 5007 · Sewer Service Charge</b>	<b>4,975,583.71</b>	<b>5,030,569.00</b>	<b>-54,985.29</b>	<b>98.9%</b>
<b>5201 · Interest</b>				
5201.1 · Interest County of Marin	-635.04			
5201.2 · Interest LAIF	157,036.82	25,000.00	132,036.82	628.1%
<b>Total 5201 · Interest</b>	<b>156,401.78</b>	<b>25,000.00</b>	<b>131,401.78</b>	<b>625.6%</b>
<b>5900.3 · Connection Fees</b>				
5900.30 · Connection Permit Fees	8,650.00	10,000.00	-1,350.00	86.5%
5900.31 · Collection	179,736.81	100,000.00	79,736.81	179.7%
5900.34 · Treatment	212,785.19	100,000.00	112,785.19	212.8%
<b>Total 5900.3 · Connection Fees</b>	<b>401,172.00</b>	<b>210,000.00</b>	<b>191,172.00</b>	<b>191.0%</b>
<b>5900.4 · Inspection Permit Fees</b>	16,174.00	10,000.00	6,174.00	161.7%
<b>5900.5 · SASM Expense Reimb.</b>	101,680.12	65,000.00	36,680.12	156.4%
<b>5900.9 · Other Income</b>	0.00	100.00	-100.00	0.0%
<b>5900.10 · Paradise Sewer Line Ext. Fees</b>	13,364.00	13,365.00	-1.00	100.0%
<b>Total Income</b>	<b>6,878,009.14</b>	<b>6,335,967.00</b>	<b>542,042.14</b>	<b>108.6%</b>
<b>Gross Profit</b>	<b>6,878,009.14</b>	<b>6,335,967.00</b>	<b>542,042.14</b>	<b>108.6%</b>
<b>Expense</b>				
<b>6000 · Administrative Expenses</b>				
6001 · Advertising	162.85	1,000.00	-837.15	16.3%
6002 · Outreach & Newsletter	0.00	1,000.00	-1,000.00	0.0%
6008 · Audit & Accounting	27,848.17	33,700.00	-5,851.83	82.6%
6017 · Consulting Fees	115,119.15	100,000.00	15,119.15	115.1%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	5,874.32	8,000.00	-2,125.68	73.4%
6018.2 · Standby Mileage Expense Reimb	7,056.69	7,000.00	56.69	100.8%
<b>Total 6018 · Travel &amp; Meetings</b>	<b>12,931.01</b>	<b>15,000.00</b>	<b>-2,068.99</b>	<b>86.2%</b>
<b>6020 · Continuing Education</b>	6,254.91	10,000.00	-3,745.09	62.5%
<b>6021 · County Fees</b>	15,950.36	16,500.00	-549.64	96.7%
<b>6024 · Director Fees</b>	3,000.00	9,000.00	-6,000.00	33.3%
<b>6025 · Dues &amp; Subscriptions</b>	20,333.64	25,000.00	-4,666.36	81.3%
<b>6033 · Insurance Property &amp; Liability</b>				
6033.1 · PLP Public Entity Phys Damage	16,214.00	17,377.00	-1,163.00	93.3%
6033.2 · General Liability	45,480.50	42,840.00	2,640.50	106.2%
6033.3 · Physical Property Damage - Auto	1,227.00	1,435.00	-208.00	85.5%
<b>Total 6033 · Insurance Property &amp; Liability</b>	<b>62,921.50</b>	<b>61,652.00</b>	<b>1,269.50</b>	<b>102.1%</b>

## Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Bu...
6039 · Legal	27,202.50	70,000.00	-42,797.50	38.9%
6047 · Office Supplies	3,403.93	7,000.00	-3,596.07	48.6%
6056 · Postage	1,124.78	1,000.00	124.78	112.5%
6059 · Pollution Prevention/Public Edu	1,223.45	4,000.00	-2,776.55	30.6%
6065 · Miscellaneous Expense	31.34			
<b>Total 6000 · Administrative Expenses</b>	<b>297,507.59</b>	<b>354,852.00</b>	<b>-57,344.41</b>	<b>83.8%</b>
<b>7000 · Ops &amp; Maintenance Expenses</b>				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	136,026.78	200,000.00	-63,973.22	68.0%
7013 · Emergency Line Repair	0.00	50,000.00	-50,000.00	0.0%
<b>Total 7010 · Pumps &amp; Lines Maintenance</b>	<b>136,026.78</b>	<b>250,000.00</b>	<b>-113,973.22</b>	<b>54.4%</b>
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	17,066.58	10,000.00	7,066.58	170.7%
7022 · Plant Maint. Parts & Service	104,607.22	50,000.00	54,607.22	209.2%
7023 · Janitorial Supplies & Service	5,368.77	6,000.00	-631.23	89.5%
7024 · Main Plant Chemicals	86,776.10	105,000.00	-18,223.90	82.6%
7025 · Lab Supplies & Chemicals	13,294.47	15,000.00	-1,705.53	88.6%
7027 · Electrical & Instrument	5,493.34	5,000.00	493.34	109.9%
7028 · Grounds Maintenance	7,890.20	8,000.00	-109.80	98.6%
7029 · Main Plant Sludge Disposal	29,687.27	30,000.00	-312.73	99.0%
<b>Total 7020 · Main Plant Maintenance</b>	<b>270,183.95</b>	<b>229,000.00</b>	<b>41,183.95</b>	<b>118.0%</b>
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	7,643.56	10,000.00	-2,356.44	76.4%
7042 · Paradise Supplies & Chemicals	4,199.94	5,000.00	-800.06	84.0%
7043 · Paradise Sludge Disposal	9,546.11	8,000.00	1,546.11	119.3%
<b>Total 7040 · Paradise Cove Plant Maint</b>	<b>21,389.61</b>	<b>23,000.00</b>	<b>-1,610.39</b>	<b>93.0%</b>
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	41,636.22	45,000.00	-3,363.78	92.5%
7052 · Paradise Cove Monitoring	14,495.90	15,000.00	-504.10	96.6%
7053 · Chronic Toxicity Program Eval	1,917.50			
<b>Total 7050 · Monitoring</b>	<b>58,049.62</b>	<b>60,000.00</b>	<b>-1,950.38</b>	<b>96.7%</b>
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	7,295.00			
7062 · Permits/Fees - General	36,855.92	40,000.00	-3,144.08	92.1%
7063 · Paradise Cove Permits/Fees	6,175.00	8,000.00	-1,825.00	77.2%
<b>Total 7060 · Permits/Fees</b>	<b>50,325.92</b>	<b>48,000.00</b>	<b>2,325.92</b>	<b>104.8%</b>
7070 · Truck Maintenance				
7071 · Fuel	13,293.57	8,000.00	5,293.57	166.2%
7072 · Truck Maintenance	4,765.24	5,000.00	-234.76	95.3%
<b>Total 7070 · Truck Maintenance</b>	<b>18,058.81</b>	<b>13,000.00</b>	<b>5,058.81</b>	<b>138.9%</b>
<b>Total 7000 · Ops &amp; Maintenance Expenses</b>	<b>554,034.69</b>	<b>623,000.00</b>	<b>-68,965.31</b>	<b>88.9%</b>
<b>8000 · Salaries and Benefits Expenses</b>				
8001 · Salaries	1,069,989.91	1,153,504.00	-83,514.09	92.8%
8003 · Overtime	135,674.44	100,000.00	35,674.44	135.7%
8004 · Standby Pay	71,679.14	69,428.00	2,251.14	103.2%
8005 · Employee Incentives	18,500.00	40,000.00	-21,500.00	46.3%
8006 · Vacation Buyout	27,281.72	25,000.00	2,281.72	109.1%
8013 · Payroll Taxes	98,101.49	94,891.00	3,210.49	103.4%
8015 · Payroll/Bank Fees	5,939.59	5,500.00	439.59	108.0%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	152,777.59	147,885.00	4,892.59	103.3%
8019.08 · PERS Retirement - CalPERS UAL	132,419.00	20,000.00	112,419.00	662.1%
8019.10 · PERS Retirement Trust	0.00	286,555.00	-286,555.00	0.0%
8019 · PERS Retirement - Other	250.00			
<b>Total 8019 · PERS Retirement</b>	<b>285,446.59</b>	<b>454,440.00</b>	<b>-168,993.41</b>	<b>62.8%</b>



## Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses July 2019 through June 2020

	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Bu...
<b>8020 · Employee Health</b>				
8020.05 · Employee Health	192,517.08	217,176.00	-24,658.92	88.6%
8021 · Employee Health Deductions	-2,991.36			
<b>Total 8020 · Employee Health</b>	189,525.72	217,176.00	-27,650.28	87.3%
<b>8022 · Retiree Health</b>				
8022.05 · Retiree Health	110,051.97	79,551.00	30,500.97	138.3%
8022.10 · CERBT/OPEB Annual Arc Contribtn	70,200.00	70,200.00	0.00	100.0%
<b>Total 8022 · Retiree Health</b>	180,251.97	149,751.00	30,500.97	120.4%
<b>8023 · Workers Comp Insurance</b>	30,735.94	29,365.00	1,370.94	104.7%
<b>Total 8000 · Salaries and Benefits Expenses</b>	2,119,126.51	2,345,055.00	-225,928.49	90.4%
<b>8500 · Other Operating Expenses</b>				
8510 · Data/Alarms/IT Supp & Licensing	84,830.07	80,000.00	4,830.07	106.0%
8515 · Safety	19,408.61	20,000.00	-591.39	97.0%
8520 · Personal Protection/Safety Wear	6,492.90	15,000.00	-8,507.10	43.3%
8530 · Telephone				
8531 · Main Plant Telephones	9,495.33	11,000.00	-1,504.67	86.3%
8532 · Paradise Cove Telephones	3,519.50	4,000.00	-480.50	88.0%
8533 · Pumps & Lines Telephones	5,314.25	7,000.00	-1,685.75	75.9%
<b>Total 8530 · Telephone</b>	18,329.08	22,000.00	-3,670.92	83.3%
8540 · Utilities				
8541 · Water	6,313.27	4,000.00	2,313.27	157.8%
8542 · Main Plant Utilities	161,089.04	180,000.00	-18,910.96	89.5%
8543 · Paradise Cove Utilities	13,257.11	13,500.00	-242.89	98.2%
8544 · Pump Station Utilities	32,211.96	35,000.00	-2,788.04	92.0%
<b>Total 8540 · Utilities</b>	212,871.38	232,500.00	-19,628.62	91.6%
<b>Total 8500 · Other Operating Expenses</b>	341,932.04	369,500.00	-27,567.96	92.5%
<b>Total Expense</b>	3,312,600.83	3,692,407.00	-379,806.17	89.7%
<b>Net Ordinary Income</b>	3,565,408.31	2,643,560.00	921,848.31	134.9%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9204 · M.P. Boiler Replacement	2,187.42			
9212 · Headworks Grinder Replacement	19,588.07	15,000.00	4,588.07	130.6%
<b>Total 9200 · Main Plant Equipment Capital</b>	21,775.49	15,000.00	6,775.49	145.2%
9300 · Pumps & Lines Capital				
9301 · Tiburon Sewer Line Rehab Prog	723,554.74	600,000.00	123,554.74	120.6%
9302 · PS Control Panel Upgrades	37,178.11	40,000.00	-2,821.89	92.9%
9303 · Lateral Camera	196.03			
9304 · Belvedere Sewer Line Rehab Prog	891,836.07	600,000.00	291,836.07	148.6%
9306 · PS Pump & Valve Replacements	52,247.95	50,000.00	2,247.95	104.5%
9307 · PS Generator Replacement	16,123.19	20,000.00	-3,876.81	80.6%
9310 · BPS Communication Project	-42,461.66			
9314 · Portable Emergency Generators	997.14			
9315 · TPS Communication Project	1,239.97			
<b>Total 9300 · Pumps &amp; Lines Capital</b>	1,680,911.54	1,310,000.00	370,911.54	128.3%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	14,684.13	25,000.00	-10,315.87	58.7%
9520 · Undesignated Cap - P.C. Plant	0.00	10,000.00	-10,000.00	0.0%
9540 · Undesignated Cap - Tiburon	-8,902.30	25,000.00	-33,902.30	-35.6%
9550 · Undesignated Cap - Belvedere	-23,577.67	25,000.00	-48,577.67	-94.3%
<b>Total 9500 · Undesignated Capital</b>	-17,795.84	85,000.00	-102,795.84	-20.9%
<b>Total 9100 · Capital Expenditures</b>	1,684,891.19	1,410,000.00	274,891.19	119.5%

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
July 2019 through June 2020

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	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Bu...</u>
<b>9700 · Debt Service</b>				
<b>9730 · Debt Service - MPR Project</b>				
<b>9731 · Debt Service MPR Bond Principal</b>	470,000.00	470,000.00	0.00	100.0%
<b>9732 · Debt Service MPR Bond Interest</b>	<u>167,675.00</u>	<u>330,650.00</u>	<u>-162,975.00</u>	<u>50.7%</u>
<b>Total 9730 · Debt Service - MPR Project</b>	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
<b>Total 9700 · Debt Service</b>	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
<b>Total Other Expense</b>	<u>2,322,566.19</u>	<u>2,210,650.00</u>	<u>111,916.19</u>	<u>105.1%</u>
<b>Net Other Income</b>	<u>-2,322,566.19</u>	<u>-2,210,650.00</u>	<u>-111,916.19</u>	<u>105.1%</u>
<b>Net Income</b>	<u><b>1,242,842.12</b></u>	<u><b>432,910.00</b></u>	<u><b>809,932.12</b></u>	<u><b>287.1%</b></u>

**Sanitary Distr. No.5 of Marin Co.**  
**Zone Report**  
**June 2020**

	Paradise Co... (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5000 · Property Taxes</b>					
5001.2 · TEETER	1,418.58	36,110.09	37,528.67	0.00	37,528.67
5004 · REDEMPTION / RDMPT	0.02	0.57	0.59	0.00	0.59
5041 · SUPSEC	180.18	4,586.45	4,766.63	0.00	4,766.63
5280 · HOPTR	21.14	538.04	559.18	0.00	559.18
<b>Total 5000 · Property Taxes</b>	<b>1,619.92</b>	<b>41,235.15</b>	<b>42,855.07</b>	<b>0.00</b>	<b>42,855.07</b>
<b>5007 · Sewer Service Charge</b>					
5007.1 · Sewer Service - Tiburon Ops	4,116.93	104,796.60	108,913.53	0.00	108,913.53
5007.5 · Sewer Service - Tiburon Cap	387.37	9,860.51	10,247.88	0.00	10,247.88
5007.2 · Sewer Service-Belv Ops	0.00	0.00	0.00	62,773.84	62,773.84
5007.3 · Sewer Service-Belv Cap	0.00	0.00	0.00	41,501.64	41,501.64
<b>Total 5007 · Sewer Service Charge</b>	<b>4,504.30</b>	<b>114,657.11</b>	<b>119,161.41</b>	<b>104,275.48</b>	<b>223,436.89</b>
<b>5900.3 · Connection Fees</b>					
5900.30 · Connection Permit Fees	0.00	200.00	200.00	700.00	900.00
5900.31 · Collection	0.00	0.00	0.00	5,648.81	5,648.81
5900.34 · Treatment	0.00	0.00	0.00	3,147.19	3,147.19
<b>Total 5900.3 · Connection Fees</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>9,496.00</b>	<b>9,696.00</b>
<b>5900.4 · Inspection Permit Fees</b>					
	0.00	1,200.00	1,200.00	600.00	1,800.00
<b>Total Income</b>	<b>6,124.22</b>	<b>157,292.26</b>	<b>163,416.48</b>	<b>114,371.48</b>	<b>277,787.96</b>
<b>Gross Profit</b>	<b>6,124.22</b>	<b>157,292.26</b>	<b>163,416.48</b>	<b>114,371.48</b>	<b>277,787.96</b>
<b>Expense</b>					
<b>6000 · Administrative Expenses</b>					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6008 · Audit & Accounting	12.10	308.09	320.19	179.80	499.99
6017 · Consulting Fees	0.00	0.00	0.00	10,435.50	10,435.50
<b>6018 · Travel &amp; Meetings</b>					
6018.1 · Meetings & Travel	0.00	0.00	0.00	51.23	51.23
6018.2 · Standby Mileage Expense Reimb	0.00	27.02	27.02	185.50	212.52
<b>Total 6018 · Travel &amp; Meetings</b>	<b>0.00</b>	<b>27.02</b>	<b>27.02</b>	<b>236.73</b>	<b>263.75</b>
6020 · Continuing Education	4.34	110.64	114.98	64.56	179.54
6025 · Dues & Subscriptions	-148.06	-4,142.70	-4,290.76	-2,402.07	-6,692.83
6039 · Legal	16.01	407.61	423.62	237.88	661.50
6047 · Office Supplies	7.73	196.69	204.42	114.81	319.23
6056 · Postage	3.06	117.96	121.02	68.93	189.95
<b>Total 6000 · Administrative Expenses</b>	<b>-104.82</b>	<b>-2,974.69</b>	<b>-3,079.51</b>	<b>8,936.14</b>	<b>5,856.63</b>
<b>7000 · Ops &amp; Maintenance Expenses</b>					
<b>7010 · Pumps &amp; Lines Maintenance</b>					
7011 · Pumps & Lines Maintenance	14,019.06	7,958.19	21,977.25	23,421.56	45,398.81
<b>Total 7010 · Pumps &amp; Lines Maintenance</b>	<b>14,019.06</b>	<b>7,958.19</b>	<b>21,977.25</b>	<b>23,421.56</b>	<b>45,398.81</b>
<b>7020 · Main Plant Maintenance</b>					
7021 · Plant Maintenance Supplies	0.00	660.34	660.34	385.33	1,045.67
7022 · Plant Maint. Parts & Service	0.00	478.21	478.21	279.04	757.25
7023 · Janitorial Supplies & Service	0.00	188.07	188.07	109.75	297.82
7024 · Main Plant Chemicals	0.00	6,056.20	6,056.20	3,534.14	9,590.34
7025 · Lab Supplies & Chemicals	0.00	127.42	127.42	74.36	201.78
7027 · Electrical & Instrument	0.00	0.00	0.00	65.08	65.08
7028 · Grounds Maintenance	0.00	-176.42	-176.42	-102.94	-279.36
7029 · Main Plant Sludge Disposal	0.00	1,289.58	1,289.58	752.57	2,042.15
<b>Total 7020 · Main Plant Maintenance</b>	<b>0.00</b>	<b>8,623.40</b>	<b>8,623.40</b>	<b>5,097.33</b>	<b>13,720.73</b>
<b>7040 · Paradise Cove Plant Maint</b>					
7041 · Paradise Parts & Service	142.75	0.00	142.75	0.00	142.75
7042 · Paradise Supplies & Chemicals	197.28	0.00	197.28	0.00	197.28
7043 · Paradise Sludge Disposal	2,600.65	0.00	2,600.65	0.00	2,600.65
<b>Total 7040 · Paradise Cove Plant Maint</b>	<b>2,940.68</b>	<b>0.00</b>	<b>2,940.68</b>	<b>0.00</b>	<b>2,940.68</b>

**Sanitary Distr. No.5 of Marin Co.**  
**Zone Report**  
**June 2020**

	Paradise Co... (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
<b>7050 · Monitoring</b>					
7051 · Main Plant Lab Monitoring	0.00	2,151.52	2,151.52	1,255.48	3,407.00
7052 · Paradise Cove Monitoring	487.55	0.00	487.55	0.00	487.55
7053 · Chronic Toxicity Program Eval	0.00	1,210.90	1,210.90	706.60	1,917.50
<b>Total 7050 · Monitoring</b>	487.55	3,362.42	3,849.97	1,962.08	5,812.05
<b>7060 · Permits/Fees</b>					
7062 · Permits/Fees - General	0.00	-12,906.52	-12,906.52	-5,346.23	-18,252.75
7063 · Paradise Cove Permits/Fees	-572.29	0.00	-572.29	0.00	-572.29
<b>Total 7060 · Permits/Fees</b>	-572.29	-12,906.52	-13,478.81	-5,346.23	-18,825.04
<b>7070 · Truck Maintenance</b>					
7071 · Fuel	2.23	56.68	58.91	33.08	91.99
7072 · Truck Maintenance	69.81	1,777.76	1,847.57	1,037.46	2,885.03
<b>Total 7070 · Truck Maintenance</b>	72.04	1,834.44	1,906.48	1,070.54	2,977.02
<b>Total 7000 · Ops &amp; Maintenance Expenses</b>	16,947.04	8,871.93	25,818.97	26,205.28	52,024.25
<b>8000 · Salaries and Benefits Expenses</b>					
8001 · Salaries	2,268.56	57,763.80	60,032.36	33,709.62	93,741.98
8003 · Overtime	155.38	3,956.32	4,111.70	2,308.81	6,420.51
8004 · Standby Pay	140.22	3,570.39	3,710.61	2,083.60	5,794.21
8005 · Employee Incentives	48.40	1,232.40	1,280.80	719.20	2,000.00
8007 · Voluntary Deductions	0.00	-50.18	-50.18	0.00	-50.18
8008 · Deferred Comp 457	0.00	4,350.51	4,350.51	0.00	4,350.51
8012 · Wage Garnishments	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	195.70	4,983.02	5,178.72	2,907.97	8,086.69
8015 · Payroll/Bank Fees	11.50	293.01	304.51	170.99	475.50
8019 · PERS Retirement					
8019.05 · PERS Retirement	311.59	7,933.76	8,245.35	4,629.98	12,875.33
<b>Total 8019 · PERS Retirement</b>	311.59	7,933.76	8,245.35	4,629.98	12,875.33
<b>8020 · Employee Health</b>					
8020.05 · Employee Health	383.23	9,685.62	10,068.85	5,653.65	15,722.50
8021 · Employee Health Deductions	-6.00	-152.92	-158.92	-89.24	-248.16
<b>Total 8020 · Employee Health</b>	377.23	9,532.70	9,909.93	5,564.41	15,474.34
<b>8022 · Retiree Health</b>					
8022.05 · Retiree Health	20.65	525.97	546.62	306.94	853.56
8022.10 · CERBT/OPEB Annual Arc Contribtn	1,698.84	43,257.24	44,956.08	25,243.92	70,200.00
<b>Total 8022 · Retiree Health</b>	1,719.49	43,783.21	45,502.70	25,550.86	71,053.56
<b>8023 · Workers Comp Insurance</b>	-67.93	-1,729.67	-1,797.60	-1,009.40	-2,807.00
<b>Total 8000 · Salaries and Benefits Expenses</b>	5,160.14	135,619.27	140,779.41	76,636.04	217,415.45
<b>8500 · Other Operating Expenses</b>					
8510 · Data/Alarms/IT Supp & Licensing	-52.36	-1,325.56	-1,377.92	-773.71	-2,151.63
8515 · Safety	12.88	3,016.06	3,028.94	1,760.00	4,788.94
8520 · Personal Protection/Safety Wear	11.76	299.33	311.09	174.68	485.77
8530 · Telephone					
8531 · Main Plant Telephones	0.00	410.74	410.74	239.79	650.53
8532 · Paradise Cove Telephones	343.20	0.00	343.20	0.00	343.20
8533 · Pumps & Lines Telephones	173.48	305.41	478.89	0.00	478.89
<b>Total 8530 · Telephone</b>	516.68	716.15	1,232.83	239.79	1,472.62
<b>8540 · Utilities</b>					
8542 · Main Plant Utilities	0.00	10,146.76	10,146.76	5,920.95	16,067.71
8543 · Paradise Cove Utilities	1,420.50	0.00	1,420.50	0.00	1,420.50
8544 · Pump Station Utilities	265.82	1,549.78	1,815.60	1,333.51	3,149.11
<b>Total 8540 · Utilities</b>	1,686.32	11,696.54	13,382.86	7,254.46	20,637.32
<b>Total 8500 · Other Operating Expenses</b>	2,175.28	14,402.52	16,577.80	8,655.22	25,233.02
<b>Total Expense</b>	24,177.64	155,919.03	180,096.67	120,432.68	300,529.35
<b>Net Ordinary Income</b>	-18,053.42	1,373.23	-16,680.19	-6,061.20	-22,741.39

**Sanitary Distr. No.5 of Marin Co.  
Zone Report  
June 2020**

07/07/20

	<u>Paradise Co...</u> <u>(Tiburon)</u>	<u>Tiburon - Ot...</u> <u>(Tiburon)</u>	<u>Total Tiburon</u>	<u>Belvedere</u>	<u>TOTAL</u>
Other Income/Expense					
Other Expense					
9100 - Capital Expenditures					
9300 - Pumps & Lines Capital					
9310 - BPS Communication Project	0.00	0.00	0.00	-51,600.16	-51,600.16
Total 9300 - Pumps & Lines Capital	0.00	0.00	0.00	-51,600.16	-51,600.16
Total 9100 - Capital Expenditures	0.00	0.00	0.00	-51,600.16	-51,600.16
Total Other Expense	0.00	0.00	0.00	-51,600.16	-51,600.16
Net Other Income	0.00	0.00	0.00	51,600.16	51,600.16
Net Income	<u>-18,053.42</u>	<u>1,373.23</u>	<u>-16,680.19</u>	<u>45,538.96</u>	<u>28,858.77</u>

## Sanitary Distr. No.5 of Marin Co.

07/07/20

## Monthly O.T. Report

Accrual Basis

June 2020

Type	Date	Num	Name	Memo	Amount	Balance
<b>Bilsborough, Chad</b>						
Check	06/15/20	1671-3584	Bilsborough, Chad	11.5 Hrs. O.T. @ 1.5x	624.34	624.34
Check	06/15/20	1671-3584	Bilsborough, Chad	2.0 Hrs. O.T. @ 2.0x	144.77	769.11
Check	06/30/20	1821-3601	Bilsborough, Chad	6.0 Hrs. O.T. @ 1.5x	325.74	1,094.85
Check	06/30/20	1821-3601	Bilsborough, Chad	2.0 Hrs. O.T. @ 2.0x	144.77	1,239.62
Total Bilsborough, Chad					1,239.62	1,239.62
<b>Cottrell, Rulon</b>						
Check	06/15/20	1671-3586	Cottrell, Rulon	3.0 Hrs. O.T. @ 1.5x	240.63	240.63
Total Cottrell, Rulon					240.63	240.63
<b>Dohrmann, Robin</b>						
Check	06/15/20	1671-3588	Dohrmann, Robin	10.0 Hrs. O.T. @ 1.5x	802.11	802.11
Check	06/30/20	1821-3604	Dohrmann, Robin	20.0 Hrs. O.T. @ 1.5x	1,604.23	2,406.34
Total Dohrmann, Robin					2,406.34	2,406.34
<b>Driscoll, Stephen</b>						
Check	06/15/20	1671-3590	Driscoll, Stephen	10.0 Hrs. O.T @ 1.5x	842.22	842.22
Check	06/30/20	1821-3606	Driscoll, Stephen	4.0 Hrs. O.T @ 1.5x	336.89	1,179.11
Check	06/30/20	1821-3606	Driscoll, Stephen	0.5 Hrs. O.T @ 1.5x	56.15	1,235.26
Total Driscoll, Stephen					1,235.26	1,235.26
<b>La Torre, Daniel P.</b>						
Check	06/15/20	1671-3592	La Torre, Daniel P.	7.0 Hrs. O.T. @ 1.5	534.74	534.74
Total La Torre, Daniel P.					534.74	534.74
<b>Triola, Joseph</b>						
Check	06/15/20	1671-3598	Triola, Joseph	8.0 Hrs. O.T. @ 1.5x	611.13	611.13
Check	06/15/20	1671-3598	Triola, Joseph	1.5 Hrs. O.T. @ 2.0x	152.78	763.91
Total Triola, Joseph					763.91	763.91
<b>TOTAL</b>					<b>6,420.50</b>	<b>6,420.50</b>

# Sanitary District No. 5 of Marin County



## District Management Report June 2020

### Contents:

- Transmittal Memo
- Financial/Budgetary
- HR & Personnel
- Business Administration
- Collection System Performance
- Treatment Plant Performance – Paradise Cove
- Treatment Plant Performance – Main Plant
- Pollution Prevention Activities
- Continuing Education & Safety Training
- Capital Improvement Projects

# Transmittal Memo

**Date:** July 16, 2020  
**To:** Board of Directors  
**From:** Tony Rubio, District Manager/ Chief Plant Operator  
**Subject:** Management Report for June 2020

## Fiscal Status

Period Covered: July 1, 2019 –June 30, 2020  
Percent of Fiscal Year: 100 %  
Percent of Budgeted Income to Date: 108.6%  
Percent of Budgeted Expenditures to Date: 89.7% (operating only)

## Personnel

Separations: None  
New Hires: None  
Promotions: None  
Recruitment Activities: None

## Regulatory Compliance

MP Collection System WDR Compliance: Full Compliance with all regulations  
PC Collection System WDR Compliance: Full Compliance with all regulations  
MP NPDES Permit Compliance: Full Compliance with all regulations  
PC NPDES Permit Compliance: Full Compliance with all regulations  
BAAQMD Compliance: Full Compliance with all regulations  
Bio-Solids Compliance: Full Compliance with all regulations  
Significant Comments: None

*Summary of Operational Highlights are on the following pages.*



## ***Significant Events for the Month of June 2020 Include:***

### **Financial/Budgetary/Business Administration**

- Fiscal Year 2020-2021 budget preparation completed.
- Prepared updated 10 year Income vs Expense projections with promotional positions included for board review.
- Scheduled last week of July and 1<sup>st</sup> week of August 2020 for major in house scanning and filing project.
- New printer/scanner ordered for office- current printer/scanner will move up stairs to new file storage room.
- Beginning with annual sewer service fee preparation for submission to the County
- Reviewed ARK news paper article regarding Marin County Grand Jury report concerning cyber security and risk of staff using VPN especially during Covid-19 stay at home order. (DM to elaborate at meeting)

### **HR and Personnel**

- All staff - back on site beginning May 1. Social distancing protocols in place.
- Office remains closed to the public through the end of July.
- Permits are being handled remotely and final inspections are being performed by staff in the field

### **Continuing Education and Safety Training**

- Education Incentive Program is working out to a benefit for staff and the District.
- A total of 5 employees have participated in the program and have completed and received certifications in the Water/Wastewater field. A total of 10 different courses or certificates have been completed, the range goes from \$1,000-\$5,000 per certificate or course depending on course complexity and benefit to the District.
- Vactor Training scheduled for 7/15/2020
- 2 staff members scheduled for PACP, MACP, LACP training and certification.

### **Collection System Performance**

#### **Main Plant Tiburon/Belvedere:**

- 1 SSO reported for month of May to RWQCB on CIWQS. 1- Tiburon
- Small machine cleaning completed in Tiburon.
- Rodding completed in Belvedere.
- Rodding to begin in Tiburon.
- Hydro Jet cleaning to begin in both Zones in August

### **Paradise Cove:**

- Submitted No Spill report for month of May to RWQCB on CIWQS

### **Treatment Plant Performance**

#### **Paradise Cove:**

- Satisfactory- Off line package plant was coated and prepared to place back in service. Will be performing switch over in late July.
- Scheduled Outfall Diffuser inspection with Global Divers – NPDES requirement- every 5 years as part of reissuance package.
- Paradise Cove flow meters on schedule for replacement for late July. Standardization.
- Will be scheduling coating of package plant that is currently in service once the switch over is completed.

#### **Main Plant:**

- Submitted May 2020 SMR and DMR to the RWQCB
- Daily rounds and maintenance being performed.
- Digester gas flow meters replaced in June (not replaced during MPR) Standardization Project
- Scheduled annual Generator Maintenance in preparation for possible PSPS events- normally scheduled in September prior to wet weather season- have adjusted maintenance schedule in anticipation of PSPS events

### **Pollution Prevention Activities**

- Wipes Clog Pipes Outreach continues.
- Communication with BACWA and University of California Berkeley regarding Wastewater based epidemiology testing for Covid-19. Cal Berkeley will be conducting a study of Bay Area Wastewater Treatment Plant influent sewage samples. – Free to the District – we just need to provide samples for their analysis. They have provided instructions for sampling and preservation.

### **Capital Improvement Projects**

- Cove Road Force Main Project has begun. Outreach has been made to businesses in the area that may be affected. Placed notice on Website and notified the Ark about the project.
- Awaiting proposal from HDR regarding Maintenance Shop Options and Potential costs for CIP planning.
- Received New Vector truck- Enhanced Emergency Preparedness

## Glossary of Terms

- **B.O.D. (Biochemical Oxygen Demand):** Measurement of the effluent's capacity to consume dissolved oxygen to stabilize all remaining organic matter. The permit limits for our effluent for discharge into San Francisco bay require that we remove 85% influent B.O.D. and meet a weekly average of less than 45mg/l and a monthly average of less than 30 mg/l B.O.D.
- **TSS (Total Suspended Solids):** Measurement of suspended solids in the effluent. Our permit requires that we remove at least 85% of the influent TSS and that the effluent limit is less than 45 mg/l as a weekly average and less than 30 mg/l as a monthly average.
- **Chlorine Residual:** The plant effluent is disinfected with hypochlorite (chlorine "bleach") and then the residual chlorine is neutralized with sodium bisulfite to protect the bay. The effluent chlorine residual limit is 0.0 mg/l which we monitor continuously.
- **pH:** pH is a measurement of acidity with pH 7.0 being neutral and higher pH values being basic and lower pH values being acidic. Our permit effluent pH must stay within the range of 6.0-9.0, which we monitor continuously.
- **Coliform:** Coliform bacteria are the indicator organism for determination of the efficiency of the disinfection process. The lab culture samples of our effluent and the presence of coliform is an indication that pathogenic organisms may be present. This is reported as MPN/100 (number of coliform bacteria in 100 milliliters sample).
- **Flow Through Bioassay:** A 96 hour test in which we test the toxicity of our effluent to tiny fish (sticklebacks) in a flow through tank to determine the survivability under continuous exposure to our effluent. Our permit requires that we maintain a 90<sup>th</sup> percentile survival of at least 70% and an 11 sample median survival of at least 90%. In layman's terms, this means that out of the last 11 samples only one bioassay may fall below 70% survival and the middle value when all 11 samples are placed in numerical order must be at least 90%.
- **Metals Analysis:** Our permit requires that we analyze our effluent for many different metals on a monthly basis. We have permit limits for some metals. The metals are stated as a daily max and a monthly average limit. The daily max limit is the number we cannot exceed on any sample and the monthly average applies to all samples collected in any month. (although usually we are only required to take one).
- **F.O.G. (Fats, oils and grease):** Quarterly we are required to monitor our effluent for Fats, Oils and Grease.

## Glossary of terms continued...

- **Headworks:** The point where all raw wastewater enters the treatment plant. In this building wastewater goes through 3 grinders to grind up all large objects that could possibly damage our influent and sludge pumps further down the treatment process.
- **Primary Sedimentation:** The next treatment process is a physical treatment process where solids that settle or float are removed and sent to the digesters for further processing.
- **Activated Sludge:** Next is the activate sludge process. This process is a biological wastewater treatment process that uses microorganisms to speed up the decomposition of wastes. When activated sludge is added to wastewater, the microorganisms feed and grow on waste particles in the wastewater. As the organisms grow and reproduce, more and more waste is removed, leaving the wastewater partially cleaned. To function efficiently, the mass of organisms needs a steady balance of food and oxygen. These tasks are closely monitored by the operations staff.
- **Secondary Clarification:** Next is secondary clarification, like primary sedimentation/clarification, this also is a physical treatment process where solids that settle or float are removed and sent to the next treatment process. The difference between Secondary Clarification and primary sedimentation is that the solids removed from the secondary clarifiers goes to 2 places. Some goes to waste to the DAFT and some goes back to the activated sludge process for further treatment. (*Microorganisms must be returned to the activated sludge process to keep an equal balance of food and microorganisms*).
- **DAFT (dissolved air floatation thickener):** Next is the DAFT. The dissolved air floatation thickening process uses air bubbles to thicken WAS(waste active sludge) solids removed from the secondary clarifier, by floating solids to the tank surface, where they are removed and sent to the digesters for final processing.
- **Sludge Digestion:** In the anaerobic digestion process, all the organic material removed from the primary sedimentation tanks and DAFT's are digested by anaerobic bacteria. The end products are methane, carbon dioxide, water and neutralized organic matter.
- **Solids Handling:** This is the process where all the neutralized sludge from the digester is finally treated. Sludge from the digester is pumped to the screw press where it is conditioned with a polymer (chemical that reacts with the sludge to remove the water from the sludge and bind the sludge particles together) in order to dewater the sludge and produce a dry cake for final disposal to the Redwood landfill.

## Glossary of terms continued...

- **Disinfection:** This is the end point for the wastewater- at this point wastewater flows through the chlorine contact tank. This contact tank allows for enough contact time for chlorine solution to disinfect the wastewater. Sodium bisulfite is introduced at the end of the tank to neutralize any residual chlorine to protect the bay.
- **MLSS (mixed liquor suspended solids):** Suspended solids in the mixed liquor of an aeration tank measured in mg/l
- **MCRT (mean cell resident time):** An expression of the average time that a microorganism will spend in the activated sludge process.
- **SVI (sludge volume index):** This is a calculation used to indicate the settling ability of activated sludge in the secondary clarifier.
- **RAS (return activated sludge):** The purpose of returning activated sludge, is to maintain a sufficient concentration of activated sludge in the aeration tank.
- **WAS (waste activated sludge):** To maintain a stable process, the amount of solids added each day to the activated sludge process are removed as WAS. We track this by our MCRT which averages 3 days
- **TWAS (thickened waste activated sludge):** The WAS is thickened in the DAFT and the thickened sludge is then pumped to the digester.
- **MPN (most probable number):** Concentrations of total coliform bacteria are reported as the most probable number. The MPN is not the absolute count of the bacteria but a statistical estimate of their concentration.
- **Bio-solids:** Anaerobic digested sludge is pumped to a screw press where excess water is removed to reduce the volume (and weight) thus producing an end result called bio-solids.
- **Polymer:** Organic polymers are added to digested sludge to bring out the formation of larger particles by bridging to improve processing.

## Wastewater Acronyms

<b>ACWA</b>	Assoc of California Water Agencies	<b>APWA</b>	American Public Works Association
<b>AWWA</b>	American Water Works Association	<b>BAAQMD</b>	Bay Area Air Quality Management District
<b>BACWA</b>	Bay Area Clean Water Agencies	<b>BAPPG:</b>	Bay Area Pollution Prevention Group
<b>CASA</b>	California Association of Sanitation Agencies	<b>CSDA</b>	California Special Districts Association
<b>CSRMA:</b>	California Sanitation Risk Management Authority	<b>CAAQS</b>	California Ambient Air Quality Standard
<b>CalARP</b>	California Accidental Release Prevention Program	<b>CARB</b>	California Air Resources Board
<b>CDO</b>	Cease and Desist Order	<b>CECs</b>	Constituents of Emerging Concern
<b>CEQA</b>	California Environmental Quality Act	<b>CIWQS</b>	California Integrated Water Quality System
<b>CFR</b>	Code of Federal Regulations	<b>CMOM</b>	Capacity, Management, Operation and Maintenance
<b>CIWMB</b>	California Integrated Waste Management Board	<b>CPUC</b>	California Public Utilities Commission
<b>CSO</b>	Combined Sewer Overflow	<b>CTR</b>	California Toxics Rule
<b>CWA</b>	Clean Water Act	<b>CWAP</b>	Clean Water Action Plan
<b>CWARA</b>	Clean Water Authority Restoration Act	<b>CWEA</b>	California Water Environment Association
<b>DHS</b>	Dept of Health Services	<b>DTSC</b>	Dept of Toxic Substances Control
<b>EBEP</b>	Enclosed Bays and Estuaries Plan	<b>EDW</b>	Effluent Dominated Water body
<b>EIS/EIR</b>	Environmental Impact Statement/Report	<b>EPA</b>	Environmental Protection Agency
<b>ERAF</b>	Educational Reserve Augmentation Fund	<b>ESMP</b>	Electronic Self-Monitoring Report
<b>FOG</b>	Fats, Oils and Grease	<b>GASB</b>	Government Accounting Standards Board
<b>ISWP</b>	Inland Surface Waters Plan	<b>JPA</b>	Joint Powers Authority
<b>LAFCO</b>	Local Agency Formation Commission	<b>LOCC</b>	League of California Cities
<b>MACT</b>	Maximum Achievable Control Technology (air controls)	<b>MCL</b>	Maximum Contaminant Level
<b>MMP</b>	Mandatory Minimum Penalty	<b>MOU</b>	Memorandum of Understanding
<b>MUN</b>	Municipal Drinking Water Use	<b>NACWA</b>	National Association of Clean Water Agencies
<b>NGOs</b>	Non Governmental Organizations	<b>NOX</b>	Nitrogen Oxides
<b>NPDES</b>	Nat'l Pollutant Discharge Elimination System	<b>NRDC</b>	Natural Resources Defense Council
<b>NTR</b>	National Toxics Rule	<b>OWP:</b>	Office of Water Programs
<b>OSHA:</b>	Occupational Safety and Health Administration	<b>PCBs</b>	Poly Chlorinated Biphenyls
<b>POTWs</b>	Publicly Owned Treatment Works	<b>PPCPs</b>	Pharmaceutical and personal Care Products
<b>QA/QC</b>	Quality Assurance / Quality Control	<b>Region</b>	IX Western Region of EPA (CA, AZ, NV & HI)
<b>RFP</b>	Request For Proposals	<b>RMP</b>	Risk Management Program
<b>RFQ</b>	Request For Qualifications	<b>RWQCB</b>	Regional Water Quality Control Board
<b>SEP</b>	Supplementary Environmental Projects	<b>SIP</b>	State Implementation Policy (CTR/NTR criteria)
<b>SFEI:</b>	San Francisco Estuary Institute	<b>SRF</b>	State Revolving Fund
<b>SSO</b>	Sanitary Sewer Overflow	<b>SSMP</b>	Sewer System Management Plan
<b>SWRCB</b>	State Water Resources Control Board	<b>TMDL</b>	Total Maximum Daily Load
<b>WDR</b>	Waste Discharge Requirements	<b>WEF</b>	Water Environment Federation
<b>WERF</b>	Water Environment Research Foundation	<b>WET</b>	Whole Effluent Toxicity or Waste Extraction Test
<b>WMI</b>	Watershed Management Initiative	<b>WRFP</b>	Water Recycling Funding Program
<b>WRDA</b>	Water Resource Development Act	<b>WWTP</b>	Wastewater Treatment Plant
<b>WQBEL</b>	Water Quality Based Effluent Limitation Agency	<b>WWWIFA</b>	Water and Wastewater Infrastructure Financing

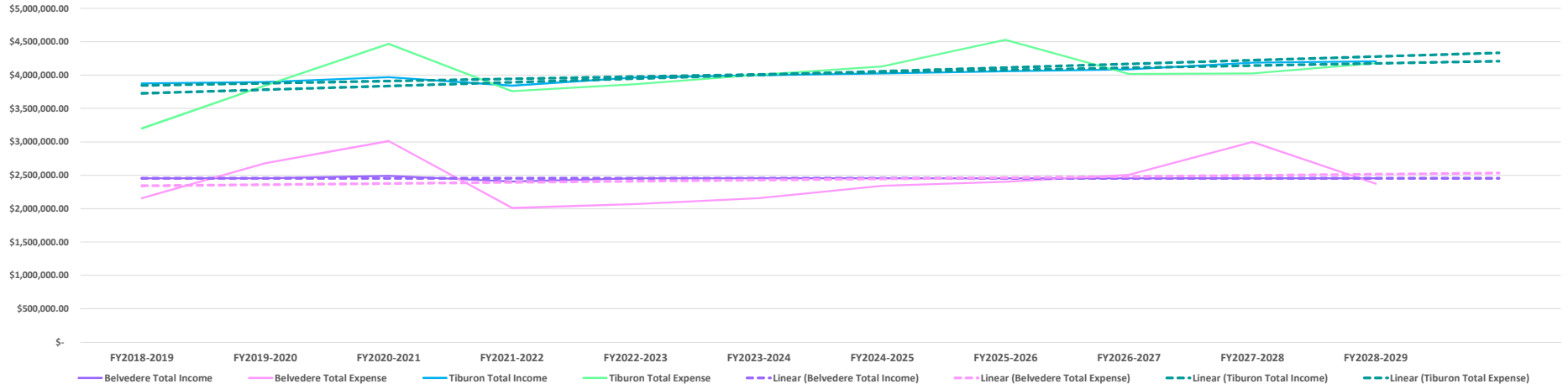
# **Sanitary District No. 5 of Marin County**

**SD5 Income & Expense History & Projection:  
Tiburon & Belvedere**

**FY 2018/2019 – FY2028/2029**

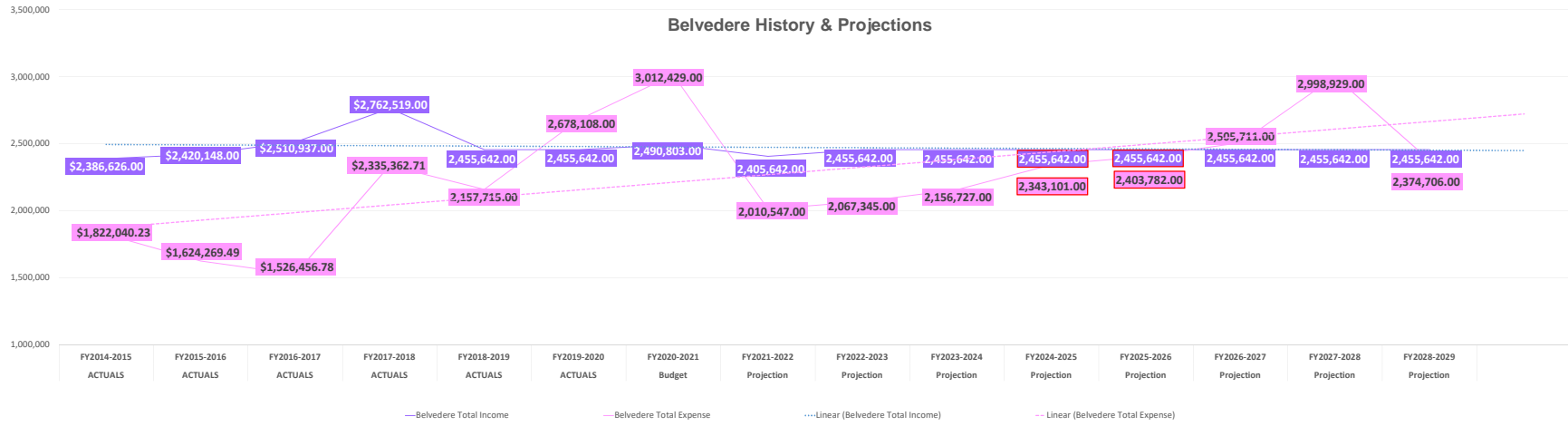
	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023	FY2023-2024	FY2024-2025	FY2025-2026	FY2026-2027	FY2027-2028	FY2028-2029
Belvedere Total Inc. \$	2,455,642.00	2,455,642.00	2,490,803.00	2,405,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00
Belvedere Total Exp \$	2,157,715.00	2,678,108.00	3,012,429.00	2,010,547.00	2,067,345.00	2,156,727.00	2,343,101.00	2,403,782.00	2,505,711.00	2,998,929.00	2,374,706.00
Tiburon Total Incon \$	3,875,864.00	3,897,729.00	3,970,524.00	3,842,781.00	3,965,985.00	3,995,985.00	4,025,985.00	4,055,985.00	4,085,985.00	4,185,985.00	4,205,985.00
Tiburon Total Exper \$	3,201,131.00	3,842,710.00	4,469,089.00	3,757,936.00	3,865,493.00	4,006,498.00	4,130,071.00	4,527,723.00	4,017,625.00	4,024,854.00	4,178,196.00

20-21 Budget Projections



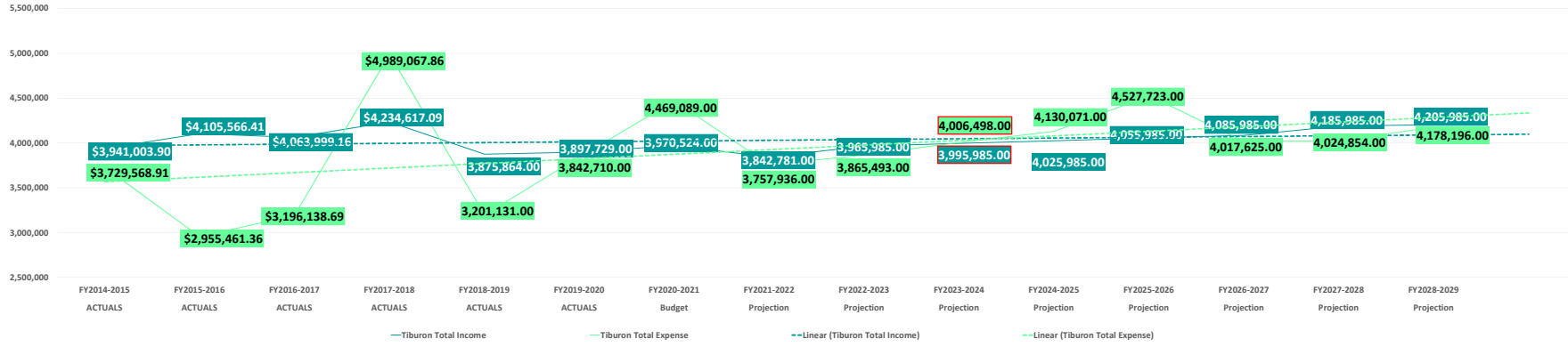


	ACTUALS FY2014-2015	ACTUALS FY2015-2016	ACTUALS FY2016-2017	ACTUALS FY2017-2018	ACTUALS FY2018-2019	ACTUALS FY2019-2020	Budget FY2020-2021	Projection FY2021-2022	Projection FY2022-2023	Projection FY2023-2024	Projection FY2024-2025	Projection FY2025-2026	Projection FY2026-2027	Projection FY2027-2028	Projection FY2028-2029
Belvedere Total Income	\$ 2,386,626.00	\$ 2,420,148.00	\$ 2,510,937.00	\$ 2,762,519.00	2,455,642.00	2,455,642.00	2,490,803.00	2,405,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00	2,455,642.00
Belvedere Total Expense	\$ 1,822,040.23	\$ 1,624,269.49	\$ 1,526,456.78	\$ 2,335,362.71	2,157,715.00	2,678,108.00	3,012,429.00	2,010,547.00	2,067,345.00	2,156,727.00	2,343,101.00	2,403,782.00	2,505,711.00	2,998,929.00	2,374,706.00



	ACTUALS FY2014-2015	ACTUALS FY2015-2016	ACTUALS FY2016-2017	ACTUALS FY2017-2018	ACTUALS FY2018-2019	ACTUALS FY2019-2020	Budget FY2020-2021	Projection FY2021-2022	Projection FY2022-2023	Projection FY2023-2024	Projection FY2024-2025	Projection FY2025-2026	Projection FY2026-2027	Projection FY2027-2028	Projection FY2028-2029
Tiburon Total Income	\$ 3,941,003.90	\$ 4,105,566.41	\$ 4,063,999.16	\$ 4,234,617.09	3,875,864.00	3,897,729.00	3,970,524.00	3,842,781.00	3,965,985.00	3,995,985.00	4,025,985.00	4,055,985.00	4,085,985.00	4,185,985.00	4,205,985.00
Tiburon Total Expense	\$ 3,729,568.91	\$ 2,955,461.36	\$ 3,196,138.69	\$ 4,989,067.86	\$ 3,201,131.00	\$ 3,842,710.00	\$ 4,469,089.00	\$ 3,757,936.00	\$ 3,865,493.00	\$ 4,006,498.00	\$ 4,130,071.00	\$ 4,527,723.00	\$ 4,017,625.00	\$ 4,024,854.00	\$ 4,178,196.00

### Tiburon History & Projections





July 9, 2020

Mr. Tony Rubio – District Manager  
Sanitary District No. 5 of Marin County  
PO Box 227  
Tiburon, CA 94920

**RE: Collection System Master Plan – Revised Scope and Fee**

Dear Mr. Rubio,

We appreciate the opportunity to provide you the revised scope and fee to support the development of your Collection System Master Plan (Master Plan). Per our recent discussion, we have refined our scope and costs based on the additional direction and information you provided, and revised the CCTV inspection activities to perform a planning study that leverages existing CCTV data and will make recommendations for additional inspections in the future. The details of our scope are provided below.

## Scope of Work

### Task 1: Information Review

We will start by submitting a request for information (RFI) to Sanitary District No. 5 (the District). This RFI will identify useful information that will help us develop the Master Plan. We understand that some items may not exist or be available. We are only looking for documentation and data that can be easily provided to support our subsequent tasks and to help us scope out the additional requested tasks. Information that will be useful includes:

- 2005 Sanitary Sewer Investigation and GIS Program Reports (Tiburon and Belvedere)
- Sewer Rehabilitation Projects data 2005-2019
- SSMP
- 2011 Inflow Infiltration Report
- 10-year CIP program
- 2010 Sewer Rate Survey
- 2014 Connection Fee Study
- 2014 Sewer Use Ordinance and Standard Specifications
- 2018 Strategic Plan

- The District's minimum staffing requirements
- 2018 Pump Stations Assessment Report
- County of Marin BayWave Sea-Level Rise Report
- Access to Arcview GIS database
- As-built drawings for pump stations and force mains
- Computerized maintenance management system (CMMS) equipment maintenance records
- Existing CCTV inspection defect data and videos
- Sewer flow meter data
- Marin County general plans
- Maintenance and repair logs

Once the information has been reviewed, HDR Engineering, Inc. (HDR) will set up and conduct a project kick-off meeting. This meeting will bring key project participants and stakeholders together to introduce the HDR project team members; review the scope (including proposed cost-saving opportunities), schedule, and deliverables; discuss the critical success factors; and address questions, comments, or concerns that the District may have. We will discuss and verify our understanding of your collection system based on the information review. During the meeting, we would also like to meet with operations staff to discuss how the collection systems are currently operated, what is working well, and what could be working better. We will make note of any field issues or other concerns so that these can be addressed in the Master Plan.

Upon review of the information provided by the District, we will document our assessment, identifying strengths and vulnerabilities we observed. This will be incorporated into the Master Plan Technical Memorandum (TM) as part of Task 7.

#### **Deliverables:**

- RFI
- Kick-off meeting materials, agenda and meeting notes

#### **Assumptions:**

- The District will provide information that is readily available. It is not necessary to create documents or data if they don't currently exist.
- It is assumed that the GIS data are accurate and formatted to support the analysis and updated data collected for this project. Updating the GIS data with as-built information is anticipated to be part of this scope of work.

## **Task 2: CCTV Sewer Lines Not Identified in 2005 Sanitary Sewer Investigation**

Under Task 2, HDR will develop a prioritized inspection plan based on information provided from Task 1 on existing CCTV data and prior recommendations. It will include, at a minimum, the gravity sewer lines not identified for repairs or improvements that have taken place since the 2005 Sanitary Sewer investigation. A prioritized inspection plan, that

is included in the CIP, will allow the District to incorporate the cost of CCTV inspection into their rate analysis and efficiently allocate staff resources to provide sewer piping cleaning support, prior to CCTV, with the least impact to their other duties. Prioritization will be developed by utilizing a statistical analysis method for predicting conditions. The analysis will be based on existing available data indicating pipe ages, materials, diameters, installation locations, previous physical conditions, maintenance and repair records, and criticality/risk assessments. The prioritized inspection plan will maximize production while minimizing costs. The plan will be provided as part of the Master Plan TM in Task 7.

**Deliverables:**

- Prioritized CCTV Inspection Plan that is incorporated in the CIP and master plan

**Assumptions:**

- CCTV inspection is not anticipated as part of this scope.
- Inspection Plan will be provided in Task 7.
- Spot checking will be conducted of relevant existing information provided in Task 1. Validation of the existing information provided by the District is not included in this scope of work.
- The inspection plan may include a portion of the previously inspected lines that might require re-inspection to assess potential changes since the earlier inspection work was completed (as long as 15 years ago).
- Pipe age, material, and size data are available in electronic format to support statistical analysis.
- Discussion of results will be incorporated included in the CIP workshop planned for Task 6.

**Task 3: I&I Report Data Review and Recommendations for Improvements**

Under Task 3, we will review the I&I report and appendices and pipe information (ages, materials, diameters, previous condition assessment, and maintenance and repair records) and recommend improvements with the primary focus in the area of highest RDI/I (e.g., Peninsula Boulevard, Paradise Drive, and Marinero Circle).

As an optional subtask, the previous six years of historical pump station flow data will be analyzed and compared with the wet and dry/average years, the pump station service area, and rain fall rates over the service areas to deduce I&I and compare with the I&I report. The service areas can be evaluated for order of further inspections. Additionally, the I&I estimation can be compared with pipe information and physical conditions from previous inspections and from Task 3. Higher I&I for newer or better condition pipes might indicate inflow, whereas higher I&I for older or worst condition pipes might indicate infiltration.

**Deliverables:**

- Provide analysis and recommend options for investigating and eliminating I&I sources

- Review Tiburon section of BayWave Sea-Level Rise Report and incorporate findings and provide general recommendations

#### **Assumptions:**

- Pump stations have accurate flow meters with a minimum of six previous years of consecutive flow data.
- The I&I report appendices and associated data will be available in electronic form for review and analysis.
- Results of this analysis will be documented and discussed as part of the Master Plan workshop and final report in Task 7.

### **Task 4: System Performance Evaluation and Improvements Needs**

Under this task, we will review pump station controls, on-off cycling, run times, and flow data, as well as system and wet-well storage volumes. We will interview District staff and observe operations to evaluate pump station trends, level settings, and hour meters and provide recommendation for enhanced efficiencies. Additionally, we will evaluate system performance, identify areas of concern related to odor control, and provide recommendations.

#### **Deliverables:**

- One day of field time has been allocated for pump station site visits
- Pump station system performance, improvements, and enhanced efficiencies and odor control recommendations incorporated into the Master Plan Report

#### **Assumptions:**

- Required data will be available for analysis.
- Pump station site visits are limited to one day.

### **Task 5: Condition Assessment and Rehabilitation/Replacement Recommendations**

Under this task, we will evaluate the existing CCTV databases, pump station condition assessment reports, the 2005 Sewer Investigation Report, and information from Tasks 2, 3, and 4, as well as perform general evaluation and condition of pump stations to develop rehabilitation/replacement recommendations through condition assessment and rehabilitation decision process. The rehabilitation and replacement recommendations will be prioritized based on their potential impact on SSO reduction, followed by I&I reduction potential. Information and knowledge from previous assessments and work performed by Nute Engineering will be incorporated as well

#### **Deliverables**

- Development of condition assessment and rehabilitation decision process and workshop
- Condition assessment and rehabilitation/replacement recommendations will be incorporated into the Master Plan Report

### Assumptions

- Two days of field work are anticipated for assessing pump stations.

## Task 6: CIP Development

We will incorporate our findings and recommendations developed from the sewer main inspection, pump station and force main review, I&I evaluation, and system performance review into a 15-year CIP. The CIP recommendations will be prioritized to focus on preventing SSOs, meeting regulatory requirements, reducing I&I, and improving odor control. The recommendations will be categorized to identify actions to take in the near term (within the next five years), mid-term (five to ten years) and long-term (greater than ten years). The costs of each recommendation will be estimated based on the District's historical capital improvement projects and will be adjusted for inflation.

The recommendation actions will then be scheduled over 15 years according to target annual capital budgets. The sequencing will incorporate inflation and escalation to capture future cost increases.

These recommendations will be reviewed with the District in a CIP review workshop to verify priorities and discuss scheduling options.

The draft CIP will be presented to the District in a workshop in order to review recommendations, incorporate comments, and get consensus on project sequencing. We will provide a draft CIP for the District to complete a final review, and produce a final version that addresses District comments.

### Deliverables:

- Workshop meeting materials
- Draft and final 15-year CIP technical memorandum

### Assumptions:

- Level-5 cost estimates (per AACE International standards)
- One 2-hour CIP prioritization criteria workshop, attended by two HDR staff
- One 4-hour CIP review workshop, attended by three HDR staff

## Task 7: Master Plan Preparation and Delivery

We will develop a draft Collection System Master Plan that encompasses the findings, discussions, analysis, recommendations, and related work completed in the previous tasks. The draft Master Plan will provide a chapter for each of the previous six tasks that documents the approach, analysis, findings, and recommendations.

Once the District reviews the draft, we will conduct a draft Master Plan review workshop to discuss the plan, receive comments, answer questions, and develop a consensus on completing the final version. Based on this workshop and comments received, we will produce the final version of the Master Plan.

As a final step for this task, the Master Plan will be presented to the District Board of Directors during a regularly scheduled Board meeting. This presentation will include information and graphics that efficiently and clearly communicate the key elements and District's needs.

**Deliverables:**

- Draft Collection System Master Plan
- Workshop meeting materials and notes
- Final Collection System Master Plan
- Master Plan presentation to Board of Directors

**Assumptions:**

- Four hard copies and electronic copies of the final report will be provided.
- One 3-hour draft Master Plan review workshop will be conducted at the District and attended by three HDR staff.

**Task 8: Project Management and QA/QC**

HDR's proven project management program and tools will be used to effectively manage your project. This task includes the management activities needed for on-time and on-budget project completion, and resources to address the District's concerns. HDR will prepare invoices and progress reports on a monthly basis. The monthly progress reports will summarize budget and schedule status in measurable terms. Other activities include coordination with the subconsultants, scheduling of staff, and coordinating the quality assurance effort.

**Deliverables:**

- Project plan and schedule
- Monthly status reports
- Invoices

**Cost**

The revised cost is provided in Table 1 on the following page.

We appreciate the opportunity to provide the revised scope and fee, and we look forward to expanding our working relationship with the District. If you have any questions, please contact Allan Scott at Allan.Scott@hdrinc.com or 916.813.3501.

Sincerely,  
HDR Engineering, Inc.



Holly L.L. Kennedy, PE  
Senior Vice President



Allan Scott  
Project Manager



**Table 1. Estimated level of effort and cost**

Task	PIC Mary Maritis	Project Manager Allan Scott	QA/QC Luis León	QA/QC Ryan Eisele	Technical Lead Dolly Chen	Condition Assessment Brian Watanabe	Pump Stations and I&I Lock Kwan	Project Engineer Steve Gunsch	Project Engineer Tom Hoffman	Project Controller Nicole Koehler	Project Coordinator Connie Boyle	Total Hours	Subs Cost	Total Cost
1. Information Review	0	8	0	0	26	11	11	0	0	0	0	56	\$0	\$16,009
2. CCTV Sewer Lines	0	0	4	0	4	20	0	52	0	0	0	80	\$967	\$18,007
3. I&I Report Data Review	0	0	0	8	0	0	28	0	40	0	0	76	\$967	\$16,132
4. System Performance Evaluation	0	0	4	0	0	0	24	0	16	0	0	44	\$543	\$10,708
5. Condition Assessment and R/R Recommendations	0	0	4	0	0	18	26	0	54	0	0	102	\$1,391	\$21,941
6. CIP Development	0	8	0	0	38	10	14	56	20	0	0	146	\$543	\$34,371
7. Master Plan Preparation and Delivery	0	8	4	2	48	8	24	64	72	0	22	252	\$0	\$52,293
8. Project Management and QA/QC	8	56	0	0	0	0	0	0	0	12	0	76	\$0	\$23,046
<b>Total</b>	<b>8</b>	<b>80</b>	<b>16</b>	<b>10</b>	<b>116</b>	<b>67</b>	<b>127</b>	<b>172</b>	<b>202</b>	<b>12</b>	<b>22</b>	<b>832</b>	<b>\$4,411</b>	<b>\$192,507</b>
3.3 Optional Task: Historical I&I Data				2			12		20			34		\$6,597

**DECISION/ACTION ITEM LOG**  
**CIP Committee: July 14, 2020**  
Sanitary District No. 5 of Marin County  
**ACTIVE ITEMS SHEET**

Item #7

No.	Item	Submission Date	Responsible Party	DECISION ONLY		ACTION REQUIRED		Comment/Reference Document
				Due	Completed	Due	Completed	
28	2019 Sewer Rehab Project	3.12.19	Nute/TR/CIP				April/May, 2020	Recv'd Proposal for Project Eng. From Nute, 3.11.19; Currently Reviewing Plans, 5.14.19 - will bring to SD5 Board for approval, 5.16.19; Received Lowest Bid from Glossage Engineering, Inc., 6.7.19; Contract fully executed & NTP issued on 8.2.19 (work to begin within 10 days of notice); Project currently under way, 9.10.19, 10.8.19, 11.12.19, 12.10.19, 1.14.20, 2.11.20, final billing + retention release due upon invoicing, 3.10.20; <b>7.14.2020 Project Completed, Retention Paid &amp; received; TR to submit County Project Completion upon lifting of CA Mandate re SIP</b>
29	Cove Rd. Force Main Replacement Project	3.12.19	Nute/TR/CIP					Nute Preparing Bid Docs, as of 3.12.19; Waiting for CalTrans response re horizontal drilling, as of 5.14.19; Still working w/ CalTrans, waiting for approval, as of 11.12.19; Design Review from Nute, 12.10.19, 1.14.19, 2.11.20; Received Caltrans Permit, 3.9.2020; Notice for Sealed Bid @ Marin IJ on 4.28.2020 w/ Bids due 5.19.2020; Posted RFP at SD5 Wesbite, ( <a href="http://www.sani5.org/about/contracts-proposals-bidding">http://www.sani5.org/about/contracts-proposals-bidding</a> ), 5.5.2020
30	Belvedere Pump Station #7: Panel Replacement	1.14.2020	TEAM Ghilotti / TR/CIP					Damage incurred on 1.9.2020; Concrete pad & ballards need to be replaced (TEAM Ghilotti, Inc.); Newly installed panel needs replacing; Replaced panel; Forwarding damage costs to insurance, as of 2.11.20; Forwarded all documentation to BLS, 2.27.2020; RLD checking w BLS re progress, 4.6.2020; BWS Sent Ltr to Defendent, 5.6.2020; <b>Full Restitution paid in full to SD5 on 7.7.2020</b>
31	FY2020-2021 Sewer Rehab Project		CIP/TR					<b>Small project for Paradise Cove; Enginnering to begin in Dec 2020, as of 7.14.2020</b>
32	SD5 Collection Sytsem Master Plan		CIP/TR					Posted RFP at SD5 Wesbite, ( <a href="http://www.sani5.org/about/contracts-proposals-bidding">http://www.sani5.org/about/contracts-proposals-bidding</a> ), 5.5.2020; <b>Revised RFP from Hdr, as of 7.14.2020</b>