



2. Elections for Officers of the Board – Action

Discussion by the Board. Motion (Benediktsson/Arias-Montez) to nominate **John Carapiet for the President** of the Board of Directors of Sanitary District No. 5 of Marin County for the 2022 term. Passed unanimously.

Discussion by the Board. Motion (Snyder/Moody) to nominate **Omar Arias-Montez for the Vice President** of the Board of Directors of Sanitary District No. 5 of Marin County for the 2022 term. Passed unanimously.

Discussion by the Board. Motion (Snyder/Moody) to nominate **Tod Moody for the Secretary** of the Board of Directors of Sanitary District No. 5 of Marin County for the 2022 term. Passed unanimously.

3. Appointment of Committee Members and setting date & time for regular, standing committee meetings – Action

Discussion by the Board. President John Carapiet recommended the following appointments for the 2022 term of Sanitary District No. 5 of Marin County Committees:

Finance & Fiscal Oversight Committee:	Chair:	Director Catharine Benediktsson
	Member:	V.P. Omar Arias-Montez
	Alternate:	Director Richard Snyder
Capital Improvement Program Committee:	Chair:	V.P. Omar Arias-Montez
	Member:	Secretary Tod Moody
	Alternate:	President John Carapiet
Governance Committee:	Chair:	Secretary Tod Moody
	Member:	Director Richard Snyder
	Alternate:	Director Catharine Benediktsson
Personnel Committee:	Chair:	Director Richard Snyder
	Member:	President John Carapiet
	Alternate:	V.P. Omar Arias-Montez

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

No Directors' comments or agenda requests at this time.

**CONSENT CALENDAR:**

4. Approval of December 16, 2021 Regular Board Meeting Minutes (Dohrmann)
5. Review and receive all electronic fund transfers (EFTs) and approve warrants from December 9<sup>th</sup>, 2021, through January 12<sup>th</sup>, 2022 (JP Morgan Chase Bank, check no. 8646 and checks no. 8648 through check no. 8717, all transactions totaling \$291,100.10) and receive December 2021 payroll, in the sum of \$213,266.24 (Dohrmann)
6. Receipt of Financial Reports for December 2021 (Dohrmann)

Discussion by the Board. Motion (Snyder/Moody) to approve the Consent Calendar, Items No. 4 through No.6. Passed unanimously.

President Carapiet moved to Item No. 8, under New Business, for consideration, as described on the agenda to this time (5:12 p.m.).

**NEW BUSINESS:**

8. Review and discussion re Sanitary District No. 5 of Marin County's FY20-21 Audited Financial Statement, presented by Kat Harris (Perotti & Carrade) – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to approve the Sanitary District No. 5 of Marin County's FY20-21 Audited Financial Statement, as presented by Kat Harris (Perotti & Carrade). Passed unanimously.

President Carapiet returned to Item No. 7, Management Reports, for consideration, as described on the agenda to this time (5:38 p.m.).

**MANAGEMENT REPORTS:**

7. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS (Cont'd) (5:45 p.m.):**

9. Review and accept proposal from Nute Engineers regarding the 2022 Sewer Rehabilitation Project and authorize District Manager to enter into a professional services agreement with Nute Engineers for the 2022 sewer rehabilitation project Options A and B for an amount not to exceed \$48,534 (forty eight thousand, five hundred thirty-four dollars) only – Action (Rubio)

Discussion by the Board. Motion (Snyder/Arias-Montez) to accept proposal from Nute Engineers regarding the 2022 Sewer Rehabilitation Project and authorize District Manager to enter into a professional services agreement with Nute Engineers for the 2022 sewer rehabilitation project Options A and B for an amount not to exceed \$48,534 (forty eight thousand, five hundred thirty-four dollars) only. Passed unanimously.

10. Review and authorize Linscott Engineering to perform proposed emergency work at 1651 Tiburon Boulevard (manhole #353 to manhole #BT), 6" Sewer Main Replacement, with amount not to exceed \$89,785.00 (eighty-nine thousand, seven hundred eighty-five dollars) only – Action (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to authorize Linscott Engineering to perform proposed emergency work at 1651 Tiburon Boulevard (manhole #353 to manhole #BT), 6" Sewer Main Replacement, with amount not to exceed \$89,785.00 (eighty-nine thousand, seven hundred eighty-five dollars) only. Passed unanimously.

11. Review and discussion re SB 273 (Hertzberg): Storm Water Authority and a CASA co-sponsored bill with California Coast Keepers Alliance, which provides all wastewater treatment agencies the authority to divert, treat and dispose of storm water and urban runoff – **discussion only** (Rubio)

12. Review and discussion of Sanitary District No. 5 of Marin County's Ordinance No. 2014-02(A), Sewer Use Regulations, Section 611, Subsection a.) Additions or improvements, increasing current trigger amount of \$50,000.00 (fifty thousand dollars) for sewer lateral inspections – **discussion only** (Rubio)

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

13. Capital Improvement Program Committee (Moody/Arias-Montez) – See Items #9 & #10
14. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) – See Item #8
15. Governance Committee (Moody/Carapiet) – N/A
16. Personnel Committee (Benediktsson/Snyder) – to be regularly-scheduled through June 2022
17. Renewable Energy Strategies Ad Hoc Committee (Carapiet/Moody) – N/A

**OTHER BUSINESS:** N/A

**ENVIRONMENTAL:** N/A

**CORRESPONDENCE:** N/A

**INFORMATIONAL ITEMS:**

18. Confirmation e-mail from CSDA regarding SD5’s application for the “\$100 million COVID-19 Independent Special District Relief Fund was funded”. SD5 Application amount \$167,484

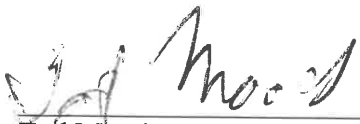
**ADJOURNMENT**

The Board adjourned at 6:30 p.m. to a Regular Board Meeting on February 17, 2022, at 5:00 P.M.

Approved:

Attest:

  
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John Carapiet  
President, Board of Directors

  
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Tod Moody  
Secretary, Board of Directors