

**NOTICE AND AGENDA
Regular Board Meeting
Sanitary District No. 5 of Marin County
Thursday, December 17, 2020**

5:00 P.M. REGULAR BOARD MEETING

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778

or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of November 19, 2020 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 13 through December 10, 2020; JP Morgan Chase Bank Check No. 7903 through Check No. 7948, all transactions totaling in the amount of \$548,236.50; and Receive November 2020 Payroll, in the amount of \$108,649.84 (Dohrmann)
3. Receipt of Financial Reports for November 2020 (Dohrmann)

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

NEW BUSINESS:

5. Review & approve Sanitary District No. 5 of Marin County's FY2019-2020 Audit, presented by Kathryn Harris of Perotti & Carrade – Action (Rubio)
6. Review & approve Cove Rd. Force Main Replacement Project change orders No. 7 (\$69,280.00 credit), No. 8 (\$22,931.00 credit) regarding changed conditions (per SD5's request), and No. 9 (add'l time only, due to several factors, at no cost to SD5), as well as progress payment No. 7, in the amount of \$300,011.99 (three hundred thousand, eleven dollars and ninety-nine cents) – Action (Rubio)

[Total amount paid to Maggiora & Ghilotti is currently \$1,033,275.79 (one million, thirty-three thousand, two hundred seventy-five dollars and seventy-nine cents); total credits issued to SD5 is currently \$92,211.00 (ninety-two thousand, two hundred eleven dollars); estimated cost for job completion is currently \$693,574.89 (six hundred ninety-three thousand, five hundred seventy four dollars and eighty-nine cents), sans two adjustment change orders, significantly reducing the final billing, as agreed per Maggiora & Ghilotti.]

7. Review & discuss CalPERS' defined benefit plan obligations for Classic and PEPRA members and begin exploratory investigation regarding defined contribution retirement plans – discussion only

UNFINISHED BUSINESS:

8. Review and accept HDR's proposal for an alternative energy study and authorize the District Manager to begin working with HDR. Study will evaluate potential sites for solar projects and provide cost estimates and payback for those options for future consideration. Amount not to exceed \$20,995 (Rubio) - Action

COMMITTEE REPORTS:

9. Capital Improvement Program Committee (Carapiet/Moody)
10. Finance & Fiscal Oversight Committee (Carapiet/Snyder)
11. Governance Committee (Snyder/Moody)
12. Personnel Committee (Moody/Benediktsson)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

13. Town of Tiburon General Plan Update Letter

CONVENE TO CLOSED SESSION:

14. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

- b) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
 - i. Employee – District Manager

15. Report out of Closed Session

RECONVENE TO OPEN SESSION:

16. Consider increase to District Manager’s compensation under Employment Contract and award of a one-time payment to District Manager

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 21, 2021, at 5:00 P.M.