

**NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, January 16, 2020**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

1. Elections for Officers of the Board – Action
2. Appointment of Committee Members – Action

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

3. Approval of December 19, 2019, Regular Board Meeting Minutes (Dohrmann)
4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for December 19th, 2019, through January 9th, 2020; JP Morgan Chase Bank Check No. 7286 through Check No. 7347, all transactions totaling in the amount of \$236,236.05; and, Review and Receive December 2019 Payroll, in the amount of \$99,067.90 (Dohrmann)
5. Receipt of Financial Reports for December 2019 (Dohrmann)

MANAGEMENT REPORTS:

6. District Management Summary Report (Rubio)

NEW BUSINESS:

7. PUBLIC HEARING: First Reading of Amended Sewer Use Ordinance No. 2014-02 (Rubio)
8. Review & Discuss Administrative Requirements and Timeline for Refinancing Main Plant Rehabilitation (MPR) Bond (Rubio)

9. Review and Approval of Resolution No. 2020-01: A Resolution Approving and Ratifying Expenditures Used, in the Amount of \$24,250.00 (Twenty Four Thousand, Two Hundred Fifty Dollars only), for Emergency Repairs Made at SD5 Belvedere Pump Station #7, to Remove and Replace Concrete Slab and Install Bollards, completed on January 14th through January 15th, 2020 – Action, Rubio

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

10. Capital Improvement Program Committee (Lasky/Moody)
11. Governance Committee (Snyder/Lasky)
12. Finance & Fiscal Oversight Committee (Benediktsson/Moody)
13. Personnel Committee (Moody/Snyder)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 20th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.

Sanitary District No. 5 of Marin County
Board of Directors Committees, Effective February 2020

(PRINTED)

Finance & Fiscal Oversight Committee

(Includes Budget Review Committee)

Chair: John Carapiet

Member: Richard Snyder

Alternate: Michael Lasky

Capital Improvement Program Committee

Chair: John Carapiet

Member: Tod Moody

Alternate: Catharine Benediktsson

Governance Committee

Chair: Richard Snyder

Member: Tod Moody

Alternate: Michael Lasky

Personnel Committee

Chair: Tod Moody

Member: Michael Lasky

Alternate: Catharine Benediktsson

(SIGNATURES)

Finance & Fiscal Oversight Committee

(Includes Budget Review Committee)

Chair: _____

Member: _____

Alternate: _____

Capital Improvement Program Committee

Chair: _____

Member: _____

Alternate: _____

Governance Committee

Chair: _____

Member: _____

Alternate: _____

Personnel Committee

Chair: _____

Member: _____

Alternate: _____

Sanitary District No. 5 of Marin County
Board of Directors Seats, Effective February 2020

(PRINTED)

Board President, 2019

Name: Tod Moody

Signature: _____

Board Vice President, 2019

Name: John Carapiet

Signature: _____

Board Secretary, 2019

Name: Michael Lasky

Signature: _____

(SIGNATURES)

Board President, 2020

Name: Catharine Benediktsson

Signature: _____

Board Vice President, 2020

Name: Tod Moody

Signature: _____

Board Secretary, 2020

Name: Richard Snyder

Signature: _____

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, December 19, 2019**

CALL TO ORDER by President Tod Moody at 5:00 P.M.

ROLL CALL

Directors present: Tod Moody, President
Michael Lasky, Secretary
Catharine Benediktsson, Director
Richard Snyder, Director

Directors absent: John Carapiet, Vice President

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

Others present: Peg Stevens, Tiburon Resident
Jane Jacobs, Tiburon Resident

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

- There were no public comments at this time

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Director Snyder requested The Ark Newspaper look into CalPERS' New Prefunding Trust

CONSENT CALENDAR:

1. Approval of November 17, 2019 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 15 through December 12, 2019; JP Morgan Chase Bank Check No. 7239 through Check No. 7284, all transactions totaling in the amount of \$141,648.00; and Review and Receive November 2019 Payroll, in the amount of \$131,120.14 (Dohrmann)
3. Receipt of Financial Reports for November 2019 (Dohrmann)
4. Receive & Accept 2019 Sewer Rehabilitation Project – Tiburon & Belvedere, Change Orders #4 - #10 (Rubio)

CONSENT CALENDAR (Cont'd):

Discussion by the Board. Motion (Snyder/Lasky) to approve Items No. 1 through No. 4 on the Consent Calendar. Passed 4-0-0-1.

President Moody moved to Item No. 6 for consideration, as described on the agenda, to this time (5:05 p.m.).

NEW BUSINESS:

6. Review & Approve SD5 FY2018-2019 Audit, Presented by Kathryn Harris of Perotti & Carrade – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to Approve SD5 FY2018-2019 Audit, Provided by Perotti & Carrade, CPAs. Passed 4-0-0-1.

President Moody moved to Item No. 8 for consideration, as described on the agenda, to this time (5:16 p.m.).

8. Review & Discuss Ordinance No. 2014-02 re Lateral Inspections (Rubio) – Action

Discussion by the Board. Direction given, no action taken.

President Moody moved to Item No. 5 for consideration, as described on the agenda, to this time (5:42 p.m.).

MANAGEMENT REPORTS:

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS (Cont'd):

7. Review & Consider Refinancing MPR Bond and Provide Recommendation to District Manager with Action (Rubio) – Action

Discussion by the Board. Motion to Provide Direction to District Manager and Approve Option #1, as provided by Wulff, Hansen & Co., to Refinance the Main Plant Rehabilitation (MPR) Bond

9. Review & Discuss CSDA December 12, 2019 Marin Chapter Formation Committee Meeting (Rubio) – Action

Discussion by the Board. Direction given, no action taken.

NEW BUSINESS (Cont'd):

10. Review & Accept Final GASB 75 OPEB Valuation Report, Measurement Date as of June 30, 2018, Updated on 7.18.19 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to Accept Final GASB 75 OPEB Valuation Report, Measurement Date as of June 30, 2018, Updated on 7.18.19. Passed 4-0-0-1.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

11. Capital Improvement Program Committee (Lasky/Carapiet) – Written Action Item Log provided
12. Governance Committee (Snyder/Benediktsson) – None
13. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – None
14. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION (6:22 p.m.):

15. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

- a) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
 - i. Employee – District Manager

16. Report out of Closed Session at 6:32 p.m.

No action taken; direction given.

RECONVENE TO OPEN SESSION (6:33 p.m.):

17. Consider increase to District Manager's compensation under Employment Contract and award of a one-time payment to District Manager

RECONVENE TO OPEN SESSION (6:33 p.m.) (Cont'd):

Discussion by the Board. Motion (Snyder/Benediktsson) to Award District Manager a One-Time Bonus. Passed 4-0-0-1.

ADJOURNMENT

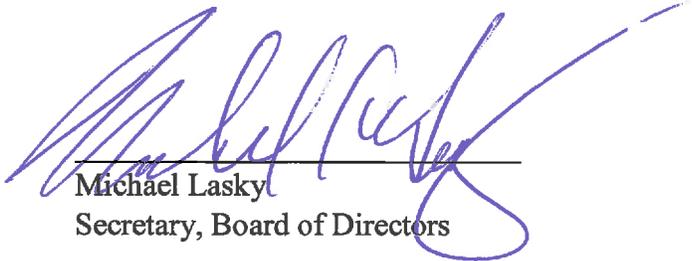
The Board adjourned at 6:33 p.m. to a Regular Board Meeting on February 20th, 2020, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Tod Moody
President, Board of Directors



Michael Lasky
Secretary, Board of Directors

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Sanitary Distr. No.5 of Marin Co.
Warrant List Summary
 December 13, 2019 through January 9, 2020

01/08/20

Date	Num	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
01/02/20	EFT	CalPERS	EFT Health Premium, Jan 2020, Cust #4163206459	-15,492.19
12/18/19	EFT	PERS	EFT PERS Retirement, Spec Comp for Holidays (11.28.19,11.29.19)	-431.15
01/02/20	EFT	PERS	EFT PERS Retirement, Dec '19	-16,069.65
12/19/19	7286	AT&T	Acct #960732-76375559, Nov-Dec '19	-769.20
12/19/19	7287	Friedman's Home Improvement	Acct #20070, PPE/Safetywear, Nov '19	-216.46
12/19/19	7288	Linscott Engineering Contractors Inc.	M.P. P&L, Jul '19	-3,367.47
12/19/19	7289	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Dec '19	-234.60
12/19/19	7290	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Oct-Nov '19	-17,543.93
12/19/19	7291	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Oct '19	-700.00
12/19/19	7292	Verizon Wireless	Acct #0342125502-00001: iPhones, Nov - Dec '19	-328.02
12/19/19	7293	Alvarez, Joel	Reimb. for Mtg Supplies, Dec '19	-66.24
12/19/19	7294	Driscoll, Stephen	Reimb. for Con't Ed, Sac State U, Collxn Systms, Dec '19	-113.55
12/19/19	7295	Triola, Joseph	Reimb. for Standby Mi. thru 12.2.19	-393.24
12/19/19	7296	Rosser, John	S/B Exp.Reimb. for J Rosser, thru 12.15.19	-304.78
01/09/20	7298	Access Answering Service	Acct #4080C, Answering Service, January 2020	-60.00
01/09/20	7299	Alhambra	Acct #547945611762129, Water, Nov - Dec '19	-101.98
01/09/20	7300	ATP Group, Inc.	M.P. & P.C. Plant Chemicals, Dec '19	-2,049.57
01/09/20	7301	Banshee Networks, Inc.	Computer/IT Support, Nov-Dec '19	-1,825.00
01/09/20	7302	Bay Alarm	Acct #274428, Jan - Mar, 2020	-258.00
01/09/20	7303	Burke, Williams & Sorensen, LLP	Legal Advice, Nov '19	-2,326.50
01/09/20	7304	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, Nov '19	-2,014.00
01/09/20	7305	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract Fee, Dec '19	-194.12
01/09/20	7306	Cassandra Prudhel Consulting, LLC	Consulting, Dec '19	-573.68
01/09/20	7307	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, 10.11.19 - 12.27.19	-420.70
01/09/20	7308	CSRMA California Sanitation Risk Mgmt. Au	PLP Deposit & Fees, JPA Chgs & Retro Adjmt - 2019 - 2021 (FY20-21 AJE)	-36,652.00
01/09/20	7309	CWEA	#349761, #215181, #477921, Jan '2020 (AJE FY20-21)	-375.00
01/09/20	7310	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, January 2020	-350.00
01/09/20	7311	Environmental Resource Associates	Acct #S057001, Lab Accreditation Testing, Dec '19	-1,338.60
01/09/20	7312	Fast Response On-Site Testing Inc.	Annual Respiratory Training+ Medical & Fit Testing, Dec '19	-1,390.40
01/09/20	7313	Goodman Building Supply Co.	Acct #20070, P&L, M.P. Maint, Nov - Dec '19	-1,898.22
01/09/20	7314	Grainger	Acct #810128785, P.C. Plant Parts & Service, Dec '19	-3,099.62
01/09/20	7315	Hillside Drilling, Inc.	Inv #1937.2B, Vistazo West P&L, Nov '19	-28,000.00
01/09/20	7316	Infor, Inc.	Cust #607934, CMMS Maint Program Jan 2020 (FY20-21 AJE)	-1,015.67
01/09/20	7317	Ken Grady Company, Inc.	M. P. Parts & Service, Dec '19	-99.77
01/09/20	7318	Larry Walker Associates, Inc.	Tech Support for Dilution Credit Study w SASM (50/50), Dec '19	-3,651.00
01/09/20	7319	Linscott Engineering Contractors Inc.	Tib P&L, Dec '19	-6,246.15
01/09/20	7320	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L + M.P. Supplies, Dec '19	-1,111.04
01/09/20	7321	Marin Municipal Water District	Water, Nov - Dec, 2019	-1,382.21
01/09/20	7322	MidAmerica Administrative & Retirement So	HRA Retiree Health Reimb. Admin Fees, 7.1.19 - 9.30.19	-225.00
01/09/20	7323	Nute Engineering Corp.	Consulting & Engr. Srvc., Sept - Nov '19	-20,138.25
01/09/20	7324	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Nov-Dec '19	-16,407.58
01/09/20	7325	Perotti & Carrade	Client #1901 - Field Audit Services, Dec '19	-10,326.69
01/09/20	7326	Peterson	Cust #:5656305, M.P. Generator Repairs, Dec '19	-13,601.52
01/09/20	7327	R & S Service	SD5 Truck Maint., Dec '19	-49.69
01/09/20	7328	Roy's Sewer Service, Inc.	Belv P&L, Dec '19	-4,117.50
01/09/20	7329	SASM	Bioassay Testing, Oct - Dec '19	-1,800.00
01/09/20	7330	Solenis, LLC	Pyr #: 441488, M.P. Chemicals, Dec '19	-4,272.67
01/09/20	7331	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., January 2020	-1,485.86
01/09/20	7332	SWRCB - ELAP Fees	SWRCB ELAP Lab Certification Testing, Nov '19	-214.77
01/09/20	7333	Tiburon Mail Services	Account1, Postage, Dec '19	-449.48
01/09/20	7334	U.S. Bank	Acct#:4246-0441-0158-3635, Nov - Dec '19	-2,685.52
01/09/20	7335	USA BlueBook	Cust #933682, M.P. Chemicals, Dec '19	-1,854.84
01/09/20	7336	Catharine Benediktsson	Brd Mtg Attendance, Jul - Dec '19	-600.00
01/09/20	7337	Bilsborough, Chad	EE Incentive, January 2020	-1,000.00
01/09/20	7338	John Carapiet	Brd Mtg Attendance, Jul - Dec '19	-600.00
01/09/20	7339	Dorthea Chalmers	Refund of 1EDU for 2459 Mar East St., Tiburon, January 2020	-1,034.00
01/09/20	7340	Cottrell, Rulon	S/B Reimb. + Con't Ed Reimb., SRJC, WWTP Ops, Assoc. Degree, Januar...	-874.12
01/09/20	7341	La Torre, Daniel P.	Reimb. for Standby Mi., thru 1.6.2020	-382.80
01/09/20	7342	Michael Lasky	Brd Mtg Attendance, Jul - Dec '19	-700.00
01/09/20	7343	Tod Moody	Brd Mtg Attendance, Jul - Dec '19	-700.00
01/09/20	7344	Rubio, Antonio	M.P. Janitorial Supplies Reimb., January 2020	-104.73
01/09/20	7345	Richard Snyder	Brd Mtg Attendance, Jul - Dec '19	-400.00
01/09/20	7346	Triola, Joseph	Reimb. for Standby Mi. thru 12.29.19	-147.32
01/09/20	7347	California State Disbursement Unit	CSE Case# 200000002184580; Court Case# SFL 81271, Dec '19-Jan 2020	-600.00
Total JP Morgan Chase - Primary 7399				-236,236.05
TOTAL				-236,236.05

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

01/08/20

December 13, 2019 through January 9, 2020

Date	Num	Name	Memo	Account	Class	Paid Amount
01/02/20	EFT	CalPERS	EFT Health Premium, Jan 2020, Cust #4163206459	JP Morgan Chase - Primary 7399		
			Active Employee Health Premium - Jan 2020	8020.05 · Employee Health	Belvedere	-5,250.62
			Active Employee Health Premium - Jan 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-353.36
			Active Employee Health Premium - Jan 2020	8020.05 · Employee Health	Tiburon	-8,997.31
			Retiree Health Premium - Jan 2020	8022.05 · Reitree Health	Belvedere	-299.91
			Retiree Health Premium - Jan 2020	8022.05 · Reitree Health	Tiburon:Paradise Cove	-20.18
			Retiree Health Premium - Jan 2020	8022.05 · Reitree Health	Tiburon	-513.91
			Active Employee Health Premium - Jan 2020 - Admin Fee	8020.05 · Employee Health	Belvedere	-14.18
			Active Employee Health Premium - Jan 2020 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.95
			Active Employee Health Premium - Jan 2020 - Admin Fee	8020.05 · Employee Health	Tiburon	-24.29
			Retiree Health Premium - Jan 2020 - Admin Fee	8022.05 · Reitree Health	Belvedere	-6.29
			Retiree Health Premium - Jan 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon:Paradise Cove	-0.42
			Retiree Health Premium - Jan 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon	-10.77
			TOTAL			-15,492.19
12/18/19	EFT	PERS	EFT PERS Retirement, Spec Comp for Holidays (11.28.19,11.29.19)	JP Morgan Chase - Primary 7399		
			Special Comp - 11.28.19, 11.29.19 - Thanksgiving + Day After Holiday (Classi...	8019.05 · PERS Retirement	Belvedere	-155.04
			Special Comp - 11.28.19, 11.29.19 - Thanksgiving + Day After Holiday (Classi...	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-10.43
			Special Comp - 11.28.19, 11.29.19 - Thanksgiving + Day After Holiday (Classi...	8019.05 · PERS Retirement	Tiburon	-265.68
			TOTAL			-431.15
01/02/20	EFT	PERS	EFT PERS Retirement, Dec '19	JP Morgan Chase - Primary 7399		
			Retirement Dec 2019 (Classic 1600 Rate): ER @ 13.182 %; EE @ 3.0%	8019.05 · PERS Retirement	Belvedere	-4,250.45
			Retirement Dec 2019 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-286.04
			Retirement Dec 2019 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-7,283.44
			Retirement Dec 2019 (PEPRA Rates: ER @ 6.985%; EE @ 6.75%)	8019.05 · PERS Retirement	Belvedere	-1,470.01
			Retirement Dec 2019 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-98.93
			Retirement Dec 2019 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-2,518.96
			Holiday Spec. Comp (Xmas Day), R Cottrell (Classic 1600 Rate)	8019.05 · PERS Retirement	Belvedere	-58.19
			Holiday Spec. Comp (Xmas Day), R Cottrell (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-3.92
			Holiday Spec. Comp (Xmas Day), R Cottrell (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-99.71
			TOTAL			-16,069.65
12/19/19	7286	AT&T	Acct #960732-76375559, Nov-Dec '19	JP Morgan Chase - Primary 7399		
			PC Plant Telephones, 11.28.19 - 12.27.19	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-290.40
			PC Pumps & Lines Telephones, 11.28.19 - 12.27.19	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-173.48
			Tib Pumps & Lines Telephones, 11.28.19 - 12.27.19	8533 · Pumps & Lines Telephones	Tiburon	-305.32
			TOTAL			-769.20

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

01/08/20

December 13, 2019 through January 9, 2020

Date	Num	Name	Memo	Account	Class	Paid Amount
12/19/19	7287	Friedman's Home Improvement	Acct #20070, PPE/Safetywear, Nov '19	JP Morgan Chase - Primary 7399		
			Inv #53556708, #70195847, PPE/Safetywear, 11.25.19	8520 · Personal Protection/Safety Wear	Belvedere	-77.84
			Inv #53556708, #70195847, PPE/Safetywear, 11.25.19	8520 · Personal Protection/Safety Wear	Tiburon	-5.24
			Inv #53556708, #70195847, PPE/Safetywear, 11.25.19	8520 · Personal Protection/Safety Wear	Belvedere	-133.38
TOTAL						-216.46
12/19/19	7288	Linscott Engineering Contractors...	M.P. P&L, Jul '19	JP Morgan Chase - Primary 7399		
			Inv #3333, 549 San Rafael Ave. - Replace Manhole Frame and Cover, 7.22.19	9214 · Underground Pipe & Valve Rplcmt	Belvedere	-3,367.47
TOTAL						-3,367.47
12/19/19	7289	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, Dec '19	JP Morgan Chase - Primary 7399		
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 12.1.19 - 12.3...	7023 · Janitorial Supplies & Service	Belvedere	-86.45
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 12.1.19 - 12.3...	7023 · Janitorial Supplies & Service	Tiburon	-148.15
TOTAL						-234.60
12/19/19	7290	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Oct-Nov '19	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, Main Plant Utilities, 10.22.98 - 11.21.19	8542 · Main Plant Utilities	Belvedere	-4,995.87
			Acct #2908031411-4, P.C. Plant Utilities, 10.22.98 - 11.21.19	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-1,121.58
			Acct #2908031411-4, Main Plant Utilities, 10.22.98 - 11.21.19	8542 · Main Plant Utilities	Tiburon	-8,561.45
			Acct #2908031411-4, Belv Pump St Utilities, 10.22.98 - 11.21.19	8544 · Pump Station Utilities	Belvedere	-1,082.66
			Acct #2908031411-4, P.C. Pump St Utilities, 10.22.98 - 11.21.19	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-313.66
			Acct #2908031411-4, Tib Pump St Utilities, 10.22.98 - 11.21.19	8544 · Pump Station Utilities	Tiburon	-1,468.71
TOTAL						-17,543.93
12/19/19	7291	Recology Sonoma Marin	Cust #A1810470401, Cust ID: SANI#5, Sludge Disposal, Oct '19	JP Morgan Chase - Primary 7399		
			Inv #25342, 2 loads, 20Yd Debris Box/Sludge Disposal, 10.14.19, 10.24.19	7029 · Main Plant Sludge Disposal	Belvedere	-251.72
			Inv #25342, 2 loads, 20Yd Debris Box/Sludge Disposal, 10.14.19, 10.24.19	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-16.94
			Inv #25342, 2 loads, 20Yd Debris Box/Sludge Disposal, 10.14.19, 10.24.19	7029 · Main Plant Sludge Disposal	Tiburon	-431.34
TOTAL						-700.00
12/19/19	7292	Verizon Wireless	Acct #0342125502-00001: iPhones, Nov - Dec '19	JP Morgan Chase - Primary 7399		
			Inv #9843760354: Monthly Charges (\$292.40)	8531 · Main Plant Telephones	Belvedere	-105.15
			Inv #9843760354: Monthly Charges (\$292.40)	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-7.08
			Inv #9843760354: Monthly Charges (\$292.40)	8531 · Main Plant Telephones	Tiburon	-180.18
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Belvedere	-12.81
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.86
			Inv #9843760354: Taxes, Gov't Surcharges & Fees	8531 · Main Plant Telephones	Tiburon	-21.94
TOTAL						-328.02

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Date	Num	Name	Memo	Account	Class	Paid Amount
12/19/19	7293	Alvarez, Joel	Reimb. for Mtg Supplies, Dec '19	JP Morgan Chase - Primary 7399		
			Reimb. for Mtg Supplies, Dec '19	6018.1 · Meetings & Travel	Belvedere	-23.82
			Reimb. for Mtg Supplies, Dec '19	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-1.60
			Reimb. for Mtg Supplies, Dec '19	6018.1 · Meetings & Travel	Tiburon	-40.82
TOTAL						-66.24
12/19/19	7294	Driscoll, Stephen	Reimb. for Con't Ed, Sac State U, Collxn Systms, Dec '19	JP Morgan Chase - Primary 7399		
			Reimb. for Con't Ed, Sac State U, Collxn Systms, Dec '19	6020 · Continuing Education	Belvedere	-40.83
			Reimb. for Con't Ed, Sac State U, Collxn Systms, Dec '19	6020 · Continuing Education	Tiburon:Paradise Cove	-2.75
			Reimb. for Con't Ed, Sac State U, Collxn Systms, Dec '19	6020 · Continuing Education	Belvedere	-69.97
TOTAL						-113.55
12/19/19	7295	Triola, Joseph	Reimb. for Standby Mi. thru 12.2.19	JP Morgan Chase - Primary 7399		
			M.P. Standby + Belvedere P&L, through 12.2.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-208.02
			M.P. Standby + Tiburon P&L, through 12.2.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-185.22
TOTAL						-393.24
12/19/19	7296	Rosser, John	S/B Exp.Reimb. for J Rosser, thru 12.15.19	JP Morgan Chase - Primary 7399		
			Belv Standby Mileage Reim, 11.14.19 - 12.15.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-304.78
TOTAL						-304.78
01/09/20	7298	Access Answering Service	Acct #4080C, Answering Service, January 2020	JP Morgan Chase - Primary 7399		
			Inv #22018, Answering Service, January 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-21.58
			Inv #22018, Answering Service, January 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.45
			Inv #22018, Answering Service, January 2020 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-36.97
TOTAL						-60.00
01/09/20	7299	Alhambra	Acct #547945611762129, Water, Nov - Dec '19	JP Morgan Chase - Primary 7399		
			Inv #12012314 121319 Water, 11.14.19 - 12.11.19	7023 · Janitorial Supplies & Service	Belvedere	-36.67
			Inv #12012314 111519 Water, 10.18.19 - 11.13.19	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-2.47
			Inv #12012314 111519 Water, 10.18.19 - 11.13.19	7023 · Janitorial Supplies & Service	Tiburon	-62.84
TOTAL						-101.98
01/09/20	7300	ATP Group, Inc.	M.P. & P.C. Plant Chemicals, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #I217088, M.P., Caustic soda beads (Sodium Hydroxide) for foul air scrub...	7024 · Main Plant Chemicals	Belvedere	-737.03
			Inv #I217088, P.C., Caustic soda beads (Sodium Hydroxide) for foul air scrub...	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-49.60
			Inv #I217088, M.P., Caustic soda beads (Sodium Hydroxide) for foul air scrub...	7024 · Main Plant Chemicals	Tiburon	-1,262.94
TOTAL						-2,049.57

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7301	Banshee Networks, Inc.	Computer/IT Support, Nov-Dec '19	JP Morgan Chase - Primary 7399		
			Inv #14105, #14148, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-656.27
			Inv #14105, #14148, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-44.17
			Inv #14105, #14148, Monthly System back-ups, Maint. & Troubleshooting, N...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-1,124.56
		TOTAL				-1,825.00
01/09/20	7302	Bay Alarm	Acct #274428, Jan - Mar, 2020	JP Morgan Chase - Primary 7399		
			Inv #16876271, Alarm Monitoring Fees - Burglar & Fire, 1.1.2020 - 3.31.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-92.78
			Inv #16876271, Alarm Monitoring Fees - Burglar & Fire, 1.1.2020 - 3.31.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-6.24
			Inv #16876271, Alarm Monitoring Fees - Burglar & Fire, 1.1.2020 - 3.31.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-158.98
		TOTAL				-258.00
01/09/20	7303	Burke, Williams & Sorensen, LLP	Legal Advice, Nov '19	JP Morgan Chase - Primary 7399		
			Inv #249183, SD5 DCS, Nov '19	6039 · Legal	Belvedere	-339.82
			Inv #249183, SD5 DCS, Nov '19	6039 · Legal	Tiburon:Paradise Cove	-22.87
			Inv #249183, SD5 DCS, Nov '19	6039 · Legal	Tiburon	-582.31
			Inv #249183, SD5 WHC/MPR, Nov '19	6039 · Legal	Belvedere	-116.08
			Inv #249183, SD5 WHC/MPR, Nov '19	6039 · Legal	Tiburon	-198.92
			Inv #249183, Tib LFRD, Nov '19	6039 · Legal	Tiburon	-1,003.50
			Inv #249183, TIBBLVLIB, Nov '19	6039 · Legal	Tiburon	-63.00
		TOTAL				-2,326.50
01/09/20	7304	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, Nov '19	JP Morgan Chase - Primary 7399		
			Inv #5301, #5302, #5593, #5676, #5676, #5916, #6154, #6293 M.P. Testing, ...	7051 · Main Plant Lab Monitoring	Belvedere	-557.67
			Inv #5303, #5473, P.C. Testing, 12.3.19	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-500.65
			Inv #5301, #5302, #5593, #5676, #5676, #5916, #6154, #6293 M.P. Testing, ...	7051 · Main Plant Lab Monitoring	Tiburon	-955.68
		TOTAL				-2,014.00
01/09/20	7305	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract Fee, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #2942588, Konica Multi-purpose copier contract, 12.2.19 - 1.1.2020	6047 · Office Supplies	Belvedere	-69.81
			Inv #2942588, Konica Multi-purpose copier contract, 12.2.19 - 1.1.2020	6047 · Office Supplies	Tiburon:Paradise Cove	-4.70
			Inv #2942588, Konica Multi-purpose copier contract, 12.2.19 - 1.1.2020	6047 · Office Supplies	Tiburon	-119.61
		TOTAL				-194.12
01/09/20	7306	Cassandra Prudhel Consulting, L...	Consulting, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #2019-3 Tiburon, ELAP & Lab Testing Consulting, 12.29.19	6017 · Consulting Fees	Belvedere	-152.01
			Inv #2019-3 Tiburon, ELAP & Lab Testing Consulting, 12.29.19	6017 · Consulting Fees	Tiburon	-260.49
			Travel Fees through 12.17.19	6017 · Consulting Fees	Belvedere	-59.39
			Travel Fees through 12.17.19	6017 · Consulting Fees	Tiburon	-101.79
		TOTAL				-573.68

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01/09/20	7307	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, 10.11.19 - 12.27.19	JP Morgan Chase - Primary 7399		
			Inv #9537, #3692, #5257, PPE/Safetywear, 10.11.19, 10.18.19, 10.25.19	8520 · Personal Protection/Safety Wear	Belvedere	-33.93
			Inv #9537, #3692, #5257, PPE/Safetywear, 10.11.19, 10.18.19, 10.25.19	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-2.28
			Inv #9537, #3692, #5257, PPE/Safetywear, 10.11.19, 10.18.19, 10.25.19	8520 · Personal Protection/Safety Wear	Tiburon	-58.14
			Inv #0719, #9876, #8833, #0900, #054, PPE/Safetywear, 11.1.19, 11.8.19, 11...	8520 · Personal Protection/Safety Wear	Belvedere	-65.00
			Inv #0719, #9876, #8833, #0900, #054, PPE/Safetywear, 11.1.19, 11.8.19, 11...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-4.37
			Inv #0719, #9876, #8833, #0900, #054, PPE/Safetywear, 11.1.19, 11.8.19, 11...	8520 · Personal Protection/Safety Wear	Tiburon	-111.39
			Inv #8481, #4879, #1614, #7022, PPE/Safetywear, 12.6.19, 12.13.19, 12.20.1...	8520 · Personal Protection/Safety Wear	Belvedere	-52.35
			Inv #8481, #4879, #1614, #7022, PPE/Safetywear, 12.6.19, 12.13.19, 12.20.1...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-3.52
			Inv #8481, #4879, #1614, #7022, PPE/Safetywear, 12.6.19, 12.13.19, 12.20.1...	8520 · Personal Protection/Safety Wear	Tiburon	-89.72
			TOTAL			-420.70
01/09/20	7308	CSRMA California Sanitation Risk...	PLP Deposit & Fees, JPA Chgs & Retro Adjmt - 2019 - 2021 (FY20-21 AJE)	JP Morgan Chase - Primary 7399		
			Inv #6556, PLP Pooled Deposit (12.31.2019-6.30.2020)	6033.2 · General Liability	Belvedere	-3,025.14
			Inv #6556, PLP Pooled Deposit (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon:Paradise Cove	-203.58
			Inv #6556, PLP Pooled Deposit (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon	-5,183.78
			Inv #6556, PLP Excess Ins. Premium (12.31.2019-6.30.2020)	6033.2 · General Liability	Belvedere	-2,064.10
			Inv #6556, PLP Excess Ins. Premium (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon:Paradise Cove	-138.91
			Inv #6556, PLP Excess Ins. Premium (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon	-3,536.99
			Inv #6556, JPA Charge (12.31.2019-6.30.2020)	6033.2 · General Liability	Belvedere	-899.00
			Inv #6556, JPA Charge (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon:Paradise Cove	-60.50
			Inv #6556, JPA Charge (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon	-1,540.50
			Inv #6556, PLP Pooled Deposit Fees (PDF) (12.31.2019-6.30.2020)	6033.2 · General Liability	Belvedere	-740.42
			Inv #6556, PLP Pooled Deposit Fees (PDF) (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon:Paradise Cove	-49.83
			Inv #6556, PLP Pooled Deposit Fees (PDF) (12.31.2019-6.30.2020)	6033.2 · General Liability	Tiburon	-1,268.75
			nv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Belvedere	138.63
			nv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Tiburon:Paradise Cove	9.33
			Inv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Tiburon	237.54
			Inv #6556, PLP Pooled Deposit (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Belvedere	-3,025.14
			Inv #6556, PLP Pooled Deposit (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-203.58
			Inv #6556, PLP Pooled Deposit (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon	-5,183.78
			Inv #6556, PLP Excess Ins. Premium (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Belvedere	-2,064.10
			Inv #6556, PLP Excess Ins. Premium (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-138.91
			Inv #6556, PLP Excess Ins. Premium (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon	-3,536.99
			Inv #6556, JPA Charge (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Belvedere	-899.00
			Inv #6556, JPA Charge (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon:Paradise Cove	-60.50
			Inv #6556, JPA Charge (7.1.12-12.31.20) (FY2020-2021 AJE)	6033.2 · General Liability	Tiburon	-1,540.50
			Inv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Belvedere	138.63
			nv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Tiburon:Paradise Cove	9.33
			nv #6556, PLP Retro Adjustment (FY2007/08 thru FY2016/17)	6033.2 · General Liability	Tiburon	237.54
			Inv #6556, PLP Pooled PDF Deposit Fees (7.1.12-12.31.20) (FY2020-2021 A...	6033.2 · General Liability	Belvedere	-740.42
			Inv #6556, PLP Pooled PDF Deposit Fees (7.1.12-12.31.20) (FY2020-2021 A...	6033.2 · General Liability	Tiburon:Paradise Cove	-49.83
			Inv #6556, PLP Pooled PDF Deposit Fees (7.1.12-12.31.20) (FY2020-2021 A...	6033.2 · General Liability	Tiburon	-1,268.75
			TOTAL			-36,652.00

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7309	CWEA	#34976I, #21518I, #47792I, Jan '2020 (AJE FY20-21)	JP Morgan Chase - Primary 7399		
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-13.33
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.90
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-22.85
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 7.1.20 - 1.31.21 (A...	6025 · Dues & Subscriptions	Belvedere	-18.67
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 7.1.20 - 1.31.21 (A...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.26
			S Driscoll, #34976I, Lab Analyst, Grade I, Cert Renewals, 7.1.20 - 1.31.21 (A...	6025 · Dues & Subscriptions	Tiburon	-31.98
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-14.09
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.95
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 2.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-24.14
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 7.1.20 - 1.31.21 (AJ...	6025 · Dues & Subscriptions	Belvedere	-19.72
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 7.1.20 - 1.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.33
			T O'Day, #21518I, Lab Analyst, Grade II, Cert Renewals, 7.1.20 - 1.31.21 (AJ...	6025 · Dues & Subscriptions	Tiburon	-33.78
			D LaTorre, #47792I, CWEA Membership Renewal, 3.1.20 - 6.30.20	6025 · Dues & Subscriptions	Belvedere	-17.26
			D LaTorre, #47792I, CWEA Membership Renewal, 3.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.16
			D LaTorre, #47792I, CWEA Membership Renewal, 3.1.20 - 6.30.20	6025 · Dues & Subscriptions	Tiburon	-29.58
			D LaTorre, #47792I, CWEA Membership Renewal, 7.1.20 - 2.28.21 (AJE FY...	6025 · Dues & Subscriptions	Belvedere	-51.78
			D LaTorre, #47792I, CWEA Membership Renewal, 7.1.20 - 2.28.21 (AJE FY...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-3.48
			D LaTorre, #47792I, CWEA Membership Renewal, 7.1.20 - 2.28.21 (AJE FY...	6025 · Dues & Subscriptions	Tiburon	-88.74
			TOTAL			-375.00
01/09/20	7310	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, January 2020	JP Morgan Chase - Primary 7399		
			Inv #14891, My Safety Officer Monthly Subscription Fee, January 2020	8515 · Safety	Belvedere	-125.86
			Inv #14891, My Safety Officer Monthly Subscription Fee, January 2020	8515 · Safety	Tiburon:Paradise Cove	-8.47
			Inv #14891, My Safety Officer Monthly Subscription Fee, January 2020	8515 · Safety	Tiburon	-215.67
			TOTAL			-350.00
01/09/20	7311	Environmental Resource Associa...	Acct #S057001, Lab Accreditation Testing, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #923012, Proficiency & pH Testing, 12.26.19	7062 · Permits/Fees - General	Belvedere	-481.36
			Inv #923012, Proficiency & pH Testing, 12.26.19	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-32.39
			Inv #923012, Proficiency & pH Testing, 12.26.19	7062 · Permits/Fees - General	Tiburon	-824.85
			TOTAL			-1,338.60
01/09/20	7312	Fast Response On-Site Testing Inc.	Annual Respiratory Training+ Medical & Fit Testing, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #152644, Annual Respirator Training+ Medical & Fit Testing, 12.11.19	8515 · Safety	Belvedere	-499.99
			Inv #152644, Annual Respirator Training+ Medical & Fit Testing, 12.11.19	8515 · Safety	Tiburon:Paradise Cove	-33.65
			Inv #152644, Annual Respirator Training+ Medical & Fit Testing, 12.11.19	8515 · Safety	Tiburon	-856.76
			TOTAL			-1,390.40

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7313	Goodman Building Supply Co.	Acct #20070, P&L, M.P. Maint, Nov - Dec '19	JP Morgan Chase - Primary 7399		
			Inv #790127, #790459, #790745, P&L, Belv., 11.14.19, 11.19.19, 11.21.19	7011 · Pumps & Lines Maintenance	Belvedere	-453.74
			Inv #790745, P&L, Tib., 11.21.19	7011 · Pumps & Lines Maintenance	Tiburon	-161.29
			Inv #790678, #793095, #792070, #792570, M.P. Maint. Supplies, 11.21.19, 1...	7021 · Plant Maintenance Supplies	Belvedere	-284.45
			Inv #790678, #793095, #792070, #792570, M.P. Maint. Supplies, 11.21.19, 1...	7021 · Plant Maintenance Supplies	Tiburon	-487.46
			Inv #792882, Lab Supplies, 12.26.19	7025 · Lab Supplies & Chemicals	Belvedere	-2.39
			Inv #792882, Lab Supplies, 12.26.19	7025 · Lab Supplies & Chemicals	Tiburon	-2.34
			Inv #792194, #792573, #790145, P.C. Supplies & Chemicals, 12.13.19, 12.19...	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-346.40
			Inv #791605, Raingear PPE/Safety Wear, 12.5.19	8520 · Personal Protection/Safety Wear	Belvedere	-57.59
			Inv #791605, Raingear PPE/Safety Wear, 12.5.19	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-3.88
			Inv #791605, Raingear PPE/Safety Wear, 12.5.19	8520 · Personal Protection/Safety Wear	Tiburon	-98.68
		TOTAL				-1,898.22
01/09/20	7314	Grainger	Acct #810128785, P.C. Plant Parts & Service, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #9395717284, PC Plant, Parts & Sevice, Molded Grating for Tank, 12.27.19	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-3,099.62
		TOTAL				-3,099.62
01/09/20	7315	Hillside Drilling, Inc.	Inv #1937.2B, Vistazo West P&L, Nov '19	JP Morgan Chase - Primary 7399		
			Inv #1937.2B, Vistazo West P&L, 11.26.19	7011 · Pumps & Lines Maintenance	Tiburon	-28,000.00
		TOTAL				-28,000.00
01/09/20	7316	Infor, Inc.	Cust #607934, CMMS Maint Program Jan 2020 (FY20-21 AJE)	JP Morgan Chase - Primary 7399		
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-182.62
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-12.29
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 4.1...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-312.93
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-182.62
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-12.29
			Inv #P-355508-US0AB, MP2 Maintenance Program Support Renewal Fee 7.1...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-312.92
		TOTAL				-1,015.67
01/09/20	7317	Ken Grady Company, Inc.	M. P. Parts & Service, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #3980, M.P. Parts & Service re Analyzers, 12.4.19	7022 · Plant Maint. Parts & Service	Belvedere	-36.77
			Inv #3980, M.P. Parts & Service re Analyzers, 12.4.19	7022 · Plant Maint. Parts & Service	Tiburon	-63.00
		TOTAL				-99.77
01/09/20	7318	Larry Walker Associates, Inc.	Tech Support for Dilution Credit Study w SASM (50/50), Dec '19	JP Morgan Chase - Primary 7399		
			Inv #00457.03-1, Project Mangement & Parameters Establishment re Dilution ...	7055 · MP Dilution Study	Belvedere	-1,345.39
			Inv #00457.03-1, Project Mangement & Parameters Establishment re Dilution ...	7055 · MP Dilution Study	Tiburon	-2,305.61
		TOTAL				-3,651.00

**Sanitary Distr. No.5 of Marin Co.
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December 13, 2019 through January 9, 2020

01/08/20

Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7319	Linscott Engineering Contractors...	Tib P&L, Dec '19 Inv #3419, Manhole Replacement/adjustment @ Vistazo West , 12.16.19, 12....	JP Morgan Chase - Primary 7399 7011 · Pumps & Lines Maintenance	Tiburon	-6,246.15
TOTAL						-6,246.15
01/09/20	7320	Maltby Electric Supply Co., Inc.	Cust No.15953, BPS P&L + M.P. Supplies, Dec '19 Inv #S1891062.001-.002, BPS Electrical Upgrades, Dec '19 Inv #S1891062.001-.002, BPS Electrical Upgrades, Dec '19	JP Morgan Chase - Primary 7399 7011 · Pumps & Lines Maintenance 7027 · Electrical & Instrument	Belvedere Belvedere	-55.52 -55.52
TOTAL						-111.04
01/09/20	7321	Marin Municipal Water District	Water, Nov - Dec, 2019 Cust #-424791, Cove Rd. BPS - Water, 10.8.19 - 12.05.19 Cust #-424793, Golden Gate BPS - Water, 10.8.19 - 12.05.19 Cust #138856, Mar West TPS - Water, 10.8.19 - 12.05.19 Cust #100098, M.P. - Water, 10.8.19 - 12.05.19 Cust #100098, M.P. - Water, 10.8.19 - 12.05.19	JP Morgan Chase - Primary 7399 8541 · Water 8541 · Water 8541 · Water 8541 · Water 8541 · Water	Belvedere Belvedere Tiburon Belvedere Tiburon	-81.29 -81.29 -81.29 -419.48 -718.86
TOTAL						-1,382.21
01/09/20	7322	MidAmerica Administrative & Reti...	HRA Retiree Health Reimb. Admin Fees, 7.1.19 - 9.30.19 HRA Retiree Health Reimburs. Administration Fees, Jul - Sept '19 HRA Retiree Health Reimburs. Administration Fees, Jul - Sept '19 HRA Retiree Health Reimburs. Administration Fees, Jul - Sept '19	JP Morgan Chase - Primary 7399 8022.05 · Reitree Health 8022.05 · Reitree Health 8022.05 · Reitree Health	Belvedere Tiburon:Paradise Cove Tiburon	-80.91 -5.45 -138.64
TOTAL						-225.00
01/09/20	7323	Nute Engineering Corp.	Consulting & Engr. Srvc., Sept - Nov '19 Inv #20707 & #20749, Cove Rd Force Main Implementation, Oct & Nov '19 Inv #20708 & 20750, 2019 Sewer Rehab Project - Belvedere, (47.5%) Sept, ... Inv #20708 & 20750, 2019 Sewer Rehab Project - Tiburon, (52.5%) Sept, Oc... Inv #20751, Engineering Srvc @ Vistazo West P&L, Nov '19	JP Morgan Chase - Primary 7399 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Belvedere Tiburon Tiburon	-8,894.50 -5,221.32 -5,770.93 -251.50
TOTAL						-20,138.25
01/09/20	7324	Pacific Gas & Electric	Acct #2908031411-4, Utilities, Nov-Dec '19 Acct #2908031411-4, Main Plant Utilities, 11.22.98 - 12.21.19 Acct #2908031411-4, P.C. Plant Utilities, 11.22.98 - 12.21.19 Acct #2908031411-4, Main Plant Utilities, 11.22.98 - 12.21.19 Acct #2908031411-4, Belv Pump St Utilities, 11.22.98 - 12.21.19 Acct #2908031411-4, P.C. Pump St Utilities, 11.22.98 - 12.21.19 Acct #2908031411-4, Tib Pump St Utilities, 11.22.98 - 12.21.19	JP Morgan Chase - Primary 7399 8542 · Main Plant Utilities 8543 · Paradise Cove Utilities 8542 · Main Plant Utilities 8544 · Pump Station Utilities 8544 · Pump Station Utilities 8544 · Pump Station Utilities	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-4,481.68 -1,139.48 -7,680.28 -1,319.63 -222.57 -1,563.94
TOTAL						-16,407.58

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Warrant List Detail**

01/08/20

December 13, 2019 through January 9, 2020

Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7325	Perotti & Carrade	Client #1901 - Field Audit Services, Dec '19	JP Morgan Chase - Primary 7399		
			PP#3 for FY19-20 Audit Services: Inv #91377, Field Audit srvc, Dec '19	6008 · Audit & Accounting	Belvedere	-3,713.48
			PP#3 for FY19-20 Audit Services: Inv #91377, Field Audit srvc, Dec '19	6008 · Audit & Accounting	Tiburon:Paradise Cove	-249.91
			PP#3 for FY19-20 Audit Services: Inv #91377, Field Audit srvc, Dec '19	6008 · Audit & Accounting	Tiburon	-6,363.30
		TOTAL				-10,326.69
01/09/20	7326	Peterson	Cust #:5656305, M.P. Generator Repairs, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #SW270049623, ER Generator Repairs, Dec '19	7022 · Plant Maint. Parts & Service	Belvedere	-6,599.85
			Inv #SW270049623, ER Generator Repairs, Dec '19	7022 · Plant Maint. Parts & Service	Tiburon	-11,310.20
			Inv #SW270049623, ER Generator Repairs - Credit for Fuel, Dec '19	7022 · Plant Maint. Parts & Service	Belvedere	1,587.69
			Inv #SW270049623, ER Generator Repairs - Credit for Fuel, Dec '19	7022 · Plant Maint. Parts & Service	Tiburon	2,720.84
		TOTAL				-13,601.52
01/09/20	7327	R & S Service	SD5 Truck Maint., Dec '19	JP Morgan Chase - Primary 7399		
			Order #43973, wiper blade replacement @ 2012 Chevy Silverado 250, 12.13.19	7072 · Truck Maintenance	Belvedere	-17.87
			Order #43973, wiper blade replacement @ 2012 Chevy Silverado 250, 12.13.19	7072 · Truck Maintenance	Tiburon:Paradise Cove	-1.20
			Order #43973, wiper blade replacement @ 2012 Chevy Silverado 250, 12.13.19	7072 · Truck Maintenance	Tiburon	-30.62
		TOTAL				-49.69
01/09/20	7328	Roy's Sewer Service, Inc.	Belv P&L, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #207212, Cleared City Main @ 26 Eucalyptus, as directed, 12.8.19	7011 · Pumps & Lines Maintenance	Belvedere	-700.00
			Inv #207281, Pumped load from P.C., as directed by SD, 12.6.19	7043 · Paradise Sludge Disposal	Tiburon:Paradise Cove	-980.00
			Inv #207280, Cleaned, Flushed & Vactored Sewer Main at Mar West, as direc...	7011 · Pumps & Lines Maintenance	Tiburon	-2,437.50
		TOTAL				-4,117.50
01/09/20	7329	SASM	Bioassay Testing, Oct - Dec '19	JP Morgan Chase - Primary 7399		
			Inv #3104, Bioassay testing service, Oct - Dec '19	7051 · Main Plant Lab Monitoring	Belvedere	-663.30
			Inv #3104, Bioassay testing service, Oct - Dec '19	7051 · Main Plant Lab Monitoring	Tiburon	-1,136.70
		TOTAL				-1,800.00
01/09/20	7330	Solenis, LLC	Pyr #: 441488, M.P. Chemicals, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #131553679, M.P. Maint, Chemicals - Praestol for Screwpress & Rotary D...	7024 · Main Plant Chemicals	Belvedere	-1,574.48
			Inv #131553679, M.P. Maint, Chemicals - Praestol for Screwpress & Rotary D...	7024 · Main Plant Chemicals	Tiburon	-2,698.19
		TOTAL				-4,272.67

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01/08/20

December 13, 2019 through January 9, 2020

Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7331	Special District Risk Management...	Member #7665, Life, Vision, DDS & LTD Ins., January 2020	JP Morgan Chase - Primary 7399		
			Employee Life Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Belvedere	-56.14
			Employee Life Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.78
			Employee Life Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon	-96.19
			Employee DDS Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Belvedere	-319.59
			Employee DDS Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-21.51
			Employee DDS Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon	-547.63
			Employee Vision Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Belvedere	-100.67
			Employee Vision Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-6.77
			Employee Vision Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon	-172.50
			Employee LTD Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Belvedere	-57.92
			Employee LTD Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.90
			Employee LTD Insurance - Inv #31490, January 2020	8020.05 · Employee Health	Tiburon	-99.26
			TOTAL			-1,485.86
01/09/20	7332	SWRCB - ELAP Fees	SWRCB ELAP Lab Certification Testing, Nov '19	JP Morgan Chase - Primary 7399		
			2020 PT & CRM Renewal #1-72Q3QH, Acct #S057001, Final Results due Fe...	7060 · Permits/Fees	Belvedere	-77.23
			2020 PT & CRM Renewal #1-72Q3QH, Acct #S057001, Final Results due Fe...	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-5.20
			2020 PT & CRM Renewal #1-72Q3QH, Acct #S057001, Final Results due Fe...	7060 · Permits/Fees	Tiburon	-132.34
			TOTAL			-214.77
01/09/20	7333	Tiburon Mail Services	Account1, Postage, Dec '19	JP Morgan Chase - Primary 7399		
			Returned Lab Supplies/C Bilsborough, 12.5.19	6056 · Postage	Belvedere	-165.63
			Returned Lab Supplies/C Bilsborough, 12.5.19	6056 · Postage	Tiburon	-283.85
			TOTAL			-449.48
01/09/20	7334	U.S. Bank	Acct#:4246-0441-0158-3635, Nov - Dec '19	JP Morgan Chase - Primary 7399		
			#9545: Foodnik's & Pig In A Pcikle, Brd Mtg + Holiday party, 12.19.19, 12.20.19	6018.1 · Meetings & Travel	Belvedere	-181.03
			#9545: Foodnik's & Pig In A Pcikle, Brd Mtg + Holiday party, 12.19.19, 12.20.19	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-12.18
			#9545: Foodnik's & Pig In A Pcikle, Brd Mtg + Holiday party, 12.19.19, 12.20.19	6018.1 · Meetings & Travel	Tiburon	-310.20
			#0822: Solano Co. College/WEF Books, Con't Ed, 11.21.19 - 12.05.19	6020 · Continuing Education	Belvedere	-380.30
			#0822: Solano Co. College/WEF Books, Con't Ed, 11.21.19 - 12.05.19	6020 · Continuing Education	Tiburon:Paradise Cove	-25.59
			#0822: Solano Co. College/WEF Books, Con't Ed, 11.21.19 - 12.05.19	6020 · Continuing Education	Tiburon	-651.67
			#9545: Amazon, Lab Calendar, 12.6.19	6047 · Office Supplies	Belvedere	-7.90
			#9545: Amazon, Lab Calendar, 12.6.19	6047 · Office Supplies	Tiburon:Paradise Cove	-0.53
			#9545: Amazon, Lab Calendar, 12.6.19	6047 · Office Supplies	Tiburon	-13.53
			#9545: USPO, Res. Correspondence, 12.19.19	6056 · Postage	Belvedere	-2.48
			#9545: USPO, Res. Correspondence, 12.19.19	6056 · Postage	Tiburon:Paradise Cove	-0.17
			#9545: USPO, Res. Correspondence, 12.19.19	6056 · Postage	Tiburon	-4.25
			#9545: Novato Bldg Supplies, Concrete @ BPS #9, 12.05.19	7011 · Pumps & Lines Maintenance	Belvedere	-198.30
			#9545: Baterries Plus, New BU Batteries for MCC section, 11.29.19	7022 · Plant Maint. Parts & Service	Belvedere	-26.50
			#9545: Baterries Plus, New BU Batteries for MCC section, 11.29.19	7022 · Plant Maint. Parts & Service	Tiburon	-45.42
			#9545: Home Depot Credit, 12.5.19	7021 · Plant Maintenance Supplies	Belvedere	119.70
			#9545: Home Depot Credit, 12.5.19	7021 · Plant Maintenance Supplies	Tiburon	205.12
			#9545: City Electric for Electric @ BPS2, 11.29.19	7027 · Electrical & Instrument	Belvedere	-128.53
			#9545: P.C. Parts & Service, Blowers, 11.27.19	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-201.15
			#9545: CalChamber State Safety Regs, 12.17.19	8515 · Safety	Belvedere	-19.63

**Sanitary Distr. No.5 of Marin Co.
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Date	Num	Name	Memo	Account	Class	Paid Amount
			#9545: CalChamber State Safety Regs, 12.17.19	8515 · Safety	Tiburon:Paradise Cove	-1.32
			#9545: CalChamber State Safety Regs, 12.17.19	8515 · Safety	Tiburon	-33.64
			#0822: Dick's - PPE/Workpants (T Rubio), 12.20.19 - Never arrived; expect R...	8520 · Personal Protection/Safety Wear	Belvedere	-54.49
			#0822: Dick's - PPE/Workpants (T Rubio), 12.20.19 - Never arrived; expect R...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-3.67
			#0822: Dick's - PPE/Workpants (T Rubio), 12.20.19 - Never arrived; expect R...	8520 · Personal Protection/Safety Wear	Tiburon	-93.38
			#9545: Settle pymnt for iphones/Verizon Gov't Billing Program	8531 · Main Plant Telephones	Belvedere	-220.97
			#9545: Settle pymnt for iphones/Verizon Gov't Billing Program	8531 · Main Plant Telephones	Tiburon:Paradise Cove	-14.87
			#9545: Settle pymnt for iphones/Verizon Gov't Billing Program	8531 · Main Plant Telephones	Tiburon	-378.64
TOTAL						-2,685.52
01/09/20	7335	USA BlueBook	Cust #933682, M.P. Chemicals, Dec '19	JP Morgan Chase - Primary 7399		
			Inv #083205, M.P. Chemicals, Hypo Tablets, 12.4.19	7024 · Main Plant Chemicals	Belvedere	-185.05
			Inv #083205, M.P. Chemicals, Hypo Tablets, 12.4.19	7024 · Main Plant Chemicals	Tiburon	-317.12
			Inv #08467, #080969, Lab Supplies, Clamp & Triode, 12.2.19	7025 · Lab Supplies & Chemicals	Belvedere	-505.41
			Inv #08467, #080969, Lab Supplies, Clamp & Triode, 12.2.19	7025 · Lab Supplies & Chemicals	Tiburon	-866.13
			Credit for Freight erroneously charged @ Inv #08467, 12.3.19	7025 · Lab Supplies & Chemicals	Belvedere	6.95
			Credit for Freight erroneously charged @ Inv #08467, 12.3.19	7025 · Lab Supplies & Chemicals	Tiburon	11.92
TOTAL						-1,854.84
01/09/20	7336	Catharine Benediktsson	Brd Mtg Attendance, Jul - Dec '19	JP Morgan Chase - Primary 7399		
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Belvedere	-215.76
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon:Paradise Cove	-14.52
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon	-369.72
TOTAL						-600.00
01/09/20	7337	Bilsborough, Chad	EE Incentive, January 2020	JP Morgan Chase - Primary 7399		
			Employee Incentive/Con't Ed Stipend: CWEA Collxn Sys Maint Certificate, Gr...	8005 · Employee Incentives	Belvedere	-359.60
			Employee Incentive/Con't Ed Stipend: CWEA Collxn Sys Maint Certificate, Gr...	8005 · Employee Incentives	Tiburon:Paradise Cove	-24.20
			Employee Incentive/Con't Ed Stipend: CWEA Collxn Sys Maint Certificate, Gr...	8005 · Employee Incentives	Tiburon	-616.20
TOTAL						-1,000.00
01/09/20	7338	John Carapiet	Brd Mtg Attendance, Jul - Dec '19	JP Morgan Chase - Primary 7399		
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Belvedere	-215.76
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon:Paradise Cove	-14.52
			Brd Mtg Attendance (6), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon	-369.72
TOTAL						-600.00
01/09/20	7339	Dorthea Chalmers	Refund of 1EDU for 2459 Mar East St., Tiburon, January 2020	JP Morgan Chase - Primary 7399		
			Refund of 1EDU for 2459 Mar East St., Tiburon, January 2020	5007.1 · Sewer Service - Tiburon Ops	Tiburon	-945.08
			Refund of 1EDU for 2459 Mar East St., Tiburon, January 2020	5007.5 · Sewer Service - Tiburon Cap	Tiburon	-88.92
TOTAL						-1,034.00

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Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7340	Cottrell, Rulon	S/B Reimb. + Con't Ed Reimb., SRJC, WWTP Ops, Assoc. Degree, Janua...	JP Morgan Chase - Primary 7399		
			Con't Ed Reimb., SRJC - Registration, Parking + Books for Assoc. Degree (9....	6020 · Continuing Education	Belvedere	-229.65
			Con't Ed Reimb., SRJC - Registration, Parking + Books for Assoc. Degree (9....	6020 · Continuing Education	Tiburon	-15.46
			Con't Ed Reimb., SRJC - Registration, Parking + Books for Assoc. Degree (9....	6020 · Continuing Education	Belvedere	-393.53
			M.P. + Belv. Standby Reimb., thru 12.14.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-86.77
			M.P. + Tib. Standby Reimb., thru 12.14.19	6018.2 · Standby Mileage Expense Reimb	Tiburon	-148.71
TOTAL						-874.12
01/09/20	7341	La Torre, Daniel P.	Reimb. for Standby Mi., thru 1.6.2020	JP Morgan Chase - Primary 7399		
			Standby Mileage Reimb, re M.P. + Belv, thru 1.6.2020	6018.2 · Standby Mileage Expense Reimb	Belvedere	-282.07
			Standby Mileage Reimb, re M.P. + Tib, thru 1.6.2020	6018.2 · Standby Mileage Expense Reimb	Tiburon	-100.73
TOTAL						-382.80
01/09/20	7342	Michael Lasky	Brd Mtg Attendance, Jul - Dec '19	JP Morgan Chase - Primary 7399		
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Belvedere	-251.72
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon:Paradise Cove	-16.94
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon	-431.34
TOTAL						-700.00
01/09/20	7343	Tod Moody	Brd Mtg Attendance, Jul - Dec '19	JP Morgan Chase - Primary 7399		
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Belvedere	-251.72
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon:Paradise Cove	-16.94
			Brd Mtg Attendance (7), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon	-431.34
TOTAL						-700.00
01/09/20	7344	Rubio, Antonio	M.P. Janitorial Supplies Reimb., January 2020	JP Morgan Chase - Primary 7399		
			Costco Reimb: Janitorial supplies, 1.7.2020	7023 · Janitorial Supplies & Service	Belvedere	-38.59
			Costco Reimb: Janitorial supplies, 1.7.2020	7023 · Janitorial Supplies & Service	Tiburon	-66.14
TOTAL						-104.73
01/09/20	7345	Richard Snyder	Brd Mtg Attendance, Jul - Dec '19	JP Morgan Chase - Primary 7399		
			Brd Mtg Attendance (4), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Belvedere	-143.84
			Brd Mtg Attendance (4), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon:Paradise Cove	-9.68
			Brd Mtg Attendance (4), Brd Mtg Attendance, Jul - Dec '19	6024 · Director Fees	Tiburon	-246.48
TOTAL						-400.00

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

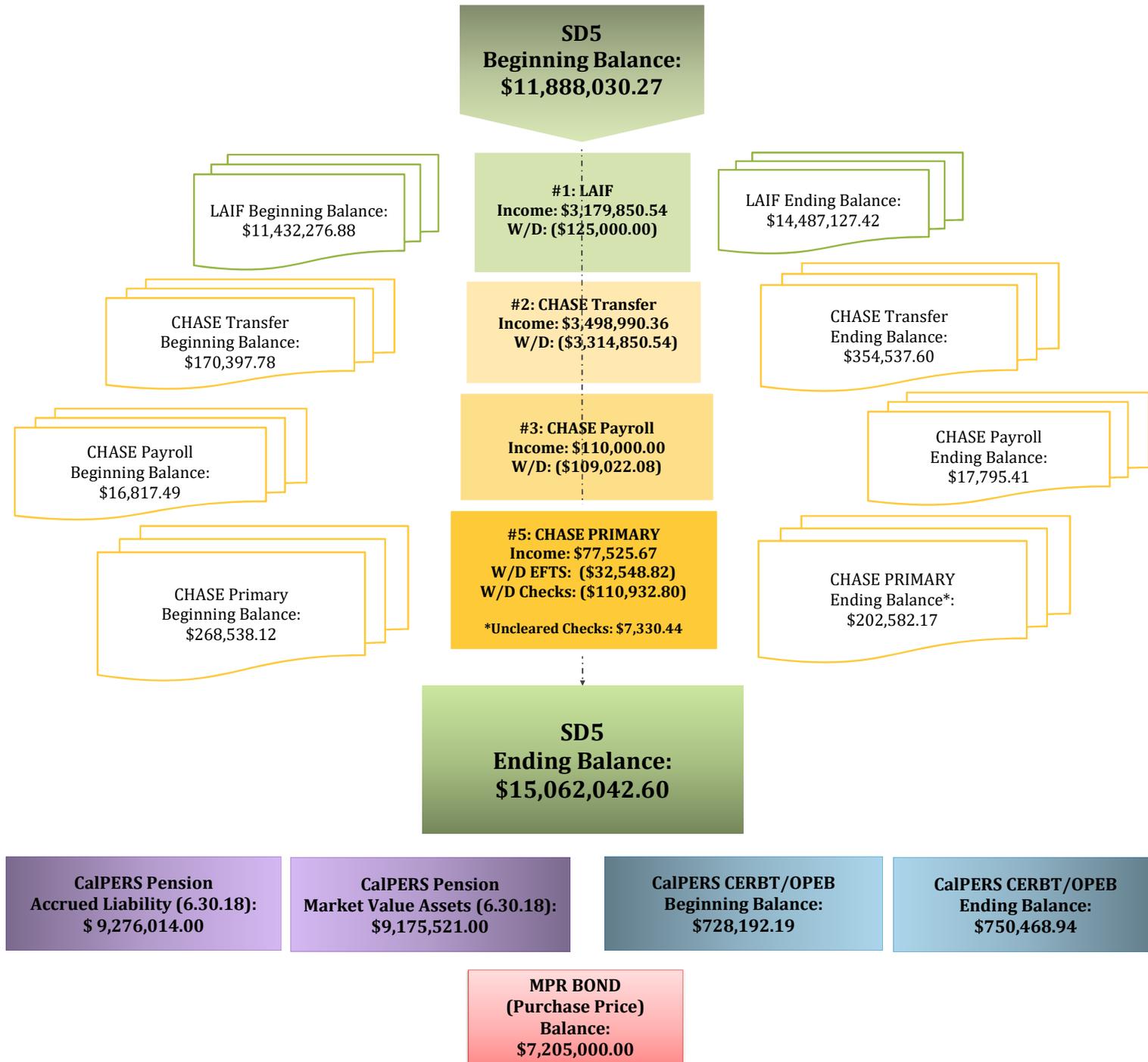
December 13, 2019 through January 9, 2020

01/08/20

Date	Num	Name	Memo	Account	Class	Paid Amount
01/09/20	7346	Triola, Joseph	Reimb. for Standby Mi. thru 12.29.19	JP Morgan Chase - Primary 7399		
			M.P. Standby + Belvedere P&L, through 12.29.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-56.26
			M.P. Standby + Tiburon P&L, through 12.29.19	6018.2 · Standby Mileage Expense Reimb	Belvedere	-91.06
TOTAL						-147.32
01/09/20	7347	California State Disbursement Unit	CSE Case# 200000002184580; Court Case# SFL 81271, Dec '19-Jan 2020	JP Morgan Chase - Primary 7399		
			CSE Case# 200000002184580	8012 · Wage Garnishments	Tiburon	-600.00
TOTAL						-600.00

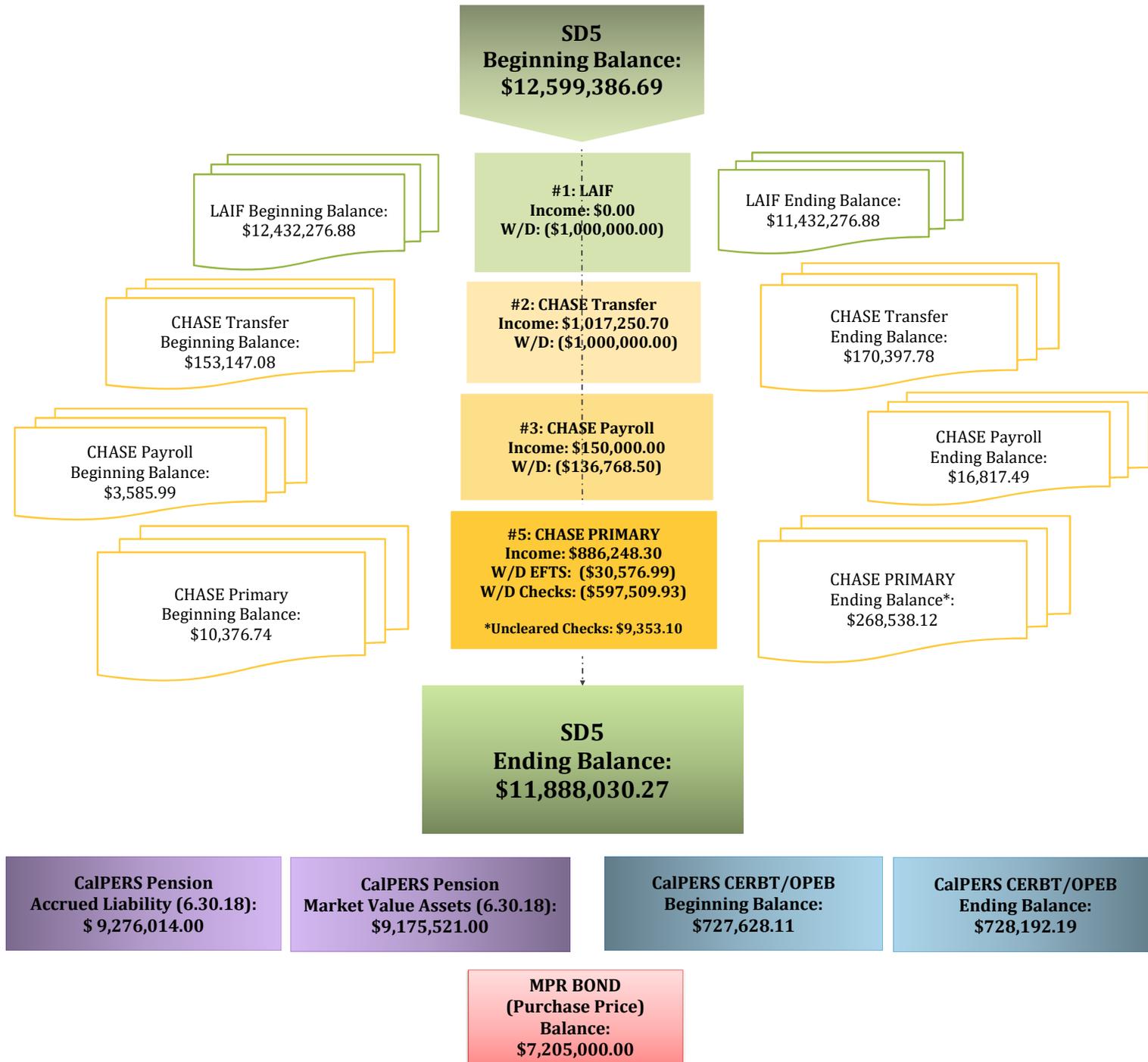
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: December, 2019



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: November, 2019



DEC 11, 2019

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 12/13/2019 WEEK 50
PERIOD BEGIN : 12/01/2019
PERIOD END : 12/15/2019

*OK TR 12/18
SEE PD NOTES*

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 12/13/2019. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	34367.45		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	14
MANUAL CHECKS <i>None</i>	X -2353.56 - ERROR: N/A - SEE PR #2		
TOTAL NET PAYROLL	<u>36721.01</u>		
	<u>34,367.45</u>		
BILLING PAYMENT	233.55	Withdrawal made by PAYCHEX INC. on above check date.	
AMOUNT DEBITED FROM TAX ACCOUNT	15308.77 ✓		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	15308.77	NUMBER OF CHECKS PRINTED	14
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	52029.78		
TOTAL COST OF PAYROLL	52263.33	NUMBER OF MANUAL/VOID TRANSACTIONS	1

= \$ 49,909.77

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	12527.21		12/18/2019	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2781.56		12/18/2019	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE : 12/27/2019 WEEK 52 TRANSMIT DATE : 12/24/2019
PERIOD BEGIN : 12/16/2019
PERIOD END : 12/31/2019

DEC 11, 2019

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 12/13/2019-2 WEEK 50
PERIOD BEGIN : 12/01/2019
PERIOD END : 12/15/2019

RECEIVED

Sanitary District No. 5
of Marin County

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please v
If there are any questions or concerns, please contact us

TR -
LET ME GO OVER THESE
WITH YOU - THEY'RE
MORE COMPLICATED THAN
USUAL. TAX, PD

ok
in 12/18
SEE PD
NOTES

and correct.

If you have tax deposits due, ensure the deposits are initial
to avoid penalties. We will assume that these deposits were
on your returns accordingly.

...or to the due date
and they will be reflected

This is a summary of your payroll transactions of the check date 12/13/2019. It does not reflect miscellaneous
administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash
required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	2353.56		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	1
MANUAL CHECKS	X -2353.56	ERRORS N/A - SEE PR #1	
TOTAL NET PAYROLL	0.00		
BILLING PAYMENT	23.37 ✓	Withdrawal made by PAYCHEX INC. on above check date.	
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	0.00	NUMBER OF CHECKS PRINTED	1
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	0.00		
TOTAL COST OF PAYROLL	23.37	NUMBER OF MANUAL/VOID TRANSACTIONS	1

= \$ 2,376.93

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	12527.21		12/18/2019	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2781.56		12/18/2019	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE : 12/13/2019 WEEK 50 TRANSMIT DATE : 12/13/2019
PERIOD BEGIN : 12/01/2019
PERIOD END : 12/15/2019

DEC 18, 2019

**SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920**

CHECK DATE : 12/31/2019 WEEK 1
PERIOD BEGIN : 12/16/2019
PERIOD END : 12/31/2019

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 12/31/2019. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	33034.19		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	15
TOTAL NET PAYROLL	33034.19		
BILLING PAYMENT	255.40 ✓	Withdrawal made by PAYCHEX INC. on above check date.	

AMOUNT DEBITED FROM TAX ACCOUNT	13491.61 ✓		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	13491.61	NUMBER OF CHECKS PRINTED	15
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	46525.80		
TOTAL COST OF PAYROLL	46781.20 (P)	NUMBER OF MANUAL/VOID TRANSACTIONS	0

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	11126.10		01/06/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2365.51		01/06/2020	Deposit made by PAYCHEX INC. on your behalf.

NEXT PERIOD DATES

CHECK DATE : 01/15/2020 WEEK 3 **TRANSMIT DATE :** 01/13/2020
PERIOD BEGIN : 01/01/2020
PERIOD END : 01/15/2020

Sanitary Distr. No.5 of Marin Co.
Balance Sheet
As of December 31, 2019

	<u>Dec 31, 19</u>	<u>Nov 30, 19</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Local Agency Investment Fund			
Belvedere			
Belvedere Operating	3,804,338.49	3,122,685.84	681,652.65
Belvedere Operating Reserve	400,923.05	400,923.05	0.00
Belvedere Capital & CIP Reserve	2,256,301.66	1,740,566.98	515,734.68
Belvedere PERS Retirement Trust	254,615.00	254,615.00	0.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
Total Belvedere	<u>7,072,428.20</u>	<u>5,875,040.87</u>	<u>1,197,387.33</u>
Tiburon			
Tiburon Operating	2,097,931.91	1,022,959.55	1,074,972.36
Tiburon Operating Reserve	548,730.00	548,730.00	0.00
Tiburon Capital & CIP Reserve	3,664,197.31	2,881,706.46	782,490.85
Tiburon PERS Retirement Trust	460,090.00	460,090.00	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Total Tiburon	<u>7,414,699.22</u>	<u>5,557,236.01</u>	<u>1,857,463.21</u>
Total Local Agency Investment Fund	<u>14,487,127.42</u>	<u>11,432,276.88</u>	<u>3,054,850.54</u>
JP Morgan Chase - Primary 7399	195,251.73	259,598.47	-64,346.74
JP Morgan Chase - Payroll 7506	17,795.41	14,243.31	3,552.10
JP Morgan Chase - Transfer 7522	354,537.60	170,397.78	184,139.82
Total Checking/Savings	<u>15,054,712.16</u>	<u>11,876,516.44</u>	<u>3,178,195.72</u>
Accounts Receivable			
Accounts Receivable	0.00	16,786.35	-16,786.35
Total Accounts Receivable	<u>0.00</u>	<u>16,786.35</u>	<u>-16,786.35</u>
Other Current Assets			
Petty Cash	881.92	881.92	0.00
1499 - Undeposited Funds	16,786.35	0.00	16,786.35
Total Other Current Assets	<u>17,668.27</u>	<u>881.92</u>	<u>16,786.35</u>
Total Current Assets	<u>15,072,380.43</u>	<u>11,894,184.71</u>	<u>3,178,195.72</u>
Fixed Assets	<u>19,150,305.31</u>	<u>19,150,305.31</u>	<u>0.00</u>
TOTAL ASSETS	<u>34,222,685.74</u>	<u>31,044,490.02</u>	<u>3,178,195.72</u>
LIABILITIES & EQUITY			
Liabilities	8,566,212.49	8,566,212.49	0.00
Equity	25,656,473.25	22,478,277.53	3,178,195.72
TOTAL LIABILITIES & EQUITY	<u>34,222,685.74</u>	<u>31,044,490.02</u>	<u>3,178,195.72</u>

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 · Property Taxes				
5001.2 · TEETER	458,683.81	700,000.00	-241,316.19	65.5%
5002 · UNSEC	14,583.66	13,000.00	1,583.66	112.2%
5003 · PUNS / PRIOR UNSECURED	579.25	0.00	579.25	100.0%
5004 · REDEMPTION / RDMPT	392.00	500.00	-108.00	78.4%
5006 · SPLU	0.00	100.00	-100.00	0.0%
5041 · SUPSEC	1,600.16	15,000.00	-13,399.84	10.7%
5043 · SECU	254.28	0.00	254.28	100.0%
5046 · Excess ERAF	193,547.81	250,000.00	-56,452.19	77.4%
5280 · HOPTR	559.18	3,333.00	-2,773.82	16.8%
5483 · Other tax	0.00	0.00	0.00	0.0%
Total 5000 · Property Taxes	670,200.15	981,933.00	-311,732.85	68.3%
5007 · Sewer Service Charge				
5007.1 · Sewer Service - Tiburon Ops	1,371,118.29	2,454,797.00	-1,083,678.71	55.9%
5007.5 · Sewer Service - Tiburon Cap	125,057.22	230,977.00	-105,919.78	54.1%
5007.2 · Sewer Service-Belv Ops	766,427.63	1,396,621.00	-630,193.37	54.9%
5007.3 · Sewer Service-Belv Cap	506,707.97	923,348.00	-416,640.03	54.9%
5007.4 · Other User Fees	0.00	24,826.00	-24,826.00	0.0%
Total 5007 · Sewer Service Charge	2,769,311.11	5,030,569.00	-2,261,257.89	55.0%
5201 · Interest				
5201.1 · Interest County of Marin	-635.04			
5201.2 · Interest LAIF	86,943.27	25,000.00	61,943.27	347.8%
Total 5201 · Interest	86,308.23	25,000.00	61,308.23	345.2%
5900.3 · Connection Fees				
5900.30 · Connection Permit Fees	6,350.00	10,000.00	-3,650.00	63.5%
5900.31 · Collection	130,836.00	100,000.00	30,836.00	130.8%
5900.34 · Treatment	125,140.00	100,000.00	25,140.00	125.1%
Total 5900.3 · Connection Fees	262,326.00	210,000.00	52,326.00	124.9%
5900.4 · Inspection Permit Fees	8,950.00	10,000.00	-1,050.00	89.5%
5900.5 · SASM Expense Reimb.	33,572.70	65,000.00	-31,427.30	51.7%
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
5900.10 · Paradise Sewer Line Ext. Fees	0.00	13,365.00	-13,365.00	0.0%
Total Income	3,830,668.19	6,335,967.00	-2,505,298.81	60.5%
Expense				
6000 · Administrative Expenses				
6001 · Advertising	0.00	1,000.00	-1,000.00	0.0%
6002 · Outreach & Newsletter	0.00	1,000.00	-1,000.00	0.0%
6008 · Audit & Accounting	15,000.00	33,700.00	-18,700.00	44.5%
6017 · Consulting Fees	40,453.72	100,000.00	-59,546.28	40.5%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	3,124.84	8,000.00	-4,875.16	39.1%
6018.2 · Standby Mileage Expense Reimb	3,848.68	7,000.00	-3,151.32	55.0%
Total 6018 · Travel & Meetings	6,973.52	15,000.00	-8,026.48	46.5%
6020 · Continuing Education	1,529.99	10,000.00	-8,470.01	15.3%
6021 · County Fees	10,964.86	16,500.00	-5,535.14	66.5%
6024 · Director Fees	0.00	9,000.00	-9,000.00	0.0%
6025 · Dues & Subscriptions	15,343.47	25,000.00	-9,656.53	61.4%
6033 · Insurance Property & Liability				
6033.1 · PLP Public Entity Phys Damage	16,214.00	17,377.00	-1,163.00	93.3%
6033.2 · General Liability	18,646.50	42,840.00	-24,193.50	43.5%
6033.3 · Physical Property Damage - Auto	1,227.00	1,435.00	-208.00	85.5%
Total 6033 · Insurance Property & Liability	36,087.50	61,652.00	-25,564.50	58.5%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	% of Bu...
6039 · Legal	11,151.00	70,000.00	-58,849.00	15.9%
6047 · Office Supplies	1,884.73	7,000.00	-5,115.27	26.9%
6056 · Postage	267.65	1,000.00	-732.35	26.8%
6059 · Pollution Prevention/Public Edu	1,717.99	4,000.00	-2,282.01	42.9%
6065 · Miscellaneous Expense	31.34			
Total 6000 · Administrative Expenses	141,405.77	354,852.00	-213,446.23	39.8%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	50,849.57	200,000.00	-149,150.43	25.4%
7013 · Emergency Line Repair	0.00	50,000.00	-50,000.00	0.0%
Total 7010 · Pumps & Lines Maintenance	50,849.57	250,000.00	-199,150.43	20.3%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	11,152.03	10,000.00	1,152.03	111.5%
7022 · Plant Maint. Parts & Service	55,154.64	50,000.00	5,154.64	110.3%
7023 · Janitorial Supplies & Service	2,467.74	6,000.00	-3,532.26	41.1%
7024 · Main Plant Chemicals	34,199.42	105,000.00	-70,800.58	32.6%
7025 · Lab Supplies & Chemicals	19,347.11	15,000.00	4,347.11	129.0%
7027 · Electrical & Instrument	4,937.55	5,000.00	-62.45	98.8%
7028 · Grounds Maintenance	8,169.56	8,000.00	169.56	102.1%
7029 · Main Plant Sludge Disposal	11,818.10	30,000.00	-18,181.90	39.4%
Total 7020 · Main Plant Maintenance	147,246.15	229,000.00	-81,753.85	64.3%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	1,839.43	10,000.00	-8,160.57	18.4%
7042 · Paradise Supplies & Chemicals	2,940.33	5,000.00	-2,059.67	58.8%
7043 · Paradise Sludge Disposal	1,242.71	8,000.00	-6,757.29	15.5%
Total 7040 · Paradise Cove Plant Maint	6,022.47	23,000.00	-16,977.53	26.2%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	14,756.30	45,000.00	-30,243.70	32.8%
7052 · Paradise Cove Monitoring	4,492.10	15,000.00	-10,507.90	29.9%
Total 7050 · Monitoring	19,248.40	60,000.00	-40,751.60	32.1%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	7,029.00			
7062 · Permits/Fees - General	38,716.46	40,000.00	-1,283.54	96.8%
7063 · Paradise Cove Permits/Fees	6,013.70	8,000.00	-1,986.30	75.2%
Total 7060 · Permits/Fees	51,759.16	48,000.00	3,759.16	107.8%
7070 · Truck Maintenance				
7071 · Fuel	9,516.64	8,000.00	1,516.64	119.0%
7072 · Truck Maintenance	1,249.77	5,000.00	-3,750.23	25.0%
Total 7070 · Truck Maintenance	10,766.41	13,000.00	-2,233.59	82.8%
Total 7000 · Ops & Maintenance Expenses	285,892.16	623,000.00	-337,107.84	45.9%
8000 · Salaries and Benefits Expenses				
8001 · Salaries	502,330.10	1,153,504.00	-651,173.90	43.5%
8003 · Overtime	76,610.57	100,000.00	-23,389.43	76.6%
8004 · Standby Pay	37,121.77	69,428.00	-32,306.23	53.5%
8005 · Employee Incentives	6,000.00	40,000.00	-34,000.00	15.0%
8006 · Vacation Buyout	19,743.15	25,000.00	-5,256.85	79.0%
8013 · Payroll Taxes	40,694.84	94,891.00	-54,196.16	42.9%
8015 · Payroll/Bank Fees	2,899.48	5,500.00	-2,600.52	52.7%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	60,414.96	147,885.00	-87,470.04	40.9%
8019.08 · PERS Retirement - CalPERS UAL	132,419.00	20,000.00	112,419.00	662.1%
8019.10 · PERS Retirement Trust	0.00	286,555.00	-286,555.00	0.0%
8019 · PERS Retirement - Other	250.00			
Total 8019 · PERS Retirement	193,083.96	454,440.00	-261,356.04	42.5%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2019

	Jul - Dec 19	Budget	\$ Over Budget	% of Bu...
8020 · Employee Health				
8020.05 · Employee Health	92,701.37	217,176.00	-124,474.63	42.7%
8021 · Employee Health Deductions	-1,502.40			
Total 8020 · Employee Health	91,198.97	217,176.00	-125,977.03	42.0%
8022 · Retiree Health				
8022.05 · Retiree Health	70,611.32	79,551.00	-8,939.68	88.8%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	70,200.00	-70,200.00	0.0%
Total 8022 · Retiree Health	70,611.32	149,751.00	-79,139.68	47.2%
8023 · Workers Comp Insurance	33,476.00	29,365.00	4,111.00	114.0%
Total 8000 · Salaries and Benefits Expenses	1,079,770.16	2,345,055.00	-1,265,284.84	46.0%
8500 · Other Operating Expenses				
8510 · Data/Alarms/IT Supp & Licensing	26,277.70	80,000.00	-53,722.30	32.8%
8515 · Safety	5,438.76	20,000.00	-14,561.24	27.2%
8520 · Personal Protection/Safety Wear	4,305.96	15,000.00	-10,694.04	28.7%
8530 · Telephone				
8531 · Main Plant Telephones	3,720.89	11,000.00	-7,279.11	33.8%
8532 · Paradise Cove Telephones	1,540.75	4,000.00	-2,459.25	38.5%
8533 · Pumps & Lines Telephones	2,394.00	7,000.00	-4,606.00	34.2%
Total 8530 · Telephone	7,655.64	22,000.00	-14,344.36	34.8%
8540 · Utilities				
8541 · Water	2,113.47	4,000.00	-1,886.53	52.8%
8542 · Main Plant Utilities	82,464.64	180,000.00	-97,535.36	45.8%
8543 · Paradise Cove Utilities	6,102.22	13,500.00	-7,397.78	45.2%
8544 · Pump Station Utilities	13,542.74	35,000.00	-21,457.26	38.7%
Total 8540 · Utilities	104,223.07	232,500.00	-128,276.93	44.8%
Total 8500 · Other Operating Expenses	147,901.13	369,500.00	-221,598.87	40.0%
Total Expense	1,654,969.22	3,692,407.00	-2,037,437.78	44.8%
Net Ordinary Income	2,175,698.97	2,643,560.00	-467,861.03	82.3%
Other Income/Expense				
Other Expense				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9204 · M.P. Boiler Replacement	2,187.42			
9212 · Headworks Grinder Replacement	19,588.07	15,000.00	4,588.07	130.6%
Total 9200 · Main Plant Equipment Capital	21,775.49	15,000.00	6,775.49	145.2%
9300 · Pumps & Lines Capital				
9301 · Tiburon Sewer Line Rehab Prog	159,342.73	600,000.00	-440,657.27	26.6%
9302 · PS Control Panel Upgrades	34,647.01	40,000.00	-5,352.99	86.6%
9304 · Belvedere Sewer Line Rehab Prog	1,156,829.08	600,000.00	556,829.08	192.8%
9306 · PS Pump & Valve Replacements	52,247.95	50,000.00	2,247.95	104.5%
9307 · PS Generator Replacement	16,123.19	20,000.00	-3,876.81	80.6%
9310 · BPS Communication Project	5,839.37			
9314 · Portable Emergency Generators	997.14			
9315 · TPS Communication Project	1,239.97			
Total 9300 · Pumps & Lines Capital	1,427,266.44	1,310,000.00	117,266.44	109.0%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	0.00	25,000.00	-25,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	0.00	10,000.00	-10,000.00	0.0%
9540 · Undesignated Cap - Tiburon	-8,902.30	25,000.00	-33,902.30	-35.6%
9550 · Undesignated Cap - Belvedere	-23,577.67	25,000.00	-48,577.67	-94.3%
Total 9500 · Undesignated Capital	-32,479.97	85,000.00	-117,479.97	-38.2%
Total 9100 · Capital Expenditures	1,416,561.96	1,410,000.00	6,561.96	100.5%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July through December 2019

	<u>Jul - Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Bu...</u>
9700 · Debt Service				
9730 · Debt Service - MPR Project				
9731 · Debt Service MPR Bond Principal	470,000.00	470,000.00	0.00	100.0%
9732 · Debt Service MPR Bond Interest	167,675.00	330,650.00	-162,975.00	50.7%
Total 9730 · Debt Service - MPR Project	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
Total 9700 · Debt Service	<u>637,675.00</u>	<u>800,650.00</u>	<u>-162,975.00</u>	<u>79.6%</u>
Total Other Expense	<u>2,054,236.96</u>	<u>2,210,650.00</u>	<u>-156,413.04</u>	<u>92.9%</u>
Net Other Income	<u>-2,054,236.96</u>	<u>-2,210,650.00</u>	<u>156,413.04</u>	<u>92.9%</u>
Net Income	<u><u>121,462.01</u></u>	<u><u>432,910.00</u></u>	<u><u>-311,447.99</u></u>	<u><u>28.1%</u></u>

Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2019

01/08/20

	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 · Property Taxes					
5001.2 · TEETER	17,338.25	441,345.56	458,683.81	0.00	458,683.81
5004 · REDEMPTION / RDMPT	1.24	31.59	32.83	0.00	32.83
5046 · Excess ERAF	7,316.11	186,231.70	193,547.81	0.00	193,547.81
5280 · HOPTR	21.14	538.04	559.18	0.00	559.18
Total 5000 · Property Taxes	24,676.74	628,146.89	652,823.63	0.00	652,823.63
5007 · Sewer Service Charge					
5007.1 · Sewer Service - Tiburon Ops	50,239.85	1,278,856.68	1,329,096.53	0.00	1,329,096.53
5007.5 · Sewer Service - Tiburon Cap	4,727.16	120,330.06	125,057.22	0.00	125,057.22
5007.2 · Sewer Service-Belv Ops	0.00	0.00	0.00	766,427.63	766,427.63
5007.3 · Sewer Service-Belv Cap	0.00	0.00	0.00	506,707.97	506,707.97
Total 5007 · Sewer Service Charge	54,967.01	1,399,186.74	1,454,153.75	1,273,135.60	2,727,289.35
5900.3 · Connection Fees					
5900.30 · Connection Permit Fees	0.00	400.00	400.00	100.00	500.00
5900.31 · Collection	0.00	1,935.00	1,935.00	17,089.00	19,024.00
5900.34 · Treatment	0.00	2,675.00	2,675.00	12,305.00	14,980.00
Total 5900.3 · Connection Fees	0.00	5,010.00	5,010.00	29,494.00	34,504.00
5900.4 · Inspection Permit Fees					
	0.00	500.00	500.00	500.00	1,000.00
Total Income	79,643.75	2,032,843.63	2,112,487.38	1,303,129.60	3,415,616.98
Expense					
6000 · Administrative Expenses					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	5.04	128.34	133.38	74.89	208.27
6018.2 · Standby Mileage Expense Reimb	0.00	297.41	297.41	871.57	1,168.98
Total 6018 · Travel & Meetings	5.04	425.75	430.79	946.46	1,377.25
6020 · Continuing Education					
	6.72	101.16	107.88	169.83	277.71
6021 · County Fees					
	231.44	5,891.18	6,122.62	0.00	6,122.62
6025 · Dues & Subscriptions					
	196.16	4,994.59	5,190.75	2,914.75	8,105.50
6039 · Legal					
	147.45	5,111.49	5,258.94	2,220.06	7,479.00
6047 · Office Supplies					
	2.91	74.05	76.96	43.22	120.18
6056 · Postage					
	0.23	5.92	6.15	3.45	9.60
Total 6000 · Administrative Expenses	589.95	16,604.14	17,194.09	6,297.77	23,491.86
7000 · Ops & Maintenance Expenses					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	975.00	-2,204.51	-1,229.51	304.53	-924.98
Total 7010 · Pumps & Lines Maintenance	975.00	-2,204.51	-1,229.51	304.53	-924.98
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	2,947.10	2,947.10	1,719.73	4,666.83
7022 · Plant Maint. Parts & Service	0.00	6,159.18	6,159.18	3,594.07	9,753.25
7023 · Janitorial Supplies & Service	0.00	263.32	263.32	153.66	416.98
7024 · Main Plant Chemicals	0.00	4,938.22	4,938.22	2,881.83	7,820.05
7025 · Lab Supplies & Chemicals	0.00	98.45	98.45	57.45	155.90
7027 · Electrical & Instrument	0.00	0.00	0.00	1,650.76	1,650.76
7028 · Grounds Maintenance	0.00	1,058.50	1,058.50	617.66	1,676.16
7029 · Main Plant Sludge Disposal	0.00	1,504.86	1,504.86	878.20	2,383.06
Total 7020 · Main Plant Maintenance	0.00	16,969.63	16,969.63	11,553.36	28,522.99
7040 · Paradise Cove Plant Maint					
7041 · Paradise Parts & Service	778.00	0.00	778.00	0.00	778.00
7042 · Paradise Supplies & Chemicals	197.47	0.00	197.47	0.00	197.47
7043 · Paradise Sludge Disposal	59.10	0.00	59.10	0.00	59.10
Total 7040 · Paradise Cove Plant Maint	1,034.57	0.00	1,034.57	0.00	1,034.57
7050 · Monitoring					

Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2019

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	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
7051 · Main Plant Lab Monitoring	0.00	1,580.20	1,580.20	922.10	2,502.30
7052 · Paradise Cove Monitoring	437.55	0.00	437.55	0.00	437.55
Total 7050 · Monitoring	437.55	1,580.20	2,017.75	922.10	2,939.85
7060 · Permits/Fees					
7062 · Permits/Fees - General	0.00	829.40	829.40	484.02	1,313.42
7063 · Paradise Cove Permits/Fees	112.17	0.00	112.17	0.00	112.17
7060 · Permits/Fees - Other	0.00	2,026.69	2,026.69	1,182.72	3,209.41
Total 7060 · Permits/Fees	112.17	2,856.09	2,968.26	1,666.74	4,635.00
7070 · Truck Maintenance					
7072 · Truck Maintenance	15.29	389.32	404.61	227.20	631.81
Total 7070 · Truck Maintenance	15.29	389.32	404.61	227.20	631.81
Total 7000 · Ops & Maintenance Expenses	2,574.58	19,590.73	22,165.31	14,673.93	36,839.24
8000 · Salaries and Benefits Expenses					
8001 · Salaries	2,175.47	55,393.50	57,568.97	32,326.35	89,895.32
8003 · Overtime	343.38	8,743.31	9,086.69	5,102.39	14,189.08
8004 · Standby Pay	149.13	3,797.24	3,946.37	2,215.97	6,162.34
8005 · Employee Incentives	24.20	616.20	640.40	359.60	1,000.00
8006 · Vacation Buyout	49.30	1,255.27	1,304.57	732.55	2,037.12
8007 · Voluntary Deductions	0.00	0.00	0.00	0.00	0.00
8008 · Deferred Comp 457	0.00	-6,626.47	-6,626.47	0.00	-6,626.47
8012 · Wage Garnishments	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	119.48	3,042.21	3,161.69	1,775.36	4,937.05
8015 · Payroll/Bank Fees	12.40	315.69	328.09	184.23	512.32
8019 · PERS Retirement					
8019.05 · PERS Retirement	333.72	8,497.97	8,831.69	4,959.22	13,790.91
8019 · PERS Retirement - Other	6.05	154.05	160.10	89.90	250.00
Total 8019 · PERS Retirement	339.77	8,652.02	8,991.79	5,049.12	14,040.91
8020 · Employee Health					
8020.05 · Employee Health	374.64	9,539.49	9,914.13	5,567.02	15,481.15
8021 · Employee Health Deductions	-6.06	-154.30	-160.36	-90.04	-250.40
Total 8020 · Employee Health	368.58	9,385.19	9,753.77	5,476.98	15,230.75
8022 · Retiree Health					
8022.05 · Retiree Health	20.18	513.67	533.85	299.76	833.61
Total 8022 · Retiree Health	20.18	513.67	533.85	299.76	833.61
Total 8000 · Salaries and Benefits Expenses	3,601.89	85,087.83	88,689.72	53,522.31	142,212.03
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensing	258.81	6,589.80	6,848.61	3,845.66	10,694.27
8515 · Safety	18.23	464.26	482.49	270.93	753.42
8520 · Personal Protection/Safety Wear	16.18	417.23	433.41	451.64	885.05
8530 · Telephone					
8531 · Main Plant Telephones	0.00	401.34	401.34	234.21	635.55
8532 · Paradise Cove Telephones	306.17	0.00	306.17	0.00	306.17
8533 · Pumps & Lines Telephones	173.48	305.32	478.80	0.00	478.80
Total 8530 · Telephone	479.65	706.66	1,186.31	234.21	1,420.52
8540 · Utilities					
8542 · Main Plant Utilities	0.00	8,561.45	8,561.45	4,995.87	13,557.32
8543 · Paradise Cove Utilities	1,121.58	0.00	1,121.58	0.00	1,121.58
8544 · Pump Station Utilities	313.66	1,468.71	1,782.37	1,082.66	2,865.03
Total 8540 · Utilities	1,435.24	10,030.16	11,465.40	6,078.53	17,543.93
Total 8500 · Other Operating Expenses	2,208.11	18,208.11	20,416.22	10,880.97	31,297.19
Total Expense	8,974.53	139,490.81	148,465.34	85,374.98	233,840.32
Net Ordinary Income	70,669.22	1,893,352.82	1,964,022.04	1,217,754.62	3,181,776.66

**Sanitary Distr. No.5 of Marin Co.
Zone Report
December 2019**

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	Paradise C... (Tiburon)	Tiburon - Other (Tiburon)	Total Tiburon	Belvedere	TOTAL
Other Income/Expense					
Other Expense					
9100 · Capital Expenditures					
9200 · Main Plant Equipment Capital					
9214 · Underground Pipe & Valve Rplcmt	0.00	0.00	0.00	3,367.47	3,367.47
Total 9200 · Main Plant Equipment Capital	0.00	0.00	0.00	3,367.47	3,367.47
9300 · Pumps & Lines Capital					
9302 · PS Control Panel Upgrades	0.00	0.00	0.00	15,194.48	15,194.48
9310 · BPS Communication Project	0.00	0.00	0.00	1,805.34	1,805.34
Total 9300 · Pumps & Lines Capital	0.00	0.00	0.00	16,999.82	16,999.82
Total 9100 · Capital Expenditures	0.00	0.00	0.00	20,367.29	20,367.29
Total Other Expense	0.00	0.00	0.00	20,367.29	20,367.29
Net Other Income	0.00	0.00	0.00	-20,367.29	-20,367.29
Net Income	<u>70,669.22</u>	<u>1,893,352.82</u>	<u>1,964,022.04</u>	<u>1,197,387.33</u>	<u>3,161,409.37</u>

12:30 PM

01/08/20

Accrual Basis

Sanitary Distr. No.5 of Marin Co.
Monthly O.T. Report
 December 2019

Type	Date	Num	Name	Memo	Amount	Balance
Alvarez, Joel						
Check	12/31/19	3651-3407	Alvarez, Joel	2.0 Hrs. O.T.	73.50	73.50
Total Alvarez, Joel					73.50	73.50
Bilsborough, Chad						
Check	12/31/19	3651-3408	Bilsborough, Chad	10.0 Hrs. O.T. @ 1.5x	517.05	517.05
Total Bilsborough, Chad					517.05	517.05
Cottrell, Rulon						
Check	12/13/19	3471-3395	Cottrell, Rulon	4.0 Hrs. O.T. @ 1.5x	305.57	305.57
Check	12/13/19	3471-3395	Cottrell, Rulon	5.5 Hrs. O.T. @ 1.5x - from prior period, not included in 11.30.19 PR (O.T. Sheets provided 12.1...	420.16	725.73
Check	12/13/19	3472-3406	Cottrell, Rulon	60.0 Hrs. Comp Buyout - Batch #2	3,055.67	3,781.40
Check	12/31/19	3651-3410	Cottrell, Rulon	11.0 Hrs. O.T. @ 1.5x	840.31	4,621.71
Total Cottrell, Rulon					4,621.71	4,621.71
Dohrmann, Robin						
Check	12/13/19	3471-3396	Dohrmann, Robin	6.0 Hrs. O.T. @ 1.5x	481.27	481.27
Check	12/31/19	3651-3411	Dohrmann, Robin	6.75 Hrs. O.T. @ 1.5x	541.43	1,022.70
Total Dohrmann, Robin					1,022.70	1,022.70
Driscoll, Stephen						
Check	12/13/19	3471-3398	Driscoll, Stephen	43.0 Hrs. O.T. @ 1.5x	3,621.55	3,621.55
Check	12/13/19	3471-3398	Driscoll, Stephen	0.5 Hrs. O.T. @2.0x	56.15	3,677.70
Check	12/31/19	3651-3413	Driscoll, Stephen	15.0 Hrs. O.T. @ 1.5x	1,263.33	4,941.03
Check	12/31/19	3651-3413	Driscoll, Stephen	3.5 Hrs. O.T. @2.0x	393.04	5,334.07
Total Driscoll, Stephen					5,334.07	5,334.07
Swett, Drake						
Check	12/13/19	3471-3403	Swett, Drake	2.0 Hrs. O.T. @ 1.5x	98.49	98.49
Check	12/13/19	3471-3403	Swett, Drake	2.0 Hrs. O.T. @ 2.0x	131.31	229.80
Check	12/31/19	3651-3418	Swett, Drake	2.0 Hrs. O.T. @ 1.5x	98.49	328.29
Total Swett, Drake					328.29	328.29
Triola, Joseph						
Check	12/13/19	3471-3405	Triola, Joseph	6.0 Hrs. O.T. @ 1.5x	458.35	458.35
Check	12/13/19	3471-3405	Triola, Joseph	3.5 Hrs. O.T. @ 2.0x	356.50	814.85
Check	12/31/19	3651-3420	Triola, Joseph	14.0 Hrs. O.T. @ 1.5x	1,069.49	1,884.34
Check	12/31/19	3651-3420	Triola, Joseph	4.0 Hrs. O.T. @ 2.0x	407.42	2,291.76
Total Triola, Joseph					2,291.76	2,291.76
TOTAL					14,189.08	14,189.08

Sanitary District No. 5 of Marin County



District Management Report December 2019

Contents:

- Transmittal Memo
- Financial/Budgetary
- HR & Personnel
- Business Administration
- Collection System Performance
- Treatment Plant Performance – Paradise Cove
- Treatment Plant Performance – Main Plant
- Pollution Prevention Activities
- Continuing Education & Safety Training
- Capital Improvement Projects

Transmittal Memo

Date: December 19, 2019
To: Board of Directors
From: Tony Rubio, District Manager/ Chief Plant Operator
Subject: Management Report for November 2019

Fiscal Status

Period Covered: July 1, 2019 –November 30, 2019
Percent of Fiscal Year: 50%
Percent of Budgeted Income to Date: 60.5%
Percent of Budgeted Expenditures to Date: 44.8% operating only

Personnel

Separations: None
New Hires: None
Promotions: None
Recruitment Activities: None

Regulatory Compliance

MP Collection System WDR Compliance: Full Compliance with all regulations
PC Collection System WDR Compliance: Full Compliance with all regulations
MP NPDES Permit Compliance: Full Compliance with all regulations
PC NPDES Permit Compliance: Full Compliance with all regulations
BAAQMD Compliance: Full Compliance with all regulations
Bio-Solids Compliance: Full Compliance with all regulations
Significant Comments: None

Summary of Operational Highlights are on the following pages.

Significant Events for the Month of November 2019 Include:

Financial/Budgetary/Business Administration

- MPR Bond Refinancing underway
- FEMA Application accepted and approved - Vistazo West Repairs (notification of payment received from Cal OES - \$7,363 & \$4,992)

HR and Personnel

- Working on creating new Job Descriptions for Ops and Maintenance Superintendent Positions and also the Permits/Business Administration Tech position pursuant to the Districts Management Succession Plan.

Continuing Education and Safety Training

- Chad B passed CWEA Collections 1 Exam
- Annual Fit Testing completed. SCBA use for confined space work.

Collection System Performance

Main Plant Tiburon/Belvedere:

- Pump station monthly preventive maintenance work orders being performed
- Submitted No Spill report for month of November RWQCB on CIWQS

Paradise Cove:

- Submitted No Spill report for month of November to RWQCB on CIWQS
- Pump station monthly preventive maintenance work order being performed

Treatment Plant Performance

Paradise Cove:

- Satisfactory- Looking into wet well lids for plant and off-line unit being prepped for upcoming coating.
- Looking to get vendors to provide proposals to coat offline treatment plant.

Main Plant:

- Submitted November 2019 SMR and DMR to the RWQCB
- Preventive Maintenance Work Orders being performed.
- In communication with Lystek Facility in Fairfield CA for future Bio-solids disposal

- Generator Diesel Fuel Burn rate during dry weather conditions: 18gph Main Plant, 3.9gph Mar West, 2gph Paradise Cove, 1.3gph portable generator. 25.2 gph of diesel burn rate for generators running on diesel powered gensets. 1,709 total diesel fuel capacity when all tanks are full (1,000 gallon MP, 140 gallon PC, 415 gallon MW, 55 gallon new portable, 24 gallon old portable, 75 gallon truck day tank). 67hr run (MP has a 55hr run time capacity)

Pollution Prevention Activities

- CB attended P2 Monthly Meeting.

Capital Improvement Projects

- Design of Cove Road force main rehabilitation project underway. Nute Engineers will be submitting new application to Caltrans for open cut project.
- Vistazo West washout repair completed. Payment to Hillside on warrants for this month.
- Review Emergency Generator control panel replacement quotes and exhaust stack replacement quote

ORDINANCE NO. 2014-02.

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

AN ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, THE INSTALLATION OF SEWER LATERALS AND PUBLIC SEWER MAIN EXTENSIONS, PROVIDING PERMITS AND FIXING FEES FOR THE INSTALLATION AND CONNECTION OF SANITARY SEWERS, REGULATING THE DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE PROVISIONS THEREOF.

The Sanitary Board of Sanitary District No. 5 of Marin County, California, does ordain as follows:

ARTICLE I. DEFINITIONS

- Sec. 100. District shall mean Sanitary District No. 5 of Marin County, California.
- Sec. 101. Town shall mean the Town of Tiburon
- Sec. 102. City shall mean the City of Belvedere.
- Sec. 103. County shall mean the County of Marin, California.
- Sec. 104. Board shall mean the Sanitary Board of said District.
- Sec. 105. District Engineer shall mean the Engineer appointed by and acting for the Board and shall be a Registered Civil Engineer.
- Sec. 106. District Inspector shall mean the Inspector acting for the Board and may be a contractor hired by the District, the District Inspector or any other individual appointed by the District Manager.
- Sec. 107. District Secretary shall mean the Secretary of the Board.
- Sec. 108. Person shall mean any human being, individual, firm, company, partnership, association, private or public or Municipal Corporation, the United States of America, the State of California, and any district, political subdivision, governmental agency and mandatory thereof.
- Sec. 109. Permit shall mean any written authorization required pursuant to this or any other regulation of District.
- Sec. 110. Building shall mean any structure or vessel used for human habitation or a place of business, recreation or other purpose containing sanitary facilities. For the purpose of

establishing the Basic Connection Charge, as herein provided, each Unit is deemed a separate Building.

Sec. 111. Applicant shall mean the Person making application for a Permit and shall be the owner of premises to be served by the Sewer for which a Permit is requested, or his authorized agent.

Sec. 112. Contractor shall mean an individual, firm, corporation, partnership or association duly licensed by the State of California to perform the type of work to be done under the Permit.

Sec. 113. Street shall mean any public highway, road, street, avenue, alley, way, public place, public easement or right of way.

Sec. 114. Sewage Works shall mean all facilities owned or controlled by District for collecting, pumping, treating and disposing of sewage.

Sec. 115. Sewage shall mean any and all waste substances, liquid or solid, associated with human habitation or which contains or may be contaminated with human or animal excreta or excrement, offal, or any feculent matter.

Sec. 116. Industrial Waste shall mean any and all liquid or solid waste substance, not Sewage, from any producing, manufacturing or processing operation of whatever nature.

Sec. 117. Sewer shall mean a pipe or conduit for carrying Sewage.

Sec. 118. Public Sewer shall mean a Sewer lying within a Street and which is controlled by or under the jurisdiction of the District.

Sec. 119. Combined Sewer shall mean a Sewer receiving both surface runoff and Sewage.

Sec. 120. Sanitary Sewer shall mean a Sewer which carries Sewage and to which storm, surface and ground waters are not intentionally admitted.

Sec. 121. Storm Sewer or Storm Drain shall mean a pipe or conduit which carries storm and surface or ground waters and drainage, but excludes Sewage and polluted Industrial Waste.

Sec. 122. Main Sewer shall mean a Public Sewer designed to accommodate more than one Lateral Sewer.

~~Sec. 123.~~ Lateral Sewer shall mean the portion of a Sewer lying within a Street connecting a Building Sewer to the Main Sewer.

~~Sec. 124.~~ Building Sewer shall mean that portion of a Sewer beginning at the plumbing or drainage outlet of any Building or industrial facility and running to the property line or to a Private Sewer.

~~Sec. 125.~~ Sec. 123. Side Lateral Sewer shall mean that portion of any Sewer beginning at the plumbing or drainage outlet of any Building or industrial facility and terminating at the Main Sewer, ~~and includes the Building Sewer and Lateral Sewer together.~~

~~Sec. 126.~~ Sec. 124. Private Sewer shall mean a Sewer serving one or more Buildings or industrial facilities that is not connected with a Public Sewer. Examples of Private Sewers include, but are not limited to: septic tanks, cesspools, anaerobic tanks, chemical processes, privies, privy vaults, seepage pits, and any other facility intended or used for the disposal of Sewage.

~~Sec. 127.~~ Sec. 125. Outside Sewer shall mean a Sanitary Sewer beyond the limits of the District not subject to the control or jurisdiction of District.

~~Sec. 128.~~ Sec. 126. Sewage Treatment Plant shall mean any arrangement of devices and structures used for treating Sewage.

~~Sec. 129.~~ Sec. 127. Garbage shall include any or all of the following: garbage, swill, refuse, cans, bottles, papers, vegetable matter, carcasses of dead animals, offal, trash, rubbish and radioactive waste material.

~~Sec. 130.~~ Sec. 128. Fixture Unit shall mean fixture unit load values for drainage piping and shall be computed from Chapter 4 of the 2013 California Uniform Plumbing Code adopted herein.

~~Sec. 131.~~ Sec. 129. Unit shall mean the place of residence for a single family. When property is improved for multi-family purposes, it shall include the number of Units that the facilities thereon provide in number facilities for single families. When such improvements are for other than residential purposes, the number of Units shall be determined by dividing the total number of persons regularly using or occupying said premises by three. When said property is unimproved and subdivided, each single lot shall be a Unit. When unimproved property is not

subdivided, it shall be deemed to have the number of lots that would be allowed for the zoning district in which the property is located as provided in the general plan and zoning regulations of the Town, City, or County, as applicable. When said property is a trailer court, trailer park or mobile home park, it shall be deemed to have the number of Units for which spaces are provided.

~~Sec. 132.~~Sec. 130. Additional Definitions. For the purpose of this Ordinance additional terms not defined herein shall have the meaning indicated in Chapter 2 of the 2013 California Uniform Plumbing Code as adopted herein.

ARTICLE II. GENERAL PROVISIONS

Sec. 201. Rules and Regulations. The following rules and regulations respecting Sewer construction and disposal of Sewage and drainage of Buildings and connection to the Sewage Works of the District are hereby adopted, and all work in respect thereto shall be performed as herein required and not otherwise.

Sec. 202. Purpose. This Ordinance is intended to provide rules and regulations for the use and construction of Sewer facilities hereafter installed, altered or repaired within the District. This Ordinance shall not apply retroactively and, in the event of an alteration or repair hereafter made, it shall apply only to the new materials and methods used therein.

Sec. 203. Short Title. This Ordinance shall be known as the “SANITARY CODE OF SANITARY DISTRICT NO. 5 OF MARIN COUNTY”.

Sec. 204. Posting and Publication. The adoption of this ordinance shall be entered in the minutes of the Board, shall be published once in the Ark, a newspaper of general circulation, printed and published in the District, within one (1) week following its passage and adoption, and shall take effect and be in force and effect immediately upon the expiration of one week of publication.

Sec. 205. Violation Unlawful. Following the effective date of this Ordinance, it shall be unlawful for any Person to connect to, construct, install or provide, maintain and use any other means of Sewage disposal from any Building in the District except by connection to a Public Sewer in the manner provided in this Ordinance.

Sec. 206. Relief on Application. When any Person by reason of special circumstances, is of the opinion that any provision of this Ordinance is unjust or inequitable as

applied to his premises, he may make written application to the Board, stating the special circumstances, citing the provision complained of, and requesting suspension or modification of that provision as applied to his premises.

If such application be approved, the Board may, by resolution, suspend or modify the provision complained of, as applied to such premises, to be effective as of the date of the application and continuing during the period of the special circumstances.

Sec. 207. Relief on Own Motion. The Board may, on its own motion, find that by reason of special circumstances any provision of this Ordinance should be suspended or modified as applied to a particular premise and may, by resolution, order such suspension or modification for such premises during the period of such special circumstances, or any part thereof.

Sec. 208. District Inspector, Compensation. The Board shall employ some fit and qualified person or persons to perform the duties of inspecting the installation, connection, maintenance and use of all Side Sewers, Public Sewers, Private Sewer and facilities in connection therewith in the District, to be known as the District Inspector.

Sec. 209. Permits and Fees. No Public Sewer or other Sewage facility within a Street shall be installed, altered or repaired within the District until a Permit for the work has been obtained from the District and all fees paid in accordance with the requirements of Article IX of this Ordinance.

ARTICLE III. USE OF PUBLIC SEWERS REQUIRED

Sec. 301. Disposal of Wastes. It shall be unlawful for any Person to place, deposit, or permit to be deposited in any unsanitary manner upon public or private property within the District, or in any area under the jurisdiction of said District, any Sewage, Garbage, or other objectionable waste.

Sec. 302. Treatment of Wastes Required. It shall be unlawful to discharge to any stream or watercourse any Sewage, industrial wastes, or other polluted waters, except where suitable treatment has been provided in accordance with provisions of this Ordinance.

Sec. 303. Unlawful Disposal. Except as herein provided, it shall be unlawful to construct or maintain any Private Sewer.

Sec. 304. Occupancy Prohibited. No Building, industrial facility or other structure shall be occupied until the owner of the premises has complied with all rules and regulations of District.

Sec. 305. Sewer Connection, When Mandatory. Following the effective date of this Ordinance, it shall be unlawful for any person to connect to, construct, install, provide, maintain and use any other means of sewage disposal in said District, except connection with the Sewage Works of the District in the manner provided in this Ordinance.

ARTICLE IV. PRIVATE SEWAGE DISPOSAL

Sec. 401. Sewer Not Available. Where a Public Sewer is not available to satisfy the provisions of Sec. 305, the Building Lateral Sewer shall be connected to a Private Sewer complying with the provisions of this Ordinance. A Public Sewer is available if a Main Sewer ~~or~~ Lateral Sewer stub out is located within 400 feet, as measured on a horizontal plane, from the closest edge of any Building on a property. However, a Public Sewer is not considered available if another parcel under separate ownership blocks access to the Main Sewer ~~or Lateral Sewer~~ stub out.

Sec. 402. Permit Required. Before commencement of construction of a Private Sewer the owner shall first obtain a written Permit signed by the District Secretary. The application for such Permit shall be made on a form furnished by the District, which the Applicant shall supplement by any plans, specifications, and other information as deemed necessary by the District Secretary. A Permit and inspection fee shall be paid to the District at the time the application is filed in accordance with the provisions of this Ordinance.

Sec. 403. Inspection Required. A permit for a Private Sewer shall not become effective until the installation is completed to the satisfaction of the District Inspector. He shall be allowed to inspect the work at any stage of construction and, in any event, the Applicant for the Permit shall notify the District Inspector when the work is ready for final inspection, and before any underground portions are covered. The final inspection shall be made within forty-eight (48) hours, Sundays and Holidays excluded, of the receipt of the notice by the District Inspector.

Sec. 404. Design Requirements. The type, capacities, location and layout of a Private Sewer shall comply with all recommendations of the Department of Public Health of the State of California, the Health Officer of County, and any other applicable regulatory authority including, but not limited to, the Building Department of City, Town, or County, as applicable. No Permit shall be issued for any Private Sewer employing subsurface soil absorption facilities where the characteristics of the property do not indicate sufficient soil absorption qualities. No Private Sewer shall be permitted to discharge to any Public Sewer or any stream or watercourse.

Sec. 405. Abandonment of Facilities. At such time as a Public Sewer becomes available to a property served by a Private Sewer, as defined in Section 401, a direct connection shall be made to the Public Sewer in compliance with the ordinances, rules and regulations of District, and any Private Sewer facilities shall be abandoned and filled with suitable material as determined by the District Inspector.

Sec. 406. Cost of Maintenance by Owner. The owner shall operate and maintain the Private Sewer in a sanitary manner at all times, at no expense to the District.

Sec. 407. Additional Requirements. No statement contained in this Article shall be construed to interfere with any additional requirements that may be imposed by any law, ordinance, rule or regulation or by the Health Officer of the County, the Building Inspector of City, Town, or County, or any other applicable regulatory authority..

Sec. 408 Additional Enforcement Measures. In addition to all other authority the District has to enforce this and other ordinances and regulations, the District may seek to compel connection to an available Public Sewer as required by Sections 303 and 405, (1) as a condition on the issuance of a building permit for the real property where the proposed addition or improvement (or cumulative additions or improvements through multiple projects over the prior 3 years) has a value of \$50,000 or greater and (2) when the real property is offered for sale. The District shall notify the City, Town, and County of the connection requirement of Sections 303 and 405 so that issuance of a building permit for non-compliant real property may be conditioned upon connection to the Public Sewer and abandonment of the Private Sewer. If non-compliant real property is sold without connection to the Public Sewer and abandonment of the existing Private Sewer, the District may require the new owner of the property to connect to the Public

Sewer and abandon the Private Sewer.

ARTICLE V. UNIFORM PLUMBING CODE

Sec. 501. Uniform Plumbing Code Adopted. All that certain plumbing code, entitled, “California Plumbing Code 2013”, based on the 2012 Uniform Plumbing Code, copies of which are on file in the office of the District for use and examination by the public, except such sections therein as are shown to be omitted, amended, or added thereto, in said copies, is hereby adopted as the UNIFORM PLUMBING CODE OF SANITARY DISTRICT NO. 5 OF MARIN COUNTY, to which reference is hereby made and is hereby adopted by reference as if set forth in full herein.

Sec. 502. Administrative Authority. Wherever the term “Administrative Authority” is used in the Uniform Plumbing Code of Sanitary District No. 5 of Marin County it shall be construed to mean only those persons duly authorized by the Board to administer the code as follows:

Administration of the code and enforcement of regulations thereof shall be under the direction of the Board.

Main Sewers and Lateral Sewers outside of the building plumbing and drainage system shall be inspected by the District Inspector.

The interpretation of technical provisions of this Ordinance, review of plans and specifications required thereby, determination of the suitability of alternate materials and types of construction and the development of rules and regulations covering unusual conditions not inconsistent with the requirements of this Ordinance, shall be made by the District Engineer.

ARTICLE VI. LATERAL SEWERS AND CONNECTIONS

Sec. 601. Permit Required. In accordance with Article IX of this Ordinance no person shall construct a Lateral Sewer or make a connection with any Public Sewer without first obtaining a written Permit from the District and paying all fees and connection charges as required therein. In addition all applicants shall provide proof that proposed Side Sewer has been reviewed by the appropriate City, Town, or County agency and that a valid permit for the construction and installation of such Side Sewer has been issued by such agency.

Sec. 602. Construction Requirements. Construction of Lateral Sewers, when subject to the jurisdiction of District, shall be in accordance with the requirements of the Uniform Plumbing Code of Sanitary District No. 5 of Marin County and all other requirements of the District. Construction plans shall include recommended backfilling, type of backfill material and compaction of backfill as recommended by a licensed soils engineer.

Sec. 603. Minimum Size and Slope. The minimum size of Sewers shall be in accordance with the Uniform Plumbing Code of Sanitary District No. 5 of Marin County and District Standard Specifications, as said code and specifications are heretofore or hereafter adopted by the District.

Sec. 604. Separate Sewers. No two adjacent lots fronting on the same street shall be permitted to join in the use of the same Side-Lateral Sewer. Every Building or industrial facility must be separately connected with a Public Sewer if such Public Sewer exists in the street upon which the property abuts or in an easement which will serve said property. However, one or more buildings located on property belonging to the same owner may be served with the same Side-Lateral Sewer during the period of said ownership. Upon the subsequent subdivision and sale of a portion of said lot the portion not directly connected with such Public Sewer shall be separately so connected with a Public Sewer, and it shall be unlawful for the owner thereof to continue to use or maintain such indirect connection.

Sec. 605. Cleanouts. Cleanouts in Sewers subject to the jurisdiction of the District shall be provided in accordance with the Uniform Plumbing Code of Sanitary District No. 5 of Marin County. Cleanouts shall be the same diameter as the Sewer. All cleanouts shall be maintained watertight and shall be constructed in accordance with the specifications established by the District.

Sec. 606. Sewer Too Low. Whenever a Building-Lateral Sewer is too low to permit gravity flow to the Public Sewer, Sewage carried by such Building-Lateral Sewer shall be lifted by artificial means, approved by the District Engineer, and discharged to the Public Sewer at the expense of the owner.

Sec. 607. Connection to Public Sewer. The connection of a Building-Lateral sewer into the Public Sewer shall be made in accordance with the specifications for such connections

established by the District. The connection to the Public Sewer shall be made in the presence of the District Inspector or the District Engineer, and under his supervision and direction. Any damage to the Public Sewer shall be repaired at the cost of the applicant to the satisfaction of the District Inspector or District Engineer.

Sec. 608. Protection of Excavation. All excavations for a ~~Side-Lateral~~ Sewer installation shall be adequately guarded with barricades or lights so as to protect the public from hazard. Streets sidewalks, parkways and other property disturbed in the course of the work shall be restored in a manner satisfactory to the District, the City and the County, or any other person having jurisdiction thereover.

Sec. 609. Maintenance of ~~Side-Lateral~~ Sewer. ~~Side-Laetral~~Lateral Sewers shall be maintained by the owner(s) of the property(s) served thereby.

Sec. 610 Lateral Sewer Inspection Upon Connection Permit Application. As part of any Application for a connection Permit for residential and commercial structures, the owner shall provide the District with a current report and video, not older than one year, and conducted by a Licensed Contractor, of the entire Lateral Sewer serving the structure. The report and video shall include a written and graphic description of the owner's Lateral Sewer, and a compact disc containing photographs of any notable features of the Lateral Sewer. Based on the information contained in the report, the District may require repairs or modifications of the Lateral Sewer. In the event that a Lateral Sewer is shared by multiple properties, the District will notify all of the effected properties of their shared responsibility of the Lateral Sewer, absent a maintenance agreement between the properties the property owners shall be jointly and severally liable for the repairs of the shared Lateral Sewer.

Sec. 611. Events Requiring a Lateral Sewer Inspection – All Properties. A property owner shall have the Lateral Sewer of his property inspected and provide the District with a report and video as described in Section 610, and have any necessary repairs to the Sewer Lateral made, upon the occurrence of any of the following events:

(a) Additions or Improvements. Prior to the issuance of a County, City, or Town building permit for an addition or new improvement on the real property where said addition or improvements (or cumulative additions or improvements through multiple

projects over three (3) years) have a value of \$50,000 or greater. The District shall notify the City, Town, and County of this requirement so that issuance of a building permit is conditioned upon the requirement of a Lateral Sewer inspection and any necessary repairs.

(b) Transfer of Property Title. Where the sale of any real property with Sewer improvements is proposed, the seller shall have the Lateral Sewer inspected prior to transfer of property title. The responsibility for any repair of a Lateral Sewer is an issue between the buyer and the seller. Should the seller fail to have the inspection conducted and any necessary repairs made prior to the sale of the property, the District shall require the new owner to conduct an inspection and/or make any necessary repairs to the Lateral Sewer.

(c) Repair of Main Sewer or Road Resurfacing On or Near Road Where Lateral Sewer Connects to Main Sewer. Whenever the District is replacing or conducting a repair of a Main Sewer, or whenever the City, Town, or County is carrying out road resurfacing, on or near the road where the Lateral Sewer connects to the Main Sewer. When the work is being carried out by the District, the District will notify owners of the work and the need for an inspection and any necessary repair so that any remedial work on the Lateral Sewer can be completed prior to the construction. Where an owner refuses to have the inspection conducted, the District may conduct an inspection and the owner shall be responsible for the costs of such inspection. The District shall require the owner to carry out any necessary repairs.

(d) Exceptions. The following are exceptions to the requirement for inspection described above:

(i) An owner otherwise required to perform an inspection under Section 611 shall not be required to perform such inspection if the owner (or the owner's predecessor-in-interest) has originally installed or has replaced his property's Lateral Sewer within the twenty (20) years prior to the date of application for a building permit, listing the property for sale, or the road work or sewer repair.

(ii) An owner otherwise required to perform an inspection under Section 611 shall not be required to perform such inspection if the owner has conducted such inspection and completed any necessary repairs within three (3) years prior to the date the inspection would otherwise be required.

(iii) The owner shall provide proof of any prior Lateral Sewer replacement, inspection, and repair in the form of a certificate, paid bill, or other sufficient documentation that ensures such prior replacement, repair, or inspection. The form and content of the document or proof must be deemed sufficient by the District or its authorized representative

Sec. 612 Installation of Backflow Check Valve Device. As part of any Application for a connection permit for residential and commercial structures, the owner shall install a backflow check valve device, approved by the District, on their Lateral Sewer within two (2) feet of the structure. Property owners shall own the backflow device and its maintenance and replacement shall be the sole obligation of the property owner and any successor in interest. Owners who choose not to install the device for any reason, including the owner's belief that the device is unnecessary or too difficult to install, must submit a letter to the District Manager for consideration. The letter will state the owner will hold the District harmless for any and all damages arising from the owner's sanitary sewer overflows/backflows.

Sec. 613 Sanitary Sewer Lateral Overflows and Stoppages. The District has the authority and responsibility to mitigate all private lateral Sanitary Sewer overflows. Therefore, if a Sanitary Sewer overflow occurs, the District will first attempt to contact the owner(s) of the private Lateral Sewer, residential or commercial, before the District or its contractor clears or repairs the stoppage. If the District cannot contact the owner(s), the District or its contractor will attempt to clear or repair the overflow and will invoice the owner(s) for the work performed by the District or its contractor. When the Lateral Sewer is used by multiple residents, the owners of the Lateral Sewer will negotiate among themselves with respect to apportioning the cost of the clearing or repair. The District will be held harmless for the condition of all private sewer laterals as a result of the clearing or repair.

ARTICLE VII. PUBLIC SEWER CONSTRUCTION

Sec. 701. Permit Required. In accordance with Article IX of this Ordinance, no Person shall construct, extend or connect to any Public Sewer without first obtaining a written Permit from the District and paying all fees and connection charges and furnishing bonds as required therein. The provisions of this section requiring Permits shall not be construed to apply

to contractors constructing Sewers and appurtenances under contracts awarded and entered into by District.

Sec. 702. Plans, Profiles and Specifications Required. The Application for a Permit for Public Sewer construction shall be accompanied by complete plans, profiles and specifications, complying with all applicable ordinances, rules and regulations of District, prepared by a Registered Civil Engineer showing all details of the proposed work based on an accurate survey of the ground. Plans shall include recommended backfilling, type of backfill material and compaction of backfill as recommended by a licensed soils engineer. The Application, together with the plans, profiles and specifications shall be examined by the District Engineer who shall within ten (10) days approve them as filed or , require them to be modified as he deems necessary for proper installation. After examination by the District Engineer, the Application, plans, profiles and specifications shall be submitted to the Board at its next regular meeting for its consideration. When the Board. is satisfied that the proposed work is proper and the plans, profiles and specifications are sufficient and correct, it shall order the issuance of a Permit predicated upon the payment of all connection charges, fees and furnishing bonds as required by the District. The Permit shall prescribe such terms and conditions as the Board finds necessary in the public interest.

Sec. 703. Subdivisions. The requirements of Sections 701 and 702 of this Ordinance shall be fully complied with before any final subdivision map of properties lying in unincorporated areas within the District shall be approved by the Board. The final subdivision map shall provide for the dedication for public use of all streets, easements or rights of way in which public Sewer lines are to be constructed. If a final subdivision map of a tract is recorded and the work of constructing Sewers to serve the tract is not completed within the time limit allowed in the permit, the Sanitary Board may extend the time limit or may complete the work and take appropriate steps to enforce the provisions of the bond furnished by the subdivider.

Sec. 704. Easements or Rights of Way. In the event that an easement is required for the extension of the public Sewer or the making of connections, the Applicant shall procure and have accepted by the Board a proper easement or grant of right of way sufficient in law to allow the laying and maintenance of such extension or connection.

Sec. 705. Persons Authorized to Perform Work. Only properly licensed contractors shall be authorized to perform the work of Public Sewer construction within the District. All terms and conditions of the Permit issued by the District to the Applicant shall be binding on the contractor. The requirements of this section shall apply to Side Sewers installed concurrently with Public Sewer construction.

Sec. 706. Grade Stakes. Grade and line stakes shall be set by a Registered Civil Engineer prior to the start of work on any Public Sewer construction. The contractor shall be responsible for accurately transferring grades to grade bars and sewer invert.

Sec. 707. Compliance with Local Regulations. Any person constructing a Sewer within a Street shall comply with all state, County, City, and Town laws, ordinances, rules and regulations pertaining to the cutting of pavement, opening, barricading, lighting and protecting of trenches, backfilling and repaving thereof, and shall obtain all permits and pay all fees required by the agency and/or department having jurisdiction prior to the issuance of a Permit by the District.

Sec. 708. Protection of Excavation. The Applicant shall maintain such barriers, lights and signals as are necessary to give warning to the public at all times that a sewer is under construction and of each dangerous condition to be encountered as a result thereof. He shall also likewise protect the public in the use of the sidewalk against any such conditions in connection with the construction of the Sewer. Streets, sidewalks, parkways and other property disturbed in the course of the work shall be reinstalled in a manner satisfactory to the District, the City, the Town, and the County or any other person or entity having jurisdiction there over.

Sec. 709. Design and Construction Standards. Minimum standards for the design and construction of Sewers within the District and subject to the jurisdiction of the District shall be in accordance with the STANDARD SPECIFICATIONS AND DRAWINGS FOR SEWER CONSTRUCTION of 2014 heretofore or hereafter adopted by the District, copies of which are on file in the District office. The District Engineer may permit modifications or may require higher standards where unusual conditions are encountered.

“As-built” drawings showing the actual location of all mains, structures, Ys, laterals and cleanouts shall be filed with the District before final acceptance of the work.

Sec. 710. Completion of Sewer Required. Before any acceptance of any Sewer line by the District and prior to the admission of any Sewage into the system, the Sewer line shall be tested and shall be complete in full compliance with all requirements of the STANDARD SPECIFICATIONS AND DRAWINGS FOR SEWER CONSTRUCTION of 2014 and to the satisfaction of the District Engineer.

ARTICLE VIII. USE OF PUBLIC SEWERS

Sec. 801. Drainage into Sanitary Sewers Prohibited. No leaders from roofs and no surface drains for rain water shall be connected to any Sanitary Sewer. No surface or subsurface drainage, rain water, storm water, seepage, cooling water or unpolluted industrial process waters shall be permitted to enter any Sanitary Sewer by any device or method whatsoever.

Sec. 802. Use of Storm Sewers Required. Storm water and all other unpolluted drainage shall be discharged to such Sewers as are specifically designated as Combined Sewers or Storm Sewers, or to a natural outlet approved by the Town or City.

Sec. 803. Types of Wastes Prohibited. Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described waters or wastes to any Public Sewer:

- (a) Any liquid or vapor having a temperature higher than 150° F.
- (b) Any water or waste which may contain more than 100 parts per million, by weight, of fat, oil or grease.
- (c) Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.
- (d) Any Garbage that has not been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in Public Sewers, with no particle greater than one-half inch in any dimension.
- (e) Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch manure, or any other solid or viscous substance capable of causing obstruction to the flow in Sewers or other interference with the proper operation of the Sewage Works.

(f) Any waters or wastes having a ph lower than 6.0 or higher than 8.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the Sewage Works.

(g) Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving waters of the Sewage Treatment Plant.

(h) Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the sewage treatment plant.

(i) Any noxious or malodorous gas or substance capable of creating a public nuisance.

(j) Any septic tank sludge.

Sec. 804. Interceptors Required. Grease, oil and sand interceptors shall be provided when the District determines that they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand and other harmful ingredients; except that such interceptors shall not be required for buildings used for residential purposes. All interceptors shall be of a type and capacity approved by the District Engineer, and shall be so located as to be readily and easily accessible for cleaning and inspection.

Sec. 805. Maintenance of Interceptors. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times.

Sec. 806. Preliminary Treatment of Wastes. The admission into the Public Sewers of any waters or wastes having (a) a 5 day Biochemical Oxygen Demand greater than 300 parts per million by weight, or (b) containing more than 350 parts per million by weight of suspended solids, or (c) containing any quantity of substance having the characteristics described in Section 803, or (d) having an average daily flow greater than two percent of the average daily Sewage flow of the District, shall be subject to the review and approval of the District Engineer. Where necessary in the opinion of the District Engineer, the owner shall provide, at his expense, such preliminary treatment as may be necessary to (a) reduce the Biochemical Oxygen Demand to 300 parts per million and the suspended solids to 350 parts per million by weight, or (b) reduce

objectionable characteristics or constituents to within the maximum limits provided for in Section 803, or (c) control the quantities and rates of discharge of such waters or wastes.

Plans, specifications, and any other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the District Engineer, the Water Resources Control Board of the State of California, and any other agency with regulatory jurisdiction and no construction of such facilities shall be commenced until said approvals are obtained in writing.

Sec. 807. Maintenance of Pretreatment Facilities. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at his expense.

Sec. 808. Control Manholes. When required by the District Engineer, the owner of any property served by a Side-Lateral Sewer carrying industrial wastes shall install a suitable control manhole in the Side-Lateral Sewer to facilitate observation, sampling and measurement of wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the District Engineer. The manhole shall be installed by the owner at his expense, and shall be maintained by him so as to be safe and accessible at all times.

Sec. 809. Measurements and Tests. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in Sections 803 and 806 shall be determined in accordance with standard methods and shall be determined at the control manhole provided for in Section 808, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the Public Sewer to the point at which the Side-Lateral Sewer is connected.

Sec. 810. Special Agreements - Private Facilities. No statement contained in this article shall be construed as preventing any special agreement or arrangement between the District and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the District for treatment, subject to payment therefor by the industrial concern and subject to such terms and conditions as might be required by District.

Sec. 811. Special Agreements - Public Facilities. No statement contained in this article shall be construed as preventing any special agreement or arrangement between the District and any other public corporation or entity, whereby the District undertakes to provide for the construction, acceptance, maintenance or operation of facilities for the collection, pumping or other means of transmission of sewage from the public agencies pursuant to any appropriate legal authorization or pursuant to cooperation, joint powers, or other similar agreement.

Sec. 812. Swimming Pools. It shall be unlawful for any person to discharge the contents of a swimming pool into a Sanitary Sewer except in the manner specified herein. The size of pipe carrying discharge water shall not be larger than two inches and shall not be under a head to exceed twenty (20) feet. If the water is discharged by pumping, the rate of flow shall not exceed one hundred (100) gallons per minute. Each swimming pool discharging to a Sanitary Sewer shall be equipped with an approved separator to preclude any possibility of a backflow of Sewage into the swimming pool or piping system.

ARTICLE IX. PERMITS AND FEES

Sec. 901. Permit Required. No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any Public Sewer or appurtenance or perform any work on any plumbing or drainage system under the jurisdiction of the District, including additions to or modifications of plumbing facilities within a building, without first obtaining a written Permit from the District.

Sec. 902. Application for Permit. Any Person, legally entitled to apply for and receive a Permit, shall make such application on forms provided by the District for that purpose. He shall give a description of the character of the work proposed to be done and the location, ownership, occupancy and use of the premises in connection therewith. The District Engineer may require plans, specifications or drawings and such other information as he may deem necessary. If the District Engineer determines that the plans, specifications, drawings, descriptions or information furnished by the Applicant is in compliance with the ordinances, rules and regulations of the District, the Secretary shall issue the permit applied for upon payment of the required fees as hereinafter fixed.

Sec. 903. Compliance with Permit. After approval of the application, evidenced by the issuance of a Permit, no change shall be made in the location of the Sewer, the grade, materials or other details from those described in the Permit or as shown on the plans and specifications for which the Permit was issued, except with written permission from the District, the District Engineer, or other authorized representatives.

Sec. 904. Agreement. The Applicant's signature on an application for any Permit as set forth in Section 905 hereof, shall constitute an agreement to comply with all of the provisions, terms and requirements of this and other ordinances, rules and regulations of the District, and with the plans and specifications he has filed with his application, if any, together with such corrections or modifications as may be made or permitted by the District, if any. Such agreement shall be binding upon the Applicant and may be altered only by the District upon the written request for the alteration from the Applicant.

Sec. 905. Classes of Permits. There shall be six (6) classes of Permits, as follows:

- (a) Single family residential sewer Permit;
- (b) Trailer court and multiple dwelling sewer Permit;
- (c) Commercial, industrial, church, school, public and other user sewer Permit;
- (d) Public sewer construction Permit;
- (e) Private sewage disposal Permit; and
- (f) Force main connection Permit.

Sec. 906. Fees - Annexation Charges. The owner or owners of lands within areas proposed to be annexed to the District shall deposit with the District Secretary a sum to be fixed by the District Secretary, prior to commencement of proceedings by the Board on the proposed annexation. The amount to be fixed by the District Secretary shall be in a sum estimated to equal the engineering, legal and publication costs and all other charges which may be incurred by the District in preparing and examining maps, legal descriptions, and other documents in relation thereto, and other expenses regularly incurred in connection therewith. Should the amount of the deposit exceed the costs incurred by the District the excess shall be refunded to the owner or owners following the conclusion of the final hearing on the proposed annexation. Should the

amounts of the deposit be insufficient to pay such costs incurred by the District the owner or owners shall advance such additional sums as shall be necessary to pay said costs prior to the final hearing on the proposed annexation.

Sec. 907. Basic Connection Charge. A basic connection charge is hereby established for the privileges of connecting to the Sanitary Sewer system of the District. Except as hereinafter provided, a separate basic charge shall be made for each Building. In the event of dispute as to whether a structure constitutes a new Building or an addition to an existing Building, the determination of the Sanitary Board shall be final.

Before any addition to or modification of plumbing facilities is undertaken which will result in a change in the number of plumbing fixtures by which the amount of the basic connection charge is calculated, as hereinafter set forth, a permit for such addition or modification shall first be obtained from the District upon payment to the District of an amount equal to the difference between the charge based upon the original number of units and that based upon the total number of original plus proposed units.

A Building which is accessory to a single family dwelling, such as a guest house or servants' quarters, is to be considered as a part of the single family dwelling rather than as a separate Building if such accessory Buildings are served by the same lateral as the single family dwelling.

The amount of charge shall be computed on the basis of the number of plumbing fixtures within or about each Building as said fixtures comprise fixture units. The number of fixture units shall be computed from Chapter 4 of the 2013 California Uniform Plumbing Code. The method of arriving at the charge per fixture unit and the application of a "diminishing use factor thereof is particularly set forth in Exhibit "A" attached hereto and incorporated by reference herein.

Sec. 908. Fees - Connection Charges. In addition to any other charges established by the ordinances, rules and regulations of the District, there shall be collected, prior to connection to the Sanitary Sewer system of the District, special connection charges, as follows:

(a) Assessment Connection Charge: For any parcel, Unit or lot, or part of said property, lying within the present boundaries of said District or hereafter annexed to said District, which abuts on or can be directly served by any existing Main Sewer or Sanitary Sewer

facilities of the District, constructed pursuant to special assessment proceedings, additional connection charges to be paid prior to the issuance of a Permit for connection in any such areas are hereby established as follows:

(i) Where said facilities constructed pursuant to special assessment proceedings consist of collection mains, together with major interceptor mains and/or any other Sanitary Sewer facilities, an additional connection charge shall be collected, in a sum to be computed by the District Engineer, as said property's share of the cost of the existing Sewer facilities of the District to be used by said property. Said sum shall be the equivalent of the cost to similar properties within the District which have paid for said facilities so to be used. Said sum shall include all costs incident to the installation of such facilities, together with interest charges thereon. Said sum shall not include any amounts for which bonds of the District are then outstanding and to which said property is or shall become subject.

(b) Special Connection Charge: For any parcel, Unit or lot, or part of said property which abuts on or can be directly served by any existing Main Sewer or Sanitary Sewer facilities of said District constructed pursuant to special agreement, wherein the District has agreed to reimburse to the party making the original installation a share of the cost of original construction attributable to parcels of property later connecting to said main or facilities, special connection charges in addition to any other charges established by the District, which must be paid prior to the issuance of a Permit for connection are hereby established as follows:

(i) Where said facilities constructed pursuant to special agreement consist of collection mains together with trunk mains and/or any other sanitary sewerage facility, an additional special connection charge shall be collected in a sum to be computed by the District Engineer as said property's share of the cost of the sewer mains and other Sanitary Sewer facility of the District, constructed pursuant to special agreement, to be used by said property. Said sum shall be equivalent to the pro rata share

of the cost of the installation made pursuant to the special agreement which would have been paid by said property for the facilities so to be used if said property had contributed its equitable share to the original cost of construction. Said sum shall include all costs incident to the installation of such mains and facilities.

Sec. 909. Special Connection Charges. In addition to any other charges established herein, the District may establish special connection charges for any Sewer connection when, in the opinion of the Board, the circumstances of such connection necessitate the establishment of unusual conditions or necessitate the payment of charges over and above those established herein.

Sec. 910. Sewer Permit and Inspection Charges. Permit and inspection charges are hereby established as follows:

(a) Single Family Residence: A fee of Fifty Dollars (\$50.00) shall be paid to the District for inspecting each single family residential building sewer installation.

(b) Commercial, Industrial, Church, Trailer Court, Multiple Dwelling, School, Public and Other Users: A fee of Fifty Dollars (\$50.00) per one hundred (100) lineal feet of Sewer for inspecting said Sewer installation shall be paid to the District for each Lateral Sewer installation serving commercial, industrial, church, trailer court, multiple dwelling, school, public and other users, with a minimum of One Hundred Dollars (\$100.00) for said inspection. Where such property is to be developed for commercial and industrial uses such as, in the opinion of the District Secretary, will necessitate the conduct of special analyses of the effect of the installation on the Sewage effluent, the Person seeking a Permit for such installation shall provide the District with any such analyses as the District may require at the sole cost and expense of the Person seeking such Permit.

(c) Public Sewer Construction Permit: A fee of Fifty Dollars (\$50.00) per one hundred (100) lineal feet of Sewer for inspecting said Sewer installation, with a One Hundred Dollar (\$100.00) minimum inspection fee, shall be paid to the District for the issuance of a Permit and inspecting the installation of Public Sewer mains consisting of extensions of the existing Public Sewer facilities of the District. Should the District Secretary deem that the fee

provided herein is, or may be, inadequate to pay all of the costs and expenses of the District, he may decline to issue a Permit until the Board has reviewed the application for the Permit. The Board may determine that the Permit be subject to payment of fees in an amount fixed by the District in the estimated cost of all engineering, legal, inspection and other costs which may be incurred by the District required to insure compliance with this Ordinance and all other applicable rules and regulations. If the fee so collected shall be in excess of the actual costs to the District, any surplus shall be refunded to the Applicant, upon completion and satisfactory compliance with the Permit and all applicable rules and regulations. If the fee so established is less than the actual costs to the District the Applicant shall pay the excess costs to the District prior to acceptance of the Sewer facilities by the District.

(d) Connection to Force Main: A fee shall be paid to the District for issuing a Permit and inspecting any work which includes connection of the Sewer to a force main under the jurisdiction of the District in the same manner as provided in Sec. 909(c) hereof.

(e) Additional Fees: The above fees are for initial inspection only. If the Applicant has called for inspection and is not ready for inspection an additional fee of Fifty Dollars (\$50.00) per inspection for additional calls shall be paid.

(f). Administrative Fee: An administrative fee of \$50 will be charged to each Applicant requesting a Permit. The administrative fee covers the District's cost to issue the permit, recording all information into the District's electronic database, review plans and specifications, and accounting and additional administrative duties required to issue a permit.

Sec. 911. Bond - Public Sewer Construction. Prior to the issuance of a Permit for Public Sewer construction the Applicant shall furnish to the District a faithful performance bond or cash in the amount of the total estimated cost of the work. Said bond shall be in the minimum amount of One Thousand Dollars (\$1000.00) and shall be secured by a surety or sureties satisfactory to the District. The cash deposit or faithful performance bond shall be conditioned upon the performance of the terms and conditions of the Permit and shall guarantee the correction of faulty workmanship and the replacement of defective materials for a period of one (1) year after the date of the District's acceptance of the work.

Sec. 912. Disposition of Fees. All fees collected on behalf of the District shall be deposited with the District Secretary who shall place said funds in the depository of the District.

Sec. 913. All Work to be Inspected. All Sewer construction work, Building-Lateral Sewers, plumbing and drainage systems shall be inspected by an Inspector of the District, the City, the Town, the County, as applicable, and any other agency or entity having jurisdiction there over, to insure compliance with any and all regulatory requirements. No Sewer shall be covered at any point until it has been inspected and passed for acceptance. No Sewer shall be connected either directly or indirectly to the District's Public Sewer system until the work covered by appropriate Permit has been completed, inspected and approved. All Sewers shall be tested for leakage in the presence of the appropriate Inspector and shall be cleaned of all debris accumulated from construction operations. If the test proves satisfactory, the Inspector shall issue a certificate of satisfactory completion.

Sec. 914. Notification. It shall be the duty of the Person doing the work authorized by Permit to notify the office of the District in writing that said work is ready for inspection. Such notification shall be given not less than forty eight (48) hours before the work is to be inspected. It shall be the duty of the Person doing the work to make sure that the work will stand the tests required by the District before giving the above notification.

Sec. 915. Condemned Work. When any work has been inspected and the work condemned and no certification of satisfactory completion given, a written notice to that effect shall be given instructing the owner of the premises, or the agent of such owner, to repair the Sewer or other work authorized by the Permit in accordance with the ordinances, rules and regulations of the District. An additional fee for re-inspection will be charged for each subsequent inspection. Said additional fee shall be in an amount sufficient to reimburse all District costs and expenses attributable to each re-inspection.

Sec. 916. All Costs Paid by Owner. All costs and expenses incident to the installation and connection of any Sewer or other work for which a Permit has been issued shall be borne by the owner. The owner shall indemnify the District from any loss or damage that may directly or indirectly be occasioned by the work.

Sec. 917. Outside Sewers. Permission shall not be granted to connect any lot or parcel of land outside the District to any Public Sewer in or under the jurisdiction of the District unless a Permit therefor is obtained. The Applicant shall first enter into a contract in writing whereby he shall bind himself, his heirs, successors and assigns to abide by all ordinances, rules and regulations in regard to the manner in which such Sewer shall be used, the manner of connecting therewith, and the plumbing and drainage in connection therewith and also shall agree to pay all fees required for securing the permit and a monthly fee in the amount set by the District for the privilege of using such Sewer.

Sec. 918. Permit Optional. The granting of such permission for an outside Sewer in any event shall be optional with the Board.

Sec. 919. Special Outside Agreements. Where special conditions exist relating to an outside Sewer, they shall be the subject of a special contract between the applicant and the District.

Sec. 920. Street Excavation Permit. A separate Permit must be secured from the City, Town, or County, as applicable, or any other person or entity having jurisdiction there over by owners or contractors intending to excavate in a public street for the purpose of installing Sewers or making Sewer connections.

Sec. 921. Liability. The District and its officers, agents and employees shall not be answerable for any liability or injury or death to any person or damage to any property arising during or growing out of the performance of any work by any such Applicant. The Applicant shall be answerable for, and shall save the District and its officers, agents and employees harmless from any liability imposed by law upon the District or its officers, agents or employees, including all costs, expenses, fees and interest incurred in defending same or in seeking to enforce this provision. Applicant shall be solely liable for any defects in the performance of his work or any failure which may develop therein.

Sec. 922. Time limit on Permits. If work under a Permit be not commenced within six (6) months from the date of issuance or if after partial completion the work be discontinued for a period of one (1) year, the Permit shall thereupon become void and no further work shall be

done until a new Permit shall have been secured. A new fee shall be paid upon the issuance of said new Permit.

ARTICLE X. ENFORCEMENT

Sec. 1001. Violation. Any Person found to be violating any provision of this or any other ordinance, rule or regulation of the District, except Sections 710 and 1101 hereof, shall be served by the District Secretary or other authorized person with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. Said time limit shall be not less than two (2) nor more than seven (7) working days. The offender shall, within the period of time stated in such notice, permanently cease all violations. All persons shall be held strictly responsible for any and all acts of agents or employees done under the provisions of this or any other ordinance, rule or regulation of the District. Upon being notified by the District Secretary of any defect arising in any Sewer or of any violation of this Ordinance, the Person(s) having charge of said work shall immediately correct the same.

Sec. 1002. Public Nuisance. Continued habitation of any Building or continued operation of any industrial facility in violation of the provisions of this or any other ordinance, rule or regulation of the District is hereby declared to be a public nuisance. The District may cause proceedings to be brought for the abatement of the occupancy of the Building or industrial facility during the period of such violation.

Sec. 1003. Disconnection. As an alternative method of enforcing the provisions of this or any other ordinance, rule or regulation of the District, the District Engineer shall have the power to disconnect the user or subdivision from the Sewer system of the District. Upon disconnection the District Engineer shall estimate the cost of disconnection from and reconnection to the system, and such user shall deposit the cost, as estimated, of disconnection and reconnection before such user is reconnected to the system. The District Engineer shall refund any part of the deposit remaining after payment of all costs of disconnection and reconnection.

Sec. 1004. Public Nuisance Abatement. During the period of such disconnection, habitation of such premises by human beings shall constitute a public nuisance, whereupon the District shall cause proceedings to be brought for the abatement of the occupancy of said

premises by human beings during the period of such disconnection. In such event, and as a condition of reconnection, there is to be paid to the District a reasonable attorney's fee and cost of suit arising in said action.

Sec. 1005. Means of Enforcement Only. The District hereby declares that the foregoing procedures are established as a means of enforcement of the terms and conditions of its ordinances, rules and regulations, and not as a penalty.

Sec. 1006. Punishment for Violation of Prohibited Discharges: Misdemeanor. Section 6523 of the Health and Safety Code of the State of California provides that the violation of an ordinance, rule or regulation of a sanitary district by any person is a misdemeanor punishable by fine not to exceed One Thousand Dollars (\$1000), imprisonment not to exceed 30 days, or both. Each and every connection or occupancy in violation of the ordinances, rules and regulations of the District shall be deemed a separate violation and each and every day or part of a day a violation of the ordinance, rule or regulation continues shall be deemed a separate offence hereunder and shall be punishable as such.

Sec. 1007. Liability for Violation. Any person violating any of the provisions of the ordinances, rules or regulations of the District shall become liable to the District for any expense, loss or damage occasioned by the District by reason of such violation.

ARTICLE XI. MISCELLANEOUS PROVISIONS

Sec. 1101. Protection from Damage. No unauthorized person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface or tamper with any structure, appurtenance or equipment which is a part of the District Sewage Works. Any person violating this provision shall be subject to the penalties provided by law.

Sec. 1102. Powers and Authorities of Inspectors. The officers, inspectors, engineer and any duly authorized employees of the District shall wear or carry an official badge of office or other evidence establishing his position as such, and upon exhibiting the proper credentials and identification shall be permitted to enter in and upon any and all Buildings, industrial facilities and properties for the purposes of inspection, re-inspection, observation, measurement, sampling, testing or otherwise performing such duties as may be necessary in the enforcement of the provisions of the ordinances, rules and regulations of the District.,

Sec. 1103. Separability. If any section, subsection, sentence, clause or phrase of this Ordinance or the application thereof to any person or circumstance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or the application of such provision to other persons or circumstances. The Board hereby declares that it would have passed this Ordinance or any section, subsection, sentence, clause or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

Sec. 1104. Repeal of. Inconsistent Ordinances. Ordinance Nos. 1, 2, 4, 4A, 5, 6, 7, 8, 12, 14, 70-01, 70-02, 73-01, 93-02, 96-01, 2007-02, and 2010-01 and any other ordinances or parts of ordinances inconsistent herewith are hereby repealed.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of an ordinance passed and adopted at a regular meeting of the Sanitary Board of Sanitary District No. 5 of Marin County, California, duly held on the 18th day of December, 2014, by the following vote of the members thereof:

AYES, in favor thereof, Directors:

NOES, Directors:

ABSENT, Directors:

Approved

Attest:

Catharine Benediktsson
President, Board of Directors

John Carapiet
Secretary, Board of Directors



Sanitary District No. 5 of Marin County 2020 Revenue Refunding Loan Agreement

As of January 9, 2019

Date

- Oct. 10th Finance Committee meeting with Wulff, Hansen
- Nov. 14th Special Board Meeting: Bond Refunding presentation
- Nov. 21st Board Meeting: Resolution hiring Bond Counsel and Municipal Advisor and authorizing retaining services of a Placement Agent
- Dec. 4th Municipal Advisor to contact Placement Agents regarding prospective refinancing
- Dec. 9th Placement Agent recommended to District and joins financing team
- Dec. 12th Finance committee meeting
- Dec. 19th Regular Board meeting, Direction given to financing team
- Jan. 9th Finance Committee Meeting
- Jan. 15th 1st Draft of legal documents distributed for comment
- Jan. 21st Placement Agent to distribute RFP to bank investors
- Feb. 5th Placement Agent receives bid proposals from bank investors, Select bank investor
- Feb. ___ All-hands conference call to discuss documents (date and time TBD)
- Feb. 18th 2nd Draft of legal documents distributed for comment
- Feb. ___ Due diligence meeting/call with selected bank investor (date and time TBD)
- Feb 25th Final legal documents to District for proposed Mar. 3rd Special Board meeting
- Feb. 26th Interest rate locked and final terms of sale negotiated with bank investor, Final pricing numbers distributed
- Mar 3rd (proposed) Special Board meeting to authorize loan documents and to authorize District staff to execute documents
- Mar. 17th Draft closing certificates distributed
- Mar. 19th Execution package delivered to District
- Mar. 25th Pre-Close
- Mar. 26th Close transaction

JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Sanitary District No.5 of Marin County – Refunding 2012 Revenue Bonds – Q & A vol. 2

Describe in detail: a) what happens to the 2012 Bonds once the Refunding Bonds are issued, b) how the refunding escrow mechanism works, and c) what is the District’s obligation regarding the 2012 Bonds beyond the closing date of the new Refunding Bonds.

A) The existing 2012 bonds that are being refinanced will be **defeased** on the closing date of the new issue. **Defeasance** is the legal termination of the rights and interests (including the pledge of revenues but not including the right to payment) of the bondholders under the indenture or bond resolution upon final payment or provision for payment of all debt service (including annual principal and interest) on the bonds in the specific manner required by the indenture or bond resolution.

Because this refunding of the prior bonds and resulting escrow is longer than 90 days, it becomes an “advanced refunding” which under current IRS rules requires the new Refunding Bonds to be issued as a federally taxable obligation.

In an advance refunding, the defeasance of the bonds being refunded is generally accomplished by investing the proceeds of the refunding bonds in high-quality investments, which are held by a trustee bank in an escrow account. These funds are sized to be sufficient (taking account of investment earnings) to provide for payment of debt service on the bonds to the redemption date, and to redeem the bonds in full on the redemption date. In our case, the 2012 Bonds will be redeemed on their first available call date, which is October 1, 2021.

B) Refunding escrows are designed to pay debt service on prior obligations that cannot be redeemed immediately. Because most municipal bond issues are not subject to voluntary redemption, or “call,” by the issuer prior to an agreed upon number of years (usually 10) from the issue date, refunding escrows are necessary to take advantage of interest rate reductions and to otherwise effectuate a refinancing of “call protected” obligations. Refunding escrows are usually the only source of repayment available for the holders of prior bonds and, therefore, are almost always comprised of a carefully selected portfolio of U.S. Treasury securities that generate cash flow sufficient to pay debt service on the refinanced bonds. For all of these reasons, they are structured by professional investment bankers and financial advisors and then verified for cash flow sufficiency by an independent certified public accountant. In our case, we would recommend using the current Trustee on the existing 2012 bonds (BNY Mellon) as the Escrow Agent to handle the defeasance. For cash flow sufficiency, we have a list of CPA’s known as Verification Agents who perform this work. Both the cost of the Escrow Agent and Verification Agent are minimal and have been incorporated into all the analyses and number runs shown to the Board and Financing Committee. These items show up in the Cost of Issuance and are paid out of bond proceeds amortized over the life of the new refunding bonds.

C) During the escrow period between the issuance of the Refunding Bonds and the October 1, 2021 redemption date of the 2012 Bonds, the District will need to ensure that it continues to comply with all of the federal tax covenants with respect to the 2012 Bonds to ensure that the tax-exempt status of the 2012 Bonds is protected. The primary federal tax covenants have to do with ensuring that the wastewater treatment plant is not the subject of exclusive private use by a private entity; examples of situations that cause private use concerns include management contracts with private operators, or leases of the treatment plant to private entities.

Source: California Debt Issuance Primer, prepared by the California Debt and Investment Advisory Commission (CDIAC)

RESOLUTION NO. 2020-01

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

**A RESOLUTION APPROVING AND RATIFYING EXPENDITURES USED,
IN THE AMOUNT OF \$24,250.00, FOR EMERGENCY REPAIRS MADE AT PUMP
STATION #7 IN BELVEDERE, JANUARY 14-15th, 2020**

WHEREAS, Sanitary District No. 5 of Marin County (District) endeavors to provide reliable and safe wastewater service to District customers and other District facilities for the purpose of public health, and;

WHEREAS, from time-to-time, the District's wastewater system will experience unexpected failure, stress, or damage that threatens public health, and;

WHEREAS, the District endeavors to respond immediately to matters dealing with sewage blockage, or leak, or any other interruption to service in order to minimize any further sewage spillage or damage, while also restoring normal and expected regular service to its customers, and;

WHEREAS, unexpected failure, stress, or damage to the District's wastewater system may occur at times when the normal purchase order bidding process is not possible to bring a swift resolution to interruption of regular service, requiring that the District contract with the vendor(s) who is most readily and reasonably available, and;

WHEREAS, District staff determined that TEAM Ghilotti had the technical capabilities, necessary equipment, and appropriate skills to assist the District staff in responding to an urgent matter regarding a badly damaged Pump Station (#7) control panel and base, at Peninsula Road in Belvedere, a result of an auto accident on January 9th, 2020; and

WHEREAS, the public interest and necessity demanded the immediate expenditure of District funds to respond to the damaged pump station to safeguard the public health and nearby properties.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of Sanitary District No. 5 of Marin County, California, as follows:

1. Recitals: The Board of Directors does hereby find, determine and resolve that all of the forgoing recitals are true and correct.
2. Approval and Authorization: The Board of Directors does further resolve, order and/or direct as follows:
 - a. That Sanitary District No. 5 of Marin County hereby ratifies and authorizes the emergency actions of the District staff to execute an emergency repair needed, for a badly damaged Pump Station (#7) in Belvedere, on January 9th through January 15th, 2020, in an amount not to exceed Twenty Four Thousand Two Hundred Fifty Dollars only (\$24,250.00).

- b. That the emergency will not permit a delay resulting from a competitive solicitation from bids, and that action is necessary to respond to the emergency.
 - c. That the public interest and necessity demand that the immediate expenditure of District funds are needed to safeguard health and property.
3. This Resolution shall take effect immediately upon adoption.

* * * * *

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Board of Directors of Sanitary District No. 5 of Marin County, California, at a meeting thereof duly held on the 16th day of January 2020, by the following vote:

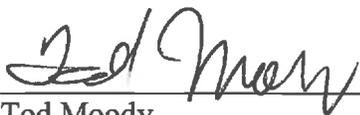
AYES, and in favor thereof, Directors: **TOD MOODY, JOHN CARARIET, MICHAEL LASKY, CATHARINE BENEDIKTSSON, RICHARD SNYDER**

NOES, Directors: **NONE**

ABSENT, Directors: **NONE**

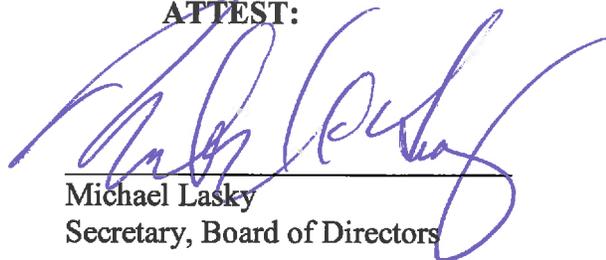
ABSTAIN, Directors: **NONE**

APPROVED:



Tod Moody
President, Board of Directors

ATTEST:



Michael Lasky
Secretary, Board of Directors

DECISION/ACTION ITEM LOG
CIP Committee: January 14, 2019
Sanitary District No. 5 of Marin County
ACTIVE ITEMS SHEET

Item #10

No.	Item	Submission Date	Responsible Party	DECISION ONLY		ACTION REQUIRED		Comment/Reference Document
				Due	Completed	Due	Completed	
28	2019 Sewer Rehab Project	3.12.19	Nute/TR/CIP					Recv'd Proposal for Project Eng. From Nute, 3.11.19; Currently Reviewing Plans, 5.14.19 - will bring to SD5 Board for approval, 5.16.19; Received Lowest Bid from Glossage Engineering, Inc., 6.7.19; Contract fully executed & NTP issued on 8.2.19 (work to begin within 10 days of notice); Project currently under way, 9.10.19, 10.8.19, 11.12.19, 12.10.19, 1.14.19
29	Cove Rd. Force Main Replacement Project	3.12.19	Nute/TR/CIP					Nute Preparing Bid Docs, as of 3.12.19; Waiting for CalTrans response re horizontal drilling, as of 5.14.19; Still working w/ CalTrans, waiting for approval, as of 11.12.19; Design Review from Nute, 12.10.19, 1.14.19
30	Belvedere Pump Station #7: Panel Replacement	1.14.2020	TEAM Ghilotti / TR/CIP					Damage incurred on 1.9.2020; Concrete pad & ballards need to be replaced (TEAM Ghilotti, Inc.); Newly installed panel needs replacing