Minutes of a Regular Board Meeting at Sanitary District No. 5 of Marin County Meeting Room 2001 Paradise Drive, Tiburon, CA 94920 Thursday, February 20, 2020

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by President Catharine Benediktsson at 5:00 P.M.

ROLL CALL Directors present: Catharine Benediktsson, President

Richard Snyder, Secretary John Carapiet, Director Michael Lasky, Director

Directors not present: Tod Moody, Vice President

Staff present: Tony Rubio, District Manager

Robin Dohrmann, Office Manager

Others present: Jim Dunbar, Lystek International, Ltd.

Matt Goss, CalPERS

President Benediktsson moved to Item No. 4, under New Business, for consideration, as described on the agenda to this time (5:01 p.m.).

NEW BUSINESS:

4. Review & Approve the Memorandum of Understanding with Lystek International Limited and Sanitary District No. 5 of Marin County, Spanning Five Years from the Date of Execution, for the Disposal of Biosolids as Presented by James Dunbar, General Manager of Lystek Int'l, Ltd. (Rubio) – Action

Jim Dunbar verbally provided his personal background, as well as history, procedures, and goals for sustainable management of bio-solids at Lystek International, responding to questions from the Board.

Discussion to the Board. Item #4 tabled until March 3, 2020 Special Board Meeting.

5. Review & Discuss CalPERS' Pension Prefunding Options, as presented by Matt Goss, Outreach & Support Program Manager of CalPERS' Prefunding Programs (Rubio)

Matt Goss distributed a printed, visual packet, providing SD5's valuation history, as well as illuminating potential tools to participate in a new CalPERS pension contribution prefunding trust, and actively responded to questions from the Board.

Discussion by the Board only.

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President Benediktsson moved to Public Comments, for consideration, as described on the agenda to this time (6:22 p.m.).

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

There were no Director's comments or agenda requests at this time.

CONSENT CALENDAR:

- 1. Approval of January 16, 2020 Regular Board Meeting Minutes and February 6, 2020 Special Board Meeting Minutes (Dohrmann)
- 2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for January 10 through February 13, 2020; JP Morgan Chase Bank Check No. 7348 through Check No. 7410, all transactions totaling in the amount of \$169,61.69; and Review and Receive January 2020 Payroll, in the amount of \$114,297.16 (Dohrmann)
- 3. Receipt of Financial Reports for January 2020 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 3 through No. 5 on the Consent Calendar. Passed (4-0-0-1).

President Benediktsson moved to Item No. 6, under New Business, for consideration, as described on the agenda to this time (6:23 p.m.).

NEW BUSINESS:

6. Review & Approve Amendments to SD5 Ordinance No. 2014-02 re Sewer Lateral Inspection Program and Notification Requirements for Multiple Properties Sharing Same Lateral Sewer (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Approve Amendments to SD5 Ordinance No. 2014-02 (with the exception of a grammatical error found in Section 610), re Sewer Lateral Inspection Program and Notification Requirements for Multiple Properties Sharing Same Lateral Sewer. Passed (4-0-0-1).

7. Review and Select Nominee for CSDA Board of Directors Call for Nominations, Seat C (Dohrmann) - Action

Discussion by the Board. Motion (Snyder/Carapiet) to Nominate Tod Moody, Vice President of the SD5 Board, for CSDA's Bay Area Regions, Seat C. Passed (4-0-0-1).

UNFINISHED BUSINESS: None.

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COMMITTEE REPORTS:

- 8. Capital Improvement Program Committee (Carapiet/Moody) written action item log provided
- 9. Finance & Fiscal Oversight Committee (Carapiet/Snyder) please refer to Item #5

COMMITTEE REPORTS (cont'd):

- 10. Governance Committee (Snyder/Moody) None
- 11. Personnel Committee (Moody/Lasky) None

OTHER BUSINESS: None.

ENVIRONMENTAL: None.

CORRESPONDENCE: None.

INFORMATIONAL ITEMS:

12. County of Marin SB2557 Memo to All Marin County Taxing Agencies Email, from D Proctor, Sr. Accountant, County of Marin Department of Finance

ADJOURNMENT

The Board adjourned at 6:40 p.m.to a Special Board Meeting on March 3rd, 2020, at 10:00 a.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:	Attest:	
Catharine Benediktsson	Richard Snyder	
President, Board of Directors	Secretary, Board of Directors	