

Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, November 3, 2008 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of October 6, 2008 Regular Board Meeting Minutes
2. Approval of Warrants for October 2008
3. Receipt of Financial Reports for October 2008

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report October 2008
5. District Manager's Report (Lynch)
 - a. Status Report of Paradise Cove WWTP Improvement Project
 - b. Status Report of Digester Cleaning and Cover Replacement
 - c. Committee Meeting Schedule
 - d. Consideration of Holiday Function for Board and Staff

6. Closed Session:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Deciding to initiate litigation pursuant to California Government Code
Section 54956.9(b) (1): Number of potential cases: one.
- b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code
Section 54956.9(c): Number of potential cases: one.

NEW BUSINESS

7. Consideration of Reorganization of the Administrative Sector pursuant to the Board of Director's decision to restructure the District Financial accounting and auditing operations – Action Item.
Recommended Action: Approve Reorganization of the Administrative Sector.
8. Request by District Manager to Purchase New Generator for Pump Station No. 3 in the Tiburon Zone. Recommended Action: Authorize Purchase.

UNFINISHED BUSINESS

9. Authorization and Approval for District Manager to Amend the Commercial Sewer Service Charges and send Amendment to the County of Marin for an Amended Property Tax Bill – Action Item
10. The District Manager Executed a Contract with David Perotti of Perotti & Carrade CPA's for the Internal Audit of Fund Allocation for the Zone Breakout and the Calculations Being Used for the Different Zones.
11. California Sanitation Risk Management Authority (CSRMA) Pooled Liability Program Public Entity Errors and Omissions Coverage

COMMITTEE REPORTS

12. Capital Improvement Program Committee – October 23, 2008 Meeting Minutes
13. Governance Committee – October 23, 2008 Meeting Minutes
14. Paradise Cove Committee – October 23, 2008 Meeting Minutes
15. Finance & Fiscal Oversight Committee – October 28, 2008 Meeting Minutes

OTHER BUSINESS

ENVIROMENTAL

16. Lab Results for the Months of July & August 2008 for Sanitary District No. 5 and for Sewer Agency of Southern Marin (SASM), as Requested by Board of Directors

CORRESPONDENCE

17. Letter Dated September 19, 2008 from Mr. Paul Garbarini.

INFORMATIONAL ITEMS

18. California Association of Sanitary Agencies (CASA) – State Water Board Adopts Waste Discharge Permit Fee Increase

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 1, 2008 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.