

**Minutes of a Regular Board Meeting  
Sanitary District No. 5 of Marin County  
Thursday, October 15, 2020**

**5:00 P.M. REGULAR BOARD MEETING**

**CORONA VIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

**How to Submit Public Comments:**

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

**Public Comments are to be submitted via email to [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org).**

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Join Zoom Meeting by clicking on the following link:**

**<https://us02web.zoom.us/j/6230620778>**

**Meeting ID: 623 062 0778**

**or join by phone:**

**Call in number: (669) 900-9128   Participant Code: 623 062 0778**

**CALL TO ORDER** by President Catharine Benediktsson at 5:00 P.M.

**ROLL CALL**

Directors present: Catharine Benediktsson, President  
Tod Moody, Vice President (through 5:58p.m.)  
Richard Snyder, Secretary  
Michael Lasky, Director  
John Carapiet, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Others is attendance: Mark Wilson, Nute Engineering

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- Director Carapiet requested legal counsel research the sale of 2088 Paradise Drive's easement
- Secretary Snyder requested legal counsel and SD5 Personnel and Finance Committees investigate future obligations regarding CalPERS Classic & PEPRAs members' unfunded liabilities: what is the feasibility of transferring MOU-defined benefits to a private sector fund (e.g., 401k), sometime in the distant future

**CONSENT CALENDAR:**

1. Approval of September 17, 2020 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for September 11 through October 8, 2020; JP Morgan Chase Bank Check No. 7775 through Check No. 7831, all transactions totaling in the amount of \$757,358.02; and Receive September 2020 Payroll, in the amount of \$108,170.11 (Dohrmann)
3. Receipt of Financial Reports for September 2020 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

President Benediktsson moved to New Business, Item #7, for consideration, as described on the agenda to this time (5:04 p.m.).

**NEW BUSINESS:**

7. Review and approve Cove Road Force Main Project Change Order #1- Additional potholing. Time & material change order, in the amount of eighteen thousand, four hundred fifty-six dollars and seventy-four cents (\$18,456.74) (Rubio) - Action

Mark Wilson, from Nute Engineering, provided a power point presentation, documenting progress on the Cove Road Force Main Replacement Project.

Discussion by the Board. Motion (Snyder/Carapiet) to approve Cove Road Force Main Project Change Order #1- Additional potholing. Time & material change order, in the amount of eighteen thousand, four hundred fifty-six dollars and seventy-four cents (\$18,456.74). Passed unanimously.

8. Review and approve Cove Road Force Main Project Changer Order #2 – Changed conditions on Cove Rd. Time & material change order, in the amount of one hundred seventy-one thousand, thirty-seven dollars and forty-eight cents (\$171,037.48) (Rubio) - Action

Discussion by the Board. Motion (Carapiet/Snyder) to approve Cove Road Force Main Project Changer Order #2 – Changed conditions on Cove Rd. Time & material change order, in the amount of one hundred seventy-one thousand, thirty-seven dollars and forty-eight cents (\$171,037.48). Passed unanimously.

9. Review and accept HDR's proposal for an alternative energy study and authorize the District Manager to begin working with HDR. Study will evaluate potential sites for solar projects and provide cost estimates and payback for those options for future consideration. Amount not to exceed \$20,995 (Rubio) - Action

Discussion by the Board. Item #9 tabled to the November Regular Board Meeting.

President Benediktsson moved to New Business, Item #5, for consideration, as described on the agenda to this time (5:52 p.m.).

**NEW BUSINESS:**

5. Review and approve Resolution No. 2020-09: A resolution ratifying use of approximately \$93,691 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for Classic Members' unfunded liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Lasky) to approve Resolution No. 2020-09: A resolution ratifying use of approximately \$93,691 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for Classic Members' unfunded liability. Passed unanimously.

6. Review and approve Resolution No. 2020-10: A resolution ratifying use of approximately \$2,676 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for PEPRAs Members' unfunded liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to approve Resolution No. 2020-10: A resolution ratifying use of approximately \$2,676 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for PEPRAs Members' unfunded liability.

President Benediktsson moved to Committee Reports, Item #10, for consideration, as described on the agenda to this time (5:56 p.m.).

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

10. Capital Improvement Program Committee (Carapiet/Moody) – Verbal Report from T Moody
11. Finance & Fiscal Oversight Committee (Carapiet/Snyder) – Verbal report from J Carapiet
12. Governance Committee (Snyder/Moody) – N/A
13. Personnel Committee (Moody/Lasky) – N/A

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

President Benediktsson moved to Committee Reports, Item #10, for consideration, as described on the agenda to this time (5:56 p.m.).

**MANAGEMENT REPORTS:**

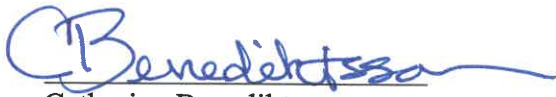
4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**ADJOURNMENT**

The Board adjourned at 6:15 p.m. to a Regular Board Meeting on November 19, 2020, at 5:00 P.M.

Approved:



Catharine Benediktsson  
President, Board of Directors

Attest:



Richard Snyder  
Secretary, Board of Directors