

Omar Arias-Montez, President  
John Carapiet, Vice President  
Tod Moody, Secretary

Catharine Benediktsson, Director  
Richard Snyder, Director

**NOTICE AND AGENDA  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County  
Thursday, January 15<sup>th</sup>, 2026**

**5:00 P.M. REGULAR BOARD MEETING**

Teleconference Location:

Director Richard Snyder 10 Pomander Way Belvedere CA 94920	Director Catherine Benediktsson 2352 Mar East Street Tiburon CA 94920
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PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Way Belvedere CA 94920 & DIRECTOR BENEDIKTSSON FROM 2352 Mar East Street Tiburon CA 94920

**ROLL CALL:**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**ELECTION OF OFFICERS OF THE BOARD AND COMMITTEE ASSIGNMENTS:**

1. Elections for Officers of the Board – Action (Rubio)
2. Appointment of Committee Members and setting date & time for regular, standing committee meetings – Action (Rubio)

**CONSENT CALENDAR:**

3. Approval of December 18<sup>th</sup>, 2025 Regular Board Meeting Minutes
4. Review and receive all electronic fund transfers (EFTs) and approve warrants from December 12<sup>th</sup>, 2025, through January 8<sup>th</sup>, 2026, (JP Morgan Chase Bank, check no.11660 through check no. 11711, all transactions totaling \$488,663.48 and receive December 2025 payroll, in the sum of \$161,170.55 (Rubio)
5. Receipt of Financial Reports through January 8<sup>th</sup>, 2026 (Rubio)
6. Receipt of Sanitary District No 5 of Marin County's FY24-25 Audited Financial Statements (Final), by Perotti & Carrade (Rubio)
7. Approval of PCO#9 Digester Rehab Change Order of \$156,811 for added sludge disposal costs (Rubio)

## MANAGEMENT REPORTS:

8. District Manager Summary Report (Rubio)

## NEW BUSINESS:

9. Review and approve minor changes to the OIT Maintenance Internship Job Description- Action (Rubio)
10. Review and consideration to accept PCO#10 and authorize the District Manager to approve additional work in the amount of \$34,297 for additional concrete rehabilitation work in the sludge storage area regarding the Digester Cleaning and Rehabilitation project. -Action (Rubio)

## UNFINISHED BUSINESS:

## COMMITTEE REPORTS:

11. Capital Improvement Program Committee (No Meeting)
12. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
13. Governance Committee (No Meeting)
14. Personnel Committee (Snyder/Carapiet)
15. Solar Ad-Hoc Meeting (No Meeting)

## OTHER BUSINESS:

## ENVIRONMENTAL:

## CORRESPONDENCE:

## INFORMATIONAL ITEMS:

## ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 19, 2026, at 5:00 P.M.

*At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or [hr@sani5.org](mailto:hr@sani5.org) at least two days prior to the meeting.*