

John Carapiet, President
Tod Moody, Vice President
Catharine Benediktsson, Secretary

Michael Lasky, Director
Richard Snyder, Director

NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, January 17, 2019

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER

TELECONFERENCE LOCATION:

Teleconference Location:
Board Director Richard Snyder
10 Pomander Walk
Belvedere, CA 94920

Pursuant to the Ralph M. Brown Act., all votes shall be by roll call due to Board Director Richard Snyder teleconferencing from 10 Pomander Walk, Belvedere, CA 94920

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

1. Elections for Officers of the Board – Action
2. Appointment of Committee Members – Action

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

3. Approval of December 20, 2018, Regular Board Meeting Minutes (Dohrmann)
4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for December 14th, 2018, through January 15th, 2019; JP Morgan Chase Bank Check No. 6681 through Check No. 6728, all transactions totaling in the amount of \$195,810.06; and, Review and Receive December 2018 Payroll, in the amount of \$90,551.89 (Dohrmann)
5. Receipt of Financial Reports for December 2018 (Dohrmann)

MANAGEMENT REPORTS:

6. District Management Summary Report (Rubio)

COMMITTEE REPORTS:

7. Capital Improvement Program Committee (Lasky/Moody)
8. Governance Committee (Snyder/Lasky)
9. Finance & Fiscal Oversight Committee (Benediktsson/Moody)
10. Personnel Committee (Moody/Snyder)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 21st, 2019, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*

Sanitary District No. 5 of Marin County
Board of Directors' Seats for 2019

Board President, 2018

Name: John Carapiet

Signature: _____

Board President, 2019

Name: _____

Signature: _____

Board Vice President, 2018

Name: Tod Moody

Signature: _____

Board Vice President, 2019

Name: _____

Signature: _____

Board Secretary, 2018

Name: Cathy Benediktsson

Signature: _____

Board Secretary, 2019

Name: _____

Signature: _____

Sanitary District No. 5 of Marin County
Board of Directors Committees, Effective February 21, 2019

(PRINTED)

Finance & Fiscal Oversight Committee

(Includes Budget Review Committee)

Chair: _____

Member: _____

Alternate: _____

Capital Improvement Program Committee

Chair: _____

Member: _____

Alternate: _____

Governance Committee

Chair: _____

Member: _____

Alternate: _____

Personnel Committee

Chair: _____

Member: _____

Alternate: _____

Tiburon PS#4 Ad Hoc Committee

Chair: _____

Member: _____

Alternate: _____

(SIGNATURES)

Finance & Fiscal Oversight Committee

(Includes Budget Review Committee)

Chair: _____

Member: _____

Alternate: _____

Capital Improvement Program Committee

Chair: _____

Member: _____

Alternate: _____

Governance Committee

Chair: _____

Member: _____

Alternate: _____

Personnel Committee

Chair: _____

Member: _____

Alternate: _____

Tiburon PS#4 Ad Hoc Committee

Chair: _____

Member: _____

Alternate: _____

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

6. Consideration of Resolution 2018-12: A Resolution Accepting and Approving SD5 Represented Employees Side-Letter, Amending 2017 Memorandum of Understanding re Current Health Benefits Offered to Employees Hired after December 12, 2012, effective January 1, 2019 – Action (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to Approve Resolution 2018-12: A Resolution Accepting and Approving SD5 Represented Employees Side-Letter, Amending 2017 Memorandum of Understanding re Current Health Benefits Offered to Employees Hired after December 12, 2012, effective January 1, 2019. Passed unanimously.

7. Review & Consider HDR's Proposal for Sanitary District No. 5 of Marin County's Main Plant, Providing Services for Bio-Solids Management & Future Bio-Solids Master Plan, and Authorize the District Manager to Enter into a Professional Services Agreement with HDR on a Time & Material Basis, Not-To-Exceed the Amount of \$53,700.00 (Fifty Three Thousand, Seven Hundred Dollars) Only – Action (Rubio)

Discussion by the Board. Motion (Snyder/Moody) to Authorize the District Manager to Enter into a Professional Services Agreement with HDR on a Time & Material Basis, Not-To-Exceed the Amount of \$53,700.00 (Fifty Three Thousand, Seven Hundred Dollars) Only. Passed unanimously.

8. Marin Local Agency Formation Commission (LAFCO) Call for Nominations – Action, Rubio

Discussion by the Board. Motion (Snyder/Carapiet) to Nominate SD5 Board Member, Tod Moody, for one of two seats on the LAFCO Board of Commission. Passed unanimously.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

9. Capital Improvement Program Committee (Lasky/Moody) – Written & verbal report provided

10. Governance Committee (Snyder/Lasky) – None

11. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Verbal report provided

12. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION (5:37 p.m.):

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
 - b) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
 - i. Employee – District Manager
- 2) Report out of Closed Session at 5:46 p.m.

No action, no direction given.

RECONVENE TO OPEN SESSION (5:47 p.m.):

13. Consider increase to District Manager's compensation under Employment Contract and award of a one-time payment to District Manager

Discussion by the Board. Motion (Moody/Lasky) to award a one-time payment of \$25,000.00, to the District Manager. Passed unanimously.

ADJOURNMENT

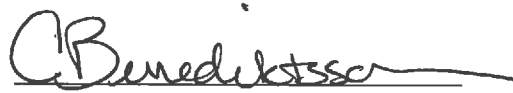
The Board adjourned at 5:49 p.m. to a Regular Board Meeting on January 17th, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



John Carapiet
President, Board of Directors



Catharine Benediktsson
Secretary, Board of Directors

**Sanitary Distr. No.5 of Marin Co.
Warrant List Summary**

Item #4

01/13/19

December 14, 2018 through January 15, 2019

Date	Num	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
01/04/19	EFT	PERS	EFT PERS Retirement, Dec '18	-15,011.14
01/04/19	EFT	CalPERS	EFT Health Premium, Jan '19, Cust #4163206459	-12,087.72
01/15/19	EFT	Replacement Benefit Fund	Cust ID: 4163206459, Robert Lynch RBF Charges, CalPERS, Jan '19	-17,116.32
01/15/19	EFT	PERS	EFT PERS Retirement, Spec Comp for Thxgng + Day After, + Xmas, 2018	-410.29
12/20/18	6681	Cassandra Prudhel Consulting, LLC	Consulting, Nov '18	-990.00
12/20/18	6682	Comcast Business	Acct# 8155 30 11 0149465, Bus. Voice, Internet & Cable, Nov-Dec '18	-487.68
12/20/18	6683	Solenis, LLC	Pyr #: 441488, M.P. Chemicals, Dec '18	-4,090.23
12/20/18	6684	Verizon Wireless	Acct #0342125502-00001: Phones, Nov - Dec '18	-437.29
12/20/18	6685	Rosser, John	Standby Mi. Reimb., thru Nov '18	-94.83
12/20/18	6686	Triola, Joseph	Standby Mi. Reimb., Nov - Dec '18	-211.46
01/15/19	6687	Access Answering Service	Acct #4080C, Answering Service, Jan '19	-60.00
01/15/19	6688	Alhambra	Acct #547945611762129, Water, Nov-Dec '18	-137.34
01/15/19	6689	AT&T	Acct #960732-76375559, Dec '18 - Jan '19	-791.97
01/15/19	6690	Bay Alarm	Acct #274428, Alarm Monitoring Fees, Jan - Mar '19	-258.00
01/15/19	6691	Brelje and Race Laboratories, Inc.	M.P. & P.C. Plant Samples, Nov - Dec '18	-2,474.00
01/15/19	6692	Burke, Williams & Sorensen, LLP	Legal Advice, Nov '18	-630.00
01/15/19	6693	California Chamber of Commerce	CID 462088, 2017 CA Employee Labor Law Posters, 2019 (FY19-20AJE)	-52.93
01/15/19	6694	Banshee Networks, Inc.	Computer/IT Support, Nov-Dec '18	-5,551.28
01/15/19	6695	Caltest Analytical Laboratory	M.P. Lab Sampling, Nov-Dec '18	-2,040.00
01/15/19	6696	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract Fee, Dec '18	-112.65
01/15/19	6697	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, Nov '18 - Jan '19	-453.47
01/15/19	6698	CSRMA California Sanitation Risk Mgmt. Au	PLP Deposit & Fees, JPA Chgs & Retro Adjmt - 2018 - 2019 (FY19-20 AJE)	-33,058.00
01/15/19	6699	CWEA	Mbrshp Renewals, D LaTorre #349761, Jan '19 (AJE FY19-20)	-188.00
01/15/19	6700	DKF Solutions Group, LLC.	My Safety Officer Monthly Subscription, Jan '19	-350.00
01/15/19	6701	G3 Engineering, Inc.	M.P. Maint, Mix Chamber Rplcmnt, Dec '18	-15,733.84
01/15/19	6702	Hach Company	Acct #108400, Lab Supplies, Dec '18	-666.74
01/15/19	6703	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. Maint, Jan '19	-307.66
01/15/19	6704	Infor, Inc.	Cust #607934, CMMS Maint Program Jan '19 (FY19-20 AJE)	-895.75
01/15/19	6705	Ken Grady Company, Inc.	Lab Supplies, Dec '18	-1,965.33
01/15/19	6706	Linscott Engineering Contractors Inc.	P&L, 4" Valve Replacements, Nov '19	-3,000.00
01/15/19	6707	Marin Municipal Water District	Water, Oct - Dec '18	-736.72
01/15/19	6708	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Jan '19	-222.67
01/15/19	6709	Nelson	Archiving Consultant, Dec '18	-361.35
01/15/19	6710	nsi lab solutions	Cust#21528, Lab Chemicals, Dec '18	-275.00
01/15/19	6711	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Nov-Dec '18	-15,872.54
01/15/19	6712	Perotti & Carrade	Client #19017 - Field Audit Services, Dec '18	-1,945.76
01/15/19	6713	Peterson Power Systems, Inc.	Cust #5656305, TPS #5 Generator Svc, Dec '18	-1,447.80
01/15/19	6714	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Dec '18	-1,050.00
01/15/19	6715	Roy's Sewer Service, Inc.	Belv. P&L & P.C. Sludge Disposal, Dec '18	-3,785.00
01/15/19	6716	SASM	Bioassay Testing, Oct - Dec '18	-1,800.00
01/15/19	6717	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., Jan '19	-1,324.17
01/15/19	6718	Telstar Instrument, Inc.	Cust #SANDI, TPS&BPS Comm Upgrades, Dec '18	-17,246.75
01/15/19	6719	Town of Tiburon	Fuel, Nov & Dec '18	-897.32
01/15/19	6720	U.S. Bank	Acct#4246-0441-0158-3635, Nov - Dec '18	-2,334.57
01/15/19	6721	Univar	Cust ID #STDT001, Sodium Bisulfite, Dec '18 - Jan '19	-17,100.45
01/15/19	6722	USA BlueBook	Cust #933682, Lab Supplies, Dec '18	-106.66
01/15/19	6723	V&A Consulting Engineers, Inc.	Proj #18-0208 SD5, Oct - Dec '18	-3,000.00
01/15/19	6724	VWR International	Acct #80012138, Lab Supplies, Dec '18	-947.20
01/15/19	6725	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, Dec '18	-960.75
01/15/19	6726	WorkSmart Automation, Inc.	SCADA System Maintenance, Dec '18	-4,156.25
01/15/19	6727	Driscoll, Stephen	Reimb. for S/B mileage + Boots, Jan '19	-363.14
01/15/19	6728	O'Day, Tim	Rain Gear Reimb., Nov '18	-112.04
Total JP Morgan Chase - Primary 7399				-195,810.06
TOTAL				-195,810.06

01/14/19

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

December 14, 2018 through January 15, 2019

Date	Num	Name	Memo	Account	Class	Paid Amount
01/04/19	EFT	PERS	EFT PERS Retirement, Dec '18	JP Morgan Chase - Primary 7399		
			Retirement December 2018 (Classic 1600 Rate)	8019.05 · PERS Retirement	Belvedere	-4,611.52
			Retirement December 2018 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-273.45
			Retirement December 2018 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-7,892.86
			Retirement December 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Belvedere	-806.01
			Retirement December 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-47.79
			Retirement December 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-1,379.51
						-15,011.14
01/04/19	EFT	CalPERS	EFT Health Premium, Jan '19, Cust #4163206459	JP Morgan Chase - Primary 7399		
			Active Employee Health Premium - Jan '19	8020.05 · Employee Health	Belvedere	-4,103.47
			Active Employee Health Premium - Jan '19	8020.05 · Employee Health	Tiburon:Paradise Cove	-243.32
			Active Employee Health Premium - Jan '19	8020.05 · Employee Health	Tiburon	-7,023.31
			Retiree Health Premium - Jan '19	8022.05 · Retiree Health	Belvedere	-245.41
			Retiree Health Premium - Jan '19	8022.05 · Retiree Health	Tiburon:Paradise Cove	-14.55
			Retiree Health Premium - Jan '19	8022.05 · Retiree Health	Tiburon	-420.04
			Active Employee Health Premium - Jan '19 - Admin Fee	8020.05 · Employee Health	Belvedere	-9.44
			Active Employee Health Premium - Jan '19 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.56
			Active Employee Health Premium - Jan '19 - Admin Fee	8020.05 · Employee Health	Tiburon	-16.15
			Retiree Health Premium - Jan '19 - Admin Fee	8022.05 · Retiree Health	Belvedere	-4.14
			Retiree Health Premium - Jan '19 - Admin Fee	8022.05 · Retiree Health	Tiburon:Paradise Cove	-0.25
			Retiree Health Premium - Jan '19 - Admin Fee	8022.05 · Retiree Health	Tiburon	-7.08
						-12,087.72
01/16/19	EFT	Replacement Benefit Fund	Cust ID: 4163206459, Robert Lynch RBF Charges, CalPERS, Jan '19	JP Morgan Chase - Primary 7399		
			Inv#100000015530625, Replacement Benefit Fund Charges - Robert Lynch C...	8019 · PERS Retirement	Belvedere	-6,177.28
			Inv#100000015530625, Replacement Benefit Fund Charges - Robert Lynch C...	8019 · PERS Retirement	Tiburon:Paradise Cove	-368.29
			Inv#100000015530625, Replacement Benefit Fund Charges - Robert Lynch C...	8019 · PERS Retirement	Tiburon	-10,572.75
						-17,116.32
01/16/19	EFT	PERS	EFT PERS Retirement, Spec Comp for Thxgving + Day After, + Xmas, 2018	JP Morgan Chase - Primary 7399		
			Special Comp - Holiday Pay, Thanksgiving + Christmas, 2018 (Classic 1600 ...	8019.05 · PERS Retirement	Belvedere	-113.20
			Special Comp - Holiday Pay, Thanksgiving + Christmas, 2018 (Classic 1600 ...	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-6.71
			Special Comp - Holiday Pay, Thanksgiving + Christmas, 2018 (Classic 1600 ...	8019.05 · PERS Retirement	Tiburon	-193.75
			Special Comp - Holiday Pay, Day After Thanksgiving, 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Belvedere	-34.87
			Special Comp - Holiday Pay, Day After Thanksgiving, 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-2.07
			Special Comp - Holiday Pay, Day After Thanksgiving, 2018 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-59.69
						-410.29
12/20/18	6681	Cassandra Prudhel Consulting, L...	Consulting, Nov '18	JP Morgan Chase - Primary 7399		
			Inv #2018-1 Tiburon, ELAP & Lab Testing Consulting, Sept - Oct '18	6017 · Consulting Fees	Belvedere	-33.17
			Inv #2018-1 Tiburon, ELAP & Lab Testing Consulting, Sept - Oct '18	6017 · Consulting Fees	Tiburon	-956.83

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

01/14/19

December 14, 2018 through January 15, 2019

Date	Num	Name	Memo	Account	Class	Paid Amount
TOTAL						-990.00
12/20/18	6582	Comcast Business	Acct# 8165 30 11 0149465, Bus. Voice, Internet & Cable, Nov-Dec '18 Bundle: Internet & Cable, 11.12.18 - 12.11.18 Bundle: Internet & Cable, 11.12.18 - 12.11.18 Bundle: Internet & Cable, 11.12.18 - 12.11.18 Bundle: Land Line Phones, 11.12.18 - 12.11.18 Bundle: Land Line Phones, 11.12.18 - 12.11.18 Bundle: Land Line Phones, 11.12.18 - 12.11.18	JP Morgan Chase - Primary 7399 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-81.31 -4.82 -139.15 -94.70 -5.62 -162.08 -487.68
TOTAL						
12/20/18	6583	Solenis, LLC	Pyr #: 441488, M.P. Chemicals, Dec '18 Inv #131387105, M.P. Maint. Chemicals - Praestol for Screwpress & Rotary D... Inv #131387105, M.P. Maint. Chemicals - Praestol for Screwpress & Rotary D...	JP Morgan Chase - Primary 7399 7024 · Main Plant Chemicals 7024 · Main Plant Chemicals	Belvedere Tiburon	-1,508.48 -2,581.75 -4,090.23
TOTAL						
12/20/18	6584	Verizon Wireless	Acct #0342125502-00001: Phones, Nov - Dec '18 Inv #8719870700: Cell phones w/ data plans (\$30/mo x 8 phones), 11.9.18 - ... Inv #8719870700: Cell phones w/ data plans (\$30/mo x 8 phones), 11.9.18 - ... Inv #8719870700: Cell phones w/ data plans (\$30/mo x 8 phones), 11.9.18 - ... Inv #8719870700: \$16.66/mo x 9 phones (sans surcharges) Inv #8719870700: \$16.66/mo x 9 phones (sans surcharges) Inv #8719870700: \$16.66/mo x 9 phones (sans surcharges) Inv #8719870700: Taxes, Gov't Surcharges & Fees Inv #8719870700: Taxes, Gov't Surcharges & Fees Inv #8719870700: Taxes, Gov't Surcharges & Fees	JP Morgan Chase - Primary 7399 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-87.92 -5.21 -150.47 -62.09 -3.68 -106.26 -7.82 -0.46 -13.38 -437.29
TOTAL						
12/20/18	6585	Rosser, John	Standby Mi. Reimb., thru Nov '18 M.P. Standby (Belv), + Belv SSO, thru 12.25.18 M.P. Standby (Tib), thru 12.25.18	JP Morgan Chase - Primary 7399 6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Belvedere Tiburon	-84.90 -29.93 -94.83
TOTAL						
12/20/18	6586	Tricola, Joseph	Standby Mi. Reimb., Nov - Dec '18 M.P. (Belv) Standby Reimb. thru 12.1.18 M.P. (Tib) Standby Reimb. + Tib P&L, thru 12.1.18	JP Morgan Chase - Primary 7399 6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Belvedere Tiburon	-19.50 -191.96 -211.46
TOTAL						
01/15/19	6587	Access Answering Service	Acct #4080C, Answering Service, Jan '19 Inv #19354, Answering Service, January '19 - SSO & Alarm Notifications	JP Morgan Chase - Primary 7399 8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-21.65

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

December 14, 2018 through January 15, 2019

01/14/19

Date	Num	Name	Memo	Account	Class	Paid Amount
			Inv #19354, Answering Service, January '19 - SSO & Alarm Notifications Inv #19354, Answering Service, January '19 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove Tiburon	-1.28 -37.07
TOTAL						-60.00
01/15/19	6688	Alhambra	Acct #547945611762129, Water, Nov-Dec '18 Inv #12012314 121418, Water, 11.23.18 - 12.12.18 Inv #12012314 121418, Water, 11.23.18 - 12.12.18 Inv #12012314 121418, Water, 11.23.18 - 12.12.18	JP Morgan Chase - Primary 7399 7023 · Janitorial Supplies & Service 7042 · Paradise Supplies & Chemicals 7023 · Janitorial Supplies & Service	Belvedere Tiburon:Paradise Cove Tiburon	-49.57 -2.94 -84.83
TOTAL						-137.34
01/15/19	6689	AT&T	Acct #960732-76375559, Dec '18 - Jan '19 PC Plant Telephones, 12.28.18 - 1.27.19 PC Pumps & Lines Telephones, 12.28.18 - 1.27.19 Tib Pumps & Lines Telephones, 12.28.18 - 1.27.19	JP Morgan Chase - Primary 7399 8532 · Paradise Cove Telephones 8533 · Pumps & Lines Telephones 8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove Tiburon:Paradise Cove Tiburon	-313.19 -173.46 -305.32
TOTAL						-791.97
01/15/19	6690	Bay Alarm	Acct #274428, Alarm Monitoring Fees, Jan - Mar '19 Inv #274428181 215M, Alarm Monitoring Fees - Burglar & Fire, 1.1.19 - 3.30.19 Inv #274428181 215M, Alarm Monitoring Fees - Burglar & Fire, 1.1.19 - 3.30.19 Inv #274428181 215M, Alarm Monitoring Fees - Burglar & Fire, 1.1.19 - 3.30.19	JP Morgan Chase - Primary 7399 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Belvedere Tiburon:Paradise Cove Tiburon	-93.11 -5.52 -159.37
TOTAL						-258.00
01/15/19	6691	Brelje and Race Laboratories, Inc.	M.P. & P.C. Plant Samples, Nov - Dec '18 Inv #116335 & #116611, M.P. samples for November & December '18 Inv #116335 & #116611, P.C. samples for November & December '18 Inv #116335 & #116611, M.P. samples for November & December '18	JP Morgan Chase - Primary 7399 7051 · Main Plant Lab Monitoring 7052 · Paradise Cove Monitoring 7051 · Main Plant Lab Monitoring	Belvedere Tiburon:Paradise Cove Tiburon	-783.33 -350.00 -1,340.67
TOTAL						-2,474.00
01/15/19	6692	Burke, Williams & Sorensen, LLP	Legal Advice, Nov '18 Inv #235673 SD5 DCS, Nov '18 Inv #235673 SD5 DCS, Nov '18 Inv #235673 SD5 DCS, Nov '18	JP Morgan Chase - Primary 7399 6039 · Legal 6039 · Legal 6039 · Legal	Belvedere Tiburon:Paradise Cove Tiburon	-227.37 -13.48 -389.15
TOTAL						-630.00
01/15/19	6693	California Chamber of Commerce	CID 462088, 2017 CA Employee Labor Law Posters, 2019 (FY19-20AJE) Inv #11258782, 2019 CA Employee Labor Law Posters (1.1.19-6.30.19) Inv #11258782, 2019 CA Employee Labor Law Posters (1.1.19-6.30.19) Inv #11258782, 2019 CA Employee Labor Law Posters (1.1.19-6.30.19) Inv #11258782, 2019 CA Employee Labor Law Posters (7.1.19-12.31.19) (FJ...	JP Morgan Chase - Primary 7399 6039 · Legal 6039 · Legal 6039 · Legal 6039 · Legal	Belvedere Tiburon:Paradise Cove Tiburon Belvedere	-8.55 -0.57 -16.35 -8.55

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

December 14, 2018 through January 15, 2019

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Date	Num	Name	Memo	Account	Class	Paid Amount
			Inv #11258782, 2019 CA Employee Labor Law Posters (7.1.19-12.31.19) (FJ...	6039 · Legal	Tiburon;Paradise Cove	-0.57
			Inv #11258782, 2019 CA Employee Labor Law Posters (7.1.19-12.31.19) (FJ...	6039 · Legal	Tiburon	-16.34
TOTAL						-52.93
01/15/19	6694	Banshee Networks, Inc.	Computer/IT Support, Nov-Dec '18	JP Morgan Chase - Primary 7399		
			Inv #13681, #13682, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-2,003.46
			Inv #13681, #13682, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon;Paradise Cove	-118.80
			Inv #13681, #13682, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-3,429.02
TOTAL						-5,551.28
01/15/19	6695	Caltest Analytical Laboratory	M.P. Lab Sampling, Nov-Dec '18	JP Morgan Chase - Primary 7399		
			#3839, #3356, #4018, #3390, #3704, M.P. Testing, 12.18.18, 12.11.18, 12.24...	7051 · Main Plant Lab Monitoring	Belvedere	-524.44
			#3587, #4092, P.C. Lab Testing, 11.20.18, 12.11.18	7052 · Paradise Cove Monitoring	Tiburon;Paradise Cove	-618.00
			#3839, #3356, #4018, #3390, #3704, M.P. Testing, 12.18.18, 12.11.18, 12.24...	7051 · Main Plant Lab Monitoring	Tiburon	-897.56
TOTAL						-2,040.00
01/15/19	6696	Caltronics Business Systems, Inc.	Acct #SD16, Multi-purpose Copier Contract Fee, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #2675357, Konica Multi-purpose copier, 12.2.18 - 1.1.19	6047 · Office Supplies	Belvedere	-40.66
			Inv #2675357, Konica Multi-purpose copier, 12.2.18 - 1.1.19	6047 · Office Supplies	Tiburon;Paradise Cove	-2.41
			Inv #2675357, Konica Multi-purpose copier, 12.2.18 - 1.1.19	6047 · Office Supplies	Tiburon	-69.58
TOTAL						-112.65
01/15/19	6697	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, Nov '18 - Jan '19	JP Morgan Chase - Primary 7399		
			Inv #6584, #8477, #1965, #3271, PPE/Safetywear, 11.21.18, 12.21.18, 1.4.19...	8520 · Personal Protection/Safety Wear	Belvedere	-163.66
			Inv #6584, #8477, #1965, #3271, PPE/Safetywear, 11.21.18, 12.21.18, 1.4.19...	8520 · Personal Protection/Safety Wear	Tiburon;Paradise Cove	-9.70
			Inv #6584, #8477, #1965, #3271, PPE/Safetywear, 11.21.18, 12.21.18, 1.4.19...	8520 · Personal Protection/Safety Wear	Tiburon	-280.11
TOTAL						-453.47
01/15/19	6698	CSRMA California Sanitation Risk...	PLP Deposit & Fees, JPA Chgs & Retro Adjmt - 2018 - 2019 (FY19-20 AJE)	JP Morgan Chase - Primary 7399		
			Inv #6389, PLP Pooled Deposit (12.31.18-6.30.19)	6033.2 · General Liability	Belvedere	-3,036.07
			Inv #6389, PLP Pooled Deposit (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon;Paradise Cove	-180.03
			Inv #6389, PLP Pooled Deposit (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon	-5,196.40
			Inv #6389, PLP Retro Adjustment (FY2007/08 thru FY2015/16)	6033.2 · General Liability	Belvedere	764.21
			Inv #6389, PLP Retro Adjustment (FY2007/08 thru FY2015/16)	6033.2 · General Liability	Tiburon;Paradise Cove	45.31
			Inv #6389, PLP Excess Ins. Premium (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon	1,307.98
			Inv #6389, PLP Excess Ins. Premium (12.31.18-6.30.19)	6033.2 · General Liability	Belvedere	-1,917.28
			Inv #6389, PLP Excess Ins. Premium (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon;Paradise Cove	-113.69
			Inv #6389, JPA Charge (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon	-3,281.53
			Inv #6389, JPA Charge (12.31.18-6.30.19)	6033.2 · General Liability	Belvedere	-802.25
			Inv #6389, JPA Charge (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon;Paradise Cove	-53.50
			Inv #6389, PLP Pooled PDF Deposit Fees (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon	-1,544.25
					Belvedere	-873.92

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Date	Num	Name	Memo	Account	Class	Paid Amount
			Inv #6389, PLP Pooled PDF Deposit Fees (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon:Paradise Cove	-51.82
			Inv #6389, PLP Pooled PDF Deposit Fees (12.31.18-6.30.19)	6033.2 · General Liability	Tiburon	-1,495.76
			Inv #6389, PLP Pooled Deposit (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Belvedere	-3,036.07
			Inv #6389, PLP Pooled Deposit (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-180.03
			Inv #6389, PLP Pooled Deposit (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon	-5,196.40
			Inv #6038, PLP Excess Ins. Premium (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Belvedere	-1,917.28
			Inv #6038, PLP Excess Ins. Premium (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-113.69
			Inv #6038, PLP Excess Ins. Premium (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon	-3,281.53
			Inv #6038, JPA Charge (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Belvedere	-902.25
			Inv #6038, JPA Charge (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-53.50
			Inv #6038, JPA Charge (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon	-1,544.25
			Inv #6203, PLP Retro Adjustment (FY2007/08 thru FY2015/16)	6033.2 · General Liability	Belvedere	764.21
			Inv #6203, PLP Retro Adjustment (FY2007/08 thru FY2015/16)	6033.2 · General Liability	Tiburon:Paradise Cove	45.31
			Inv #6203, PLP Pooled PDF Deposit Fees (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon	1,307.98
			Inv #6203, PLP Pooled PDF Deposit Fees (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Belvedere	-873.92
			Inv #6203, PLP Pooled PDF Deposit Fees (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-51.82
			Inv #6203, PLP Pooled PDF Deposit Fees (7.1.19-12.31.19) (FY19-20 AJE)	6033.2 · General Liability	Tiburon	-1,495.76
			TOTAL			-33,058.00
01/15/19	6699	CWEA	Mbrshp Renewals, D LaTorre #349761, Jan '19 (AJE FY19-20)	JP Morgan Chase - Primary 7399		
			D LaTorre, #349761, Membership Renewal, 3.1.19-6.30.19	6025 · Dues & Subscriptions	Belvedere	-39.58
			D LaTorre, #349761, Membership Renewal, 3.1.19-6.30.19	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-2.35
			D LaTorre, #349761, Membership Renewal, 3.1.19-6.30.19	6025 · Dues & Subscriptions	Tiburon	-67.74
			D LaTorre, #349761, Membership Renewal, 7.1.19 - 2.28.20 (AJE FY19-20)	6025 · Dues & Subscriptions	Belvedere	-28.27
			D LaTorre, #349761, Membership Renewal, 7.1.19 - 2.28.20 (AJE FY19-20)	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.68
			D LaTorre, #349761, Membership Renewal, 7.1.19 - 2.28.20 (AJE FY19-20)	6025 · Dues & Subscriptions	Tiburon	-48.38
			TOTAL			-188.00
01/15/19	6700	DKF Solutions Group, LLC.	My Safety Officer Monthly Subscription, Jan '19	JP Morgan Chase - Primary 7399		
			Inv #14252, My Safety Officer Monthly Subscription Fee, Jan '19	8515 · Safety	Belvedere	-126.32
			Inv #14252, My Safety Officer Monthly Subscription Fee, Jan '19	8515 · Safety	Tiburon:Paradise Cove	-7.49
			Inv #14252, My Safety Officer Monthly Subscription Fee, Jan '19	8515 · Safety	Tiburon	-216.19
			TOTAL			-350.00
01/15/19	6701	G3 Engineering, Inc.	M.P. Maint, Mix Chamber Rplcmnt, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #2018-6027, MP Maint, Parts & Service re Magnum Mix Chamber, Repla...	9209 · Screw Press Blend Redundancy	Belvedere	-5,802.64
			Inv #2018-6027, MP Maint, Parts & Service re Magnum Mix Chamber, Repla...	9209 · Screw Press Blend Redundancy	Tiburon	-9,931.20
			TOTAL			-15,733.84
01/15/19	6702	Hach Company	Acct #108400, Lab Supplies, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #11269462, Lab Supplies, pH Buffer Solution Kit + Chlorine Rgt, 12.20.18	7025 · Lab Supplies & Chemicals	Belvedere	-245.89
			Inv #11269462, Lab Supplies, pH Buffer Solution Kit + Chlorine Rgt, 12.20.18	7025 · Lab Supplies & Chemicals	Tiburon	-420.85
			TOTAL			-666.74

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Date	Nm	Name	Memo	Account	Class	Paid Amount
01/15/19	6703	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. Maint., Jan '19	JP Morgan Chase - Primary 7399	Belvedere Tiburon Belvedere Tiburon	-258.92 -443.15 145.46 248.95
			M.P. Parts & Service, M.P. Replacement Dryer, 1.9.19			
			M.P. Parts & Service, M.P. Replacement Dryer, 1.9.19			
			H.D. Credit from Chk #6591, 11.13.18 for HD Purchase made w Vcc, 11.27.18			
			H.D. Credit from Chk #6591, 11.13.18 for HD Purchase made w Vcc, 11.27.18			
	TOTAL					-307.66
01/15/19	6704	Infor, Inc.	Cust #607934, CMMS Maint Program Jan '19 (FY19-20 AJE)	JP Morgan Chase - Primary 7399	Belvedere Tiburon;Paradise Cove Tiburon Belvedere Tiburon;Paradise Cove Tiburon	-59.89 -3.55 -102.51 -299.47 -17.76 -512.57
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...			
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...			
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...			
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...			
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...			
			Inv #P-306592-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...			
	TOTAL					-895.75
01/15/19	6705	Ken Grady Company, Inc.	Lab Supplies, Dec '18	JP Morgan Chase - Primary 7399	Belvedere Tiburon Belvedere Tiburon	-362.41 -620.26 -362.41 -620.25
			Inv #3400, Chemical Supplies - ATI Sulfite Sensors, 12.13.18			
			Inv #3400, Chemical Supplies - ATI Sulfite Sensors, 12.13.18			
			Inv #3400, Chemical Supplies - ATI Sulfite Sensors, 12.13.18 - SASM			
			Inv #3400, Chemical Supplies - ATI Sulfite Sensors, 12.13.18 - SASM			
	TOTAL					-1,965.33
01/15/19	6706	Linscott Engineering Contractors...	P&L, 4" Valve Replacements, Nov '19	JP Morgan Chase - Primary 7399	Belvedere Tiburon	-1,106.40 -1,893.60
			Inv #3178, Replacement of 2 SD5 4" check valves - remaining balance, 11.8.18			
			Inv #3178, Replacement of 2 SD5 4" check valves - remaining balance, 11.8.18			
	TOTAL					-3,000.00
01/15/19	6707	Marin Municipal Water District	Water, Oct - Dec '18	JP Morgan Chase - Primary 7399	Belvedere Belvedere Tiburon Belvedere Tiburon	-46.57 -46.57 -50.55 -218.71 -374.32
			Cust #424791, Cove Rd. BPS - Water, 10.6.18 - 12.5.18			
			Cust #424793, Golden Gate BPS - Water, 10.6.18 - 12.5.18			
			Cust #138856, Mar West TPS - Water, 10.6.18 - 12.5.18			
			Cust #100098, M.P. - Water, 10.6.18 - 12.5.18			
			Cust #100098, M.P. - Water, 10.6.18 - 12.5.18			
	TOTAL					-736.72
01/15/19	6708	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Jan '19	JP Morgan Chase - Primary 7399	Belvedere Tiburon Belvedere	-67.28 -115.16 -15.00
			Inv #0003108376, Garbage Service, 1.1.19 - 1.31.19			
			Inv #0003108376, Garbage Service, 1.1.19 - 1.31.19			
			1 yd trash & 1 yd cardboard rental, 1.1.19 - 1.31.19			

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Date	Num	Name	Memo	Account	Class	Paid Amount
TOTAL			1 yd trash & 1 yd cardboard rental, 1.1.19 - 1.31.19	7023 · Janitorial Supplies & Service	Tiburon	-25.23
						-222.67
01/15/19	6709	Nelson	Archiving Consultant, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #8863, Archiving Consultant/Assistant, 12.9.18	6017 · Consulting Fees	Belvedere	-130.41
			Inv #8863, Archiving Consultant/Assistant, 12.9.18	6017 · Consulting Fees	Tiburon:Paradise Cove	-7.73
			Inv #8863, Archiving Consultant/Assistant, 12.9.18	6017 · Consulting Fees	Tiburon	-223.21
TOTAL						-361.35
01/15/19	6710	nsi lab solutions	Cust#21528, Lab Chemicals, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #361263, Lab Chemicals, 4 cases @ 24 Ampules Chlorine Conc, 1.00 mg...	7025 · Lab Supplies & Chemicals	Belvedere	-101.42
			Inv #361263, Lab Chemicals, 4 cases @ 24 Ampules Chlorine Conc, 1.00 mg...	7025 · Lab Supplies & Chemicals	Tiburon	-173.58
TOTAL						-275.00
01/15/19	6711	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Nov-Dec '18	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, Main Plant Utilities, 11.22.18 - 12.21.18	8542 · Main Plant Utilities	Belvedere	-4,423.23
			Acct #2908031411-4, P.C. Plant Utilities, 11.22.18 - 12.21.18	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-1,048.39
			Acct #2908031411-4, Main Plant Utilities, 11.22.18 - 12.21.18	8542 · Main Plant Utilities	Tiburon	-7,570.34
			Acct #2908031411-4, Belv Pump St Utilities, 11.22.18 - 12.21.18	8544 · Pump Station Utilities	Belvedere	-1,228.93
			Acct #2908031411-4, P.C. Pump St Utilities, 11.22.18 - 12.21.18	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-214.41
			Acct #2908031411-4, Tib Pump St Utilities, 11.22.18 - 12.21.18	8544 · Pump Station Utilities	Tiburon	-1,387.24
TOTAL						-15,872.54
01/15/19	6712	Perotti & Carrade	Client #19017 - Field Audit Services, Dec '18	JP Morgan Chase - Primary 7399		
			PP#6 for FY17-18 Audit Services: Inv #88372, Field Audit svcs, Dec '18	6008 · Audit & Accounting	Belvedere	-702.22
			PP#6 for FY17-18 Audit Services: Inv #88372, Field Audit svcs, Dec '18	6008 · Audit & Accounting	Tiburon:Paradise Cove	-41.64
			PP#6 for FY17-18 Audit Services: Inv #88372, Field Audit svcs, Dec '18	6008 · Audit & Accounting	Tiburon	-1,201.90
TOTAL						-1,945.76
01/15/19	6713	Peterson Power Systems, Inc.	Cust #5666305, TPS #5 Generator Svc, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #SW240154307 - Repair of TPS#5 Generator set, 12.11.18	7011 · Pumps & Lines Maintenance	Tiburon	-1,447.80
TOTAL						-1,447.80
01/15/19	6714	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #14675, 3 loads/20 Yrd Debris Box/Sludge Disposal - Balance as of 12.26...	7029 · Main Plant Sludge Disposal	Belvedere	-376.95
			Inv #14675, 3 loads/20 Yrd Debris Box/Sludge Disposal - Balance as of 12.26...	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-22.47
			Inv #14675, 3 loads/20 Yrd Debris Box/Sludge Disposal - Balance as of 12.26...	7029 · Main Plant Sludge Disposal	Tiburon	-648.58
TOTAL						-1,050.00

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Date	Nu	Name	Memo	Account	Class	Paid Amount
01/15/19	6715	Roy's Sewer Service, Inc.	Belv. P&L & P.C. Sludge Disposal, Dec '18	JP Morgan Chase - Primary 7399	Tiburon Tiburon:Paradise Cove Belvedere Tiburon	-1,360.00 -1,225.00 -442.56 -757.44 -3,785.00
			Inv #203139, Attempted to clear line at 10 Tower Pt. Lane, as directed, 12.4.18	7011 · Pumps & Lines Maintenance		
			Inv #203536, Pump & Transport from P.C. Plant as directed, 12.14.18	7043 · Paradise Sludge Disposal		
			Inv #203326: M.P. Digester Drainage, 11.30.18	7011 · Pumps & Lines Maintenance		
			Inv #203326: M.P. Digester Drainage, 11.30.18	7011 · Pumps & Lines Maintenance		
01/15/19	6716	SASM	Bioassay Testing, Oct - Dec '18	JP Morgan Chase - Primary 7399	Belvedere Tiburon	-663.84 -1,136.16 -1,800.00
			Inv #2908, Bioassay testing service, Oct - Dec '18	7051 · Main Plant Lab Monitoring		
			Inv #2908, Bioassay testing service, Oct - Dec '18	7051 · Main Plant Lab Monitoring		
01/15/19	6717	Special District Risk Management...	Member #7665, Life, Vision, DDS & LTD Ins., Jan '19	JP Morgan Chase - Primary 7399	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-55.98 -3.32 -95.81 -261.82 -15.51 -447.76 -114.24 -6.77 -195.53 -46.06 -2.73 -78.84 -1,324.17
			Employee Life Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee Life Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee Life Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee DDS Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee DDS Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee Vision Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee Vision Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee Vision Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee LTD Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee LTD Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
			Employee LTD Insurance - Inv #27916, Jan '19	8020.05 · Employee Health		
01/15/19	6718	Telstar Instrument, Inc.	Cust #SANDI, TPS&BPS Comm Upgrades, Dec '18	JP Morgan Chase - Primary 7399	Belvedere Tiburon	-15,164.23 -2,082.52 -17,246.75
			Inv #97282, #97430, Network Upgrade due to BPS Communication Upgrades, ...	9310 · BPS #13 Communication Proj		
			Inv #97282, Network Upgrade due to TPS Control Panel+Communication Ugr...	9315 · TPS Comm/Radio Upgrade Proj		
01/15/19	6719	Town of Tiburon	Fuel, Nov & Dec '18	JP Morgan Chase - Primary 7399	Belvedere Tiburon:Paradise Cove Tiburon	-323.84 -19.20 -554.28 -897.32
			Fuel, November & December '18	7071 · Fuel		
			Fuel, November & December '18	7071 · Fuel		
			Fuel, November & December '18	7071 · Fuel		
01/15/19	6720	U.S. Bank	Acc#4246-0441-0168-3635, Nov - Dec '18	JP Morgan Chase - Primary 7399	Belvedere	-58.84
			#9545: Staples & Amaon calendars+archiving folders, various	6047 · Office Supplies		

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Date	Num	Name	Memo	Account	Class	Paid Amount
			#9545: Staples & Amaon calendars+archiving folders, various	6047 · Office Supplies	Tiburon:Paradise Cove	-3.49
			#9545: Staples & Amaon calendars+archiving folders, various	6047 · Office Supplies	Tiburon	-100.69
			#9545: Pizza Antica, Hol. Party, 12.12.18; #0822: AWWA Conf + Airfare (Nas...	6018.1 · Meetings & Travel	Belvedere	-521.37
			#9545: Pizza Antica, Hol. Party, 12.12.18; #0822: AWWA Conf + Airfare (Nas...	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-30.92
			#9545: Pizza Antica, Hol. Party, 12.12.18; #0822: AWWA Conf + Airfare (Nas...	6018.1 · Meetings & Travel	Tiburon	-892.35
			#9545: Postage for SSO Reimb., Return Receipt, 11.29.18	6056 · Postage	Belvedere	-2.49
			#9545: Postage for SSO Reimb., Return Receipt, 11.29.18	6056 · Postage	Tiburon:Paradise Cove	-0.15
			#9545: Postage for SSO Reimb., Return Receipt, 11.29.18	6056 · Postage	Tiburon	-4.27
			#9545: CL & CWEA Job Postings, 11.29.18, 12.03.18	6001 · Advertising	Belvedere	-259.85
			#9545: CL & CWEA Job Postings, 11.29.18, 12.03.18	6001 · Advertising	Tiburon:Paradise Cove	-15.41
			#9545: CL & CWEA Job Postings, 11.29.18, 12.03.18	6001 · Advertising	Tiburon	-444.74
TOTAL						-2,334.57
01/15/19	6721	Univar	Cust ID #STD001, Sodium Bisulfite, Dec '18 - Jan '19	JP Morgan Chase - Primary 7399		
			Inv #SJ917457, #SJ919824, #SJ921292, Sodium Bisulfite 25% (\$1.057/Gal), ...	7024 · Main Plant Chemicals	Belvedere	-5,508.95
			Inv #SJ917457, #SJ919824, #SJ921292, Sodium Bisulfite 25% (\$1.057/Gal), ...	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-326.66
			Inv #SJ917457, #SJ919824, #SJ921292, Sodium Bisulfite 25% (\$1.057/Gal), ...	7024 · Main Plant Chemicals	Tiburon	-9,428.87
			Inv #SJ913300, #SJ919948, Sodium Hypochlorite 12.5% (\$0.6653/Gal), 1.3.19	7024 · Main Plant Chemicals	Belvedere	-662.80
			Inv #SJ913300, #SJ919948, Sodium Hypochlorite 12.5% (\$0.6653/Gal), 1.3.19	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-39.29
			Inv #SJ913300, #SJ919948, Sodium Hypochlorite 12.5% (\$0.6653/Gal), 1.3.19	7024 · Main Plant Chemicals	Tiburon	-1,134.08
TOTAL						-17,100.45
01/15/19	6722	USA BlueBook	Cust #933682, Lab Supplies, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #766754, Lab Supplies - wide mouth bottles, 12.18.18	7025 · Lab Supplies & Chemicals	Belvedere	-39.34
			Inv #766754, Lab Supplies - wide mouth bottles, 12.19.18	7025 · Lab Supplies & Chemicals	Tiburon	-67.32
TOTAL						-106.66
01/15/19	6723	V&A Consulting Engineers, Inc.	Proj #18-0208 SD5, Oct - Dec '18	JP Morgan Chase - Primary 7399		
			Inv #18095, SD5 Pipe Sample Visual Corrosion Assessment, 12.18.18	6017 · Consulting Fees	Belvedere	-1,082.70
			Inv #18095, SD5 Pipe Sample Visual Corrosion Assessment, 12.18.18	6017 · Consulting Fees	Tiburon:Paradise Cove	-64.20
			Inv #18095, SD5 Pipe Sample Visual Corrosion Assessment, 12.18.18	6017 · Consulting Fees	Tiburon	-1,853.10
TOTAL						-3,000.00
01/15/19	6724	VWR International	Acct #80012138, Lab Supplies, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #808473 - 4020, 5181, 5182, Lab Supplies, 12.19.18	7025 · Lab Supplies & Chemicals	Belvedere	-349.33
			Inv #808473 - 4020, 5181, 5182, Lab Supplies, 12.19.18	7025 · Lab Supplies & Chemicals	Tiburon	-597.87
TOTAL						-947.20
01/15/19	6725	Waste Management of Redwood ...	Acct #507-0000190-1507-2, Sludge Disposal, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #0096532-1507-0, Sludge Disposal - 3 pick-ups, 25.45 tons, Dec '18	7029 · Main Plant Sludge Disposal	Belvedere	-346.73
			Inv #0096532-1507-0, Sludge Disposal - 3 pick-ups, 25.45 tons, Dec '18	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-20.56

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

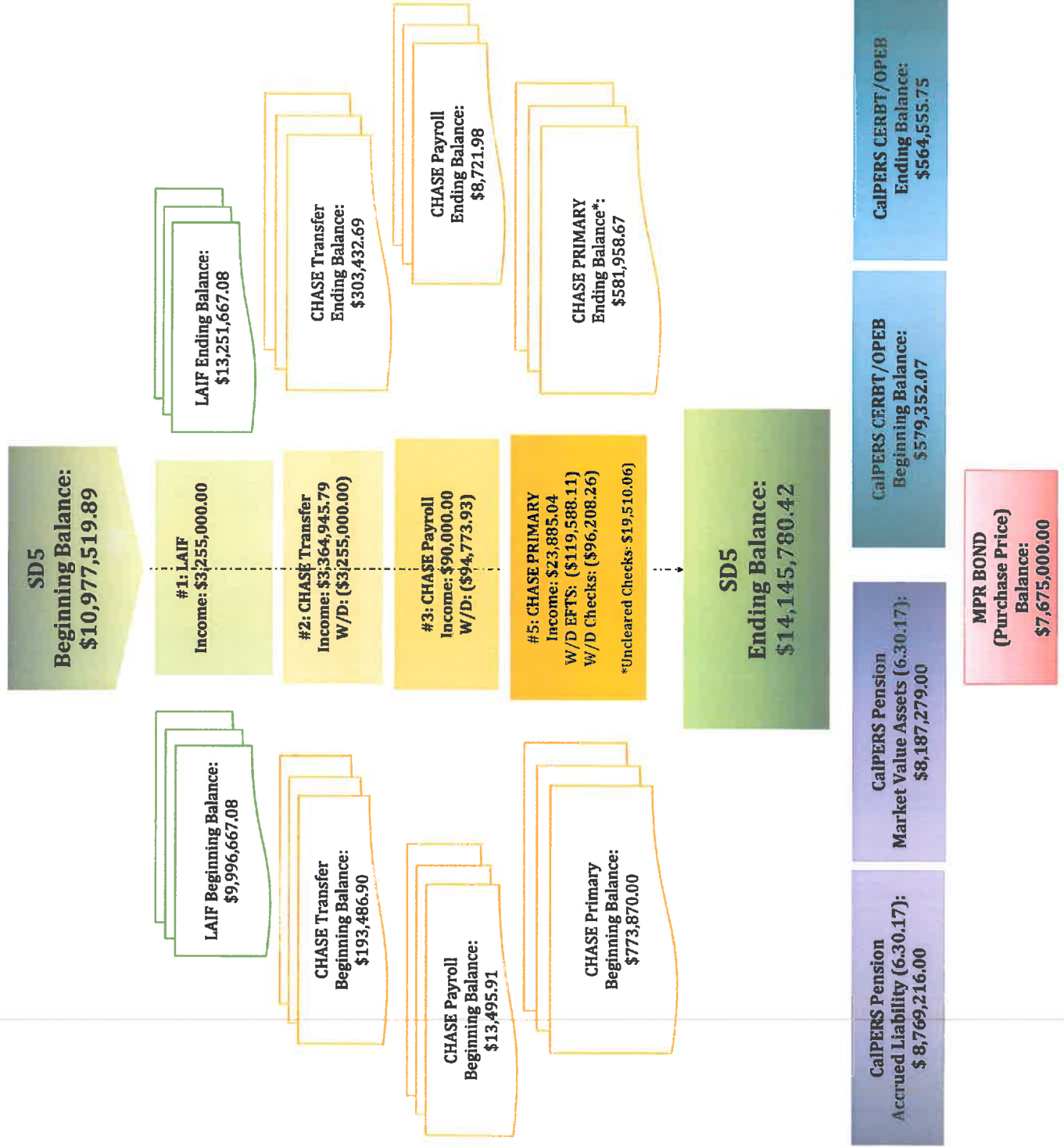
December 14, 2018 through January 15, 2019

01/14/19

Date	Num	Name	Memo	Account	Class	Paid Amount
			Inv #0096532-1507-0, Sludge Disposal - 3 pick-ups, 25.45 tons, Dec '18	7029 - Main Plant Sludge Disposal	Tiburon	-593.46
TOTAL						-860.75
01/15/19	6726	WorkSmart Automation, Inc.	SCADA System Maintenance, Dec '18	JP Morgan Chase - Primary 7399		
			Inv #4794, SCADA Interface with TelStar & BPS Communication Upgrades, D...	9225.95 - SCADA Upgrade & Replacem...	Belvedere	-1,499.99
			Inv #4794, SCADA Interface with TelStar & BPS Communication Upgrades, D...	9225.95 - SCADA Upgrade & Replacem...	Tiburon	-88.84
			Inv #4794, SCADA Interface with TelStar & BPS Communication Upgrades, D...	9225.95 - SCADA Upgrade & Replacem...	Belvedere	-2,567.32
TOTAL						-4,156.25
01/15/19	6727	Driscoll, Stephen	Reimb. for S/B mileage + Boots, Jan '19	JP Morgan Chase - Primary 7399		
			FY18-19 Annual Boot Allowance Reimbursement, 1.8.19	8520 - Personal Protection/Safety Wear	Belvedere	-48.88
			FY18-19 Annual Boot Allowance Reimbursement, 1.8.19	8520 - Personal Protection/Safety Wear	Tiburon:Paradise Cove	-2.90
			FY18-19 Annual Boot Allowance Reimbursement, 1.8.19	8520 - Personal Protection/Safety Wear	Tiburon	-83.66
			Reimb. for S/B Mileage 6.24.18 - 11.22.18	6018.2 - Standby Mileage Expense Reimb	Belvedere	-82.18
			Reimb. for S/B Mileage 6.24.18 - 11.22.18	6018.2 - Standby Mileage Expense Reimb	Tiburon:Paradise Cove	-4.87
			Reimb. for S/B Mileage 6.24.18 - 11.22.18	6018.2 - Standby Mileage Expense Reimb	Tiburon	-140.65
TOTAL						-363.14
01/15/19	6728	O'Day, Tim	Rain Gear Reimb., Nov '18	JP Morgan Chase - Primary 7399		
			Cintas Rain Gear Reimb., Nov '18	8520 - Personal Protection/Safety Wear	Belvedere	-40.44
			Cintas Rain Gear Reimb., Nov '18	8520 - Personal Protection/Safety Wear	Tiburon:Paradise Cove	-2.40
			Cintas Rain Gear Reimb., Nov '18	8520 - Personal Protection/Safety Wear	Tiburon	-69.20
TOTAL						-112.04

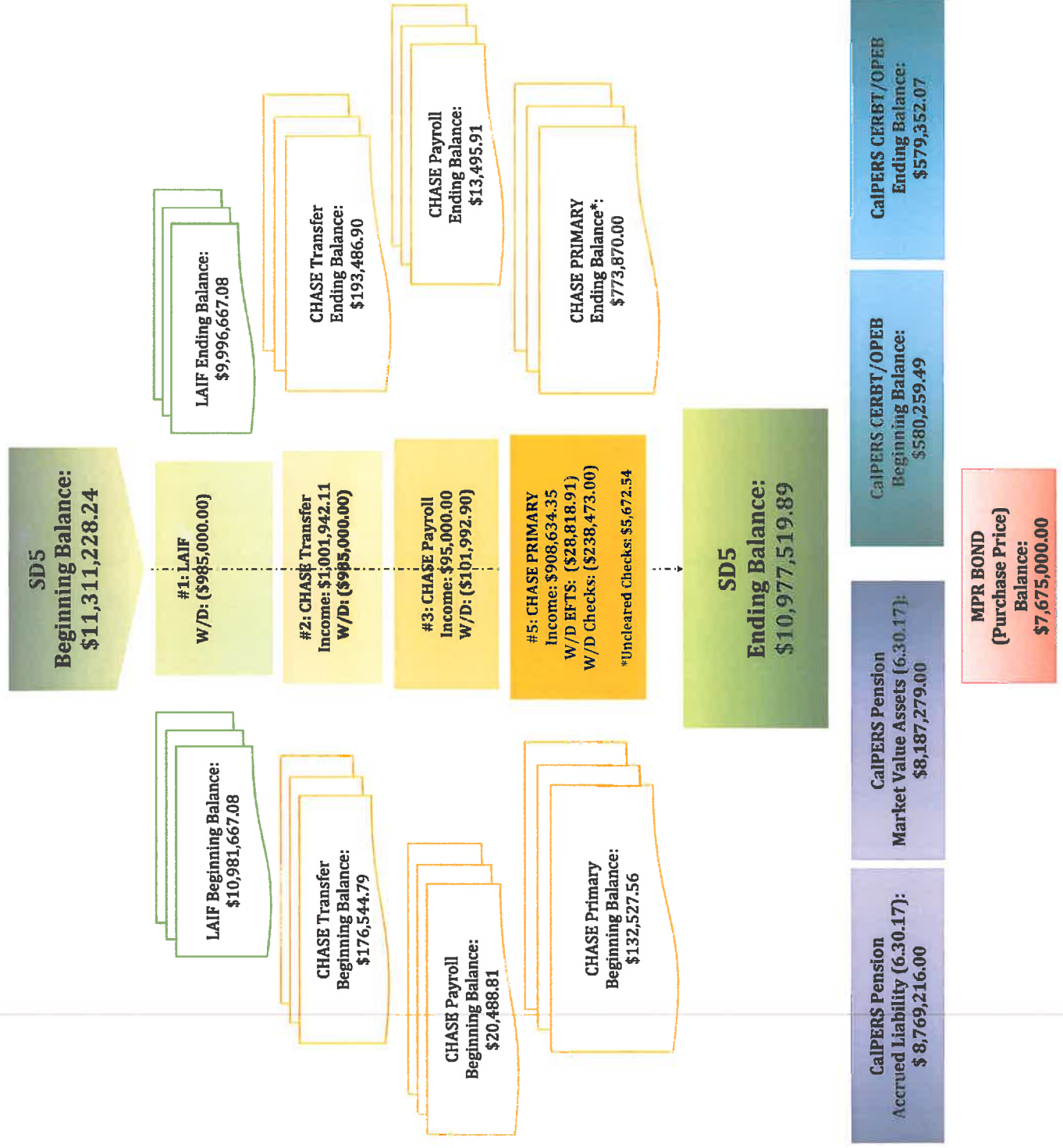
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: December, 2018



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: November, 2018



DEC 12, 2018

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 12/14/2018 WEEK 50
PERIOD BEGIN : 12/01/2018
PERIOD END : 12/15/2018

Dear Paychex Preview Client,

ALM

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 12/14/2018. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	35148.44		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	15
TOTAL NET PAYROLL	35148.44		
 BILLING PAYMENT	 224.94	 Withdrawal made by PAYCHEX INC. on above check date.	

AMOUNT DEBITED FROM TAX ACCOUNT	14759.22		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	14759.22	NUMBER OF CHECKS PRINTED	15
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	49907.66		
TOTAL COST OF PAYROLL	50132.68	 NUMBER OF MANUAL/VOID TRANSACTIONS	0

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	11995.85		12/19/2018	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2763.37		12/19/2018	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE :	12/28/2018	WEEK 52	TRANSMIT DATE :	12/05/2018
PERIOD BEGIN :	12/18/2018			
PERIOD END :	12/31/2018			

DEC 18, 2018

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 12/28/2018 WEEK 52
PERIOD BEGIN : 12/16/2018
PERIOD END : 12/31/2018

OK TR

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 12/28/2018. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services Invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	28225.07		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	13
TOTAL NET PAYROLL	28225.07		
 BILLING PAYMENT	 235.82 ✓	 Withdrawal made by PAYCHEX INC. on above check date.	

AMOUNT DEBITED FROM TAX ACCOUNT	11958.40		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	11958.40 ✓	NUMBER OF CHECKS PRINTED	13
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	40183.47		
TOTAL COST OF PAYROLL	40419.29	NUMBER OF MANUAL/VOID TRANSACTIONS	0

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	9763.95		01/03/2019 Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2194.45		01/03/2019 Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE :	01/15/2019	WEEK 3	TRANSMIT DATE :	12/18/2018
PERIOD BEGIN :	01/01/2019			
PERIOD END :	01/15/2019			

**Sanitary Distr. No.5 of Marin Co.
Balance Sheet
As of December 31, 2018**

	Dec 31, 18	Nov 30, 18	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Local Agency Investment Fund			
Belvedere			
Belvedere Operating	3,528,647.35	2,860,248.28	668,399.07
Belvedere Operating Reserve	284,923.05	284,923.05	0.00
Belvedere Capital & CIP Reserve	2,898,235.33	2,375,048.54	523,186.79
Belvedere PERS Retirement Trust	152,530.00	152,530.00	0.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
Total Belvedere	7,220,585.73	6,028,999.87	1,191,585.86
Tiburon			
Tiburon Operating	1,899,976.19	555,100.91	1,144,875.28
Tiburon Operating Reserve	414,430.00	414,430.00	0.00
Tiburon Capital & CIP Reserve	3,033,305.16	2,078,766.30	954,538.86
Tiburon PERS Retirement Trust	275,620.00	275,620.00	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Total Tiburon	6,067,081.35	3,967,667.21	2,099,414.14
Total Local Agency Investment Fund	13,287,667.08	9,996,667.08	3,291,000.00
JP Morgan Chase - Primary 7399	562,448.61	768,197.46	-205,748.85
JP Morgan Chase - Payroll 7506	4,499.94	13,495.91	-8,995.97
JP Morgan Chase - Transfer 7522	267,432.69	193,486.90	73,945.79
Total Checking/Savings	14,122,048.32	10,971,847.35	3,150,200.97
Accounts Receivable	1,034.00	1,034.00	0.00
Other Current Assets			
Petty Cash	881.92	881.92	0.00
1499 - Undeposited Funds	0.00	21,655.04	-21,655.04
Total Other Current Assets	881.92	22,536.96	-21,655.04
Total Current Assets	14,123,964.24	10,995,418.31	3,128,545.93
Fixed Assets	19,641,712.20	19,641,712.20	0.00
TOTAL ASSETS	33,765,676.44	30,637,130.51	3,128,545.93
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Compensated Absences Current	154,737.02	154,737.02	0.00
Retainage Payable	27,378.67	27,378.67	0.00
MPR Rev Bond Interest Payable	-86,137.50	-86,137.50	0.00
Total Other Current Liabilities	95,978.19	95,978.19	0.00
Total Current Liabilities	95,978.19	95,978.19	0.00
Long Term Liabilities			
2061 - OPEB Related Liability	853,649.00	853,649.00	0.00
Pension-related Liabilities	-475,963.00	-475,963.00	0.00
MPR Revenue Bonds Payable	7,675,000.00	7,675,000.00	0.00
MPR Rev Bond Premiums Payable	876,279.39	876,279.39	0.00
Total Long Term Liabilities	8,928,965.39	8,928,965.39	0.00
Total Liabilities	9,024,943.58	9,024,943.58	0.00
Equity			
3000 - Closing Entries	632,275.00	632,275.00	0.00
3900 - Net Assets	22,660,144.59	22,660,144.59	0.00
Net Income	1,448,313.27	-1,680,232.66	3,128,545.93
Total Equity	24,740,732.86	21,612,186.93	3,128,545.93
TOTAL LIABILITIES & EQUITY	33,765,676.44	30,637,130.51	3,128,545.93

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2018

	Jul - Dec 18	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 - Property Taxes				
5001.2 - Prop Tax Current Secured - Cap	437,893.76	700,000.00	-262,106.24	62.6%
5002 - Prop Tax Current Unsec	13,295.41	13,000.00	295.41	102.3%
5003 - Prop Tax Prior Unsec	482.33	0.00	482.33	100.0%
5006 - Suppl Unsec	71.33	100.00	-28.67	71.3%
5041 - Suppl Sec Assmnt - Current	2,664.80	15,000.00	-12,335.20	17.8%
5043 - Suppl Sec Assmnt - Redemption	366.44	500.00	-133.56	73.3%
5046 - Excess ERAF	199,372.87	250,000.00	-50,627.13	79.7%
5280 - HOPTR	562.26	3,333.00	-2,770.74	16.9%
Total 5000 - Property Taxes	654,709.20	981,933.00	-327,223.80	66.7%
5007 - Sewer Service Charge				
5007.1 - Sewer Service - Tiburon Ops	1,219,859.60	2,223,002.68	-1,003,143.08	54.9%
5007.5 - Sewer Service - Tiburon Cap	277,982.08	507,742.01	-229,759.93	54.7%
5007.2 - Sewer Service-Belv Ops	748,987.09	1,346,023.72	-597,036.63	55.6%
5007.3 - Sewer Service-Belv Cap	528,820.80	950,357.28	-421,536.48	55.6%
Total 5007 - Sewer Service Charge	2,775,649.57	5,027,125.69	-2,251,476.12	55.2%
5201 - Interest				
5201.2 - Interest LAIF	65,845.33	25,000.00	40,845.33	263.4%
Total 5201 - Interest	65,845.33	25,000.00	40,845.33	263.4%
5900.3 - Connection Fees				
5900.30 - Connection Permit Fees	5,150.00	5,000.00	150.00	103.0%
5900.31 - Collection	196,705.00	80,000.00	116,705.00	245.9%
5900.34 - Treatment	320,389.00	80,000.00	240,389.00	400.5%
Total 5900.3 - Connection Fees	522,244.00	165,000.00	357,244.00	316.5%
5900.4 - Inspection Permit Fees	11,367.50	7,500.00	3,867.50	151.6%
5900.5 - SASM Expense Reimb.	20,621.04	65,000.00	-44,378.96	31.7%
5900.9 - Other Income	0.00	100.00	-100.00	0.0%
5900.10 - Paradise Sewer Line Ext. Fees	0.00	12,863.00	-12,863.00	0.0%
Total Income	4,050,436.64	6,284,521.69	-2,234,085.05	64.5%
Expense				
6000 - Administrative Expenses				
6001 - Advertising	158.76	1,000.00	-841.24	15.9%
6002 - Outreach & Newsletter	0.00	1,000.00	-1,000.00	0.0%
6008 - Audit & Accounting	21,558.61	32,500.00	-10,941.39	66.3%
6017 - Consulting Fees	17,171.16	100,000.00	-82,828.84	17.2%
6018 - Travel & Meetings				
6018.1 - Meetings & Travel	1,806.87	7,000.00	-5,193.13	25.8%
6018.2 - Standby Mileage Expense Reimb	3,084.68	8,000.00	-4,915.32	38.6%
Total 6018 - Travel & Meetings	4,891.55	15,000.00	-10,108.45	32.6%
6020 - Continuing Education	1,030.00	10,000.00	-8,970.00	10.3%
6021 - County Fees	11,107.65	16,500.00	-5,392.35	67.3%
6024 - Director Fees	0.00	9,000.00	-9,000.00	0.0%
6025 - Dues & Subscriptions	13,862.10	12,000.00	1,862.10	115.5%
6026 - Elections	0.00	7,000.00	-7,000.00	0.0%
6033 - Insurance Property & Liability				
6033.1 - PLP Public Entlty Phys Damage	12,984.00	14,980.00	-1,996.00	86.7%
6033.2 - General Liability	17,967.00	47,966.00	-29,999.00	37.5%
6033.3 - Physical Property Damage - Auto	1,342.00	1,368.00	-26.00	98.1%
Total 6033 - Insurance Property & Liability	32,293.00	64,314.00	-32,021.00	50.2%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July through December 2018

	Jul - Dec 18	Budget	\$ Over Budget	% of Bu...
6039 · Legal	26,258.95	70,000.00	-43,741.05	37.5%
6047 · Office Supplies	1,436.07	7,000.00	-5,563.93	20.5%
6056 · Postage	272.33	1,000.00	-727.67	27.2%
6059 · Pollution Prevention/Public Edu	3,647.40	4,000.00	-352.60	91.2%
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total 6000 · Administrative Expenses	133,687.58	350,314.00	-216,626.42	38.2%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	20,034.73	200,000.00	-179,965.27	10.0%
7013 · Emergency Line Repair	8,750.01	50,000.00	-41,249.99	17.5%
Total 7010 · Pumps & Lines Maintenance	28,784.74	250,000.00	-221,215.26	11.5%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	1,614.52	10,000.00	-8,385.48	16.1%
7022 · Plant Maint. Parts & Service	10,234.09	50,000.00	-39,765.91	20.5%
7023 · Janitorial Supplies & Service	3,084.09	5,000.00	-1,915.91	61.7%
7024 · Main Plant Chemicals	43,844.63	100,000.00	-56,155.37	43.8%
7025 · Lab Supplies & Chemicals	10,306.46	10,000.00	306.46	103.1%
7027 · Electrical & Instrument	0.00	5,000.00	-5,000.00	0.0%
7028 · Grounds Maintenance	3,096.13	5,000.00	-1,903.87	61.9%
7029 · Main Plant Sludge Disposal	9,098.91	30,000.00	-20,901.09	30.3%
7030 · Main Plant Outfall	0.00	0.00	0.00	0.0%
Total 7020 · Main Plant Maintenance	81,278.83	215,000.00	-133,721.17	37.8%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	3,013.55	10,000.00	-6,986.45	30.1%
7042 · Paradise Supplies & Chemicals	1,282.31	5,000.00	-3,717.69	25.6%
7043 · Paradise Sludge Disposal	4,846.12	6,000.00	-1,153.88	80.8%
Total 7040 · Paradise Cove Plant Maint	9,141.98	21,000.00	-11,858.02	43.5%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	18,254.02	45,000.00	-26,745.98	40.6%
7052 · Paradise Cove Monitoring	7,580.00	10,000.00	-2,420.00	75.8%
7053 · Chronic Toxicity Program Eval	0.00			
Total 7050 · Monitoring	25,834.02	55,000.00	-29,165.98	47.0%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	10,072.56	0.00	10,072.56	100.0%
7062 · Permits/Fees - General	33,083.71	40,000.00	-6,916.29	82.7%
7063 · Paradise Cove Permits/Fees	3,457.55	0.00	3,457.55	100.0%
7064 · Paradise Cove NPDES Renewal	2,428.00	0.00	2,428.00	100.0%
Total 7060 · Permits/Fees	49,041.82	40,000.00	9,041.82	122.6%
7070 · Truck Maintenance				
7071 · Fuel	2,832.62	8,000.00	-5,167.38	35.4%
7072 · Truck Maintenance	7,961.38	4,000.00	3,961.38	199.0%
Total 7070 · Truck Maintenance	10,794.00	12,000.00	-1,206.00	90.0%
Total 7000 · Ops & Maintenance Expenses	204,875.39	593,000.00	-388,124.61	34.5%
8000 · Salaries and Benefits Expenses				
8001 · Salaries	455,454.78	996,691.40	-541,236.62	45.7%
8003 · Overtime	64,071.53	100,000.00	-35,928.47	64.1%
8004 · Standby Pay	35,669.52	67,080.00	-31,410.48	53.2%
8006 · Vacation Buyout	14,342.20	25,000.00	-10,657.80	57.4%
8013 · Payroll Taxes	39,929.55	88,000.00	-48,070.45	45.4%
8015 · Payroll/Bank Fees	300.79	5,500.00	-5,199.21	5.5%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2018

	Jul - Dec 18	Budget	\$ Over Budget	% of Bu...
8019 - PERS Retirement				
8019.05 - PERS Retirement	65,048.14	201,134.11	-136,085.97	32.3%
8019.10 - PERS Retirement Trust	0.00	294,400.00	-294,400.00	0.0%
8019 - PERS Retirement - Other	700.00			
Total 8019 - PERS Retirement	65,748.14	495,534.11	-429,785.97	13.3%
8020 - Employee Health				
8020.05 - Employee Health	85,441.84	174,282.98	-88,841.14	49.0%
8021 - Employee Health Deductions	-3,066.75	-8,000.00	4,933.25	38.3%
Total 8020 - Employee Health	82,375.09	166,282.98	-83,907.89	49.5%
8022 - Retiree Health				
8022.05 - Retiree Health	45,739.94	58,626.86	-12,886.92	78.0%
8022.10 - CERBT/OPEB Annual Arc Contribtn	0.00	67,900.00	-67,900.00	0.0%
Total 8022 - Retiree Health	45,739.94	126,526.86	-80,786.92	36.2%
8023 - Workers Comp Insurance	21,935.00	23,138.50	-1,203.50	94.8%
Total 8000 - Salaries and Benefits Expenses	831,566.54	2,099,753.85	-1,268,187.31	39.6%
8500 - Other Operating Expenses				
8510 - Data/Alarms/IT Supp & Licensing	36,119.97	75,000.00	-38,880.03	48.2%
8515 - Safety	3,039.41	20,000.00	-16,960.59	15.2%
8520 - Personal Protection/Safety Wear	5,694.23	15,000.00	-9,305.77	38.0%
8530 - Telephone				
8531 - Main Plant Telephones	3,981.81	11,000.00	-7,018.19	36.2%
8532 - Paradise Cove Telephones	1,849.99	4,000.00	-2,150.01	46.2%
8533 - Pumps & Lines Telephones	2,864.50	7,000.00	-4,135.50	40.9%
Total 8530 - Telephone	8,696.30	22,000.00	-13,303.70	39.5%
8540 - Utilities				
8541 - Water	1,319.67	3,500.00	-2,180.33	37.7%
8542 - Main Plant Utilities	76,691.44	180,000.00	-103,308.56	42.6%
8543 - Paradise Cove Utilities	5,458.76	13,500.00	-8,041.24	40.4%
8544 - Pump Station Utilities	12,429.25	35,000.00	-22,570.75	35.5%
Total 8540 - Utilities	95,899.12	232,000.00	-136,100.88	41.3%
Total 8500 - Other Operating Expenses	149,449.03	364,000.00	-214,550.97	41.1%
Total Expense	1,319,578.54	3,407,067.85	-2,087,489.31	38.7%
Net Ordinary Income	2,730,858.10	2,877,453.84	-146,595.74	94.9%
Other Income/Expense				
Other Expense				
9100 - Capital Expenditures				
9200 - Main Plant Equipment Capital				
9201 - LED Lighting Upgrades	25,571.38	0.00	25,571.38	100.0%
9209 - Screw Press Blend Redundancy	0.00	15,000.00	-15,000.00	0.0%
9211 - Odor Control Upgrades	0.00	50,000.00	-50,000.00	0.0%
9212 - Headworks Grinder Replacement	0.00	20,000.00	-20,000.00	0.0%
Total 9200 - Main Plant Equipment Capital	25,571.38	85,000.00	-59,428.62	30.1%

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Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July through December 2018

	<u>Jul - Dec 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Bu...</u>
9300 - Pumps & Lines Capital				
9301 - Tiburon Sewer Line Rehab Prog	224,032.74	325,000.00	-100,967.26	68.9%
9302 - PS Control Panel Upgrades	59,971.35	60,000.00	-28.65	100.0%
9303 - Lateral Camera	10,935.98	25,000.00	-14,064.02	43.7%
9304 - Belvedere Sewer Line Rehab Prog	180,434.86	250,000.00	-69,565.14	72.2%
9306 - PS Pump & Valve Replacements	4,546.50	75,000.00	-70,453.50	6.1%
9307 - PS Generator Replacement	218.00			
9310 - BPS #13 Communication Proj	6,940.76	20,000.00	-13,059.24	34.7%
9311 - Cove Road Force Main Replacemen	0.00	100,000.00	-100,000.00	0.0%
9313 - Manholes/Rodholes	0.00	50,000.00	-50,000.00	0.0%
9314 - Portable Emergency Generators	0.00			
9315 - TPS Comm/Radio Upgrade Proj	39,664.67	20,000.00	19,664.67	198.3%
Total 9300 - Pumps & Lines Capital	526,744.86	925,000.00	-398,255.14	56.9%
9400 - Paradise Cove Capital				
9405 - P.C. Generator Replacement	0.00	0.00	0.00	0.0%
Total 9400 - Paradise Cove Capital	0.00	0.00	0.00	0.0%
9500 - Undesignated Capital				
9510 - Undesignated Cap - M.P.	18,829.83	25,000.00	-6,170.17	75.3%
9520 - Undesignated Cap - P.C. Plant	0.00	10,000.00	-10,000.00	0.0%
9550 - Undesignated Cap - Belvedere	24,000.62			
Total 9500 - Undesignated Capital	42,830.45	35,000.00	7,830.45	122.4%
Total 9100 - Capital Expenditures	595,146.69	1,045,000.00	-449,853.31	57.0%
9700 - Debt Service				
9730 - Debt Service - MPR Project				
9731 - Debt Service MPR Bond Principal	460,000.00	460,000.00	0.00	100.0%
9732 - Debt Service MPR Bond Interest	172,275.00	341,000.00	-168,725.00	50.5%
Total 9730 - Debt Service - MPR Project	632,275.00	801,000.00	-168,725.00	78.9%
Total 9700 - Debt Service	632,275.00	801,000.00	-168,725.00	78.9%
Total Other Expense	1,227,421.69	1,846,000.00	-618,578.31	66.5%
Net Other Income	-1,227,421.69	-1,846,000.00	618,578.31	66.5%
Net Income	1,503,436.41	1,031,453.84	471,982.57	145.8%

**Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2018**

01/13/19

	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 • Property Taxes					
5001.2 • Prop Tax Current Secured - Cap	14,664.98	423,095.65	437,760.63	0.00	437,760.63
5006 • Suppl Unsec	2.39	68.94	71.33	0.00	71.33
5046 • Excess ERAF	5,972.85	172,321.15	178,294.00	0.00	178,294.00
5280 • HOPTR	18.84	543.42	562.26	0.00	562.26
Total 5000 • Property Taxes	20,659.06	596,029.16	616,688.22	0.00	616,688.22
5007 • Sewer Service Charge					
5007.1 • Sewer Service - Tiburon Ops	40,159.29	1,158,625.46	1,198,784.75	0.00	1,198,784.75
5007.5 • Sewer Service - Tiburon Cap	9,305.88	268,481.67	277,787.55	0.00	277,787.55
5007.2 • Sewer Service-Belv Ops	0.00	0.00	0.00	748,987.09	748,987.09
5007.3 • Sewer Service-Belv Cap	0.00	0.00	0.00	528,820.80	528,820.80
Total 5007 • Sewer Service Charge	49,465.17	1,427,107.13	1,476,572.30	1,277,807.89	2,754,380.19
5900.4 • Inspection Permit Fees	0.00	800.00	800.00	500.00	1,300.00
Total Income	70,124.23	2,023,936.29	2,094,060.52	1,278,307.89	3,372,368.41
Expense					
6000 • Administrative Expenses					
6008 • Audit & Accounting	117.70	3,397.35	3,515.05	1,984.95	5,500.00
6017 • Consulting Fees	24.75	1,671.08	1,695.83	4,858.49	6,554.32
6018 • Travel & Meetings					
6018.1 • Meetings & Travel	0.07	1.97	2.04	1.15	3.19
6018.2 • Standby Mileage Expense Reimb	0.00	1,062.47	1,062.47	462.99	1,525.46
Total 6018 • Travel & Meetings	0.07	1,064.44	1,064.51	464.14	1,528.65
6021 • County Fees	205.11	5,917.51	6,122.62	0.00	6,122.62
6025 • Dues & Subscriptions	12.34	356.10	368.44	208.06	576.50
6039 • Legal	344.28	2,160.51	2,504.79	493.71	2,998.50
6047 • Office Supplies	2.69	77.71	80.40	45.40	125.80
Total 6000 • Administrative Expenses	706.94	14,644.70	15,351.64	8,054.75	23,406.39
7000 • Ops & Maintenance Expenses					
7010 • Pumps & Lines Maintenance					
7011 • Pumps & Lines Maintenance	0.00	0.00	0.00	1,522.00	1,522.00
7013 • Emergency Line Repair	0.00	436.94	436.94	255.29	692.23
Total 7010 • Pumps & Lines Maintenance	0.00	436.94	436.94	1,777.29	2,214.23
7020 • Main Plant Maintenance					
7022 • Plant Maint. Parts & Service	0.00	446.35	446.35	260.80	707.15
7023 • Janitorial Supplies & Service	0.00	427.38	427.38	249.09	676.47
7024 • Main Plant Chemicals	0.00	8,753.20	8,753.20	5,114.26	13,867.46
7025 • Lab Supplies & Chemicals	0.00	1,255.82	1,255.82	733.72	1,989.54
7029 • Main Plant Sludge Disposal	0.00	1,435.64	1,435.64	838.80	2,274.44
Total 7020 • Main Plant Maintenance	0.00	12,318.39	12,318.39	7,196.67	19,515.06
7040 • Paradise Cove Plant Maint					
7042 • Paradise Supplies & Chemicals	241.52	0.00	241.52	0.00	241.52
7043 • Paradise Sludge Disposal	49.74	0.00	49.74	0.00	49.74
Total 7040 • Paradise Cove Plant Maint	291.26	0.00	291.26	0.00	291.26
7050 • Monitoring					
7051 • Main Plant Lab Monitoring	0.00	1,658.16	1,658.16	968.84	2,627.00
7052 • Paradise Cove Monitoring	642.00	0.00	642.00	0.00	642.00
Total 7050 • Monitoring	642.00	1,658.16	2,300.16	968.84	3,269.00
7060 • Permits/Fees					
7061 • Main Plant NPDES Renewal	0.00	3,912.81	3,912.81	2,286.19	6,199.00
7062 • Permits/Fees - General	0.00	2,863.34	2,863.34	1,901.86	4,765.20
7063 • Paradise Cove Permits/Fees	2,886.80	0.00	2,886.80	0.00	2,886.80

**Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2018**

01/13/19

	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
7064 · Paradise Cove NPDES Renewal	2,428.00	0.00	2,428.00	0.00	2,428.00
Total 7060 · Permits/Fees	5,314.80	6,776.15	12,090.95	4,188.05	16,279.00
7070 · Truck Maintenance					
7071 · Fuel	8.93	257.63	266.56	150.53	417.09
Total 7070 · Truck Maintenance	8.93	257.63	266.56	150.53	417.09
Total 7000 · Ops & Maintenance Expenses	6,256.99	21,447.27	27,704.26	14,281.38	41,985.64
8000 · Salaries and Benefits Expenses					
8001 · Salaries	1,617.24	46,680.86	48,298.10	27,273.94	75,572.04
8003 · Overtime	312.80	9,028.93	9,341.73	5,275.28	14,617.01
8004 · Standby Pay	127.62	3,683.59	3,811.21	2,152.18	5,963.39
8007 · Voluntary Deductions	0.00	0.00	0.00	0.00	0.00
8008 · Deferred Comp 457	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	100.22	2,892.77	2,992.99	1,690.14	4,683.13
8015 · Payroll/Bank Fees	9.86	284.61	294.47	166.29	460.76
8019 · PERS Retirement					
8019.05 · PERS Retirement	323.30	9,331.72	9,655.02	5,452.20	15,107.22
Total 8019 · PERS Retirement	323.30	9,331.72	9,655.02	5,452.20	15,107.22
8020 · Employee Health					
8020.05 · Employee Health	273.27	7,854.53	8,127.80	4,608.34	12,736.14
8021 · Employee Health Deductions	-0.66	-19.22	-19.88	-11.22	-31.10
Total 8020 · Employee Health	272.61	7,835.31	8,107.92	4,597.12	12,705.04
8022 · Retiree Health					
8022.05 · Retiree Health	14.46	417.56	432.02	243.96	675.98
Total 8022 · Retiree Health	14.46	417.56	432.02	243.96	675.98
Total 8000 · Salaries and Benefits Expenses	2,778.11	80,155.35	82,933.46	46,851.11	129,784.57
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensng	291.67	8,419.16	8,710.83	4,919.01	13,629.84
8515 · Safety	19.37	559.01	578.38	326.62	905.00
8520 · Personal Protection/Safety Wear	12.77	368.66	381.43	215.39	596.82
8530 · Telephone					
8531 · Main Plant Telephones	0.00	767.58	767.58	448.50	1,216.08
8532 · Paradise Cove Telephones	339.79	0.00	339.79	0.00	339.79
8533 · Pumps & Lines Telephones	173.46	305.32	478.78	0.00	478.78
Total 8530 · Telephone	513.25	1,072.90	1,586.15	448.50	2,034.65
8540 · Utilities					
8542 · Main Plant Utilities	0.00	8,633.71	8,633.71	5,044.53	13,678.24
8543 · Paradise Cove Utilities	906.08	0.00	906.08	0.00	906.08
8544 · Pump Station Utilities	209.59	1,186.21	1,395.80	946.73	2,342.53
Total 8540 · Utilities	1,115.67	9,819.92	10,935.59	5,991.26	16,926.85
Total 8500 · Other Operating Expenses	1,952.73	20,239.65	22,192.38	11,900.78	34,093.16
Total Expense	11,694.77	136,486.97	148,181.74	81,088.02	229,269.76
Net Ordinary Income	58,429.46	1,887,449.32	1,945,878.78	1,197,219.87	3,143,098.65
Other Income/Expense					
Other Expense					
9100 · Capital Expenditures					
9200 · Main Plant Equipment Capital					
9201 · LED Lighting Upgrades	0.00	2,781.91	2,781.91	1,625.43	4,407.34
9225.95 · SCADA Upgrade & Replacement	0.00	6,136.80	6,136.80	3,585.63	9,722.43
Total 9200 · Main Plant Equipment Capital	0.00	8,918.71	8,918.71	5,211.06	14,129.77
9500 · Undesignated Capital					

**Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2018**

01/13/19

	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
9550 · Undesignated Cap - Belvedere	0.00	0.00	0.00	422.95	422.95
Total 9500 · Undesignated Capital	0.00	0.00	0.00	422.95	422.95
Total 9100 · Capital Expenditures	0.00	8,918.71	8,918.71	5,634.01	14,552.72
Total Other Expense	0.00	8,918.71	8,918.71	5,634.01	14,552.72
Net Other Income	0.00	-8,918.71	-8,918.71	-5,634.01	-14,552.72
Net Income	58,429.46	1,878,530.61	1,936,960.07	1,191,585.86	3,128,545.93

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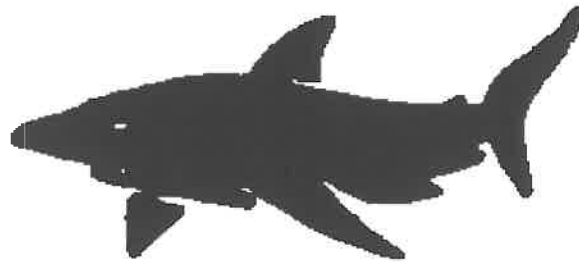
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Accrual Basis

Sanitary Distr. No.5 of Marin Co.
Monthly O.T. Report
December 2018

Type	Date	Num	Name	Memo	Amount	Balance
Cottrell, Rulon						
Check	12/14/18	3481-3041	Cottrell, Rulon	5.25 Hrs. O.T. @ 1.5x	351.47	351.47
Check	12/14/18	3481-3041	Cottrell, Rulon	6.0 Hrs. O.T. @ 2.0x	535.57	887.04
Check	12/28/18	3621-3056	Cottrell, Rulon	2.0 Hrs. O.T. @ 1.5x	133.89	1,020.93
Check	12/28/18	3621-3056	Cottrell, Rulon	2.0 Hrs. O.T. @ 2.0x	178.52	1,199.45
Total Cottrell, Rulon					1,199.45	1,199.45
Dohrmann, Robin						
Check	12/14/18	3481-3043	Dohrmann, Robin	13.25 Hrs. O.T. @ 1.5x	977.96	977.96
Check	12/28/18	3621-3058	Dohrmann, Robin	14.75 Hrs. O.T. @ 1.5x	1,088.68	2,066.64
Total Dohrmann, Robin					2,066.64	2,066.64
Driscoll, Stephen						
Check	12/14/18	3481-3045	Driscoll, Stephen	16.0 Hrs. O.T. @ 1.5x	1,301.98	1,301.98
Check	12/14/18	3481-3045	Driscoll, Stephen	5.5 Hrs. O.T. @ 2.0x	596.74	1,898.72
Total Driscoll, Stephen					1,898.72	1,898.72
La Torre, Daniel P.						
Check	12/14/18	3481-3047	La Torre, Daniel P.	31.88 Hrs. O.T @ 1.5X	2,352.65	2,352.65
Total La Torre, Daniel P.					2,352.65	2,352.65
O'Day, Tim						
Check	12/14/18	3481-3049	O'Day, Tim	42.5 Hrs. O.T. @ 1.5x	3,458.39	3,458.39
Check	12/14/18	3481-3049	O'Day, Tim	9.0 Hrs. O.T. @ 2.0x	976.49	4,434.88
Check	12/28/18	3621-3063	O'Day, Tim	1.0 Hr. O.T. @ 1.5x	81.37	4,516.25
Total O'Day, Tim					4,516.25	4,516.25
Triola, Joseph						
Check	12/14/18	3481-3054	Triola, Joseph	18.5 Hrs. O.T. @ 1.5x	1,365.46	1,365.46
Check	12/14/18	3481-3054	Triola, Joseph	1.0 Hrs. O.T. @ 2.0x	98.41	1,463.87
Check	12/28/18	3621-3067	Triola, Joseph	12.0 Hrs. O.T. @ 1.5x	922.61	2,386.48
Check	12/28/18	3621-3067	Triola, Joseph	2.0 Hrs. O.T. @ 2.0x	196.82	2,583.30
Total Triola, Joseph					2,583.30	2,583.30
TOTAL					14,617.01	14,617.01

Sanitary District No. 5 of Marin County



District Management Report December 2018

Contents:

- Transmittal Memo
 - Financial/Budgetary
 - HR & Personnel
 - Business Administration
 - Collection System Performance
 - Treatment Plant Performance – Paradise Cove
 - Treatment Plant Performance – Main Plant
 - Pollution Prevention Activities
 - Continuing Education & Safety Training
 - Capital Improvement Projects
-

Transmittal Memo

Date: January 15, 2019
To: Board of Directors
From: Tony Rubio, District Manager/ Chief Plant Operator
Subject: Management Report for December 2018

Fiscal Status

Period Covered: July 1, 2018 –December 31, 2018
Percent of Fiscal Year: 50%
Percent of Budgeted Income to Date: 64.5%
Percent of Budgeted Expenditures to Date: 38.7% (operating only)

Personnel

Separations: None
New Hires: None
Promotions: None
Recruitment Activities: 2

Regulatory Compliance

MP Collection System WDR Compliance: Full Compliance with all regulations
PC Collection System WDR Compliance: Full Compliance with all regulations
MP NPDES Permit Compliance: Full Compliance with all regulations
PC NPDES Permit Compliance: Full Compliance with all regulations
BAAQMD Compliance: Full Compliance with all regulations
Bio-Solids Compliance: Full Compliance with all regulations
Significant Comments: None

Summary of Operational Highlights are on the following pages.

Significant Events for the Month of December 2018 Include:

Financial/Budgetary/Business Administration

- Received revised CODE publishing proof Governance Meeting reviewed
- Received 1st half of tax installment from County of Marin

HR and Personnel

- Completed District wide Draft succession plan. Staff currently reviewing draft plan
- Recruiting for 2 positions. 1 Collection System Maintenance Tech and 1 Operator
- Scheduled interviews for both positions week of January 14-18

Continuing Education and Safety Training

-

Collection System Performance

Belvedere:

- Telstar Instruments continues work at new control panels to establish communications in Belvedere - Currently working on #13 and #14 (west shore)
- Preparing to perform Yearly audit of SSMP

Tiburon:

- Preparing to perform yearly audit of SSMP

Paradise Cove:

- Preparing to perform yearly audit of SSMP

Treatment Plant Performance

Paradise Cove:

- Submitted No Spill report to RWQCB on CIWQS

Main Plant:

- Submitted November 2018 SMR and DMR to RWQCB
- Work Orders being performed

Pollution Prevention Activities

- KC attended P2 Monthly Meeting.

Capital Improvement Projects

- Working on putting together the 18/19 Sewer Rehabilitation Project list together
- Meeting with Town of Tiburon to discuss cove road force main replacement project