

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, July 18, 2019**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER** by Vice President John Carapiet at 5:00 P.M.

**ROLL CALL** Directors present: Tod Moody, President  
John Carapiet, Vice President  
Michael Lasky, Secretary (5:04 p.m.)  
Richard Snyder, Director

Directors not present: Catharine Benediktsson, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

- Vice President Carapiet had several inquiries into:
  - more insight into President Moody's findings on solar energy at SD5;
  - PG&E's recent power shut-offs at Belvedere Pump Station at Lagoon Road; and
  - investigation of converting SD5 sewer rates from standardized/flat rates to consumption/flow-based rates via LAFCO
- Director Snyder suggested:
  - SD5 test for Ecoli, considering the proximity to Richardson Bay
  - SD5 review methodology re EFT payments, in light of cyber threats/security

**CONSENT CALENDAR:**

1. Approval of June 20, 2019, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for June 14 through July 17, 2019; JP Morgan Chase Bank Check No. 6974 through Check No. 7030, all transactions totaling in the amount of \$256,371.71; and Review and Receive June 2019 Payroll, in the amount of \$90,153.55 (Dohrmann)

**(CONSENT CALENDAR cont'd):**

3. Receipt of Financial Reports for June 2019 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed 4-0-0-1.

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

5. Review and Approve Management Succession Plan (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Approve SD5 Management Succession Plan. Passed 4-0-0-1.

6. Review and Approve Revised Final Sanitary District No. 5 of Marin County Code, from Code Publishing (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Approve Revised Final Sanitary District No. 5 of Marin County Code, from Code Publishing. Passed 4-0-0-1.

7. Discussion re Current Cyber Security Threats (Rubio) – Discussion only

Discussion by the Board.

8. Review Correspondence from Belvedere-Tiburon Library Requesting Waiver of Fees (Rubio) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Deny Belvedere-Tiburon Library's Request for Waiver of Fees. Passed 3-0-1-1.

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

9. Capital Improvement Program Committee (Lasky/Moody) – None

10. Governance Committee (Snyder/Lasky) – None

11. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – None

12. Personnel Committee (Moody/Snyder) – None

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:**

13. County of Marin Department of Finance Correspondence, dated June 30, 2019 re Allocation of Net LAFCO Operating Expenses per AB2838

**ADJOURNMENT**

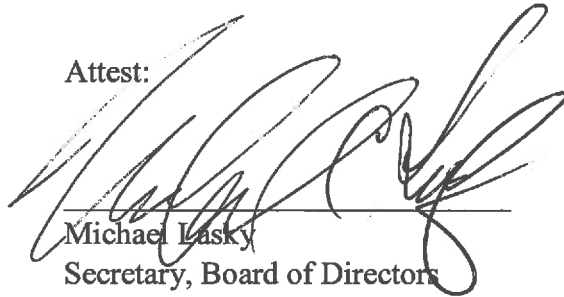
The Board adjourned at 5:38 p.m. to a Regular Board Meeting on August 15<sup>th</sup>, 2019, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



Tod Moody  
President, Board of Directors

Attest:



Michael Lasky  
Secretary, Board of Directors