

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, May 17, 2018**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by President Carapiet at 5:02 P.M.

ROLL CALL

Directors present: John Carapiet, President
Tod Moody, Vice President
Catharine Benediktsson, Secretary
Michael Lasky, Director (5:09 p.m.)
Richard Snyder, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

No Directors' comments or requests at this time.

CONSENT CALENDAR:

1. Approval of April 19, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for April 13th, 2018 through May 10th, 2018; JP Morgan Chase Bank Check No. 6278 through Check No. 6318, all transactions totaling in the amount of \$141,860.96; and Review and Receive April 2018 Payroll, in the amount of \$93,656.82 (Dohrmann)
3. Receipt of Financial Reports for April, 2018 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Snyder) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed (4-0-0-1).

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. PUBLIC HEARING: Fiscal Year 2018-2019 Budget

a. Public Comment

b. Set Hearing for Consideration of Adoption of FY2018-2019 Final Budget at Regular Board Meeting on June 21st, 2018 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to set a Hearing for Consideration of Adoption of the FY2018-2019 Final Budget at the Regular Board Meeting on June 21st, 2018. Passed unanimously.

6. Review SD5 Reserve Policies for Belvedere and Tiburon Zones, effective July 1, 2018 (Rubio)

Discussion by the Board.

7. Review and Approval of SD5 Organization Chart and Publicly Available Pay Scale for FY2018-2019 and Adopt Resolution No. 2018-05: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.2%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2018 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to Approve SD5 Organization Chart and Publicly Available Pay Scale for FY2018-2019 and Resolution No. 2018-05: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.2%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2018 (Rubio). Passed unanimously.

8. Consideration of Adoption of Resolution No. 2018-06: Determination of Appropriations Limit for the Tiburon Zone of Sanitary District No. 5 of Marin County for Fiscal Year 2018-2019 (Dohrmann) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to Adopt Resolution No. 2018-06: Determination of Appropriations Limit for the Tiburon Zone of Sanitary District No. 5 of Marin County for Fiscal Year 2018-2019. Passed unanimously.

9. Consideration and Adoption of Resolution No. 2018-07: Adopting Amended Section 10 of the Memorandum of Understanding with the Represented Employees of Sanitary District No. 5 of Marin County Regarding Uniform Allowance Reporting to CalPERS to Comply with CalPERS Audit Requirements (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to Adopt Resolution No. 2018-07: Adopting Amended Section 10 of the Memorandum of Understanding with the Represented Employees of Sanitary District No. 5 of Marin County Regarding Uniform Allowance Reporting to CalPERS to Comply with CalPERS Audit Requirements. Passed unanimously.

10. Review and Approval of 2018 SD5 Updated Main Plant Sewer System Management Plan (SSMP) (Rubio) – Action

Discussion by the Board. Motion (Snyder/Moody) to Approve the 2018 SD5 Updated Main Plant Sewer System Management Plan (SSMP). Passed unanimously.

11. Review and Approval of 2018 SD5 New Paradise Cove Plant Sewer System Management Plan (SSMP) (Rubio) – Action

Discussion by the Board. Motion (Snyder/Moody) to Approve the 2018 SD5 New Paradise Cove Plant Sewer System Management Plan (SSMP). Passed unanimously.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

12. Capital Improvement Program Committee (Lasky/Moody) - Action Item Log & verbal report provided
13. Governance Committee (Snyder/Lasky) - None
14. Finance & Fiscal Oversight Committee (Benediktsson/Moody) - Action Item Log & verbal report provided
15. Personnel Committee (Moody/Snyder) - None
16. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Snyder) – See closed session

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS:

17. 2017-2018 Marin County Civil Grand Jury Report (2018). *Consolidation of Sanitation Districts*. Marin Co., CA

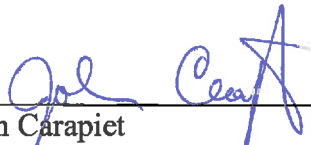
18. Spotswood, Dick. “Chances of Sewage District Consolidation are Slim.” *Marin Independent Journal*, April 24, 2018.

ADJOURNMENT

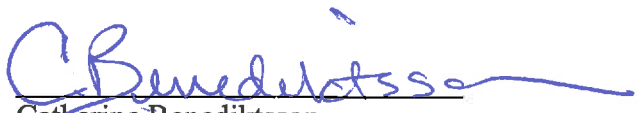
The Board adjourned at 5:59 p.m. to a Special Board Meeting on May 22nd, 2018, at 10:00 a.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



John Carapiet
President, Board of Directors



Catharine Benediktsson
Secretary, Board of Directors