

**NOTICE AND AGENDA  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, March 15, 2018**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR:**

1. Approval of February 15, 2018, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for February 9<sup>th</sup>, 2017 through March 8<sup>th</sup>, 2018; JP Morgan Chase Bank Check No. 6167 through Check No. 6215, all transactions totaling in the amount of \$319,439.74; and Review and Receive February 2018 Payroll in the amount of \$95,950.67 (Dohrmann)
3. Receipt of Financial Reports for February, 2018 (Dohrmann)

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

**NEW BUSINESS:**

5. Review and Approve Additions to SD5 Financial Policies & Procedures Manual, 1<sup>st</sup> Edition, to Include Verbiage re Miscellaneous Under / Over Charges & Refunds (Rubio) – Action
6. Review and Approval of Resolution No. 2018-03: A Resolution Authorizing Execution of Deed of Easement by Sanitary District No. 5 of Marin County to Pacific Gas & Electric (Rubio) – Action

7. Accept Lowest Bid for the FY2017-2018 Sewer Rehab Project and Authorize District Manager to Issue a Notice to Proceed (Rubio) - Action

8. Update Personnel Policy & Procedures Manual to Reflect Recent Changes Made at 2017 M.O.U. Agreement (Rubio) - Action

9. Review and Select Nominee for CSDA Board of Directors Call for Nominations, Seat A (Dohrmann) - Action

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

10. Capital Improvement Program Committee (Lasky/Moody)

11. Governance Committee (Snyder/Lasky)

12. Finance & Fiscal Oversight Committee (Benediktsson/Moody)

13. Personnel Committee (Moody/Snyder)

14. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Snyder)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

15. CalPERS Circular Letter #200-014-18 re Required Employer Contribution Impact Due to Changes in Actuarial Assumptions

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on April 19, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*