

NOTICE AND AGENDA
Special Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, June 22nd, 2023

5:00 P.M. SPECIAL BOARD MEETING

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of May 24th, 2023 Special Board Meeting Minutes (Rubio)
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from May 12th, 2023, through June 15th, 2023 (JP Morgan Chase Bank), check no. 9764 through check no. 9837, all transactions totaling \$360,080.97) and receive May 2023, payroll, in the sum of \$147,496.69 (Dohrmann)
3. Receipt of Financial Reports for May 2023 (Dohrmann)

MANAGEMENT REPORTS:

4. District Manager Summary Report (Rubio)

PUBLIC HEARING:

5. Consider Proposed Increase in District Wide Sewer Service Charges
 - a. Open Public Hearing
 - b. Receive Public Comment
 - c. Close Public Hearing
 - d. Tabulate Proposition 218 Protest Letters
 - e. Accept Final Report by HF&H Consultants regarding the Rate Analysis for proposed increase in sewer service charges - Action (Rubio)
 - f. Consideration of Introduction and First Reading of Ordinance No. 2023-01: An ordinance of the Board of Directors establishing a base sewer service rate and increasing the Sewer Service Charges district wide – Action (Rubio)
6. Fiscal Year 2023-2024 Final Budget
 - a. Public Comment
 - b. Consideration of adoption of Resolution No. 2023-04: A Resolution Approving and Adopting Fiscal Year 2023-2024 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year. (Rubio) – Action
 - c. Consideration of adoption of Resolution No. 2023-05 A Resolution Approving and Adopting Fiscal Year 2023-2024 Final SD5 Reserve Policies for the District (Rubio) – Action

NEW BUSINESS:

7. Review and discuss quotes for the replacement of the HVAC unit for the Staff Break Room and provide authorization to the District Manager to proceed with the replacement with the lowest bid vendor (Rubio) – Action
8. Acceptance and discussion of Marin County Civil Grand Jury Report Titled “Build More ADUs – An Rx for Increasing Marin’s Housing Supply” and provide direction to the District Manager to work with the Governance Committee to draft a response for Board consideration and approval prior to September 15, 2023 (Rubio) - Action

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

9. Capital Improvement Program Committee (Carapiet/Arias-Montez)
10. Finance & Fiscal Oversight Committee (Arias-Montez/Snyder)
11. Governance Committee (Snyder/Benediktsson)
12. Personnel Committee (Snyder/Carapiet)
13. Ad Hoc Committee – Paradise Drive (Carapiet/Benediktsson)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

14. Letter to Congressman Huffman expressing the Districts support for the *Wastewater Infrastructure Pollution Prevention and Environmental Safety (WIPPES) Act* (H.R. 2964)
15. Letter to Senator Feinstein expressing the Districts support for the *Wastewater Infrastructure Pollution Prevention and Environmental Safety (WIPPES) Act* (S. 1350)

INFORMATIONAL ITEMS:

CLOSED SESSION:

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Special Board Meeting on June 29, 2023, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting