

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, October 17, 2019**

CALL TO ORDER by President Tod Moody at 5:02 P.M.

ROLL CALL

Directors present: Tod Moody, President
John Carapiet, Vice President
Michael Lasky, Secretary
Catharine Benediktsson, Director
Richard Snyder, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

Others present: Jane Jacobs, Tiburon Resident
Marsha Morhara, Tiburon Resident
Peg Stevens, Tiburon Resident

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Vice President Carapiet recommended the purchase of a generator, in light of the recent PG&E PSPSs, and suggested cost-sharing with City of Belvedere, if placed at the Corp Yard
- Vice President Carapiet had an agenda request: enforcement of non-compliant SD5 permits

CONSENT CALENDAR:

1. Approval of September 19, 2019, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for September 13 through October 10, 2019; JP Morgan Chase Bank Check No. 7129 through Check No. 7178, all transactions totaling in the amount of \$752,444.29; and Review and Receive September 2019 Payroll, in the amount of \$96,400.68 (Dohrmann)

3. Receipt of Financial Reports for September 2019 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

President Moody moved Item No. 5 for consideration, as described on the agenda, to this time (5:05 p.m.).

NEW BUSINESS:

5. Review & Discuss Correspondence from 44 Lyford Home Owners' Association for Clarification of Ordinance No. 2014-02, Specifically Addressing Shared Sewer Lateral Repair Requirements as Listed in Letter dated October 1, 2019 (Rubio) – Action

J. Jacobs presented a letter to the Board. Discussion by the Board. Direction given to staff, no action taken.

President Moody returned to Item No. 4, as described on the agenda, to this time (5:41 p.m.).

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS (cont'd):

6. Early Pay-Off Options re 2013 Main Plant Rehabilitation (MPR) Bond Payment Schedule (Rubio) – Action

Discussion by the Board. Direction given, no action taken.

7. Review and Approve Resolution No. 2019-10: A Resolution Ratifying Use of Approximately \$120,889, from Capital Reserve Funds for Payment of CalPERS' Fresh Start & Asset Offsets, Assumption & Method Changes, and Unfunded Accrued Asset & Non-Asset Balances for Classic Members' Unfunded Liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to Ratify Use of Approximately \$120,889, from Capital Reserve Funds for Payment of CalPERS' Fresh Start & Asset Offsets, Assumption & Method Changes, and Unfunded Accrued Asset & Non-Asset Balances for Classic Members' Unfunded Liability. Passed unanimously.

8. Review and Approve Resolution No. 2019-11: A Resolution Ratifying Use of Approximately \$10,888, from Capital Reserve Funds for Payment of CalPERS' Asset Offsets, Assumption & Method Changes, and Unfunded Accrued Asset & Non-Asset Balances for PEPRAs Members' Unfunded Liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to Ratify Use of Approximately \$10,888, from Capital Reserve Funds for Payment of CalPERS' Asset Offsets, Assumption & Method Changes, and Unfunded Accrued Asset & Non-Asset Balances for PEPRA Members' Unfunded Liability. Passed unanimously.

9. Further Review & Consideration re Belvedere-Tiburon Library's Request for Waiver of Fees (Rubio) – Action

Discussion by the Board. Original decision stands not to grant any waiver of fees to Belvedere-Tiburon Library. Passed 4-1-0-0.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

- 10. Capital Improvement Program Committee (Lasky/Moody) – None
- 11. Governance Committee (Snyder/Lasky) – None
- 12. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Brief verbal report provided
- 13. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None


CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT

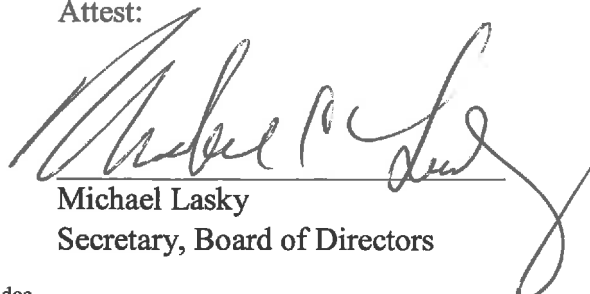
The Board adjourned at 6:13 p.m. to a Regular Board Meeting on November 21st, 2019, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



Tod Moody
President, Board of Directors

Attest:



Michael Lasky
Secretary, Board of Directors