

Richard Snyder, President  
Catharine Benediktsson, Vice President  
John Carapiet, Secretary

Michael Lasky, Director  
Tod Moody, Director

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, July 21, 2016**

**5:00 P.M. REGULAR BOARD MEETING – OPEN SESSION**

**CALL TO ORDER** by President Snyder at 5:00 P.M.

**ROLL CALL**

Directors present: Richard Snyder, President  
Catharine Benediktsson, Vice President  
John Carapiet, Secretary  
Michael Lasky, Director

Directors absent: Tod Moody, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Administrative / Finance Specialist

Consultants present: Benjamin Stock, District Counsel

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- President Snyder requested the Finance Committee review CalPERS 0.61% earnings and present a report at August's Board Meeting
- In response to Secretary Carapiet's request to bill Y. Ma for legal, staff and engineering costs incurred pertaining to TPS#4, President Snyder directed D.C. Stock to draft a confidential email to Secretary Carapiet explaining the legal basis for making any such demand.
- Director Lasky requested monthly Directors' fees be consolidated to semi-annual payments. President Snyder suggested the Finance Committee present a decision and action for this request at the August Board Meeting.
- In discussing the new P.C. Plant generator and increasing PG&E costs in the verbal update from the Capital Improvement Projects Committee, President Snyder directed the CIP Committee to research Alternative Energy consultants and present a report at September's Board Meeting.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS (Cont'd):**

- Director Benediktsson re-emphasized the need to have the Finance Committee scrutinize SD5 Payroll reports. She requested the monthly gross payroll amount be included as a line item on one of the financial reports reviewed each month.

**CONSENT CALENDAR:**

1. Approval of June 16<sup>th</sup>, 2016 Regular Board Meeting Minutes (Dohrmann)
2. Approval of all Electronic Fund Transfers (EFT) and Warrants for June 10<sup>th</sup> through July 14<sup>th</sup>, 2016; JP Morgan Chase Bank Check No. 5163 through Check No. 5226, all transactions totaling in the amount of \$206,536.65 (Dohrmann)
3. Receipt of Financial Reports for June, 2016 (Dohrmann)

Discussion by the Board. Motion (Lasky/Carapiet) to accept and approve Items No. 1 through No. 3 of the Consent Calendar. Passed (4-0-0-1).

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

5. Review of SD5 Board Rules of Procedure Language re Director Compensation for Attendance at Committee Meetings (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) directing D.C. Stock to amend the Bylaws of the Rules of Procedure of the Sanitary District No. 5 of Marin County pertaining to Director Compensation for Attendance at Committee Meetings and timing for payment of attending Board meetings. Passed (4-0-0-1).

6. Consideration to Authorize District Manager to Purchase Generator for Belvedere Pump Station #3 (Rubio) - Action

Discussion by the Board. Motion (Lasky/Benediktsson) to Authorize District Manager to Purchase Generator for Belvedere Pump Station #3. Passed (4-0-0-1).

7. Discussion re Article published on Aril 4, 2015: "Is it Okay to Flush Those Wet Wipes?" (Benediktsson/Snyder)

Discussion by the Board. President Snyder provided to DM Rubio to inquire about so-called "flushable" wipes that should not be flushed, and provide the Ark Newspaper with a list of acceptable, flushable paper products.

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Carapiet/Moody) - Action Item Log and verbal report provided
9. Governance Committee (Benediktsson/Snyder)
10. Finance & Fiscal Oversight Committee (Moody/Carapiet) - Action Item Log and verbal report provided
11. Personnel Committee (Benediktsson/Lasky) - Verbal report provided

**OTHER BUSINESS:** None.

**ENVIRONMENTAL:** None.

**CORRESPONDENCE:** None.

**INFORMATIONAL ITEMS:** None.

**CONVENE TO CLOSED SESSION:**

**CALL TO ORDER** by President Snyder at 5:54 P.M.

**ROLL CALL**

Directors present:	Richard Snyder, President Catharine Benediktsson, Vice President (5:05 p.m.) John Carapiet, Secretary Michael Lasky, Director
Director's absent:	Tod Moody, Director
Staff present:	Tony Rubio, District Manager
Consultants present:	Benjamin Stock, District Counsel

- 1) Conference with Real Property Negotiators – Government Code §54956.8  
Property:

059-181-09  
059-181-37  
059-181-84  
059-181-88  
059-181-86

**(Closed Session Cont'd)**

059-181-89  
059-181-80  
059-181-34  
059-181-81

District Negotiator: Tony Rubio, District Manager

Negotiating Parties:

J. Bloom  
P. Kaiser  
Y. Ma  
E. & C. Ware  
J. Behmke & K. Clancy  
R. Barbaria  
S. L'Heureux

Under Negotiation: Price and Terms

- 2) Conference with Labor Negotiators – Government Code §54957.6  
Agency Designated Representative: Tony Rubio, General Manager, Benjamin Stock,  
General Counsel  
Employee Organization: Employees of Sanitary District No.5 of Marin County

Direction given, no action reported.

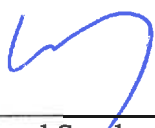
REPORT OUT OF CLOSED SESSION: 6:25 P.M.

**ADJOURNMENT**

The Board adjourned at 6:25 p.m. to a Regular Board Meeting on August 18<sup>th</sup>, 2016, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

  
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Richard Snyder  
President, Board of Directors

  
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John Carapiet  
Secretary, Board of Directors