

**Regular Board Meeting Minutes
at Sanitary District No. 5 of Marin County
Thursday, February 16th, 2023**

5:00 P.M. REGULAR BOARD MEETING

COVID-19 ADVISORY NOTICE

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-08 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to jmulloy@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

ROLL CALL:

Directors Present:

Tod Moody President

Omar Arias-Montez, Vice President

John Carapiet, Secretary

Catharine Benediktsson, Director (5:04pm)

Richard Snyder, Director

Staff Present: Tony Rubio, Robin Dohrmann

Legal Counsel: Benjamin L. Stock, Esq.

Consultants: Gabe Sasser, Rick Simonson (HF&H Consultants)

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

There were no Directors' comments or agenda requests at this time.

CONSENT CALENDAR:

1. Motion to review and adopt Resolution No. 2023-01: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 –(Rubio)
2. Approval of January 19th, 2023, Regular Board Meeting Minutes (Rubio)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from January 12th, 2022, through February 9th, 2023 (JP Morgan Chase Bank, check no. 9494 through check no. 9558, all transactions totaling \$288,998.00) and receive December 2022, payroll, in the sum of \$160,427.31 (Dohrmann)
4. Receipt of Financial Reports for January 2023 (Dohrmann)

Discussion by the Board. Motion (Snyder/Arias-Montez) to approve Items No. 1, 2 and 4. (Passed 4-0-0-1). (Benediktsson absent).

MANAGEMENT REPORTS:

5. District Manager Summary Report (Rubio)

Director Benediktsson asked about Ark reported SSO, Manager Rubio explained details of SSO will be in next month's Managers report but provided a verbal explanation of the cause and future planned work to prevent such a thing happening in the future.

NEW BUSINESS:

6. Discussion regarding returning to in person District Board meetings (Rubio)

Discussion by the Board. District Manager will set up office for ability to have hybrid meetings.

7. Review and discuss SD5 Rate Study Progress / Discovery presentation by HF&H Consultants (HF&H)-discussion only (Rubio)

Discussion by the Board only. HF&H to return with updated presentation for March 2023 SD5 Board Meeting.

8. Review and discuss Bid Alternative Item #1 of the 2022 Sewer Rehabilitation Project and authorize the District Manger to approve change order #1 which includes bid alternative item #1 and a change in scope to relocate the sewer line into the public right of way. – Action (Rubio)

Discussion by the Board. Motion (Carapiet/Snyder) to authorize the District Manger to approve Change Order #1, which includes Bid Alternative Item #1 and a change in scope to relocate the sewer line into the public right of way. (Passed 4-0-0-1).

9. Discuss and possible action to increase District Manager's compensation under Employment Contract and award of a one-time incentive payment to District Manager

Discussion by the Board. President Moody thanked District Manager Rubio for the good work done this past year. Motion (Carapiet/Snyder) to award District Manager Rubio a one-time incentive payment of ten thousand dollars (\$10,000.00). (Passed 4-0-0-1).

10. Review and Discuss CSDA (California Special District Association) Board of Directors call for nominations for Sear C and possible action to nominate a member- (Rubio)

Discussion by the Board. The Board has no interest for a nomination currently.

COMMITTEE REPORTS:

11. Capital Improvement Program Committee (Carapiet/Arias-Montez)
12. Finance & Fiscal Oversight Committee (Arias-Montez/Snyder)

UNFINISHED BUSINESS (Cont'd):

13. Governance Committee (Snyder/Benediktsson)
14. Personnel Committee (Snyder/Carapiet)
15. Ad Hoc Committee – Paradise Drive (Carapiet/Benediktsson)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

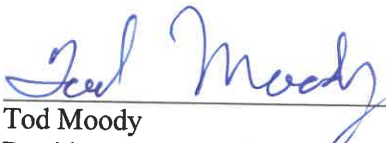
- CalPERS GASB 75 Schedule of Changes in Fiduciary Net Position by Employer, as of June 30, 2022

ADJOURNMENT: The board adjourned @ 7:00pm vote passed 5-0-0

The Board will be asked to adjourn the meeting to a Regular Board Meeting on March 16th, 2023, at 5:00 P.M.

Approved:

Attest:



Tod Moody
President, Board of Directors



John Carapiet
Secretary, Board of Directors