

Claire McAuliffe, President  
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary  
Casey Kawamoto, Director  
Bill Brady, Director

**Sanitary District No. 5 of Marin County  
Governance Committee Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, California  
Thursday, October 23, 2008 10:00 a.m.**

**CALL TO ORDER** at 10:10 a.m.

- I. ROLL CALL:** Directors, present: Claire McAuliffe, President  
Corinne Wiley, Vice President
- Staff, present: Robert L. Lynch, District Manager  
Samantha Miller, Office/Finance Manager

**II. PUBLIC COMMENTS:** None

**III. CSRMA – Pooled Liability Program (Public Entity Errors and Omissions Coverage)**

At the Board meeting on October 6, 2008, Mgr. Lynch presented to the Board, at their request, a copy of the California Sanitation Risk Management Authority (CSRMA) Pooled Liability Program dated March 10, 2006. The Board requested an updated letter from CSRMA with Section VIII, Exclusions of the MOC, describing what is not covered by the policy.

Mgr. Lynch received the updated 2008 CSRMA Public Entity Errors and Omissions Coverage Policy and MOC Exclusions, which he presented to the Governance Committee. The Committee had many questions about the exclusions of the policy and what is actually covered. The committee agreed that Seth Cole, the Program Administrator for Alliant Insurance Services, should come speak with the Governance Committee to answer all the District's questions about its coverage. Mgr. Lynch will arrange this meeting with Seth (and maybe Dennis, as well).

**IV. Consideration of Holiday Function for Board and Staff**

Mgr. Lynch requested input from the Committee about having a recognition lunch for staff and Board members, similar to the luncheon that has been held over the past several years. These types of events help the staff and Board members get to know each other better. The Committee agreed to have a holiday luncheon for the District at the San Francisco Yacht Club in late November or early December.

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Pres. McAuliffe requested having the committee meetings set for the same date and time every month, so everyone can mark them on their calendars ahead of time and makes plans accordingly. She would also like the committee members to receive their committee meeting packets two days before the meetings, instead of one.

**V. ADJOURNMENT** at 10:35 a.m.

Recorded by Samantha Miller