

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Tiburon/Belvedere Wastewater Financing Authority**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, September 20, 2011, 7:00 p.m.**

**CONVENE AS THE SANITARY DISTRICT NO. 5 OF MARIN COUNTY BOARD OF DIRECTORS**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of August 16, 2011, Regular Board Meeting Minutes (Henriksen)
2. Approval of Warrants for August 2011 (Miller)
3. Receipt of Financial Reports for August 2011 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report July 2011
5. District Manager's Summary Report of August 2011 (Lynch)

**NEW BUSINESS**

6. Consideration of Setting Date, Time, and Location of Next Regular Board Meeting for October 25, 2011, at 7 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action
7. Consideration of Authorization and Approval for District Manager to Execute Task Order with Nute Engineering for the 2011 Sewer Rehabilitation Project for Construction Management and Field Observation Services for an Amount Not to Exceed \$17,000.00 (Lynch) – Action
8. Consideration of Determining whether to Direct District Staff to Print and Mail Fall 2011 Newsletter to District Residents for an Amount Not to Exceed \$4,000.00 or Publish Fall 2011 Newsletter Online Only (Henriksen) – Action
9. Consideration of Adoption of New Administrative Assistant Job Description and Step Range (Lynch) – Action
10. Consideration of Adoption of Maintenance Internship Program, and Authorization and Approval for District Manager to Advertise for Maintenance Internship Program Position (Lynch) – Action
11. Consideration of Adoption of Resolution No. 2011-12: A Resolution by the Board of Directors of Sanitary District No. 5 of Marin County Adopting a Mitigated Negative Declaration of Environmental Impact for the Sanitary District No. 5 Main Plant Rehabilitation Project (Lynch) – Action
12. Public Hearing – Consideration of Approval of the Sanitary District No. 5 Main Plant Rehabilitation Project. This is a project that would involve replacing aging equipment at the Sanitary District No. 5 Main Sewage Treatment Plant with new equipment. In general, the project includes replacement of existing electrical and selected mechanical equipment with similar, more energy efficient, equipment that meets current industry standards. A full description of the proposed project is available in the District office. (Lynch) – Action

**RECESS AS THE SANITARY DISTRICT NO. 5 OF MARIN COUNTY BOARD OF DIRECTORS**

**CONVENE AS THE TIBURON/BELVEDERE WASTEWATER FINANCING AUTHORITY BOARD OF DIRECTORS**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**NEW BUSINESS**

13. Consideration of Adoption of Resolution No. 2011-01: A Resolution of the Board of Directors of the Tiburon/Belvedere Wastewater Financing Authority Regarding Organizational Matters (Miller) – Action

**ADJOURN AS THE TIBURON/BELVEDERE WASTEWATER FINANCING AUTHORITY BOARD OF DIRECTORS**

**RECONVENE AS THE SANITARY DISTRICT NO. 5 OF MARIN COUNTY BOARD OF DIRECTORS**

**UNFINISHED BUSINESS:** None

**COMMITTEE REPORTS**

14. Capital Improvement Program Committee (Fedotoff/Wiley)
15. Governance Committee (Wiley/Teiser)
16. Main Plant Rehabilitation Oversight Committee (McAuliffe/Teiser)
17. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:**

18. Letter from Myra Drotman Dated August 18, 2011, Regarding Sewer Rates

**ADJOURN AS THE SANITARY DISTRICT NO. 5 OF MARIN COUNTY BOARD OF DIRECTORS**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 25, 2011, at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*