

Omar Arias-Montez, President
John Carapiet, Vice President
Tod Moody, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

**NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, November 20th, 2025**

5:00 P.M. REGULAR BOARD MEETING

Teleconference Location:

Director Richard Snyder 10 Pomander Way Belvedere CA 94920	Director Catherine Benediktsson 2352 Mar East Street Tiburon CA 94920
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PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Way Belvedere CA 94920 & DIRECTOR BENEDIKTSSON FROM 2352 Mar East Street Tiburon CA 94920

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of October 16th, 2025 Regular Board Meeting Minutes
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from October 10th, 2025, through November 13th, 2025, (JP Morgan Chase Bank, check no.11533 through check no. 11596, all transactions totaling \$1,416,335.88 and receive October 2025 payroll, in the sum of \$159,035.10 (Rubio)
3. Receipt of Financial Reports through November 13th, 2025 (Rubio)

MANAGEMENT REPORTS:

4. District Manager Summary Report (Rubio)

NEW BUSINESS:

5. Review and discuss draft changes to Sewer Use Ordinance 2024-02 regarding sewer lateral responsibilities and provide direction to the General Manager to prepare updated Sewer Ordinance Language for a public hearing at the December 20, 2025 Regular Board Meeting. - Action (Rubio)

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

6. Capital Improvement Program Committee (Carapiet/Moody)
7. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
8. Governance Committee (Arias/Carapiet)
9. Personnel Committee (Arias/Carapiet)
10. Solar Ad-Hoc Meeting (No Meeting)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

CLOSED SESSION:

11. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

- a) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
Employee – District Manager

12. Report out of Closed Session

RECONVENE TO OPEN SESSION:

13. Discussion and possible action regarding District Manager’s compensation under Employment Contract.

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 20, 2025, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or hr@sani5.org at least two days prior to the meeting.