

**NOTICE AND AGENDA**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, CA 94920**  
**Thursday, December 20, 2018**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

1. Administering of Oaths of Office to Incumbent Board Members

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR:**

2. Approval of November 15, 2018, Regular Board Meeting Minutes (Dohrmann)
3. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 9<sup>th</sup> through December 13<sup>th</sup>, 2018; JP Morgan Chase Bank Check No. 6625 through Check No. 6678, all transactions totaling in the amount of \$134,640.54; and, Review and Receive November 2018 Payroll, in the amount of \$89,326.78 (Dohrmann)
4. Receipt of Financial Reports for November 2018 (Dohrmann)

**MANAGEMENT REPORTS:**

5. District Management Summary Report (Rubio)

**NEW BUSINESS:**

6. Consideration of Resolution 2018-12: A Resolution Accepting and Approving SD5 Represented Employees Side-Letter, Amending 2017 Memorandum of Understanding re Current Health Benefits Offered to Employees Hired after December 12, 2012, effective January 1, 2019 – Action (Rubio)

**NEW BUSINESS (cont'd):**

7. Review & Consider HDR's Proposal for Sanitary District No. 5 of Marin County's Main Plant, Providing Services for Bio-Solids Management & Future Bio-Solids Master Plan, and Authorize the District Manager to Enter into a Professional Services Agreement with HDR on a Time & Material Basis, Not-To-Exceed the Amount of \$53,700.00 (Fifty Three Thousand, Seven Hundred Dollars) Only – Action (Rubio)
8. Marin Local Agency Formation Commission (LAFCO) Call for Nominations – Action, Rubio

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

9. Capital Improvement Program Committee (Lasky/Moody)
10. Governance Committee (Snyder/Lasky)
11. Finance & Fiscal Oversight Committee (Benediktsson/Moody)
12. Personnel Committee (Moody/Snyder)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

**CONVENE TO CLOSED SESSION:**

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
  - b) Closed Session pursuant to Section 54957(b) (1) – Employee Performance Evaluation
    - i. Employee – District Manager
- 2) Report out of Closed Session

**RECONVENE TO OPEN SESSION:**

13. Consider increase to District Manager's compensation under Employment Contract and award of a one-time payment to District Manager

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Special Board Meeting on January 24<sup>th</sup>, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*