

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, January 25, 2011, 7:00 p.m.

CALL TO ORDER and ROLL CALL

1. Consideration of Adoption of Resolution No. 2011-03: A Resolution Appointing William Teiser to the Board of Directors of Sanitary District No. 5 of Marin County (McAuliffe) – Action
2. Administering of Oath of Office to New Board Member (McAuliffe)
3. Election of Officers of the Board – Action

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

4. Approval of November 3, 2010, Special Board Meeting Minutes (Miller)
5. Approval of December 15, 2010, Regular Board Meeting Minutes (Miller)
6. Approval of December 20, 2010, Special Board Meeting Minutes (Miller)
7. Approval of January 7, 2011, Special Board Meeting Minutes (Miller)
8. Approval of Warrants for December 2010 (Miller)
9. Receipt of Financial Reports for December 2010 (Miller)

MANAGEMENT REPORT

10. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report November 2010
11. District Manager's Summary Report of December 2010 (Lynch)

NEW BUSINESS

12. Consideration of Adoption of Resolution No. 2011-01: A Resolution Affirming District Staff's Interpretation of Section 405 of District Ordinance 70-1 and Directing Staff in Regards to Enforcement of Said Section (Lynch) – Action
13. Consideration of Approval of Main Plant Mechanical, Electrical, Structural, and Control System Rehabilitation Study by Carollo Engineers (Lynch) – Action
14. Consideration of Adoption of Resolution No. 2011-02: A Resolution Repealing Resolution No. 2007-08 and Establishing Financial Reserve/Fund Policies for Both the Tiburon/Paradise Cove Zone and the Belvedere Zone of Sanitary District No. 5 of Marin County (Miller) – Action
15. Consideration of Adoption of Financial Management Policies & Procedures Regarding Zone Allocation Percentages, Depreciation Allocation, and Sewer Service Charge Billing Adjustments (Miller) – Action
16. Consideration of Adoption of Procedure for Handling Public Records Act Requests (Lynch) – Action
17. Consideration of Authorization and Approval for District Manager to Execute Professional Services Agreement with HF&H Consultants, LLC for an Evaluation of Alternative Rate Structures for an Amount Not to Exceed \$17,850.00 (Lynch) – Action
18. Consideration of Authorization and Approval for District Manager to Execute Professional Services Agreement with BHI Management Consulting for a Five-Year Strategic Plan for an Amount Not to Exceed \$16,625.00 (Lynch) – Action
19. Consideration of Determining District's Vote in Mail Ballot Election to Select Local Agency Formation Commission Regular Special District Representative (Lynch) – Action
20. Consideration of Determining District's Vote in Mail Ballot Election to Select Local Agency Formation Commission Alternate Special District Representative (Lynch) – Action
21. Consideration of Setting Date, Time, and Location of Board Workshop with Mr. John Farnkopf Regarding Main Plant Asset Condition Assessment Financing Options for February 4, 2011, at 9 a.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action

UNFINISHED BUSINESS: None

COMMITTEE REPORTS

22. Information Technology Committee (Fedotoff/Benediktsson)
23. Capital Improvement Program Committee (Wiley/Fedotoff)
24. Governance Committee (McAuliffe/Benediktsson)
25. Paradise Cove Committee (Benediktsson/Wiley)
26. Personnel Committee (Benediktsson/McAuliffe)
27. Communications Committee (McAuliffe/Wiley)
28. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 15, 2011, at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or smiller@sani5.org at least two days prior to the meeting.